AGENDA
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING

Wednesday, November 18, 2026, 7:00 P.M.
Wisner Center, 2870 Jacksmith Ave SE, Grand Rapids, MI 49546

Public may access the meeting via video conference software Zoom
https://us02web.zoom.us/j/88137644237
Meeting ID: 881 3764 4237
By Phone: 1 309-205-3325

Expected Meeting Procedures

- During public comments you may speak on any item not noted on the agenda for a public hearing.
- Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
- Please limit your comments to a specific issue.
- Please turn OFF cellular phones.
- In accordance with the ADA, any accommodation request should be directed to the Township at 616-949-1500.

Article 1. Call to Order (Roll Call)

Article 2. Pledge of Allegiance

Article 3. Approval of Agenda

Article 4. Approval of the Minutes

a) Township Special Meeting, Closed Session and Regular Meeting Minutes-11/4/2026

Article 5. Presentations

Article 6. Public Comments - Anything on the Agenda not scheduled for a public hearing. (Limit comments to 3 minutes)

Article 7. Approval of Consent Agenda

a) Department Reports
   1) Building Department Report- October 2026
   2) Planning Commission Meeting- October 5, 2026
   3) Financial Statement- October 2026

b) Receive and File Communication

Article 8. Financial Actions

a. Request for Invoices to be paid 11/19/2026

Article 9. Unfinished Business

None

Article 10. New Business

a.) **RBA Kent County Designated Assessor Interlocal Agreement for 2027–2031**-Consider approval of the Kent County Interlocal Agreement for the Designated Assessor for January 1, 2027, through December 31, 2031, and authorize the appropriate Township official to execute the agreement.

b.) **RBA METRO Act Permit Request**-Consider Approval of METRO Act Bilateral Permit request submitted by Peninsula Fiber Network, LLC.

c.) **RBA Introduction of Cemetery Ordinance-**Consider approval of Resolution 2026-034 introducing an Ordinance Repealing and Replacing of Chapter 142, Cemeteries, of the Cascade Township General Code of Ordinances *(Roll Call).*

Article 11. Discussion

Article 12. Public Comments – Any comments, agenda item or not. (Limit comments to 3 minutes)

Article 13. Manager Comments

Article 14. Board Member Comments

Article 15. Adjournment

Draft: 11/5/2026
Approved:

MINUTES
CASCADE CHARTER TOWNSHIP
SPECIAL BOARD MEETING

Wednesday, November 4, 2026, 6:30 P.M.
Wisner Center, 2870 Jacksmith Ave SE, Grand Rapids, MI 49546

Article 1. Supervisor Lesperance called the meeting to order at 6:30 pm. Present: Supervisor Lesperance, Clerk Slater, Treasurer Korstange, Trustees Shipley, Rissi, Noordhoek, Noordyke. Absent: None. Also Present: Township Manager Smith, HR Director Murawski, Attorney Homier-Foster Swift and Deputy Clerk Alberts.

Article 2. **Pledge of Allegiance**

Article 3. **Approval of Agenda**
Motion by Trustee Shipley, seconded by Clerk Slater, to approve the agenda as presented. Motion carried unanimously.

Article 4. **Public Comments - Anything on the Agenda not scheduled for a public hearing. (Limit comments to 3 minutes)**
None

Article 5. **New Business**

a. Motion by Clerk Slater, seconded by Trustee Shipley at 6:31 pm to move to Closed Session- Pursuant to MCL 15.268(1)(a) regarding the annual personnel evaluation of the Township Manager, at the Township Manager's request. Motion carried unanimously by roll call vote.

Motion by Trustee Shipley, seconded by Trustee Rissi at 6:52 pm to return to Open Session. Motion carried unanimously.

Motion by Supervisor Lesperance, seconded by Treasurer Korstange to approve Resolution 2026-033, a Resolution regarding the Township Manager's 2026 Performance Evaluation. Motion carried unanimously by roll call vote.

Article 6. **Public Comments**
None

Article 7. **Adjournment**
Motion by Clerk Slater, seconded by Trustee Shipley, to adjourn at 6:54 p.m. Motion carried unanimously.

Approved by:

_____
Grace Lesperance, Supervisor

_____
Susan B. Slater, Clerk

DRAFT

MINUTES
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING

Wednesday, November 4, 2026, 7:00 P.M.
Wisner Center, 2870 Jacksmith Ave SE, Grand Rapids, MI 49546

Article 1. Supervisor Lesperance called the meeting to order at 7:00 pm.
Present: Supervisor Lesperance, Clerk Slater, Treasurer Korstange, Trustees Noordyke, Shipley, Rissi, Noordhoek. Absent: None.
Also Present: Township Manager Smith, HR Director Murawski, Finance and Budget Director Nenciarini, Attorney Homier-Foster Swift and Deputy Clerk Alberts.

Article 2. **Pledge of Allegiance**

Article 3. **Approval of Agenda**
Motion by Trustee Shipley, seconded by Treasurer Korstange, to approve the agenda as presented. Motion carried unanimously.

Article 4. **Approval of the Minutes**
a. Motion by Treasurer Korstange, seconded by Trustee Shipley, to approve the Special Meeting and Closed Meeting minutes from October 12, 2026, and the Special Meeting and Regular Meeting minutes from October 14, 2026 as presented. Motion carried unanimously.

Article 5. **Presentations**
None

Article 6. **Public Comments - Anything on the Agenda not scheduled for a public hearing. (Limit comments to 3 minutes)**
None

Article 7. **Approval of Consent Agenda**
Motion by Trustee Shipley, seconded by Treasurer Korstange, to approve the Consent Agenda. Motion carried unanimously.

Article 8. **Financial Actions**
a) Motion by Treasurer Korstange, seconded by Trustee Rissi, to approve Invoices to be paid on 11/5/2026. Motion carried unanimously.

Article 9. **Unfinished Business**
None

Article 10. New Business

a.) **RBA & Resolution Consider Adoption of Annual Exemption Option from PA 152**-Motion by Trustee Shipley, seconded by Treasurer Korstange, to approve Resolution 032-2026 to exempt Cascade Township from the requirements of PA 152. Motion passed unanimously by roll call vote.

b.) **Adoption of FY 2027 Budget- Public Hearing and Resolution 031-2026-** Motion by Trustee Shipley, seconded by Treasurer Korstange, to open the public hearing on the proposed Township budget for the fiscal year beginning January 1, 2027. Motion passed unanimously.

Public Comments-
Scot Van Solkema- 2570 Orange Ct

Motion by Trustee Rissi, seconded by Trustee Shipley, to close the public hearing. Motion passed unanimously.

Motion by Trustee Shipley, seconded by Trustee Rissi, to approve Resolution 031-2026 to adopt the FY 2027 Cascade Charter Township General and Special Funds Budget. Motion passed unanimously by roll call vote.

Article 11. Discussion
None

Article 12. Public Comments – Any comments, agenda item or not. (Limit comments to 3 minutes)
Scot Van Solkema- 2570 Orange Ct

Article 13. Manager Comments
Manager Smith commended the Clerk's Department for professionalism and organization during the election season. He thanked the Parks and Facilities staff for their work on the Halloween Hustle and the placement of Veteran flags on the bridge.

Article 14. Board Member Comments
Trustee Shipley thanked all for coming tonight.
Trustee Noordhoek thanked Clerk Slater for running a great election.
Treasurer Korstange thanked the Clerk's office for running a smooth and well organized election. She acknowledged and thanked the Parks and Facilities staff for the success of the Halloween Hustle event and the hard work from Director Nenciarini and Manager Smith on the budget.
Supervisor Lesperance thanked the Clerk's department for running a great election. She recognized the small Parks and Facilities department noting that with a small staff they are doing an immense amount of work throughout the township. Not only coordinating successful events, but assisting the Clerk's office with election needs, maintaining grounds, parks and trails. She emphasized the importance of this department and Director Zwick.

Article 15. Adjournment

Motion to adjourn by Trustee Shipley, seconded by Clerk Slater, at 7:23 pm
Motion carried unanimously.

Recording Secretary
Michelle Alberts, Deputy Clerk

Approved by:

_____
Grace Lesperance, Supervisor

_____
Susan B. Slater, Clerk

DRAFT

Building Department

October Report Summary

- 851 Permits Issued
- 1860 Inspections Performed

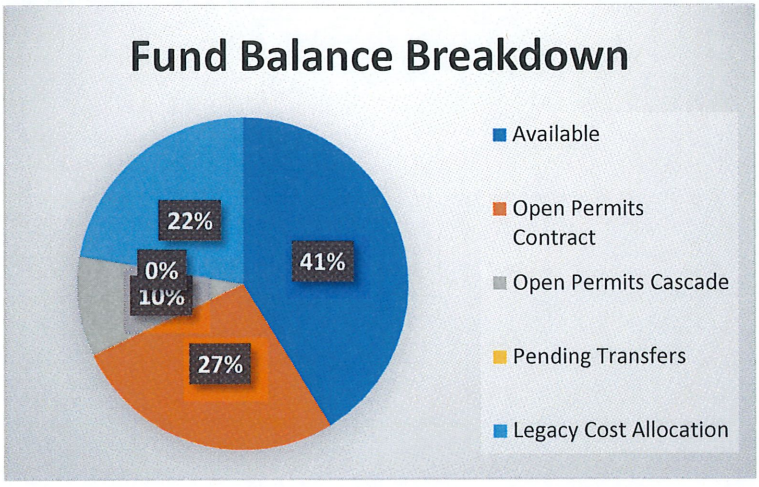
We still have one open building inspector position to fill in a very tight labor market.

Permit revenue is running slightly behind 2025. Large projects are currently under review that are expected to be issued yet this year.

BVD (building valuation data) table will updated January 1

Prelim Financial Information October 1, 2026:	
Fund Balance	$4,489,603
Annual Expenses (est.)	$3,370,061

Data from September 15, 2026:	
Open Permits – Total @ 80% remaining	$1,640,107
Open Permits – Contract	$1,201,093
Open Permits – Cascade	$439,014

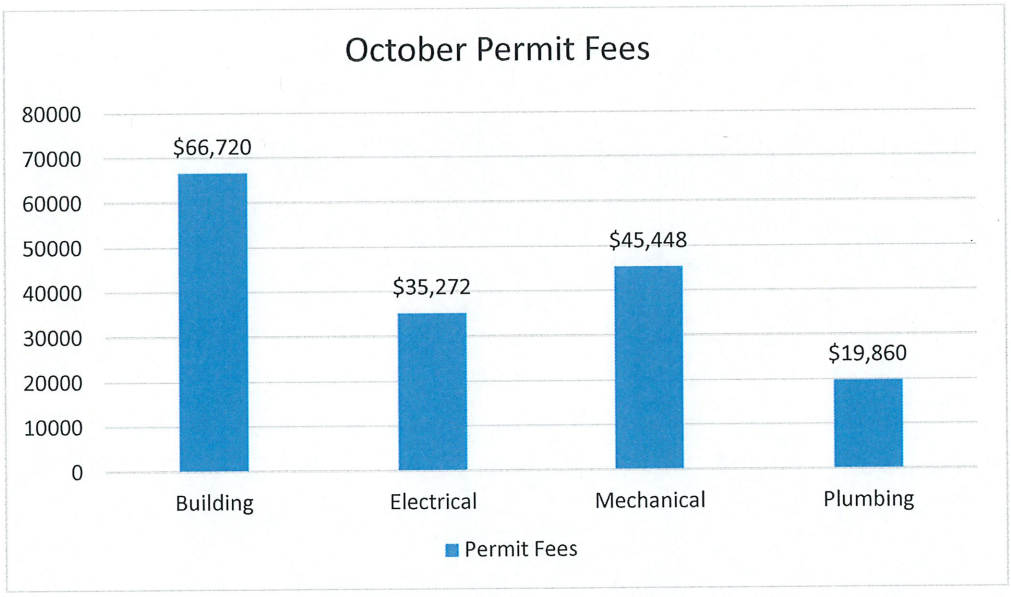


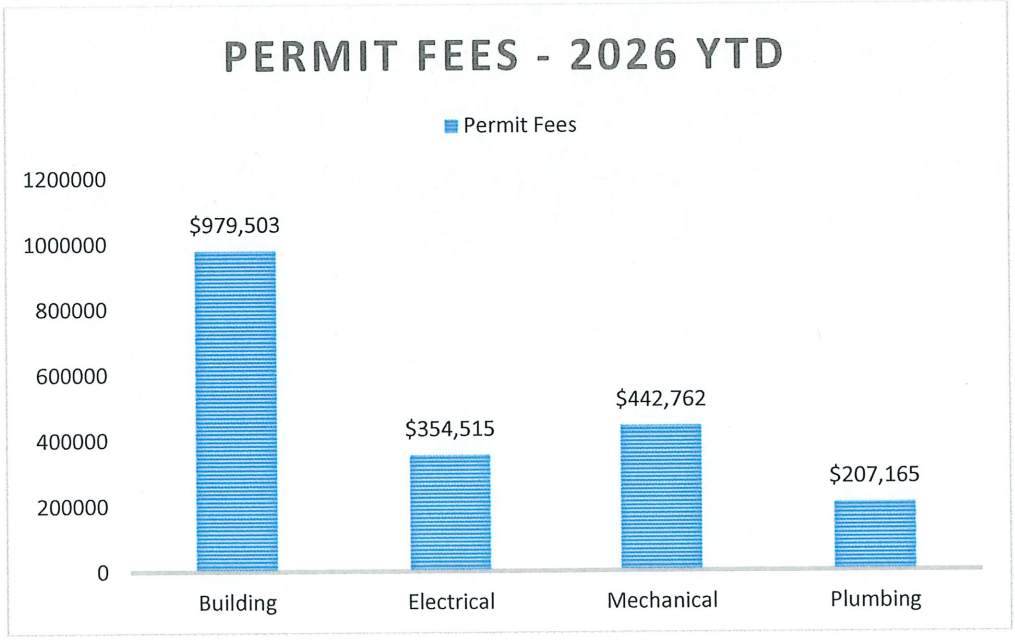
Brian Wilson
Director of Operations

Cascade Inspection Services

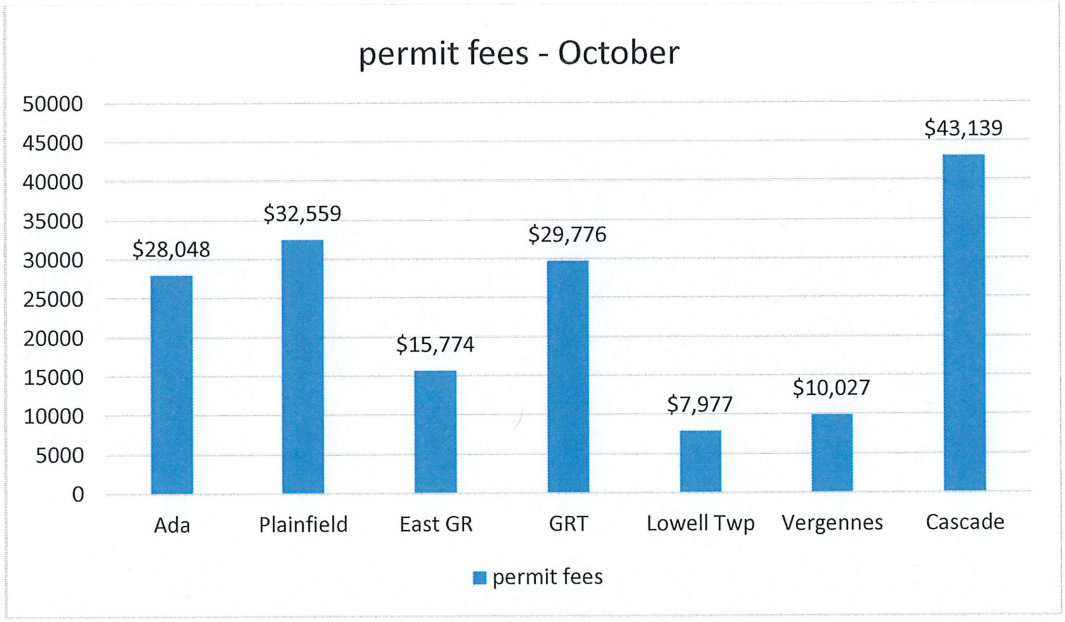
October 2026

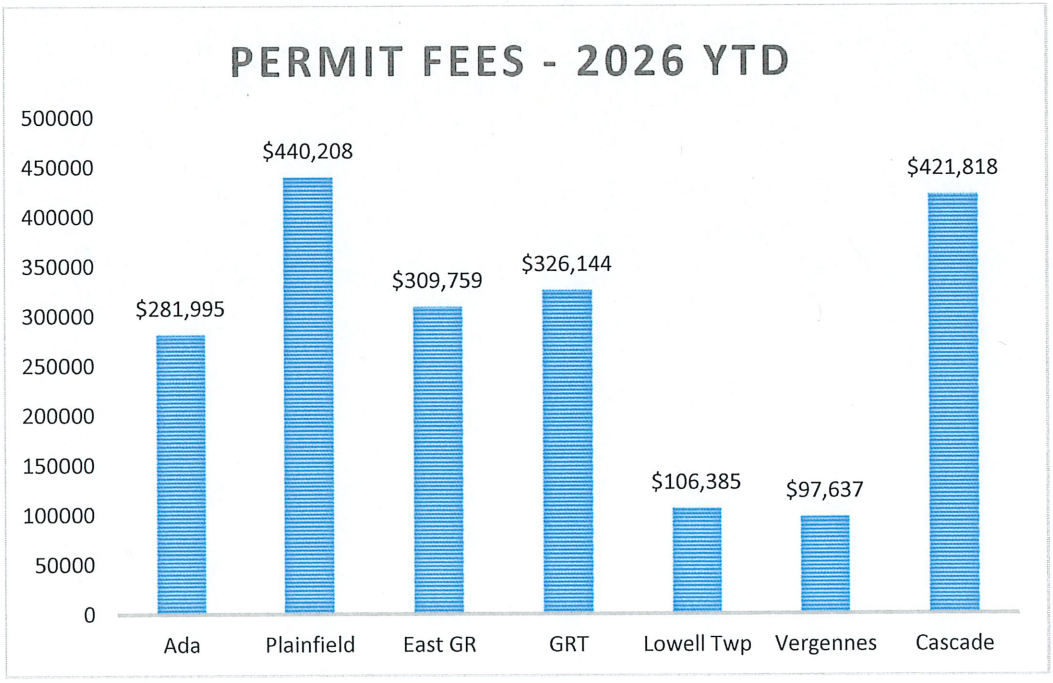
Permit Fees by Type





Permit Fees by Municipality





BALANCE SHEET REPORT FOR CASCADE CHARTER TOWNSHIP

Balance As Of 10/31/2026

GL Number	Description	YTD Balance 10/31/2026 Normal (Abnormal)
Fund: 249 BUILDING FUND		
***** Assets *****		
249-000-001-510	MI CLASS CASH - POOL ACCOUNTS	1,496,489.21
249-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	824,420.37
249-000-003-021	FNB OF MI M 3/11/24	252,635.50
249-000-017-401	US TREASURY NOTES	1,046,650.80
249-000-017-405	COMERICA SECURITIES # 148983	1,115,567.27
249-000-040-000	ACCOUNTS RECEIVABLE	250.00
249-000-084-000	DUE FROM OTHER FUNDS	2,892.50
249-000-123-000	PREPAID EXPENSE	13,552.44
Total Assets		4,752,458.09
***** Liabilities *****		
249-000-214-000	DUE TO OTHER FUNDS	213,447.01
249-000-231-205	COBRA	7,427.22
249-000-237-000	DUE TO IRF SW CONNECTIONS	45,128.00
249-000-257-000	ACCRUED PAYROLL	14,741.49
249-000-273-000	UNDISTRIBUTED RECEIPTS	75.00
Total Liabilities		280,818.72
***** Fund Equity *****		
249-000-390-000	FUND BALANCE	4,458,194.77
Total Fund Equity		4,458,194.77
Total Fund 249:		
TOTAL ASSETS		4,752,458.09
BEG. FUND BALANCE		4,458,194.77
+ NET OF REVENUES & EXPENDITURES		13,444.60
= ENDING FUND BALANCE		4,471,639.37
+ LIABILITIES		280,818.72
= TOTAL LIABILITIES AND FUND BALANCE		4,752,458.09

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP

Balance As Of 10/31/2026

GL Number	Description	2026 Amended Budget	YTD Balance 10/31/2026 Normal (Abnormal)	Activity For 10/31/2026 Increase (Decrease)	Available Balance 10/31/2026 Normal (Abnormal)	% Bdgt Used
Fund: 249 BUILDING FUND						
Account Category: Revenues						
Department: 000						
249-000-607-100	BUILDING PERMITS	0.00	260,256.00	66,540.00	(260,256.00)	100.00
249-000-607-200	ELECTRICAL PERMITS	0.00	98,040.00	35,272.00	(98,040.00)	100.00
249-000-607-300	PLUMBING PERMITS	0.00	62,638.00	19,860.00	(62,638.00)	100.00
249-000-607-400	MECHANICAL PERMITS	0.00	128,685.00	45,377.50	(128,685.00)	100.00
249-000-607-484	CASCADE TWP BLDG RES PERMITS	320,000.00	151,936.00	0.00	168,064.00	47.48
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS	90,000.00	62,723.00	0.00	27,277.00	69.69
249-000-607-486	CASCADE TWP MECHANICAL PERMITS	110,000.00	62,544.50	0.00	47,455.50	56.86
249-000-607-487	CASCADE TWP PLUMBING PERMITS	50,000.00	28,286.00	0.00	21,714.00	56.57
249-000-607-490	CASCADE TWP CONTRACTOR REG	9,000.00	9,255.00	870.00	(255.00)	102.83
249-000-607-500	LOWELL TWP BUILDING PERMITS	80,000.00	33,284.00	0.00	46,716.00	41.61
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS	28,000.00	9,380.00	0.00	18,620.00	33.50
249-000-607-502	LOWELL TWP MECHANICAL PERMITS	23,000.00	12,110.00	0.00	10,890.00	52.65
249-000-607-503	LOWELL TWP PLUMBING PERMITS	20,000.00	6,621.00	0.00	13,379.00	33.11
249-000-607-510	VERGENNES TWP BUILDING PERMITS	80,000.00	38,467.00	0.00	41,533.00	48.08
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS	20,000.00	10,898.00	0.00	9,102.00	54.49
249-000-607-512	VERGENNES TWP MECHANICAL PERMITS	24,000.00	14,830.00	0.00	9,170.00	61.79
249-000-607-516	VERGENNES TWP PLUMBING PERMITS	16,000.00	7,927.00	0.00	8,073.00	49.54
249-000-607-520	ADA TWP BUILDING PERMITS	320,000.00	85,835.00	0.00	234,165.00	26.82
249-000-607-521	ADA TWP PLUMBING PERMITS	50,000.00	17,441.00	0.00	32,559.00	34.88
249-000-607-523	ADA TWP ELECTRICAL PERMITS	75,000.00	33,565.00	0.00	41,435.00	44.75
249-000-607-524	ADA TWP MECHANICAL PERMITS	75,000.00	46,042.75	0.00	28,957.25	61.39
249-000-607-531	GR TWP BUILDING PERMITS	200,000.00	87,376.00	0.00	112,624.00	43.69
249-000-607-532	GR TWP ELECTRICAL PERMITS	65,000.00	49,686.00	0.00	15,314.00	76.44
249-000-607-533	GR TWP MECHANICAL PERMITS	85,000.00	65,738.00	0.00	19,262.00	77.34
249-000-607-534	GR TWP PLUMBING PERMITS	50,000.00	24,416.00	0.00	25,584.00	48.83
249-000-607-536	EAST GR BUILDING PERMITS	250,000.00	152,886.00	0.00	97,114.00	61.15
249-000-607-537	EAST GR ELECTRICAL PERMITS	80,000.00	36,929.00	0.00	43,071.00	46.16
249-000-607-538	EAST GR MECHANICAL PERMITS	80,000.00	36,038.50	0.00	43,961.50	45.05
249-000-607-539	EAST GR PLUMBING PERMITS	55,000.00	24,095.00	0.00	30,905.00	43.81
249-000-607-541	EAST GR-RENTAL INSP	4,500.00	3,780.00	0.00	720.00	84.00
249-000-607-550	PLAINFIELD BUILDING PERMITS	310,000.00	165,907.00	0.00	144,093.00	53.52
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS	100,000.00	52,926.00	0.00	47,074.00	52.93
249-000-607-552	PLAINFIELD MECHANICAL PERMITS	130,000.00	75,993.25	0.00	54,006.75	58.46
249-000-607-553	PLAINFIELD - PLUMBING PERMITS	80,000.00	35,696.00	0.00	44,304.00	44.62
249-000-665-000	INTEREST REVENUE	150,000.00	51,871.34	0.00	98,128.66	34.58
249-000-675-675	MISCELLANEOUS INCOME	1,500.00	450.00	0.00	1,050.00	30.00
Total Dept 000		3,031,000.00	2,044,552.34	167,919.50	986,447.66	67.45
Revenues		3,031,000.00	2,044,552.34	167,919.50	986,447.66	67.45
Account Category: Expenditures						
Department: 250 BENEFITS/INSURANCE						
249-250-715-000	FICA-EMPLOYER	103,657.00	77,085.58	7,516.95	26,571.42	74.37
249-250-716-000	DEFINED CONTRIBUTION PLAN	132,720.00	100,944.52	9,340.66	31,775.48	76.06
249-250-717-000	WORKERS COMP INSURANCE	25,000.00	3,413.99	0.00	21,586.01	13.66
249-250-718-000	VISION INSURANCE BENEFITS	2,080.00	1,709.32	165.00	370.68	82.18
249-250-718-200	OTHER BENEFITS	25,000.00	23,600.00	0.00	1,400.00	94.40
249-250-719-000	HEALTH INSURANCE BENEFITS	281,584.00	191,594.30	23,924.88	89,989.70	68.04
249-250-719-100	OPT-OUT INSURANCE	0.00	1,000.00	0.00	(1,000.00)	100.00
249-250-720-000	LIFE & DISABILITY INSURANCE	13,556.00	7,345.11	695.19	6,210.89	54.18

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP

Balance As Of 10/31/2026

GL Number	Description	2026 Amended Budget	YTD Balance 10/31/2026 Normal (Abnormal)	Activity For 10/31/2026 Increase (Decrease)	Available Balance 10/31/2026 Normal (Abnormal)	% Bdgt Used
Fund: 249 BUILDING FUND						
Account Category: Expenditures						
Department: 250 BENEFITS/INSURANCE						
249-250-721-000	DENTAL INSURANCE BENEFITS	19,500.00	16,318.16	2,249.92	3,181.84	83.68
249-250-722-000	PENSION PLAN BENEFITS	113,765.00	57,068.16	0.00	56,696.84	50.16
Total Dept 250 - BENEFITS/INSURANCE		716,862.00	480,079.14	43,892.60	236,782.86	66.97
Department: 371 BUILDING DEPARTMENT						
249-371-702-000	WAGES- FULL TIME	1,301,238.00	959,134.28	89,677.17	342,103.72	73.71
249-371-704-000	WAGES- PART TIME	53,761.00	63,483.32	7,086.40	(9,722.32)	118.08
249-371-707-000	WAGES - PER DIEM	0.00	21,900.00	5,000.00	(21,900.00)	100.00
249-371-723-000	MEMBERSHIPS AND DUES	6,000.00	2,085.00	0.00	3,915.00	34.75
249-371-724-000	EDUCATION	10,000.00	2,886.85	153.07	7,113.15	28.87
249-371-727-000	OFFICE SUPPLIES	10,000.00	3,387.28	914.71	6,612.72	33.87
249-371-752-101	KITCHEN SUPPLIES	700.00	431.36	0.00	268.64	61.62
249-371-757-000	BOOKS	7,500.00	16.19	0.00	7,483.81	0.22
249-371-787-101	CLEANING & PAPER SUPPLIES	800.00	66.07	0.00	733.93	8.26
249-371-787-200	CREDIT CARD FEES	42,000.00	11,111.47	0.00	30,888.53	26.46
249-371-807-000	AUDIT FEES & SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
249-371-810-000	LIABILITY INSURANCE	35,000.00	0.00	0.00	35,000.00	0.00
249-371-860-000	MILEAGE	80,000.00	56,805.12	3,442.04	23,194.88	71.01
249-371-923-000	HEATING/UTILITY	11,000.00	10,487.10	867.00	512.90	95.34
249-371-924-000	PHONES	8,000.00	(620.94)	0.00	8,620.94	(7.76)
249-371-924-100	CELL PHONES/DATA	10,000.00	7,510.74	785.93	2,489.26	75.11
249-371-939-000	SERVICE CONTRACTS	64,000.00	45,183.12	162.41	18,816.88	70.60
249-371-941-000	POSTAGE & MACHINE LEASE	1,000.00	300.00	0.00	700.00	30.00
249-371-957-000	BLDG PHYSICAL EXAMS	0.00	150.00	150.00	(150.00)	100.00
249-371-960-000	COST ALLOCATION PLAN	370,000.00	0.00	0.00	370,000.00	0.00
249-371-967-000	BLDG - SPECIAL PROJECTS-FURNITURE UP	15,000.00	0.00	0.00	15,000.00	0.00
249-371-981-000	OFFICE EQUIPMENT	12,000.00	5,068.14	0.00	6,931.86	42.23
Total Dept 371 - BUILDING DEPARTMENT		2,038,999.00	1,189,385.10	108,238.73	849,613.90	58.33
Department: 964 PAYMENTS TO OTHER TOWNSHIPS						
249-964-964-100	PERMITS DUE TO LOWELL TWP	30,200.00	19,681.60	2,158.80	10,518.40	65.17
249-964-964-200	PERMITS DUE TO VERGENNES TWP	28,000.00	17,522.00	1,299.00	10,478.00	62.58
249-964-964-300	PERMITS DUE TO GR TWP	80,000.00	57,906.40	7,189.80	22,093.60	72.38
249-964-964-400	PERMITS DUE TO ADA TWP	104,000.00	50,470.95	7,009.40	53,529.05	48.53
249-964-964-500	PERMITS DUE TO EAST GR	93,000.00	58,796.90	4,390.40	34,203.10	63.22
249-964-964-600	PERMITS DUE PLAINFIELD	124,000.00	81,529.85	9,314.00	42,470.15	65.75
249-964-964-800	PERMITS DUE CASCADE TWP	125,000.00	75,735.80	7,133.60	49,264.20	60.59
Total Dept 964 - PAYMENTS TO OTHER TOWNSHIPS		584,200.00	361,643.50	38,495.00	222,556.50	61.90
Department: 966 TRANSFERS OUT						
249-966-955-206	TRANSFER TO FIRE FUND FROM BLDG	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 966 - TRANSFERS OUT		30,000.00	0.00	0.00	30,000.00	0.00
Expenditures		3,370,061.00	2,031,107.74	190,626.33	1,338,953.26	60.27
Fund 249 - BUILDING FUND:						
TOTAL REVENUES		3,031,000.00	2,044,552.34	167,919.50	986,447.66	67.45
TOTAL EXPENDITURES		3,370,061.00	2,031,107.74	190,626.33	1,338,953.26	60.27
NET OF REVENUES & EXPENDITURES:		(339,061.00)	13,444.60	(22,706.83)	(352,505.60)	

11/02/2026

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
Ada Township			
Commercial, Add/Alter/Repair	*$275,000*	*$1,584.00*	1
DECK	*$221,723*	*$1,050.00*	6
DEMOLITION	*$29,500*	*$170.00*	2
Detached Accessory Building	*$46,000*	*$528.00*	2
Electrical	*$0*	*$5,250.00*	26
Mechanical	*$0*	*$9,554.75*	57
Plumbing	*$0*	*$2,911.00*	16
Res. Add/Alter/Repair	*$698,022*	*$1,730.00*	7
Res. Single Family	*$1,805,000*	*$2,990.00*	2
Residential - Other	*$238,552*	*$830.00*	7
Roofing	*$374,210*	*$1,190.00*	14
Roofing/Siding	*$10,000*	*$85.00*	1
Swimming Pool	*$95,000*	*$175.00*	1
Subtotal	**$3,793,008**	**$28,048**	**142**

11/02/2026

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
CASCADE			
Commercial, Add/Alter/Repair	*$1,330,982*	*$7,492.00*	4
DECK	*$122,050*	*$1,050.00*	6
Detached Accessory Building	*$260,000*	*$255.00*	1
Electrical	*$0*	*$6,994.00*	41
Mechanical	*$0*	*$10,108.00*	74
Plumbing	*$0*	*$4,878.00*	27
Res. Add/Alter/Repair	*$830,975*	*$1,294.00*	6
Res. Single Family	*$18,286,000*	*$8,613.00*	4
Residential - Other	*$228,594*	*$570.00*	5
Roofing	*$467,012*	*$1,190.00*	14
Sign	*$11,500*	*$170.00*	2
Swimming Pool	*$415,000*	*$525.00*	3
Subtotal	**$21,952,113**	**$43,139**	**187**

11/02/2026

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
East Grand Rapids			
DECK	*$59,800*	*$525.00*	3
Electrical	*$0*	*$5,200.00*	32
Mechanical	*$0*	*$4,440.00*	37
Plumbing	*$0*	*$3,088.00*	21
Res. Add/Alter/Repair	*$865,842*	*$1,411.00*	7
Residential - Other	*$28,146*	*$345.00*	3
Roofing	*$201,303*	*$680.00*	8
Roofing/Siding	*$15,000*	*$85.00*	1
Subtotal	**$1,170,091**	**$15,774**	**112**

11/02/2026

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
Grand Rapids Township			
Commercial, Add/Alter/Repair	*$438,000*	*$2,702.00*	2
DECK	*$145,351*	*$700.00*	4
DEMOLITION	*$2,000*	*$85.00*	1
Detached Accessory Building	*$33,000*	*$465.00*	2
Electrical	*$0*	*$6,236.00*	33
Mechanical	*$0*	*$6,330.00*	47
Plumbing	*$0*	*$3,060.00*	21
Res. Add/Alter/Repair	*$1,520,000*	*$1,655.00*	7
Res. Single Family	*$5,965,400*	*$6,728.00*	6
Residential - Other	*$175,847*	*$625.00*	5
Roofing	*$221,743*	*$1,020.00*	12
Sign	*$17,646*	*$170.00*	2
Subtotal	**$8,518,987**	**$29,776**	**142**

11/02/2026

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
Lowell Township			
DECK	*$30,000*	*$175.00*	1
Detached Accessory Building	*$60,001*	*$428.00*	2
Electrical	*$0*	*$2,840.00*	9
Mechanical	*$0*	*$2,622.25*	19
Plumbing	*$0*	*$1,077.00*	4
Res. Add/Alter/Repair	*$390,135*	*$750.00*	4
Residential - Other	*$2,500*	*$85.00*	1
Subtotal	**$482,636**	**$7,977**	**40**

11/02/2026

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
Plainfield Township			
Commercial, Add/Alter/Repair	*$710,987*	*$4,601.00*	5
DECK	*$57,984*	*$525.00*	3
DEMOLITION	*$10,200*	*$170.00*	2
Detached Accessory Building	*$45,000*	*$529.00*	2
Electrical	*$0*	*$7,747.00*	46
Mechanical	*$0*	*$10,312.50*	82
Plumbing	*$0*	*$3,920.00*	28
Res. Add/Alter/Repair	*$405,000*	*$925.00*	3
Res. Single Family	*$330,000*	*$1,134.00*	1
Residential - Other	*$225,114*	*$820.00*	5
Roofing	*$254,138*	*$935.00*	11
Roofing/Siding	*$76,805*	*$340.00*	4
Sign	*$26,150*	*$340.00*	4
Swimming Pool	*$122,002*	*$260.00*	2
Subtotal	**$2,263,381**	**$32,559**	**198**

11/02/2026

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
Vergennes Township			
DECK	*$27,967*	*$175.00*	1
Electrical	*$0*	*$1,005.00*	6
Mechanical	*$0*	*$2,080.00*	14
Plumbing	*$0*	*$926.00*	3
Res. Single Family	*$2,517,180*	*$5,671.00*	4
Residential - Other	*$30,000*	*$170.00*	2
Subtotal	**$2,575,147**	**$10,027**	**30**
Monthly Total	***$40,755,362***	***$167,299.50***	851

MINUTES
CASCADE CHARTER TOWNSHIP PLANNING COMMISSION
MONDAY, October 5, 2026
6:00 pm
2870 JACKSMITH AVE SE

ARTICLE 1. Chair Rowland called the meeting to order at 6:00 pm.

Members Present: Korstange, Kraemer, Rowland, Cribbs, Madiol
Members Absent: Kaiser, Lauer (excused)

Others Present: Planning Director Dan Swallow, Legal Counsel Leslie Abdoo of Foster Swift, Planning Administrative Assistant Nick Govan, and others listed on the sign-in sheet.

ARTICLE 2. **Pledge of Allegiance to the Flag**

ARTICLE 3. **Approve the current Agenda**

Motion was made by Commissioner Madiol to approve the current agenda.
Supported by Commissioner Cribbs.
Motion carried unanimously.

ARTICLE 4. **Disclose any Conflict of Interest**

There were no conflicts of interest disclosed.

ARTICLE 5. **Approve the Minutes of the September 21, 2026, meeting.**

Motion was made by Treasurer Korstange to approve the minutes of the September 21, 2026 meeting.
Supported by Commissioner Cribbs.
Motion carried unanimously.

ARTICLE 6. **Acknowledge visitors and those wishing to speak.**

There was no one wishing to speak.

ARTICLE 7. **Case #25-3888**
Applicant: International Beverage, Rishi Makkar
Property Address: 6859 Cascade Road SE
Parcel Number: 41-19-09-451-023
Requested Action: Site Plan Approval Extension

Director Swallow presented the request for a site plan approval extension for International Beverage, located at 6859 Cascade Road. He noted the Planning Commission had approved the site plan at its July 7, 2025 meeting, based on the then proposed zoning ordinance. He explained that the staff review included in the packet was based on the new zoning ordinance, so all new requirements applied to the extension as well as to the original approval.

Director Swallow reviewed the conditions of the original approval: that the visibility and light transmission levels of the windows be reviewed, that the lighting be incorporated into a photometric plan and reviewed to

confirm the lighting levels met ordinance requirements, that the site be connected to water and sewer in compliance with the Township ordinance, and that an updated water and sewer maintenance plan be submitted and recorded prior to a building permit being issued. He stated the Planning Commission must decide whether the previously approved site plan remained viable and whether the extension was warranted in accordance with the ordinance requirements.

He reported the applicant had made progress on the conditions. The applicant had revised the elevation drawings and included window detail sheets, shown in the packet. The applicant had incorporated the lighting into a photometric plan that complied with ordinance requirements. The applicant had contacted the City of Grand Rapids regarding connection to its water and sewer systems, which were available across Cascade Road. He noted the connection would likely require boring under the road at the time of installation and that the applicant was working with the Kent County Road Commission on those requirements. Director Swallow added that the applicant was revising and updating the stormwater maintenance plan for submittal to the Township Engineer.

Director Swallow then addressed the considerations for granting an extension. He stated there had been no significant modifications to the approved site plan, which was largely unchanged except for the additional information required by the conditions. He noted there had been no substantial changes to the zoning since the new zoning ordinance was adopted in February 2026 and approved by the voters in August 2026 that would affect the approved site plan or the review standards. He stated staff believed the site plan was still viable, as there had been no notable changes in the adjacent land uses. He added that the applicant had continued his due diligence, had completed most of the outstanding items, and was preparing to resubmit the site plan details.

Director Swallow stated that staff recommended approval of the extension for Case #25-3888 with the previous conditions carried forward.

Chairman Rowland asked if there were any questions for staff, and there were none. Chairman Rowland invited the applicant's representatives to comment, and they chose not to speak. There was no discussion among the commissioners. Chairman Rowland thanked staff for providing both sample motions, and Director Swallow stated staff would continue to include them going forward.

Treasurer Korstange stated her motion to approve the extension through July 7, 2027, noting the previous conditions still applied. Chairman Rowland asked if the date should instead be moved to October, since the case was being reapproved at this meeting. Director Swallow explained the ordinance typically provided for one-year extensions and that an October date would give the applicant more time to begin the final submittals and building permit application. Treasurer Korstange amended her motion to extend the approval through October 5, 2027.

Motion was made by Treasurer Korstange to APPROVE Case Number 25-3888, for a Site Plan Approval Extension for International Beverage located at 6859 Cascade Road SE through October 5, 2027, with the following conditions:

1. **The VLT levels of the windows be approved by the Planning Department in advance of a building permit.**
2. **All lighting on site shall be calculated in the photometric and reviewed and approved by the Planning Director.**
3. **Lighting levels meet the requirements of Article 12.**
4. **The site shall be connected to water and sewer in compliance with Chapter 313 of the Cascade General Code**

Supported by Commissioner Cribbs.
Motion carried unanimously.

ARTICLE 9. Acknowledge visitors and those wishing to speak.

There was no one wishing to speak.

ARTICLE 10. Other Business

There was no other business.

ARTICLE 11. Adjourn

The meeting adjourned at 6:10 pm.

Respectfully submitted,

Commissioner David Madiol, Planning Commission Secretary

MONTHLY FINANCIAL STATEMENT FOR CASCADE CHARTER TOWNSHIP

Balance As Of 10/31/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 101 GENERAL FUND							
Account Category: Revenues							
Department: 000							
101-000-401-401	GENERAL PROPERTY TAXES	1,865,745.00	2,071,332.00	2,067,911.56	0.00	3,420.44	99.83
101-000-401-405	STREETLIGHT	96,500.00	110,000.00	93,857.57	0.00	16,142.43	85.33
101-000-401-410	PERSONAL PROPERTY TAX	103,185.00	0.00	0.00	0.00	0.00	0.00
101-000-401-420	DELINQUENT TAXES	5,000.00	5,000.00	2,876.75	0.00	2,123.25	57.54
101-000-401-437	ABATEMENT TAXES	16,175.00	16,175.00	15,862.93	0.00	312.07	98.07
101-000-401-445	INTEREST & PENALTIES ON TAXES	3,500.00	3,500.00	4,651.22	(3.05)	(1,151.22)	132.89
101-000-401-447	TAX ADMINISTRATION FEES	815,998.00	880,570.00	845,022.98	8,745.94	35,547.02	95.96
101-000-477-460	CABLE REVENUE	330,800.00	310,000.00	200,311.02	3,554.12	109,688.98	64.62
101-000-477-465	CABLE - PEG FEES	66,800.00	66,800.00	39,169.61	1,066.24	27,630.39	58.64
101-000-478-100	HOTEL LICENSE	5,000.00	4,000.00	14,400.00	4,900.00	(10,400.00)	360.00
101-000-479-000	OTHER PERMITS	1,200.00	1,200.00	1,461.45	0.00	(261.45)	121.79
101-000-493-000	DOG LICENSES	100.00	100.00	5.60	0.00	94.40	5.60
101-000-495-000	LIQUOR LICENSE	43,000.00	43,000.00	41,480.45	0.00	1,519.55	96.47
101-000-539-576	STATE SHARED REV.-SALES TAX	2,152,450.00	2,152,450.00	1,706,225.00	381,782.00	446,225.00	79.27
101-000-539-581	METRO ACT	23,900.00	23,900.00	34,203.56	0.00	(10,303.56)	143.11
101-000-569-000	STATE GRANT- OTHERS	0.00	0.00	10,980.36	3,998.79	(10,980.36)	100.00
101-000-573-000	LOCAL COMMUNITY STABILIZATION AUTHOR	94,243.00	94,243.00	64,540.44	0.00	29,702.56	68.48
101-000-600-608	PLANNING AND ZONING FEES	283,000.00	30,000.00	21,169.24	2,150.00	8,830.76	70.56
101-000-600-610	SUMMER TAX COLLECTION FEE	26,500.00	26,500.00	0.00	0.00	26,500.00	0.00
101-000-600-611	SEWER & WATER IMPLEMENTATION	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-000-600-614	PA 198 TAX APPLICATION FEE	2,000.00	0.00	1,000.00	0.00	(1,000.00)	100.00
101-000-600-626	PASSPORT APPLICATION FEE	12,500.00	12,500.00	8,060.95	630.00	4,439.05	64.49
101-000-600-634	CEMETERY-OPENINGS AND CLOSINGS	35,000.00	25,000.00	38,973.20	4,980.00	(13,973.20)	155.89
101-000-627-000	FOIA REVENUE	0.00	0.00	73.04	73.04	(73.04)	100.00
101-000-665-000	INTEREST ON INVESTMENTS	225,000.00	265,000.00	212,931.79	0.00	52,068.21	80.35
101-000-667-002	DAM LEASE PAYMENTS	70,000.00	70,000.00	57,500.00	17,500.00	12,500.00	82.14
101-000-667-003	RENTAL OF FACILITIES	800.00	800.00	(670.00)	(75.00)	1,470.00	(83.75)
101-000-667-004	CELLULAR TOWERS	115,000.00	130,000.00	116,782.12	6,152.32	13,217.88	89.83
101-000-667-014	CELL TOWER - KEPS ANTENA LEASE	0.00	0.00	900.00	225.00	(900.00)	100.00
101-000-673-000	SALE OF ASSETS	0.00	0.00	5,727.00	625.00	(5,727.00)	100.00
101-000-674-000	4TH OF JULY SPONSORS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-000-674-100	DONATIONS	0.00	0.00	25,150.00	0.00	(25,150.00)	100.00
101-000-674-200	PARK DONATIONS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-000-674-300	DONATIONS	0.00	0.00	5,000.00	0.00	(5,000.00)	100.00
101-000-675-675	MISCELLANEOUS INCOME	6,000.00	6,000.00	13,096.70	4.88	(7,096.70)	218.28
101-000-675-680	MISC INCOME - TRANSIT TICKETS	500.00	500.00	0.00	0.00	500.00	0.00
101-000-676-000	REIMBURSEMENT LOCAL/STATE ELECTIONS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-000-676-100	REIMBURSEMENTS/REFUNDS	600.00	600.00	427.97	0.00	172.03	71.33
101-000-679-000	INTERFUND REIMBURSE/BLDG INSPECTION	125,000.00	125,000.00	82,501.25	7,133.60	42,498.75	66.00
101-000-680-000	COST ALLOCATION PLAN	471,430.00	1,102,500.00	0.00	0.00	1,102,500.00	0.00
101-000-681-000	PARK INCOME	6,000.00	20,000.00	31,845.00	0.00	(11,845.00)	159.23
101-000-699-246	TRF FROM IRF FUND	179,000.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		7,228,926.00	7,643,670.00	5,763,428.76	443,442.88	1,880,241.24	75.40
Revenues		7,228,926.00	7,643,670.00	5,763,428.76	443,442.88	1,880,241.24	75.40
Account Category: Expenditures							
Department: 101 TOWNSHIP BOARD							

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 101 GENERAL FUND							
Account Category: Expenditures							
Department: 101 TOWNSHIP BOARD							
101-101-703-000	TRUSTEE SALARIES	95,465.00	102,147.00	85,122.80	8,512.28	17,024.20	83.33
101-101-723-000	TOWNSHIP DUES	24,856.00	24,856.00	13,112.72	2,428.75	11,743.28	52.75
101-101-723-001	ELECTED OFFICIAL MEMBERSHIPS AND DUE	400.00	400.00	195.00	0.00	205.00	48.75
101-101-724-000	EDUCATION	6,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-101-860-000	TOWNSHIP BOARD MILEAGE	2,500.00	1,000.00	166.83	0.00	833.17	16.68
101-101-862-500	TOWNSHIP BOARD EXPENSE ACCOUNT	2,500.00	2,500.00	368.00	0.00	2,132.00	14.72
101-101-924-100	TOWNSHIP BOARD CELL PHONES/DATA	3,300.00	3,300.00	1,326.01	95.37	1,973.99	40.18
101-101-967-000	SPECIAL PROJECTS - STRATEGIC PLAN	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
101-101-981-000	OFFICE EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
	Total Dept 101 - TOWNSHIP BOARD	161,521.00	164,703.00	100,291.36	11,036.40	64,411.64	60.89
Department: 172 TOWNSHIP MANAGER							
101-172-702-000	WAGES- FULL TIME	259,890.00	268,960.00	212,901.78	17,706.23	56,058.22	79.16
101-172-704-000	WAGES- PART TIME	87,924.00	98,822.00	69,692.57	4,914.95	29,129.43	70.52
101-172-705-000	WAGES - OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-172-723-000	MEMBERSHIP AND DUES	2,000.00	2,000.00	200.00	0.00	1,800.00	10.00
101-172-724-000	EDUCATION	0.00	0.00	760.00	0.00	(760.00)	100.00
101-172-726-000	TRAINING SUPPLIES	4,000.00	4,000.00	330.00	0.00	3,670.00	8.25
101-172-924-100	CELL PHONES/DATA	1,000.00	1,000.00	416.88	37.60	583.12	41.69
	Total Dept 172 - TOWNSHIP MANAGER	355,814.00	375,782.00	284,301.23	22,658.78	91,480.77	75.66
Department: 201 FINANCE							
101-201-702-000	WAGES- FULL TIME	203,387.00	215,459.00	173,462.02	16,560.10	41,996.98	80.51
101-201-723-000	MEMBERSHIP AND DUES	600.00	600.00	0.00	0.00	600.00	0.00
101-201-726-000	TRAINING SUPPLIES	4,000.00	4,000.00	134.00	134.00	3,866.00	3.35
101-201-860-000	MILEAGE	0.00	200.00	0.00	0.00	200.00	0.00
101-201-924-100	CELL PHONES/DATA	800.00	800.00	407.61	37.62	392.39	50.95
101-201-939-000	SERVICE CONTRACTS	0.00	17,600.00	14,054.50	0.00	3,545.50	79.86
	Total Dept 201 - FINANCE	208,787.00	238,659.00	188,058.13	16,731.72	50,600.87	78.80
Department: 215 CLERK							
101-215-702-000	WAGES- FULL TIME	63,699.00	57,762.00	1,364.26	0.00	56,397.74	2.36
101-215-703-000	CLERK SALARY	39,561.00	44,677.00	37,230.80	3,723.08	7,446.20	83.33
101-215-704-000	WAGES- CLERK	5,000.00	0.00	60,768.31	5,886.27	(60,768.31)	100.00
101-215-707-000	WAGES - PER DIEM	0.00	0.00	831.30	0.00	(831.30)	100.00
101-215-723-000	CLERK MEMBERSHIPS AND DUES	600.00	600.00	705.00	199.00	(105.00)	117.50
101-215-724-000	EDUCATION	3,000.00	3,000.00	2,070.19	0.00	929.81	69.01
101-215-860-000	CLERK MILEAGE	300.00	800.00	647.70	0.00	152.30	80.96
101-215-925-000	CELL PHONE/ DATA	700.00	1,000.00	117.88	0.00	882.12	11.79
101-215-939-000	SERVICE CONTRACTS	3,500.00	3,000.00	6,891.17	0.00	(3,891.17)	229.71
	Total Dept 215 - CLERK	116,360.00	110,839.00	110,626.61	9,808.35	212.39	99.81
Department: 225 ADMINISTRATIVE							
101-225-704-000	WAGES- PART TIME	0.00	0.00	172.40	0.00	(172.40)	100.00
101-225-723-000	MEMBERSHIP AND DUES	3,190.00	3,190.00	1,499.00	0.00	1,691.00	46.99
101-225-724-000	EDUCATION	10,000.00	10,000.00	465.34	40.34	9,534.66	4.65
101-225-727-000	OFFICE SUPPLIES	14,000.00	14,000.00	5,523.78	1,013.51	8,476.22	39.46
101-225-730-000	POSTAGE	7,000.00	16,000.00	20,434.40	5,669.25	(4,434.40)	127.72
101-225-752-000	SUPPLIES	0.00	0.00	707.70	65.24	(707.70)	100.00

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 101 GENERAL FUND							
Account Category: Expenditures							
Department: 225 ADMINISTRATIVE							
101-225-752-101	KITCHEN SUPPLIES	5,400.00	3,000.00	1,900.22	424.78	1,099.78	63.34
101-225-756-000	ELECTION SUPPLIES	0.00	0.00	217.35	0.00	(217.35)	100.00
101-225-794-700	PLANTS/PLANT MAINTENANCE	1,880.00	200.00	149.71	0.00	50.29	74.86
101-225-803-000	PRE-EMPLOYMENT HIRING	0.00	0.00	46.00	0.00	(46.00)	100.00
101-225-807-000	AUDIT FEES & SERVICES	30,000.00	25,000.00	19,250.00	0.00	5,750.00	77.00
101-225-810-000	LIABILITY INSURANCE	70,000.00	70,000.00	1,998.00	0.00	68,002.00	2.85
101-225-814-000	TAX/ASSESSING ADMIN COSTS	22,000.00	0.00	0.00	0.00	0.00	0.00
101-225-815-000	COMPUTER COSTS-ISP	5,500.00	0.00	3,768.32	439.63	(3,768.32)	100.00
101-225-815-050	COMPUTER SOFTARE/CAMERA MONITOR/ZOOM	4,100.00	0.00	2,771.10	307.90	(2,771.10)	100.00
101-225-815-100	COMPUTER COSTS-WEB SITE	6,000.00	3,600.00	7,904.00	425.00	(4,304.00)	219.56
101-225-826-000	LEGAL FEES	142,000.00	180,000.00	63,764.10	318.60	116,235.90	35.42
101-225-850-000	COMMUNICATIONS	0.00	0.00	11.51	0.00	(11.51)	100.00
101-225-860-000	ADMINISTRATIVE MILEAGE	1,000.00	1,000.00	29.08	29.08	970.92	2.91
101-225-880-000	COMMUNITY PROMOTION	0.00	0.00	2,027.31	0.00	(2,027.31)	100.00
101-225-881-000	FOURTH OF JULY	55,000.00	65,000.00	53,488.98	15,349.16	11,511.02	82.29
101-225-881-200	HALLOWEEN	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-225-881-400	HERITAGE DAY FESTIVAL	15,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-225-885-000	NEWSLETTER	35,000.00	35,000.00	27,023.27	0.00	7,976.73	77.21
101-225-900-000	PRINTING/PUBLISHING	24,000.00	24,000.00	10,142.11	199.00	13,857.89	42.26
101-225-901-000	PUBLICATIONS	1,000.00	1,000.00	59.00	0.00	941.00	5.90
101-225-924-100	CELL PHONES/DATA	7,340.00	7,340.00	975.52	197.64	6,364.48	13.29
101-225-939-000	SERVICE CONTRACTS	45,000.00	60,000.00	5,513.63	448.69	54,486.37	9.19
101-225-941-000	EQUIPMENT/MACHINE RENTAL/LEASE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-225-952-100	KENT COUNTY AERIAL PHOTO	2,600.00	4,000.00	2,527.54	0.00	1,472.46	63.19
101-225-955-000	CABLE EQUIPMENT GRANTS	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
101-225-955-952	REGIS	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
101-225-955-954	NPDES PHASE II	12,000.00	12,000.00	3,535.42	3,535.42	8,464.58	29.46
101-225-955-955	COMMUNITY MEDIA CENTER	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-225-956-000	RIGHT PLACE PROGRAM	9,000.00	9,000.00	18,000.00	0.00	(9,000.00)	200.00
101-225-957-000	GENERAL FUND PHYSICAL EXAMS	0.00	0.00	694.80	694.80	(694.80)	100.00
101-225-964-100	PROPERTY TAX REFUNDS	2,500.00	2,500.00	1,258.83	438.66	1,241.17	50.35
101-225-967-000	SPECIAL PROJECTS - COMMUNCATIONS/ IT	50,000.00	50,000.00	13,293.12	116.66	36,706.88	26.59
101-225-967-200	SPECIAL PROJECTS - IT SERVICES	85,000.00	0.00	0.00	0.00	0.00	0.00
101-225-981-000	OFFICE EQUIPMENT	16,000.00	16,000.00	2,325.81	0.00	13,674.19	14.54
	Total Dept 225 - ADMINISTRATIVE	770,510.00	720,830.00	271,477.35	29,713.36	449,352.65	37.66
Department: 228 INFORMATION TECHNOLOGY							
101-228-850-000	COMMUNICATIONS	0.00	0.00	23,365.95	3,534.78	(23,365.95)	100.00
101-228-939-000	SERVICE CONTRACTS	0.00	45,000.00	63,294.41	5,862.88	(18,294.41)	140.65
101-228-958-000	SOFTWARE/SUPPORT	0.00	125,000.00	64,069.15	0.00	60,930.85	51.26
101-228-967-200	SPECIAL PROJECTS - IT SERVICES	0.00	40,000.00	41,355.00	0.00	(1,355.00)	103.39
101-228-981-000	OFFICE EQUIPMENT	0.00	10,000.00	3,475.12	0.00	6,524.88	34.75
	Total Dept 228 - INFORMATION TECHNOLOGY	0.00	220,000.00	195,559.63	9,397.66	24,440.37	88.89
Department: 250 BENEFITS/INSURANCE							
101-250-715-000	FICA-EMPLOYER	171,520.00	167,601.00	125,092.35	12,707.99	42,508.65	74.64
101-250-716-000	DEFINED CONTRIBUTION PLAN	190,112.00	199,667.00	110,003.94	12,831.34	89,663.06	55.09
101-250-717-000	WORKERS COMP INSURANCE	50,000.00	50,000.00	4,028.99	0.00	45,971.01	8.06

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 101 GENERAL FUND							
Account Category: Expenditures							
Department: 250 BENEFITS/INSURANCE							
101-250-718-000	VISION INSURANCE BENEFITS	2,214.00	3,200.00	(981.65)	(51.86)	4,181.65	(30.68)
101-250-718-200	OTHER BENEFITS	0.00	38,400.00	38,400.00	0.00	0.00	100.00
101-250-719-000	HEALTH INSURANCE BENEFITS	416,799.00	433,206.00	216,558.47	23,169.58	216,647.53	49.99
101-250-720-000	LIFE & DIS INSURANCE BENEFITS	19,203.00	20,856.00	12,608.87	1,351.75	8,247.13	60.46
101-250-721-000	DENTAL INSURANCE BENEFITS	17,574.00	30,000.00	11,429.11	652.70	18,570.89	38.10
101-250-722-000	PENSION PLAN BENEFITS	165,355.00	195,026.00	98,905.20	0.00	96,120.80	50.71
101-250-723-000	OTHER BENEFITS	0.00	0.00	1,686.54	0.00	(1,686.54)	100.00
	Total Dept 250 - BENEFITS/INSURANCE	1,032,777.00	1,137,956.00	617,731.82	50,661.50	520,224.18	54.28
Department: 253 TREASURER							
101-253-702-000	WAGES- FULL TIME	158,949.00	171,791.00	140,159.26	17,467.38	31,631.74	81.59
101-253-703-000	TREASURER SALARY	39,561.00	44,677.00	37,230.80	3,723.08	7,446.20	83.33
101-253-705-000	WAGES - OVERTIME	2,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-253-723-000	MEMBERSHIPS AND DUES	1,000.00	1,000.00	596.00	297.00	404.00	59.60
101-253-724-000	EDUCATION	3,500.00	3,500.00	3,201.25	0.00	298.75	91.46
101-253-725-000	EDUCATION/TUITION REIMBURSEMENT	5,300.00	5,300.00	1,452.00	0.00	3,848.00	27.40
101-253-730-000	POSTAGE	9,000.00	0.00	4,544.10	0.00	(4,544.10)	100.00
101-253-860-000	MILEAGE	1,800.00	1,800.00	495.84	125.40	1,304.16	27.55
101-253-900-000	PRINTING & PUBLISHING	0.00	0.00	3,003.16	0.00	(3,003.16)	100.00
101-253-924-100	CELL PHONES/DATA	0.00	0.00	518.49	48.89	(518.49)	100.00
101-253-939-000	SERVICE CONTRACTS	9,000.00	12,500.00	8,719.50	0.00	3,780.50	69.76
	Total Dept 253 - TREASURER	230,110.00	241,568.00	199,920.40	21,661.75	41,647.60	82.76
Department: 257 ASSESSING							
101-257-702-000	WAGES- FULL TIME	197,128.00	0.00	0.00	0.00	0.00	0.00
101-257-704-000	WAGES- PART TIME	10,981.00	0.00	0.00	0.00	0.00	0.00
101-257-707-000	WAGES - PER DIEM	3,700.00	0.00	0.00	0.00	0.00	0.00
101-257-723-000	ASSESSING MEMBERSHIPS AND DUES	1,835.00	0.00	0.00	0.00	0.00	0.00
101-257-724-000	EDUCATION	9,285.00	0.00	225.00	0.00	(225.00)	100.00
101-257-727-000	ASSESSING PUBLICATION/SUPPLIES	1,500.00	0.00	110.70	0.00	(110.70)	100.00
101-257-801-000	ASSESSING CONTRACTUAL SERVICES	90,000.00	275,580.00	225,930.00	45,930.00	49,650.00	81.98
101-257-808-000	BOARD OF REVIEW EXPENSES	3,500.00	3,500.00	3,059.05	0.00	440.95	87.40
101-257-826-000	LEGAL FEES	63,000.00	50,000.00	18,625.78	0.00	31,374.22	37.25
101-257-860-000	ASSESSING MILEAGE	2,900.00	0.00	0.00	0.00	0.00	0.00
101-257-900-000	ASSESSING PRINTING AND PUBLISHING	1,150.00	1,500.00	3,604.26	0.00	(2,104.26)	240.28
101-257-924-100	CELL PHONES/DATA	2,700.00	0.00	180.36	20.04	(180.36)	100.00
101-257-939-000	ASSESSING SERVICE CONTRACTS	11,514.00	18,000.00	8,258.38	0.00	9,741.62	45.88
101-257-981-000	OFFICE EQUIPMENT	4,200.00	0.00	18.79	0.00	(18.79)	100.00
	Total Dept 257 - ASSESSING	403,393.00	348,580.00	260,012.32	45,950.04	88,567.68	74.59
Department: 262 ELECTIONS							
101-262-703-000	ELECTION SALARIES/PT HELP	0.00	0.00	960.00	0.00	(960.00)	100.00
101-262-704-000	WAGES- PART TIME	40,000.00	20,000.00	13,542.11	4,242.89	6,457.89	67.71
101-262-707-000	WAGES - PER DIEM	0.00	10,000.00	17,894.64	1,215.00	(7,894.64)	178.95
101-262-752-200	ELECTION MAILINGS & POSTAGE	20,000.00	5,000.00	9,280.69	5,302.01	(4,280.69)	185.61
101-262-756-000	ELECTION SUPPLIES	12,000.00	20,000.00	3,553.53	288.04	16,446.47	17.77
101-262-860-000	MILEAGE	0.00	0.00	347.40	0.00	(347.40)	100.00
101-262-932-000	MAINT/OFFICE EQUIP & COMPUTER REPAIR	6,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-262-939-000	SERVICE CONTRACTS	14,250.00	18,000.00	19,645.23	135.12	(1,645.23)	109.14

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 101 GENERAL FUND							
Account Category: Expenditures							
Department: 262 ELECTIONS							
	Total Dept 262 - ELECTIONS	92,250.00	75,000.00	65,223.60	11,183.06	9,776.40	86.96
Department: 265 BUILDING AND GROUNDS							
101-265-702-000	WAGES- FULL TIME	356,239.00	361,005.00	326,248.38	33,134.43	34,756.62	90.37
101-265-702-250	BLDG & GROUNDS EXPENSE ACCOUNT	0.00	0.00	94.34	0.00	(94.34)	100.00
101-265-704-000	WAGES- PART TIME	32,080.00	114,426.00	49,108.21	2,062.20	65,317.79	42.92
101-265-705-000	WAGES - OVERTIME	10,000.00	10,000.00	5,749.03	509.51	4,250.97	57.49
101-265-724-000	EDUCATION	3,000.00	3,750.00	1,042.50	300.00	2,707.50	27.80
101-265-752-101	KITCHEN SUPPLIES	0.00	1,000.00	841.77	0.00	158.23	84.18
101-265-768-000	BLDG & GROUNDS UNIFORMS	2,500.00	3,500.00	2,247.57	0.00	1,252.43	64.22
101-265-787-101	CLEANING & PAPER SUPPLIES	0.00	0.00	264.48	21.02	(264.48)	100.00
101-265-802-200	JANITORIAL & MAINTENANCE	31,000.00	31,950.00	4,424.02	0.00	27,525.98	13.85
101-265-860-000	MILEAGE	100.00	500.00	94.24	0.00	405.76	18.85
101-265-863-000	VEHICLE MAINT	40,000.00	41,250.00	29,062.03	762.48	12,187.97	70.45
101-265-864-000	FUEL	26,000.00	26,800.00	22,201.01	2,569.47	4,598.99	82.84
101-265-921-000	COMPLEX ELECTRICITY	20,000.00	30,000.00	21,285.62	1,644.64	8,714.38	70.95
101-265-923-000	COMPLEX HEATING	9,000.00	9,000.00	4,279.66	153.54	4,720.34	47.55
101-265-924-000	COMPLEX PHONES	10,000.00	18,000.00	1,040.69	0.00	16,959.31	5.78
101-265-924-100	BLDG & GROUNDS CELL PHONES/ DATA	2,700.00	3,000.00	1,168.66	76.47	1,831.34	38.96
101-265-927-000	COMPLEX WATER-SEWER	6,000.00	6,200.00	3,825.48	0.00	2,374.52	61.70
101-265-931-000	COMPLEX MAINTENANCE	60,000.00	61,800.00	22,327.55	327.21	39,472.45	36.13
101-265-932-000	OFFICE EQUIP/COMPUTER REPAIR	20,000.00	20,600.00	962.50	0.00	19,637.50	4.67
101-265-939-000	SERVICE CONTRACTS	75,000.00	48,000.00	33,510.17	7,017.08	14,489.83	69.81
101-265-981-000	OFFICE EQUIPMENT	3,000.00	3,000.00	336.38	0.00	2,663.62	11.21
101-265-981-500	TOOLS/ SMALL EQUIPMENT MAINTENANCE	5,000.00	5,150.00	6,637.93	0.00	(1,487.93)	128.89
	Total Dept 265 - BUILDING AND GROUNDS	711,619.00	798,931.00	536,752.22	48,578.05	262,178.78	67.18
Department: 270 HUMAN RESOURCES							
101-270-702-000	WAGES- FULL TIME	117,189.00	130,098.00	104,443.23	10,170.54	25,654.77	80.28
101-270-723-000	MEMBERSHIP AND DUES	2,154.00	3,254.00	0.00	0.00	3,254.00	0.00
101-270-724-000	EDUCATION	3,430.00	3,430.00	0.00	0.00	3,430.00	0.00
101-270-726-000	TRAINING SUPPLIES	10,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-270-727-000	SUPPLIES	1,000.00	1,000.00	210.73	0.00	789.27	21.07
101-270-803-000	HIRING EXPENDITURES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-270-860-000	MILEAGE	300.00	300.00	0.00	0.00	300.00	0.00
101-270-924-100	CELL PHONES/DATA	660.00	850.00	486.17	38.87	363.83	57.20
101-270-939-000	SERVICE CONTRACTS	7,360.00	12,500.00	6,878.25	0.00	5,621.75	55.03
101-270-957-000	PHYSICAL EXAMS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
	Total Dept 270 - HUMAN RESOURCES	145,093.00	169,432.00	112,018.38	10,209.41	57,413.62	66.11
Department: 276 CEMETERY							
101-276-921-000	CEMETERY ELECTRICITY	900.00	900.00	512.43	65.12	387.57	56.94
101-276-932-000	CEMETERY MAINT	22,500.00	22,500.00	1,591.18	252.01	20,908.82	7.07
	Total Dept 276 - CEMETERY	23,400.00	23,400.00	2,103.61	317.13	21,296.39	8.99
Department: 443 YARD WASTE REMOVAL							
101-443-820-000	SPRING/ FALL CLEANUP	130,000.00	130,000.00	53,293.09	0.00	76,706.91	40.99
101-443-939-000	CONTRACTED SERVICES	0.00	10,000.00	0.00	0.00	10,000.00	0.00
	Total Dept 443 - YARD WASTE REMOVAL	130,000.00	140,000.00	53,293.09	0.00	86,706.91	38.07

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Fund: 101 GENERAL FUND							
Account Category: Expenditures							
Department: 445 DRAIN							
101-445-816-000	DRAIN MAINTENANCE	10,000.00	14,000.00	134,727.64	21,549.64	(120,727.64)	962.34
101-445-821-000	DRAIN ENGINEERING	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-445-822-000	ILLICIT DISCHARGE PLAN	500.00	500.00	0.00	0.00	500.00	0.00
101-445-823-000	LGROW MEMBERSHIP DUES	500.00	500.00	125.00	125.00	375.00	25.00
	Total Dept 445 - DRAIN	15,000.00	19,000.00	134,852.64	21,674.64	(115,852.64)	709.75
Department: 446 ROADS							
101-446-818-000	DUST CONTROL LAYER	1,500.00	4,000.00	0.00	0.00	4,000.00	0.00
101-446-821-000	ROAD OVERLAYS	680,000.00	550,000.00	0.00	0.00	550,000.00	0.00
101-446-821-500	ROAD ENGINEERING STUDIES	5,000.00	10,000.00	0.00	0.00	10,000.00	0.00
	Total Dept 446 - ROADS	686,500.00	564,000.00	0.00	0.00	564,000.00	0.00
Department: 447 ENGINEERS/ ENGINEERING							
101-447-702-000	WAGES- FULL TIME	128,371.00	133,979.00	107,400.87	10,577.34	26,578.13	80.16
101-447-723-000	ENGINEERING MEMBERSHIP & DUES	500.00	500.00	23.30	0.00	476.70	4.66
101-447-724-000	ENGINEERING EDUCATION	1,500.00	1,500.00	95.00	0.00	1,405.00	6.33
101-447-752-000	ENGINEERING SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-447-794-701	TREE INSTALLATION / MAINT	90,000.00	90,000.00	12,497.58	4,500.00	77,502.42	13.89
101-447-801-000	CONTRACT SERVICES	252,608.00	0.00	49,558.64	4,758.75	(49,558.64)	100.00
101-447-818-000	CONTRACTED SERVICES	0.00	50,000.00	0.00	0.00	50,000.00	0.00
101-447-860-000	ENGINEERING MILEAGE	500.00	500.00	323.17	153.52	176.83	64.63
101-447-862-500	ENGINEERING EXPENSE ACCOUNT	500.00	0.00	0.00	0.00	0.00	0.00
101-447-939-000	SERVICE CONTRACTS	2,500.00	2,500.00	2,095.00	0.00	405.00	83.80
101-447-981-000	OFFICE EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
	Total Dept 447 - ENGINEERS/ ENGINEERING	478,479.00	280,979.00	171,993.56	19,989.61	108,985.44	61.21
Department: 448 STREET LIGHTS							
101-448-926-000	STREETLIGHTING	175,000.00	218,000.00	108,187.14	12,486.39	109,812.86	49.63
	Total Dept 448 - STREET LIGHTS	175,000.00	218,000.00	108,187.14	12,486.39	109,812.86	49.63
Department: 652 TRANSPORTATION							
101-652-861-200	TRANSPORTATION SERVICES	5,000.00	0.00	0.00	0.00	0.00	0.00
	Total Dept 652 - TRANSPORTATION	5,000.00	0.00	0.00	0.00	0.00	0.00
Department: 701 PLANNING							
101-701-702-000	WAGES- FULL TIME	204,870.00	238,749.00	137,064.98	20,106.54	101,684.02	57.41
101-701-704-000	WAGES- PART TIME	0.00	25,000.00	0.00	0.00	25,000.00	0.00
101-701-706-000	PLANNING/ ZONING PER DIEM	680.00	11,000.00	3,876.38	0.00	7,123.62	35.24
101-701-723-000	COMM DEV MEMBERSHIPS AND DUES	1,650.00	1,650.00	1,206.30	0.00	443.70	73.11
101-701-724-000	EDUCATION	7,200.00	7,200.00	1,237.24	0.00	5,962.76	17.18
101-701-727-000	PLANNING OFFICE SUPPLIES	750.00	750.00	296.70	25.28	453.30	39.56
101-701-801-000	CONTRACT SERVICES	100,000.00	0.00	82,656.75	12,442.25	(82,656.75)	100.00
101-701-809-000	PLANNING/ ZONING SUPPLIES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-701-860-000	COMM DEV MILEAGE	300.00	300.00	92.08	0.00	207.92	30.69
101-701-900-000	PRINTING & PUBLISHING	12,000.00	12,000.00	4,455.50	0.00	7,544.50	37.13
101-701-901-000	DIGITAL IMAGING	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-701-925-000	CELL PHONE/ DATA	1,800.00	1,800.00	793.72	112.90	1,006.28	44.10
101-701-958-000	SOFTWARE/SUPPORT	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-701-967-000	SPECIAL PROJECTS - TACTICAL URBANISM	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00

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Fund: 101 GENERAL FUND							
Account Category: Expenditures							
Department: 701 PLANNING							
	Total Dept 701 - PLANNING	377,250.00	346,449.00	231,679.65	32,686.97	114,769.35	66.87
Department: 756 PARKS							
101-756-702-000	WAGES- FULL TIME	205,291.00	178,257.00	91,458.77	8,867.67	86,798.23	51.31
101-756-704-000	WAGES	20,000.00	15,742.00	14,577.12	1,001.55	1,164.88	92.60
101-756-752-000	SUPPLIES	0.00	0.00	577.66	174.53	(577.66)	100.00
101-756-756-000	PARK OPERATING SUPPLIES	36,500.00	37,600.00	28,901.53	2,136.21	8,698.47	76.87
101-756-787-101	CLEANING & PAPER SUPPLIES	7,500.00	11,000.00	145.25	0.00	10,854.75	1.32
101-756-794-700	PLANTS/PLANT MAINTENANCE	9,500.00	9,500.00	2,221.05	39.96	7,278.95	23.38
101-756-850-000	COMMUNICATIONS	1,200.00	1,200.00	2,706.83	68.89	(1,506.83)	225.57
101-756-880-000	COMMUNITY PROMOTION	5,000.00	15,000.00	24,619.07	1,134.93	(9,619.07)	164.13
101-756-921-000	PARK ELECTRICITY	6,000.00	6,500.00	5,501.53	535.34	998.47	84.64
101-756-927-000	PARK WATER-SEWER	2,500.00	3,000.00	2,566.73	0.00	433.27	85.56
101-756-935-000	PARK MAINTENANCE	75,000.00	78,000.00	39,327.56	648.31	38,672.44	50.42
101-756-939-000	SERVICE CONTRACTS	83,850.00	20,000.00	63,043.93	6,276.29	(43,043.93)	315.22
101-756-967-000	SPECIAL PROJECTS - MILLAGE PREP	0.00	10,000.00	0.00	0.00	10,000.00	0.00
101-756-967-001	SPECIAL PROJECTS - RECREATION PARK P	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
101-756-981-000	OFFICE EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-756-981-500	TOOLS/ SMALL EQUIPMENT MAINTENANCE	3,000.00	20,000.00	1,666.56	1,164.37	18,333.44	8.33
	Total Dept 756 - PARKS	481,841.00	432,299.00	277,313.59	22,048.05	154,985.41	64.15
Department: 803 HISTORICAL							
101-803-880-000	COMMUNITY PROMOTION	7,000.00	7,000.00	1,739.99	0.00	5,260.01	24.86
101-803-921-000	MUSEUM - ELECTRICITY	780.00	900.00	909.45	64.94	(9.45)	101.05
101-803-923-000	MUSEUM - HEATING/UTILITY	1,000.00	1,500.00	916.72	60.57	583.28	61.11
101-803-927-000	MUSEUM WATER-SEWER	800.00	1,500.00	818.46	0.00	681.54	54.56
101-803-961-000	MUSEUM MAINTENANCE	20,000.00	20,000.00	2,225.18	43.75	17,774.82	11.13
	Total Dept 803 - HISTORICAL	29,580.00	30,900.00	6,609.80	169.26	24,290.20	21.39
Department: 901 CAPITAL OUTLAY							
101-901-970-000	CAPITAL OUTLAY - FFE	50,000.00	151,000.00	0.00	0.00	151,000.00	0.00
101-901-971-400	GREENSPACE/ FARMLAND PRESERVATION	100,000.00	0.00	0.00	0.00	0.00	0.00
101-901-975-000	CAPITAL OUTLAY - BLDGIMP	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
101-901-983-000	PARK CAPITAL OUTLAY	179,000.00	0.00	8,250.00	0.00	(8,250.00)	100.00
	Total Dept 901 - CAPITAL OUTLAY	429,000.00	251,000.00	8,250.00	0.00	242,750.00	3.29
Department: 965 CONTINGENCIES							
101-965-998-000	PERSONNEL CONTINGENCIES	0.00	173,363.00	0.00	0.00	173,363.00	0.00
	Total Dept 965 - CONTINGENCIES	0.00	173,363.00	0.00	0.00	173,363.00	0.00
Department: 966 TRANSFERS OUT							
101-966-995-004	TRANSFER TO CEMETERY TRUST FUN	3,750.00	5,000.00	0.00	0.00	5,000.00	0.00
101-966-995-005	TRANSFER TO DAM MAJOR REPAIR	40,000.00	40,000.00	30,000.00	0.00	10,000.00	75.00
101-966-995-280	TRANS OUT TO GREENSPACE/FARMLAND PRE	0.00	100,000.00	0.00	0.00	100,000.00	0.00
	Total Dept 966 - TRANSFERS OUT	43,750.00	145,000.00	30,000.00	0.00	115,000.00	20.69
Department: 990 DEBT SERVICE							
101-990-991-008	FIRE ST. #1 BOND PRINCIPAL PAYMENT	205,000.00	215,000.00	215,000.00	0.00	0.00	100.00
101-990-993-001	BOND PAYING AGENT FEES	500.00	0.00	500.00	0.00	(500.00)	100.00
101-990-994-001	BOND INTEREST & FEES (#1,2&4)	209,100.00	202,000.00	200,700.00	98,200.00	1,300.00	99.36

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 101 GENERAL FUND							
Account Category: Expenditures							
Department: 990 DEBT SERVICE							
Total Dept 990 - DEBT SERVICE		414,600.00	417,000.00	416,200.00	98,200.00	800.00	99.81
Expenditures		7,517,634.00	7,643,670.00	4,382,456.13	495,162.13	3,261,213.87	57.33
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		7,228,926.00	7,643,670.00	5,763,428.76	443,442.88	1,880,241.24	75.40
TOTAL EXPENDITURES		7,517,634.00	7,643,670.00	4,382,456.13	495,162.13	3,261,213.87	57.33
NET OF REVENUES & EXPENDITURES:		(288,708.00)	0.00	1,380,972.63	(51,719.25)	(1,380,972.63)	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 151 CEMETERY TRUST FUND							
Account Category: Revenues							
Department: 000							
151-000-600-636	CEMETERY-CARE FEE	5,000.00	5,000.00	40.00	0.00	4,960.00	0.80
151-000-665-000	INTEREST ON INVESTMENTS	5,000.00	5,000.00	2,073.19	0.00	2,926.81	41.46
151-000-699-101	TRANSFER FROM GENERAL FUND	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00
Total Dept 000		11,750.00	11,750.00	2,113.19	0.00	9,636.81	17.98
Revenues		11,750.00	11,750.00	2,113.19	0.00	9,636.81	17.98
Account Category: Expenditures							
Department: 276 CEMETERY							
151-276-752-151	SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
151-276-931-000	MAINT & REPAIR/IMPROVEMENTS	12,000.00	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 276 - CEMETERY		13,000.00	51,000.00	0.00	0.00	51,000.00	0.00
Expenditures		13,000.00	51,000.00	0.00	0.00	51,000.00	0.00
Fund 151 - CEMETERY TRUST FUND:							
TOTAL REVENUES		11,750.00	11,750.00	2,113.19	0.00	9,636.81	17.98
TOTAL EXPENDITURES		13,000.00	51,000.00	0.00	0.00	51,000.00	0.00
NET OF REVENUES & EXPENDITURES:		(1,250.00)	(39,250.00)	2,113.19	0.00	(41,363.19)	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 206 FIRE FUND							
Account Category: Revenues							
Department: 000							
206-000-401-402	TAX LEVY	3,651,805.00	4,054,057.00	4,040,235.11	0.00	13,821.89	99.66
206-000-401-410	PERSONAL PROPERTY TAX	201,983.00	0.00	0.00	0.00	0.00	0.00
206-000-401-412	DELINQUENT TAXES-LEVY	5,200.00	5,200.00	8,175.17	0.00	(2,975.17)	157.21
206-000-401-437	ABATEMENT TAXES-LEVY	21,896.00	32,718.00	31,050.10	0.00	1,667.90	94.90
206-000-401-445	PENALTIES & INTEREST ON TAXES	700.00	700.00	1,130.31	0.00	(430.31)	161.47
206-000-528-000	OTHER FEDERAL GRANTS	64,000.00	64,000.00	0.00	0.00	64,000.00	0.00
206-000-569-000	STATE GRANT- OTHERS	0.00	0.00	10,449.80	0.00	(10,449.80)	100.00
206-000-573-000	COMMUNITY STABILIZATION SHARE TAX	49,268.00	49,268.00	0.00	0.00	49,268.00	0.00
206-000-665-000	INTEREST REVENUE	100,000.00	100,000.00	37,283.27	0.00	62,716.73	37.28
206-000-673-000	SALE OF ASSETS	263,600.00	0.00	11,645.00	0.00	(11,645.00)	100.00
206-000-674-100	DONATIONS	0.00	0.00	2,155.00	0.00	(2,155.00)	100.00
206-000-675-675	MISCELLANEOUS INCOME	0.00	0.00	434.00	0.00	(434.00)	100.00
206-000-676-100	REIMBURSEMENTS/REFUNDS	0.00	0.00	850.00	0.00	(850.00)	100.00
206-000-679-400	REIMBURSEMENT FROM BUILDING DEPT. /F	20,000.00	30,000.00	0.00	0.00	30,000.00	0.00
206-000-699-000	TRANSFER IN	41,454.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		4,419,906.00	4,335,943.00	4,143,407.76	0.00	192,535.24	95.56
Revenues		4,419,906.00	4,335,943.00	4,143,407.76	0.00	192,535.24	95.56
Account Category: Expenditures							
Department: 250 BENEFITS/INSURANCE							
206-250-715-000	FICA-EMPLOYER	158,205.00	161,682.00	136,776.14	13,040.05	24,905.86	84.60
206-250-716-000	DEFINED CONTRIBUTION PLAN	175,130.00	174,224.00	157,712.31	15,104.06	16,511.69	90.52
206-250-717-000	WORKERS COMP INSURANCE	80,000.00	80,000.00	21,287.53	0.00	58,712.47	26.61
206-250-718-000	VISION INSURANCE BENEFITS	2,770.00	3,360.00	3,937.20	388.54	(577.20)	117.18
206-250-718-200	OTHER BENEFITS	0.00	35,000.00	35,280.00	0.00	(280.00)	100.80
206-250-719-000	HEALTH INSURANCE BENEFITS	311,234.00	418,187.00	308,425.17	31,943.18	109,761.83	73.75
206-250-719-100	OPT-OUT INSURANCE	0.00	0.00	3,000.00	0.00	(3,000.00)	100.00
206-250-720-000	LIFE & DISABILITY INSURANCE	21,239.00	25,027.00	17,283.57	1,730.59	7,743.43	69.06
206-250-720-100	FIRE CASUALTY INSURANCE	12,000.00	12,000.00	5,849.50	0.00	6,150.50	48.75
206-250-721-000	DENTAL INSURANCE BENEFITS	24,092.00	33,000.00	27,992.20	3,351.59	5,007.80	84.82
206-250-722-000	PENSION PLAN BENEFITS	190,992.00	232,948.00	115,136.86	40.41	117,811.14	49.43
Total Dept 250 - BENEFITS/INSURANCE		975,662.00	1,175,428.00	832,680.48	65,598.42	342,747.52	70.84
Department: 336 FIRE DEPARTMENT							
206-336-702-000	WAGES- FULL TIME	1,948,815.00	2,013,485.00	1,673,905.70	161,540.51	339,579.30	83.13
206-336-702-713	OVERTIME	0.00	0.00	960.39	0.00	(960.39)	100.00
206-336-704-000	WAGES- PART TIME	0.00	0.00	9,443.84	1,758.96	(9,443.84)	100.00
206-336-705-000	OVERTIME	100,000.00	100,000.00	90,681.83	8,416.81	9,318.17	90.68
206-336-707-000	WAGES - PER DIEM	108,000.00	100,000.00	89,647.34	6,685.37	10,352.66	89.65
206-336-723-000	FIRE MEMBERSHIP AND DUES	4,000.00	4,000.00	2,507.13	175.00	1,492.87	62.68
206-336-725-000	FIRE TUITION	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
206-336-726-000	FIRE TRAINING	34,225.00	37,000.00	32,504.55	4,630.64	4,495.45	87.85
206-336-726-500	FIRE TRAINING / FIRE INSPECTIONS	6,940.00	7,000.00	5,316.03	0.00	1,683.97	75.94
206-336-727-000	FIRE OFFICE SUPPLIES	8,410.00	8,890.00	3,317.62	182.06	5,572.38	37.32
206-336-738-000	FIRE MAINT SUPPLIES	3,000.00	3,000.00	2,191.56	0.00	808.44	73.05
206-336-745-000	FIRE FUELS	38,000.00	35,000.00	30,766.86	4,281.99	4,233.14	87.91
206-336-752-000	SUPPLIES	2,500.00	2,500.00	1,202.93	16.18	1,297.07	48.12
206-336-752-100	MEDICAL SUPPLIES	8,000.00	8,000.00	6,223.94	0.00	1,776.06	77.80

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 206 FIRE FUND							
Account Category: Expenditures							
Department: 336 FIRE DEPARTMENT							
206-336-752-151	SUPPLIES	11,000.00	17,250.00	7,980.84	0.00	9,269.16	46.27
206-336-752-206	KITCHEN SUPPLIES	4,000.00	3,000.00	749.78	99.96	2,250.22	24.99
206-336-756-000	DEPARTMENT SUPPLIES	1,000.00	1,160.00	954.31	0.00	205.69	82.27
206-336-768-000	FIRE UNIFORMS	19,170.00	20,260.00	12,688.83	2,552.66	7,571.17	62.63
206-336-787-959	FIRE PROTECTIVE CLOTHING	95,000.00	85,000.00	1,189.45	0.00	83,810.55	1.40
206-336-790-000	FIRE PREVENTION - INVESTIGATION	2,725.00	3,050.00	1,425.64	0.00	1,624.36	46.74
206-336-791-000	TECH RESCUE	3,800.00	3,200.00	2,789.06	0.00	410.94	87.16
206-336-792-000	HEALTH-WELLNESS	3,800.00	2,000.00	360.97	0.00	1,639.03	18.05
206-336-802-000	CONTRACTUAL SERVICES	35,000.00	55,000.00	43,822.90	2,600.00	11,177.10	79.68
206-336-803-000	HIRING EXPENDITURES	2,000.00	1,000.00	0.00	0.00	1,000.00	0.00
206-336-804-000	RESPIRATORY PROGRAM	4,620.00	7,350.00	1,436.01	0.00	5,913.99	19.54
206-336-807-000	FIRE AUDIT FEES & SERVICES	3,000.00	0.00	0.00	0.00	0.00	0.00
206-336-810-000	LIABILITY INSURANCE	30,000.00	30,000.00	732.00	0.00	29,268.00	2.44
206-336-850-000	COMMUNICATIONS	18,000.00	18,000.00	9,832.71	1,040.03	8,167.29	54.63
206-336-863-000	VEHICLE MAINT	85,000.00	87,550.00	74,226.69	3,649.83	13,323.31	84.78
206-336-887-000	FIRE PUBLIC RELATIONS	3,500.00	5,200.00	4,312.20	0.00	887.80	82.93
206-336-901-000	FIRE PUBLICATIONS	1,700.00	1,800.00	745.96	192.96	1,054.04	41.44
206-336-928-000	UTILITIES	50,000.00	50,000.00	40,529.21	3,819.17	9,470.79	81.06
206-336-932-000	FIRE OFF EQUIP & COMPUTER REPA	13,000.00	4,000.00	97.00	0.00	3,903.00	2.43
206-336-936-000	FIRE STATION MAINT	32,500.00	32,500.00	21,735.87	1,665.03	10,764.13	66.88
206-336-936-002	FIRE STATION MAINT/BUTTRICK	20,000.00	20,000.00	13,966.94	935.54	6,033.06	69.83
206-336-937-000	FIRE RADIO MAINT	10,000.00	10,000.00	7,424.92	0.00	2,575.08	74.25
206-336-938-000	FIRE EQUIPMENT MAINT	9,000.00	9,500.00	9,566.76	0.00	(66.76)	100.70
206-336-939-000	FIRE COPIER/LEASE/SERVICE	1,500.00	1,200.00	990.00	99.00	210.00	82.50
206-336-941-000	FIRE POSTAGE & MACHINE LEASE	1,500.00	1,500.00	300.00	0.00	1,200.00	20.00
206-336-957-000	FIRE PHYSICAL EXAMS	35,000.00	35,000.00	25,929.95	818.95	9,070.05	74.09
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	10,800.00	11,120.00	4,605.86	0.00	6,514.14	41.42
206-336-960-960	FIRE HAZMAT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
206-336-964-100	PROPERTY TAX REFUNDS	150.00	150.00	903.84	0.00	(753.84)	602.56
206-336-981-000	OFFICE EQUIPMENT	7,500.00	9,175.00	2,021.32	0.00	7,153.68	22.03
	Total Dept 336 - FIRE DEPARTMENT	2,785,155.00	2,852,840.00	2,239,988.74	205,160.65	612,851.26	78.52
Department: 901 CAPITAL OUTLAY							
206-901-970-000	FIRE CAPITAL OUTLAY	1,030,000.00	172,000.00	94,049.97	(35.70)	77,950.03	54.68
206-901-975-000	CAPITAL OUTLAY - BLDGIMP	41,454.00	0.00	0.00	0.00	0.00	0.00
	Total Dept 901 - CAPITAL OUTLAY	1,071,454.00	172,000.00	94,049.97	(35.70)	77,950.03	54.68
Department: 966 TRANSFERS OUT							
206-966-995-259	TRANSFER TO HAZMAT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
	Total Dept 966 - TRANSFERS OUT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
	Expenditures	4,834,271.00	4,202,268.00	3,166,719.19	270,723.37	1,035,548.81	75.36
Fund 206 - FIRE FUND:							
TOTAL REVENUES		4,419,906.00	4,335,943.00	4,143,407.76	0.00	192,535.24	95.56
TOTAL EXPENDITURES		4,834,271.00	4,202,268.00	3,166,719.19	270,723.37	1,035,548.81	75.36
NET OF REVENUES & EXPENDITURES:		(414,365.00)	133,675.00	976,688.57	(270,723.37)	(843,013.57)	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 207 POLICE FUND							
Account Category: Revenues							
Department: 000							
207-000-401-402	TAX LEVY	881,173.00	977,902.00	974,568.29	0.00	3,333.71	99.66
207-000-401-410	PERSONAL PROPERTY TAX	48,733.00	0.00	0.00	0.00	0.00	0.00
207-000-401-412	DELINQUENT TAXES-LEVY	2,500.00	2,500.00	1,999.70	0.00	500.30	79.99
207-000-401-437	ABATEMENT TAXES-LEVY	7,641.00	7,641.00	7,489.20	0.00	151.80	98.01
207-000-401-445	INTEREST & PENALTIES ON TAX	400.00	400.00	280.40	0.00	119.60	70.10
207-000-569-000	STATE GRANT- OTHERS	0.00	0.00	33,263.88	0.00	(33,263.88)	100.00
207-000-573-000	COMMUNITY STABILIZATION SHARE TAX	16,533.00	16,533.00	0.00	0.00	16,533.00	0.00
207-000-665-000	INTEREST REVENUE	54,500.00	54,500.00	120,379.89	0.00	(65,879.89)	220.88
207-000-675-675	MISCELLANEOUS INCOME	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000		1,016,480.00	1,064,476.00	1,137,981.36	0.00	(73,505.36)	106.91
Revenues		1,016,480.00	1,064,476.00	1,137,981.36	0.00	(73,505.36)	106.91
Account Category: Expenditures							
Department: 301 POLICE DEPARTMENT							
207-301-752-207	SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
207-301-801-000	SHERIFF PROTECTION	880,000.00	880,000.00	565,190.51	67,813.34	314,809.49	64.23
207-301-960-000	COST ALLOCATION PLAN	31,000.00	46,000.00	0.00	0.00	46,000.00	0.00
207-301-964-100	PROPERTY TAX REFUNDS	100.00	100.00	273.51	0.00	(173.51)	273.51
207-301-970-000	CAPITAL OUTLAY	0.00	340,000.00	119,739.00	9,708.00	220,261.00	35.22
Total Dept 301 - POLICE DEPARTMENT		916,100.00	1,271,100.00	685,203.02	77,521.34	585,896.98	53.91
Expenditures		916,100.00	1,271,100.00	685,203.02	77,521.34	585,896.98	53.91
Fund 207 - POLICE FUND:							
TOTAL REVENUES		1,016,480.00	1,064,476.00	1,137,981.36	0.00	(73,505.36)	106.91
TOTAL EXPENDITURES		916,100.00	1,271,100.00	685,203.02	77,521.34	585,896.98	53.91
NET OF REVENUES & EXPENDITURES:		100,380.00	(206,624.00)	452,778.34	(77,521.34)	(659,402.34)	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 208 OPEN SPACE FUND							
Account Category: Revenues							
Department: 000							
208-000-401-402	TAX LEVY	441,348.00	489,802.00	488,132.58	0.00	1,669.42	99.66
208-000-401-410	PERSONAL PROPERTY TAX	24,409.00	0.00	0.00	0.00	0.00	0.00
208-000-401-412	DELINQUENT TAXES-LEVY	1,200.00	1,200.00	1,001.58	0.00	198.42	83.47
208-000-401-437	ABATEMENT TAXES-LEVY	3,828.00	3,828.00	3,751.23	0.00	76.77	97.99
208-000-401-445	INTEREST & PENALTIES ON TAXES	200.00	200.00	140.45	0.00	59.55	70.23
208-000-569-000	STATE GRANT- OTHERS	0.00	0.00	1,262.68	0.00	(1,262.68)	100.00
208-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	24,528.00	23,000.00	17,317.11	0.00	5,682.89	75.29
208-000-665-000	INTEREST ON INVESTMENTS	34,000.00	28,000.00	8,496.31	0.00	19,503.69	30.34
208-000-665-408	INTEREST ON HOMEYER FUND	0.00	0.00	15,429.06	0.00	(15,429.06)	100.00
Total Dept 000		529,513.00	546,030.00	535,531.00	0.00	10,499.00	98.08
Revenues		529,513.00	546,030.00	535,531.00	0.00	10,499.00	98.08
Account Category: Expenditures							
Department: 751 OPEN SPACE PRESERVATION							
208-751-921-000	ELECTRICITY	4,000.00	4,000.00	2,561.42	302.14	1,438.58	64.04
208-751-923-000	HEATING/UTILITY	3,600.00	3,600.00	5,366.32	188.93	(1,766.32)	149.06
208-751-927-000	WATER-SEWER	1,500.00	1,500.00	713.24	0.00	786.76	47.55
208-751-935-000	PARK MAINTENANCE	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
208-751-960-000	COST ALLOCATION PLAN	65,000.00	45,000.00	0.00	0.00	45,000.00	0.00
208-751-964-100	TAX REFUNDS	50.00	50.00	114.92	0.00	(64.92)	229.84
Total Dept 751 - OPEN SPACE PRESERVATION		99,150.00	79,150.00	8,755.90	491.07	70,394.10	11.06
Department: 901 CAPITAL OUTLAY							
208-901-970-000	CAPITAL OUTLAY - FFE	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00
Total Dept 901 - CAPITAL OUTLAY		150,000.00	150,000.00	0.00	0.00	150,000.00	0.00
Department: 990 DEBT SERVICE							
208-990-991-201	BOND PRINCIPAL REFINANCE	305,000.00	307,000.00	307,000.00	0.00	0.00	100.00
208-990-993-201	BOND INTEREST REFINANCE	21,253.00	16,000.00	15,316.30	6,169.20	683.70	95.73
Total Dept 990 - DEBT SERVICE		326,253.00	323,000.00	322,316.30	6,169.20	683.70	99.79
Expenditures		575,403.00	552,150.00	331,072.20	6,660.27	221,077.80	59.96
Fund 208 - OPEN SPACE FUND:							
TOTAL REVENUES		529,513.00	546,030.00	535,531.00	0.00	10,499.00	98.08
TOTAL EXPENDITURES		575,403.00	552,150.00	331,072.20	6,660.27	221,077.80	59.96
NET OF REVENUES & EXPENDITURES:		(45,890.00)	(6,120.00)	204,458.80	(6,660.27)	(210,578.80)	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 211 DAM MAJOR REPAIR FUND							
Account Category: Revenues							
Department: 000							
211-000-665-000	INTEREST REVENUE	16,000.00	30,000.00	21,651.33	0.00	8,348.67	72.17
211-000-677-000	CONTRIBUTIONS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
211-000-699-101	TRANSFER FROM GENERAL FUND	40,000.00	40,000.00	30,000.00	0.00	10,000.00	75.00
	Total Dept 000	61,000.00	75,000.00	51,651.33	0.00	23,348.67	68.87
	Revenues	61,000.00	75,000.00	51,651.33	0.00	23,348.67	68.87
Account Category: Expenditures							
Department: 901 CAPITAL OUTLAY							
211-901-980-000	EXPENSES/DAM MAJOR REPAIR	85,000.00	85,000.00	0.00	0.00	85,000.00	0.00
	Total Dept 901 - CAPITAL OUTLAY	85,000.00	85,000.00	0.00	0.00	85,000.00	0.00
	Expenditures	85,000.00	85,000.00	0.00	0.00	85,000.00	0.00
Fund 211 - DAM MAJOR REPAIR FUND:							
TOTAL REVENUES		61,000.00	75,000.00	51,651.33	0.00	23,348.67	68.87
TOTAL EXPENDITURES		85,000.00	85,000.00	0.00	0.00	85,000.00	0.00
NET OF REVENUES & EXPENDITURES:		(24,000.00)	(10,000.00)	51,651.33	0.00	(61,651.33)	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 216 PATHWAYS FUND							
Account Category: Revenues							
Department: 000							
216-000-401-402	TAX LEVY	674,872.00	749,136.00	746,583.47	0.00	2,552.53	99.66
216-000-401-410	PERSONAL PROPERTY TAX	37,322.00	0.00	0.00	0.00	0.00	0.00
216-000-401-412	DELINQUENT TAX LEVY	1,800.00	1,800.00	1,531.78	0.00	268.22	85.10
216-000-401-437	ABATEMENT TAXES-LEVY	5,851.00	5,851.00	5,737.02	0.00	113.98	98.05
216-000-401-445	PENALTIES & INTEREST ON TAX	300.00	300.00	214.92	0.00	85.08	71.64
216-000-569-000	STATE GRANT- OTHERS	36,000.00	0.00	1,930.88	0.00	(1,930.88)	100.00
216-000-573-000	COMMUNITY STABILIZATION SHARE TAX	37,477.00	37,477.00	26,477.77	0.00	10,999.23	70.65
216-000-665-000	INTEREST REVENUE	30,000.00	50,000.00	52,581.65	0.00	(2,581.65)	105.16
Total Dept 000		823,622.00	844,564.00	835,057.49	0.00	9,506.51	98.87
Revenues		823,622.00	844,564.00	835,057.49	0.00	9,506.51	98.87
Account Category: Expenditures							
Department: 758 PATHWAYS							
216-758-728-000	OPERATING SUPPLIES	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00
216-758-821-100	ENGINEERING	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
216-758-931-000	MAINT & REPAIR	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
216-758-931-200	PATHWAY MAINTENANCE	3,000.00	0.00	0.00	0.00	0.00	0.00
216-758-960-000	COST ALLOCATION PLAN	0.00	50,000.00	0.00	0.00	50,000.00	0.00
216-758-964-100	PROPERTY TAX REFUNDS	50.00	50.00	169.68	0.00	(119.68)	339.36
Total Dept 758 - PATHWAYS		96,050.00	143,050.00	169.68	0.00	142,880.32	0.12
Department: 901 CAPITAL OUTLAY							
216-901-974-000	CAPITAL OUTLAY - LANDIMP	36,000.00	950,000.00	307,050.95	300,953.77	642,949.05	32.32
Total Dept 901 - CAPITAL OUTLAY		36,000.00	950,000.00	307,050.95	300,953.77	642,949.05	32.32
Expenditures		132,050.00	1,093,050.00	307,220.63	300,953.77	785,829.37	28.11
Fund 216 - PATHWAYS FUND:							
TOTAL REVENUES		823,622.00	844,564.00	835,057.49	0.00	9,506.51	98.87
TOTAL EXPENDITURES		132,050.00	1,093,050.00	307,220.63	300,953.77	785,829.37	28.11
NET OF REVENUES & EXPENDITURES:		691,572.00	(248,486.00)	527,836.86	(300,953.77)	(776,322.86)	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 218 HAZMAT FUND							
Account Category: Revenues							
Department: 000							
218-000-581-000	LOCAL CONTRIBUTIONS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
218-000-665-000	HAZMAT INTEREST	350.00	350.00	599.36	0.00	(249.36)	171.25
218-000-699-000	TRANSFER IN	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 000		6,350.00	6,350.00	599.36	0.00	5,750.64	9.44
Revenues		6,350.00	6,350.00	599.36	0.00	5,750.64	9.44
Account Category: Expenditures							
Department: 344 HAZMAT							
218-344-726-000	HAZMAT SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
218-344-752-000	SUPPLIES	750.00	750.00	0.00	0.00	750.00	0.00
218-344-789-000	HAZMAT TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
218-344-958-000	HAZMAT EQUIPMENT	6,000.00	6,000.00	3,714.04	0.00	2,285.96	61.90
218-344-960-000	COST ALLOCATION PLAN	3,000.00	500.00	0.00	0.00	500.00	0.00
Total Dept 344 - HAZMAT		13,750.00	11,250.00	3,714.04	0.00	7,535.96	33.01
Expenditures		13,750.00	11,250.00	3,714.04	0.00	7,535.96	33.01
Fund 218 - HAZMAT FUND:							
TOTAL REVENUES		6,350.00	6,350.00	599.36	0.00	5,750.64	9.44
TOTAL EXPENDITURES		13,750.00	11,250.00	3,714.04	0.00	7,535.96	33.01
NET OF REVENUES & EXPENDITURES:		(7,400.00)	(4,900.00)	(3,114.68)	0.00	(1,785.32)	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 220 LARAWAY LAKE IMPROVEMENT FUND							
Account Category: Revenues							
Department: 000							
220-000-452-013	S/A REVENUE - LARAWAY LAKE	11,575.00	11,575.00	0.00	0.00	11,575.00	0.00
220-000-665-000	INTEREST ON INVESTMENTS	750.00	750.00	355.72	0.00	394.28	47.43
Total Dept 000		12,325.00	12,325.00	355.72	0.00	11,969.28	2.89
Revenues		12,325.00	12,325.00	355.72	0.00	11,969.28	2.89
Account Category: Expenditures							
Department: 444 S/A IMPROVEMENT FUNDS							
220-444-816-000	INSECT&WEED CONTROL/DRAIN MAINT	11,825.00	14,000.00	12,152.36	2,100.00	1,847.64	86.80
220-444-960-000	COST ALLOCATION PLAN	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 444 - S/A IMPROVEMENT FUNDS		12,325.00	14,500.00	12,152.36	2,100.00	2,347.64	83.81
Expenditures		12,325.00	14,500.00	12,152.36	2,100.00	2,347.64	83.81
Fund 220 - LARAWAY LAKE IMPROVEMENT FUND:							
TOTAL REVENUES		12,325.00	12,325.00	355.72	0.00	11,969.28	2.89
TOTAL EXPENDITURES		12,325.00	14,500.00	12,152.36	2,100.00	2,347.64	83.81
NET OF REVENUES & EXPENDITURES:		0.00	(2,175.00)	(11,796.64)	(2,100.00)	9,621.64	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 230 THORNAPPLE RIVER IMPROVEMENT FUND							
Account Category: Revenues							
Department: 000							
230-000-401-445	INTEREST & PENALTIES ON TAXES	0.00	0.00	15.00	0.00	(15.00)	100.00
230-000-452-014	S/A REVENUE- TRD - RIVER	90,900.00	90,900.00	0.00	0.00	90,900.00	0.00
230-000-665-000	INTEREST ON INVESTMENTS	7,000.00	12,000.00	5,086.91	0.00	6,913.09	42.39
Total Dept 000		97,900.00	102,900.00	5,101.91	0.00	97,798.09	4.96
Revenues		97,900.00	102,900.00	5,101.91	0.00	97,798.09	4.96
Account Category: Expenditures							
Department: 444 S/A IMPROVEMENT FUNDS							
230-444-802-000	CONTRACTUAL SERVICES	47,000.00	80,000.00	32,895.00	0.00	47,105.00	41.12
230-444-816-000	INSECT&WEED CONTROL/DRAIN MAINT	40,900.00	40,900.00	8,111.82	1,589.74	32,788.18	19.83
230-444-960-000	COST ALLOCATION PLAN	10,000.00	500.00	0.00	0.00	500.00	0.00
Total Dept 444 - S/A IMPROVEMENT FUNDS		97,900.00	121,400.00	41,006.82	1,589.74	80,393.18	33.78
Expenditures		97,900.00	121,400.00	41,006.82	1,589.74	80,393.18	33.78
Fund 230 - THORNAPPLE RIVER IMPROVEMENT FUND:							
TOTAL REVENUES		97,900.00	102,900.00	5,101.91	0.00	97,798.09	4.96
TOTAL EXPENDITURES		97,900.00	121,400.00	41,006.82	1,589.74	80,393.18	33.78
NET OF REVENUES & EXPENDITURES:		0.00	(18,500.00)	(35,904.91)	(1,589.74)	17,404.91	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND							
Account Category: Revenues							
Department: 000							
243-000-401-401	TAXES - CASCADE TOWNSHIP	86,883.00	82,032.00	0.00	0.00	82,032.00	0.00
243-000-401-402	TAX - GRCC	0.00	0.00	11,180.68	0.00	(11,180.68)	100.00
243-000-401-403	TAXES-KENT COUNTY	0.00	0.00	29,038.20	0.00	(29,038.20)	100.00
243-000-401-406	KDL TAXES- KDL	0.00	0.00	2,139.43	0.00	(2,139.43)	100.00
243-000-401-407	TAXES-SCHOOLS	0.00	0.00	40,142.85	0.00	(40,142.85)	100.00
243-000-665-000	INTEREST REVENUE	1,500.00	3,500.00	3,175.05	0.00	324.95	90.72
Total Dept 000		88,383.00	85,532.00	85,676.21	0.00	(144.21)	100.17
Revenues		88,383.00	85,532.00	85,676.21	0.00	(144.21)	100.17
Account Category: Expenditures							
Department: 571 BDR- REMEDIATION							
243-571-832-000	STATE EDUCATION TAX	15.00	7,000.00	0.00	0.00	7,000.00	0.00
Total Dept 571 - BDR- REMEDIATION		15.00	7,000.00	0.00	0.00	7,000.00	0.00
Department: 966 TRANSFERS OUT							
243-966-955-243	TRANSFER TO GF	3,117.00	0.00	0.00	0.00	0.00	0.00
Total Dept 966 - TRANSFERS OUT		3,117.00	0.00	0.00	0.00	0.00	0.00
Department: 990 DEBT SERVICE							
243-990-992-007	LOAN PRINCIPAL	0.00	30,620.00	0.00	0.00	30,620.00	0.00
Total Dept 990 - DEBT SERVICE		0.00	30,620.00	0.00	0.00	30,620.00	0.00
Expenditures		3,132.00	37,620.00	0.00	0.00	37,620.00	0.00
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:							
TOTAL REVENUES		88,383.00	85,532.00	85,676.21	0.00	(144.21)	100.17
TOTAL EXPENDITURES		3,132.00	37,620.00	0.00	0.00	37,620.00	0.00
NET OF REVENUES & EXPENDITURES:		85,251.00	47,912.00	85,676.21	0.00	(37,764.21)	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 246 IRF							
Account Category: Revenues							
Department: 000							
246-000-452-010	S/A REVENUE - KRAFT WATER & 60TH	19,104.00	19,104.00	0.00	0.00	19,104.00	0.00
246-000-452-012	S/A REVENUE - TRD	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
246-000-630-000	HOOKUP FEES	200,000.00	200,000.00	3,956.00	0.00	196,044.00	1.98
246-000-665-000	INTEREST ON INVESTMENTS	120,000.00	120,000.00	36,354.55	0.00	83,645.45	30.30
246-000-669-000	INT & P S/A-ORDINANCE	6,300.00	6,300.00	0.00	0.00	6,300.00	0.00
	Total Dept 000	357,404.00	357,404.00	40,310.55	0.00	317,093.45	11.28
	Revenues	357,404.00	357,404.00	40,310.55	0.00	317,093.45	11.28
Account Category: Expenditures							
Department: 225 ADMINISTRATIVE							
246-225-821-000	ADMIN ENGINEERING COSTS	15,000.00	15,000.00	23,665.00	7,639.25	(8,665.00)	157.77
246-225-826-000	ADMIN LEGAL FEES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
246-225-960-000	COST ALLOCATION PLAN	0.00	50,000.00	0.00	0.00	50,000.00	0.00
246-225-964-000	ADMIN 10%/HOOKUP TO GENERAL	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
246-225-967-100	WHOLE HOUSE FILTER PROJECT	80,000.00	60,000.00	0.00	0.00	60,000.00	0.00
246-225-970-000	CAPITAL OUTLAY	0.00	1,650,000.00	70,925.77	10,829.06	1,579,074.23	4.30
246-225-980-000	ADMIN MISCELLANEOUS EXPENSE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
	Total Dept 225 - ADMINISTRATIVE	150,000.00	1,830,000.00	94,590.77	18,468.31	1,735,409.23	5.17
Department: 901 CAPITAL OUTLAY							
246-901-974-000	CAPITAL OUTLAY - LANDIMP	1,500,000.00	0.00	2,425.45	0.00	(2,425.45)	100.00
	Total Dept 901 - CAPITAL OUTLAY	1,500,000.00	0.00	2,425.45	0.00	(2,425.45)	100.00
Department: 966 TRANSFERS OUT							
246-966-995-101	TRANSFER TO GENERAL FUND	179,000.00	0.00	0.00	0.00	0.00	0.00
246-966-995-206	TRANSFER OUT TO FIRE	41,454.00	0.00	0.00	0.00	0.00	0.00
	Total Dept 966 - TRANSFERS OUT	220,454.00	0.00	0.00	0.00	0.00	0.00
	Expenditures	1,870,454.00	1,830,000.00	97,016.22	18,468.31	1,732,983.78	5.30
Fund 246 - IRF:							
TOTAL REVENUES		357,404.00	357,404.00	40,310.55	0.00	317,093.45	11.28
TOTAL EXPENDITURES		1,870,454.00	1,830,000.00	97,016.22	18,468.31	1,732,983.78	5.30
NET OF REVENUES & EXPENDITURES:		(1,513,050.00)	(1,472,596.00)	(56,705.67)	(18,468.31)	(1,415,890.33)	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 248 DDA							
Account Category: Revenues							
Department: 000							
248-000-401-401	TAXES - CASCADE TOWNSHIP	500,696.00	523,112.00	523,766.38	0.00	(654.38)	100.13
248-000-401-402	TAXES - G.R.C.C.	199,563.00	220,831.00	240,698.65	0.00	(19,867.65)	109.00
248-000-401-403	TAXES-KENT COUNTY	680,949.00	774,471.00	788,955.32	0.00	(14,484.32)	101.87
248-000-401-406	KDL TAXES-DDA	140,115.00	144,652.00	142,432.71	0.00	2,219.29	98.47
248-000-665-000	INTEREST REVENUE	132,441.00	132,441.00	18,755.32	0.00	113,685.68	14.16
248-000-675-675	MISCELLANEOUS INCOME	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
248-000-677-300	DDACONTRIB & DONATION- METRO CRUISE	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
248-000-696-000	BOND/LOAN PROCEEDS	0.00	15,000,000.00	0.00	0.00	15,000,000.00	0.00
Total Dept 000		1,664,764.00	16,806,507.00	1,714,608.38	0.00	15,091,898.62	10.20
Revenues		1,664,764.00	16,806,507.00	1,714,608.38	0.00	15,091,898.62	10.20
Account Category: Expenditures							
Department: 190 DDA OPERATIONS/CONSTRUCTION							
248-190-702-000	WAGES- FULL TIME	0.00	78,078.00	59,547.84	6,143.84	18,530.16	76.27
248-190-703-000	WAGES	88,000.00	0.00	2,953.76	0.00	(2,953.76)	100.00
248-190-723-000	DDA - MEMBERSHIP AND DUES	2,000.00	2,000.00	650.00	0.00	1,350.00	32.50
248-190-724-000	DDA - EDUCATION	2,000.00	2,000.00	375.00	0.00	1,625.00	18.75
248-190-752-000	SUPPLIES	0.00	0.00	610.33	610.33	(610.33)	100.00
248-190-801-000	CONTRACT SERVICES	175,000.00	175,000.00	0.00	0.00	175,000.00	0.00
248-190-821-000	ENGINEERING	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
248-190-826-265	LEGAL	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
248-190-861-100	TRANSPORTATION SERVICES	60,000.00	60,000.00	23,485.50	4,029.00	36,514.50	39.14
248-190-900-000	PRINTING & PUBLISHING	0.00	0.00	644.25	0.00	(644.25)	100.00
248-190-921-000	ELECTRICITY	26,000.00	26,000.00	15,670.14	1,712.33	10,329.86	60.27
248-190-922-000	STREETLIGHTS	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
248-190-924-100	CELL PHONES/DATA	900.00	900.00	360.97	38.87	539.03	40.11
248-190-927-000	WATER-SEWER	8,500.00	8,500.00	5,976.07	0.00	2,523.93	70.31
248-190-931-000	MAINT & REPAIR/IMPROVEMENTS	68,000.00	68,000.00	30,210.18	564.00	37,789.82	44.43
248-190-960-000	COST ALLOCATION PLAN	434,564.00	475,000.00	0.00	0.00	475,000.00	0.00
248-190-964-100	DDA PROPERTY TAX REFUNDS	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
248-190-967-000	SPECIAL PROJECTS-DDA LIGHTING/DECOR	15,000.00	15,000.00	4,250.11	709.85	10,749.89	28.33
248-190-967-001	SPECIAL PROJECTS-TACTICAL URBANISM	20,000.00	0.00	0.00	0.00	0.00	0.00
248-190-967-002	SPECIAL PROJECTS-FLOWERS/PLANTINGS	110,000.00	110,000.00	27,207.15	20.00	82,792.85	24.73
248-190-967-003	SPECIAL PROJECTS-PR/MARKETING/PROMOT	20,000.00	20,000.00	2,042.00	2,042.00	17,958.00	10.21
248-190-967-004	SPECIAL PROJECTS-SPECIAL EVENTS	15,000.00	35,000.00	12,835.44	0.00	22,164.56	36.67
248-190-967-006	SPECIAL PROJECTS - DEVELOPMENT GRANT	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
248-190-981-000	OFFICE EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00	0.00
Total Dept 190 - DDA OPERATIONS/CONSTRUCTION		1,278,464.00	1,307,978.00	186,818.74	15,870.22	1,121,159.26	14.28
Department: 250 BENEFITS/INSURANCE							
248-250-715-000	FICA-EMPLOYER	12,000.00	5,973.00	4,774.92	469.39	1,198.08	79.94
248-250-716-000	DEFINED CONTRIBUTION PLAN	0.00	7,808.00	6,250.22	614.38	1,557.78	80.05
248-250-718-000	VISION INSURANCE BENEFITS	0.00	160.00	0.00	0.00	160.00	0.00
248-250-718-200	OTHER BENEFITS	0.00	0.00	1,600.00	0.00	(1,600.00)	100.00
248-250-719-000	HEALTH INSURANCE BENEFITS	0.00	21,660.00	0.00	0.00	21,660.00	0.00
248-250-720-000	LIFE & DISABILITY INSURANCE	0.00	1,043.00	0.00	0.00	1,043.00	0.00
248-250-721-000	DENTAL INSURANCE BENEFITS	0.00	1,500.00	(20.79)	0.00	1,520.79	(1.39)

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 248 DDA							
Account Category: Expenditures							
Department: 250 BENEFITS/INSURANCE							
Total Dept 250 - BENEFITS/INSURANCE		12,000.00	38,144.00	12,604.35	1,083.77	25,539.65	33.04
Department: 901 CAPITAL OUTLAY							
248-901-970-000	CAPITAL OUTLAY - FFE	230,000.00	0.00	74,850.00	74,850.00	(74,850.00)	100.00
248-901-971-000	LAND ACQUISITION	2,010,000.00	0.00	0.00	0.00	0.00	0.00
248-901-974-000	CAPITAL OUTLAY - LANDIMP	50,000.00	15,050,000.00	446,972.99	91,727.76	14,603,027.01	2.97
Total Dept 901 - CAPITAL OUTLAY		2,290,000.00	15,050,000.00	521,822.99	166,577.76	14,528,177.01	3.47
Department: 990 DEBT SERVICE							
248-990-992-007	LOAN PRINCIPAL	80,000.00	85,000.00	85,000.00	0.00	0.00	100.00
248-990-994-001	INTEREST AND FEES	14,300.00	11,700.00	11,700.00	0.00	0.00	100.00
Total Dept 990 - DEBT SERVICE		94,300.00	96,700.00	96,700.00	0.00	0.00	100.00
Expenditures		3,674,764.00	16,492,822.00	817,946.08	183,531.75	15,674,875.92	4.96
Fund 248 - DDA:							
TOTAL REVENUES		1,664,764.00	16,806,507.00	1,714,608.38	0.00	15,091,898.62	10.20
TOTAL EXPENDITURES		3,674,764.00	16,492,822.00	817,946.08	183,531.75	15,674,875.92	4.96
NET OF REVENUES & EXPENDITURES:		(2,010,000.00)	313,685.00	896,662.30	(183,531.75)	(582,977.30)	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 249 BUILDING FUND							
Account Category: Revenues							
Department: 000							
249-000-607-100	BUILDING PERMITS	0.00	0.00	260,256.00	66,540.00	(260,256.00)	100.00
249-000-607-200	ELECTRICAL PERMITS	0.00	0.00	98,040.00	35,272.00	(98,040.00)	100.00
249-000-607-300	PLUMBING PERMITS	0.00	0.00	62,638.00	19,860.00	(62,638.00)	100.00
249-000-607-400	MECHANICAL PERMITS	0.00	0.00	128,685.00	45,377.50	(128,685.00)	100.00
249-000-607-484	CASCADE TWP BLDG RES PERMITS	320,000.00	320,000.00	151,936.00	0.00	168,064.00	47.48
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS	90,000.00	90,000.00	62,723.00	0.00	27,277.00	69.69
249-000-607-486	CASCADE TWP MECHANICAL PERMITS	110,000.00	110,000.00	62,544.50	0.00	47,455.50	56.86
249-000-607-487	CASCADE TWP PLUMBING PERMITS	50,000.00	50,000.00	28,286.00	0.00	21,714.00	56.57
249-000-607-490	CASCADE TWP CONTRACTOR REG	9,000.00	9,000.00	9,255.00	870.00	(255.00)	102.83
249-000-607-500	LOWELL TWP BUILDING PERMITS	80,000.00	80,000.00	33,284.00	0.00	46,716.00	41.61
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS	28,000.00	28,000.00	9,380.00	0.00	18,620.00	33.50
249-000-607-502	LOWELL TWP MECHANICAL PERMITS	23,000.00	23,000.00	12,110.00	0.00	10,890.00	52.65
249-000-607-503	LOWELL TWP PLUMBING PERMITS	20,000.00	20,000.00	6,621.00	0.00	13,379.00	33.11
249-000-607-510	VERGENNES TWP BUILDING PERMITS	70,000.00	80,000.00	38,467.00	0.00	41,533.00	48.08
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS	20,000.00	20,000.00	10,898.00	0.00	9,102.00	54.49
249-000-607-512	VERGENNES TWP MECHANICAL PERMITS	24,000.00	24,000.00	14,830.00	0.00	9,170.00	61.79
249-000-607-516	VERGENNES TWP PLUMBING PERMITS	16,000.00	16,000.00	7,927.00	0.00	8,073.00	49.54
249-000-607-520	ADA TWP BUILDING PERMITS	280,000.00	320,000.00	85,835.00	0.00	234,165.00	26.82
249-000-607-521	ADA TWP PLUMBING PERMITS	50,000.00	50,000.00	17,441.00	0.00	32,559.00	34.88
249-000-607-523	ADA TWP ELECTRICAL PERMITS	65,000.00	75,000.00	33,565.00	0.00	41,435.00	44.75
249-000-607-524	ADA TWP MECHANICAL PERMITS	65,000.00	75,000.00	46,042.75	0.00	28,957.25	61.39
249-000-607-531	GR TWP BUILDING PERMITS	200,000.00	200,000.00	87,376.00	0.00	112,624.00	43.69
249-000-607-532	GR TWP ELECTRICAL PERMITS	65,000.00	65,000.00	49,686.00	0.00	15,314.00	76.44
249-000-607-533	GR TWP MECHANICAL PERMITS	85,000.00	85,000.00	65,738.00	0.00	19,262.00	77.34
249-000-607-534	GR TWP PLUMBING PERMITS	50,000.00	50,000.00	24,416.00	0.00	25,584.00	48.83
249-000-607-536	EAST GR BUILDING PERMITS	150,000.00	250,000.00	152,886.00	0.00	97,114.00	61.15
249-000-607-537	EAST GR ELECTRICAL PERMITS	60,000.00	80,000.00	36,929.00	0.00	43,071.00	46.16
249-000-607-538	EAST GR MECHANICAL PERMITS	60,000.00	80,000.00	36,038.50	0.00	43,961.50	45.05
249-000-607-539	EAST GR PLUMBING PERMITS	35,000.00	55,000.00	24,095.00	0.00	30,905.00	43.81
249-000-607-541	EAST GR-RENTAL INSP	4,500.00	4,500.00	3,780.00	0.00	720.00	84.00
249-000-607-550	PLAINFIELD BUILDING PERMITS	310,000.00	310,000.00	165,907.00	0.00	144,093.00	53.52
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS	100,000.00	100,000.00	52,926.00	0.00	47,074.00	52.93
249-000-607-552	PLAINFIELD MECHANICAL PERMITS	130,000.00	130,000.00	75,993.25	0.00	54,006.75	58.46
249-000-607-553	PLAINFIELD - PLUMBING PERMITS	80,000.00	80,000.00	35,696.00	0.00	44,304.00	44.62
249-000-665-000	INTEREST REVENUE	150,000.00	150,000.00	51,871.34	0.00	98,128.66	34.58
249-000-675-675	MISCELLANEOUS INCOME	1,500.00	1,500.00	450.00	0.00	1,050.00	30.00
Total Dept 000		2,801,000.00	3,031,000.00	2,044,552.34	167,919.50	986,447.66	67.45
Revenues		2,801,000.00	3,031,000.00	2,044,552.34	167,919.50	986,447.66	67.45
Account Category: Expenditures							
Department: 250 BENEFITS/INSURANCE							
249-250-715-000	FICA-EMPLOYER	98,636.00	103,657.00	77,085.58	7,516.95	26,571.42	74.37
249-250-716-000	DEFINED CONTRIBUTION PLAN	121,282.00	132,720.00	100,944.52	9,340.66	31,775.48	76.06
249-250-717-000	WORKERS COMP INSURANCE	25,000.00	25,000.00	3,413.99	0.00	21,586.01	13.66
249-250-718-000	VISION INSURANCE BENEFITS	1,915.00	2,080.00	1,709.32	165.00	370.68	82.18
249-250-718-200	OTHER BENEFITS	0.00	25,000.00	23,600.00	0.00	1,400.00	94.40
249-250-719-000	HEALTH INSURANCE BENEFITS	302,065.00	281,584.00	191,594.30	23,924.88	89,989.70	68.04

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 249 BUILDING FUND							
Account Category: Expenditures							
Department: 250 BENEFITS/INSURANCE							
249-250-719-100	OPT-OUT INSURANCE	0.00	0.00	1,000.00	0.00	(1,000.00)	100.00
249-250-720-000	LIFE & DISABILITY INSURANCE	15,484.00	13,556.00	7,345.11	695.19	6,210.89	54.18
249-250-721-000	DENTAL INSURANCE BENEFITS	33,740.00	19,500.00	16,318.16	2,249.92	3,181.84	83.68
249-250-722-000	PENSION PLAN BENEFITS	95,117.00	113,765.00	57,068.16	0.00	56,696.84	50.16
	Total Dept 250 - BENEFITS/INSURANCE	693,239.00	716,862.00	480,079.14	43,892.60	236,782.86	66.97
Department: 371 BUILDING DEPARTMENT							
249-371-702-000	WAGES- FULL TIME	1,226,412.00	1,301,238.00	959,134.28	89,677.17	342,103.72	73.71
249-371-704-000	WAGES- PART TIME	62,954.00	53,761.00	63,483.32	7,086.40	(9,722.32)	118.08
249-371-707-000	WAGES - PER DIEM	0.00	0.00	21,900.00	5,000.00	(21,900.00)	100.00
249-371-723-000	MEMBERSHIPS AND DUES	6,000.00	6,000.00	2,085.00	0.00	3,915.00	34.75
249-371-724-000	EDUCATION	10,000.00	10,000.00	2,886.85	153.07	7,113.15	28.87
249-371-727-000	OFFICE SUPPLIES	10,000.00	10,000.00	3,387.28	914.71	6,612.72	33.87
249-371-752-101	KITCHEN SUPPLIES	700.00	700.00	431.36	0.00	268.64	61.62
249-371-757-000	BOOKS	7,500.00	7,500.00	16.19	0.00	7,483.81	0.22
249-371-787-101	CLEANING & PAPER SUPPLIES	800.00	800.00	66.07	0.00	733.93	8.26
249-371-787-200	CREDIT CARD FEES	42,000.00	42,000.00	11,111.47	0.00	30,888.53	26.46
249-371-807-000	AUDIT FEES & SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
249-371-810-000	LIABILITY INSURANCE	45,000.00	35,000.00	0.00	0.00	35,000.00	0.00
249-371-860-000	MILEAGE	80,000.00	80,000.00	56,805.12	3,442.04	23,194.88	71.01
249-371-862-500	DEPT HEAD, SUPV EXPENSES	750.00	0.00	0.00	0.00	0.00	0.00
249-371-923-000	HEATING/UTILITY	9,000.00	11,000.00	10,487.10	867.00	512.90	95.34
249-371-924-000	PHONES	6,000.00	8,000.00	(620.94)	0.00	8,620.94	(7.76)
249-371-924-100	CELL PHONES/DATA	10,000.00	10,000.00	7,510.74	785.93	2,489.26	75.11
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR	12,000.00	0.00	0.00	0.00	0.00	0.00
249-371-939-000	SERVICE CONTRACTS	98,398.00	64,000.00	45,183.12	162.41	18,816.88	70.60
249-371-941-000	POSTAGE & MACHINE LEASE	1,000.00	1,000.00	300.00	0.00	700.00	30.00
249-371-957-000	BLDG PHYSICAL EXAMS	750.00	0.00	150.00	150.00	(150.00)	100.00
249-371-960-000	COST ALLOCATION PLAN	311,338.00	370,000.00	0.00	0.00	370,000.00	0.00
249-371-967-000	BLDG - SPECIAL PROJECTS-FURNITURE UP	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
249-371-967-200	SPECIAL PROJECTS - IT SERVICES	33,000.00	0.00	0.00	0.00	0.00	0.00
249-371-981-000	OFFICE EQUIPMENT	12,000.00	12,000.00	5,068.14	0.00	6,931.86	42.23
	Total Dept 371 - BUILDING DEPARTMENT	2,001,602.00	2,038,999.00	1,189,385.10	108,238.73	849,613.90	58.33
Department: 964 PAYMENTS TO OTHER TOWNSHIPS							
249-964-964-100	PERMITS DUE TO LOWELL TWP	30,200.00	30,200.00	19,681.60	2,158.80	10,518.40	65.17
249-964-964-200	PERMITS DUE TO VERGENNES TWP	26,000.00	28,000.00	17,522.00	1,299.00	10,478.00	62.58
249-964-964-300	PERMITS DUE TO GR TWP	80,000.00	80,000.00	57,906.40	7,189.80	22,093.60	72.38
249-964-964-400	PERMITS DUE TO ADA TWP	92,000.00	104,000.00	50,470.95	7,009.40	53,529.05	48.53
249-964-964-500	PERMITS DUE TO EAST GR	61,000.00	93,000.00	58,796.90	4,390.40	34,203.10	63.22
249-964-964-600	PERMITS DUE PLAINFIELD	124,000.00	124,000.00	81,529.85	9,314.00	42,470.15	65.75
249-964-964-800	PERMITS DUE CASCADE TWP	125,000.00	125,000.00	75,735.80	7,133.60	49,264.20	60.59
	Total Dept 964 - PAYMENTS TO OTHER TOWNSHIPS	538,200.00	584,200.00	361,643.50	38,495.00	222,556.50	61.90
Department: 965 CONTINGENCIES							
249-965-998-000	PERSONNEL CONTINGENCIES	100,000.00	0.00	0.00	0.00	0.00	0.00
	Total Dept 965 - CONTINGENCIES	100,000.00	0.00	0.00	0.00	0.00	0.00
Department: 966 TRANSFERS OUT							

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 249 BUILDING FUND							
Account Category: Expenditures							
Department: 966 TRANSFERS OUT							
249-966-955-206	TRANSFER TO FIRE FUND FROM BLDG	20,000.00	30,000.00	0.00	0.00	30,000.00	0.00
	Total Dept 966 - TRANSFERS OUT	20,000.00	30,000.00	0.00	0.00	30,000.00	0.00
	Expenditures	3,353,041.00	3,370,061.00	2,031,107.74	190,626.33	1,338,953.26	60.27
Fund 249 - BUILDING FUND:							
TOTAL REVENUES		2,801,000.00	3,031,000.00	2,044,552.34	167,919.50	986,447.66	67.45
TOTAL EXPENDITURES		3,353,041.00	3,370,061.00	2,031,107.74	190,626.33	1,338,953.26	60.27
NET OF REVENUES & EXPENDITURES:		(552,041.00)	(339,061.00)	13,444.60	(22,706.83)	(352,505.60)	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 271 LIBRARY FUND							
Account Category: Revenues							
Department: 000							
271-000-401-402	TAX LEVY	293,207.00	325,445.00	324,336.75	0.00	1,108.25	99.66
271-000-401-410	PERSONAL PROPERTY TAX	16,209.00	0.00	0.00	0.00	0.00	0.00
271-000-401-412	DELINQUENT TAX LEVY	700.00	0.00	664.54	0.00	(664.54)	100.00
271-000-401-437	ABATEMENT TAXES-LEVY	2,626.00	2,626.00	2,491.32	0.00	134.68	94.87
271-000-401-445	PENALTIES & INTEREST ON TAX	0.00	0.00	93.04	0.00	(93.04)	100.00
271-000-569-000	STATE GRANT- OTHERS	0.00	0.00	838.52	0.00	(838.52)	100.00
271-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	17,405.00	17,405.00	11,498.74	0.00	5,906.26	66.07
271-000-587-587	KENT DISTRICT LIBRARY PAYMENT	43,826.00	43,826.00	43,826.00	10,956.50	0.00	100.00
271-000-665-000	INTEREST REVENUE	53,000.00	53,000.00	9,595.87	0.00	43,404.13	18.11
271-000-674-100	FRIENDS OF THE LIBRARY DONATIONS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
	Total Dept 000	446,973.00	462,302.00	393,344.78	10,956.50	68,957.22	85.08
	Revenues	446,973.00	462,302.00	393,344.78	10,956.50	68,957.22	85.08
Account Category: Expenditures							
Department: 790 LIBRARY							
271-790-752-000	SUPPLIES	0.00	0.00	69.25	0.00	(69.25)	100.00
271-790-802-200	JANITORIAL & MAINTENANCE	65,000.00	65,000.00	55,847.32	5,596.70	9,152.68	85.92
271-790-810-000	LIABILITY INSURANCE	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
271-790-921-000	LIBRARY ELECTRICITY	60,000.00	60,000.00	43,655.62	6,105.63	16,344.38	72.76
271-790-923-000	LIBRARY HEATING	12,000.00	12,000.00	8,932.71	204.83	3,067.29	74.44
271-790-924-000	LIBRARY PHONES	2,000.00	2,000.00	589.18	10.02	1,410.82	29.46
271-790-927-000	LIBRARY WATER-SEWER	8,000.00	8,000.00	7,234.03	0.00	765.97	90.43
271-790-931-000	LIBRARY MAINTENANCE	110,000.00	65,000.00	61,492.11	6,998.71	3,507.89	94.60
271-790-931-100	LIBRARY MAINTENANCE	0.00	0.00	2,365.00	0.00	(2,365.00)	100.00
271-790-960-000	COST ALLOCATION PLAN	56,245.00	65,000.00	0.00	0.00	65,000.00	0.00
271-790-964-100	PROPERTY TAX REFUNDS	0.00	0.00	85.68	0.00	(85.68)	100.00
	Total Dept 790 - LIBRARY	358,245.00	322,000.00	180,270.90	18,915.89	141,729.10	55.98
Department: 901 CAPITAL OUTLAY							
271-901-970-000	CAPITAL OUTLAY - FFE	2,412,000.00	0.00	80,036.00	0.00	(80,036.00)	100.00
	Total Dept 901 - CAPITAL OUTLAY	2,412,000.00	0.00	80,036.00	0.00	(80,036.00)	100.00
	Expenditures	2,770,245.00	322,000.00	260,306.90	18,915.89	61,693.10	80.84
Fund 271 - LIBRARY FUND:							
TOTAL REVENUES		446,973.00	462,302.00	393,344.78	10,956.50	68,957.22	85.08
TOTAL EXPENDITURES		2,770,245.00	322,000.00	260,306.90	18,915.89	61,693.10	80.84
NET OF REVENUES & EXPENDITURES:		(2,323,272.00)	140,302.00	133,037.88	(7,959.39)	7,264.12	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 280 GREENSPACE/FARMLAND PRESERVATION							
Account Category: Revenues							
Department: 000							
280-000-699-101	TRANSFER FROM GENERAL FUND	0.00	100,000.00	0.00	0.00	100,000.00	0.00
	Total Dept 000	0.00	100,000.00	0.00	0.00	100,000.00	0.00
	Revenues	0.00	100,000.00	0.00	0.00	100,000.00	0.00
Fund 280 - GREENSPACE/FARMLAND PRESERVATION:							
TOTAL REVENUES		0.00	100,000.00	0.00	0.00	100,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	100,000.00	0.00	0.00	100,000.00	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 282 CARES ACT							
Account Category: Revenues							
Department: 000							
282-000-528-007	ARPA	2,039,351.00	0.00	0.00	0.00	0.00	0.00
282-000-665-000	INTEREST ON INVESTMENTS	5,000.00	0.00	31,138.32	0.00	(31,138.32)	100.00
Total Dept 000		2,044,351.00	0.00	31,138.32	0.00	(31,138.32)	100.00
Revenues		2,044,351.00	0.00	31,138.32	0.00	(31,138.32)	100.00
Account Category: Expenditures							
Department: 901 CAPITAL OUTLAY							
282-901-974-000	CAPITAL OUTLAY	2,044,351.00	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - CAPITAL OUTLAY		2,044,351.00	0.00	0.00	0.00	0.00	0.00
Expenditures		2,044,351.00	0.00	0.00	0.00	0.00	0.00
Fund 282 - CARES ACT:							
TOTAL REVENUES		2,044,351.00	0.00	31,138.32	0.00	(31,138.32)	100.00
TOTAL EXPENDITURES		2,044,351.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	0.00	31,138.32	0.00	(31,138.32)	

GL Number	Description	2025 Amended Budget	2026 Amended Budget	YTD Balance 10/31/2026 Norm (Abnorm)	Activity For 10/31/2026 Incr (Decr)	Available Balance 10/31/2026 Norm (Abnorm)	% Bdgt Used
Fund: 284 OPIOID SETTLEMENT FUND							
Account Category: Revenues							
Department: 000							
284-000-685-000	OPIOID SETTLEMENT REVENUE	4,000.00	4,000.00	4,565.83	0.00	(565.83)	114.15
	Total Dept 000	4,000.00	4,000.00	4,565.83	0.00	(565.83)	114.15
	Revenues	4,000.00	4,000.00	4,565.83	0.00	(565.83)	114.15
Account Category: Expenditures							
Department: 631 SUBSTANCE ABUSE							
284-631-801-000	CONTRACT SERVICES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
	Total Dept 631 - SUBSTANCE ABUSE	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
	Expenditures	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
Fund 284 - OPIOID SETTLEMENT FUND:							
TOTAL REVENUES		4,000.00	4,000.00	4,565.83	0.00	(565.83)	114.15
TOTAL EXPENDITURES		4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	0.00	4,565.83	0.00	(4,565.83)	
Report Totals:							
TOTAL REVENUES - ALL FUNDS		21,614,647.00	35,489,753.00	16,789,424.29	622,318.88	18,700,328.71	47.31
TOTAL EXPENDITURES - ALL FUNDS		27,917,420.00	37,101,891.00	12,135,921.33	1,566,252.90	24,965,969.67	32.71
NET OF REVENUES & EXPENDITURES:		(6,302,773.00)	(1,612,138.00)	4,653,502.96	(943,934.02)	(6,265,640.96)	

INVOICE DISTRIBUTION REPORT FOR CASCADE CHARTER TOWNSHIP

POST DATES 09/01/2026 - / /
POSTED AND UNPOSTED
OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 000							
101-000-040-000	ACCOUNTS RECEIVABLE	CITY OF GRAND RAPIDS	DELQ SEWER/WATER ACCOUNTS	2121159		8,072.36	None
					Total Department 000	8,072.36	
Department: 101 TOWNSHIP BOARD							
101-101-860-000	TOWNSHIP BOARD MILEAGE	SLATER, SUE	REIMBURSE 45 MILES & PHONE	REIMBURSEMENT		34.50	None
101-101-862-500	TOWNSHIP BOARD EXPENSE ACCOUNT	JET'S PIZZA	CC ADMIN - BOT 10142026	10142026		130.48	None
101-101-924-100	TOWNSHIP BOARD CELL PHONES/DATA	SLATER, SUE	REIMBURSE 45 MILES & PHONE	REIMBURSEMENT		50.00	None
101-101-924-100	TRUSTEE CELL PHONES/IPADS/DATA	VERIZON WIRELESS	ACCT # 886527849-00001 - CE	6157200111		95.31	None
					Total Department 101 TOWNSHIP BOARD	310.29	
Department: 172 TOWNSHIP MANAGER							
101-172-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT # 886527849-00001 - CE	6157200111		37.54	None
					Total Department 172 TOWNSHIP MANAGER	37.54	
Department: 201 FINANCE							
101-201-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT # 886527849-00001 - CE	6157200111		37.56	None
					Total Department 201 FINANCE	37.56	
Department: 215 CLERK							
101-215-860-000	CLERK MILEAGE	ALBERTS, MICHELLE	REIMBURSE 222 MILES - MICHE	REIMBURSEMENT		202.16	None
					Total Department 215 CLERK	202.16	
Department: 225 ADMINISTRATIVE							
101-225-727-000	OFFICE SUPPLIES	290 SIGN SYSTEMS	NAMEPLATE INSERT	0416100-IN		89.80	None
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - ENGINEERING COMP	Multiple		125.04	None
101-225-727-000	OFFICE SUPPLIES	STAPLES	PENS	Multiple		640.49	None
101-225-727-000	OFFICE SUPPLIES	NENCIARINI, LORNA J	REIMBURSE - OFFICE PLANTS E	REIMBURSEMENT		62.47	None
101-225-752-000	SUPPLIES	AMAZON.COM	CC ADMIN - ASSORTED CANDY	113-3265403-3168260		37.95	None
101-225-752-101	KITCHEN SUPPLIES	AMAZON.COM	CC ADMIN - TEA, CUPS	Multiple		193.51	None
101-225-752-101	KITCHEN SUPPLIES	STAPLES	PAPER PRODUCTS-PAPER CLIPS-	6079194347		20.49	None
101-225-815-000	COMPUTER COSTS-ISP	ADOBE INC	CC ADMIN - LICENSES OCTOBER	AB08459501259CUS		459.07	None
101-225-815-000	COMPUTER COSTS-ISP	CCSI EFAX	CC ADMIN - CCSI EFAX	CCSI EFAX		18.99	None
101-225-815-050	COMPUTER SOFTARE/CAMERA MONITOR/Z	ZOOM VIDEO COMMUNICATIO	CC ADMIN - ZOOM ACCT BILLIN	INV375120455		307.90	None
101-225-815-100	COMPUTER COSTS-WEB SITE	INGSTRON CORPORATION DB	WEBSITE HOSTING & CALENDAR	1642		425.00	None
101-225-826-000	LEGAL FEES	FOSTER, SWIFT, COLLINS	CLIENT/MATTER # 87192-00001	Multiple		12,558.36	None
101-225-826-000	LEGAL FEES	BLOOM SLUGGETT, PC	SERVICES THROUGH 10/31/2026	29440		4,876.50	None
101-225-900-000	PRINTING/PUBLISHING	MLIVE MEDIA GROUP	NOTICE OF PUBLIC ACCURACY T	4458956		344.62	None
101-225-924-100	ADMIN CELL PHONES/ IPADS/DATA	VERIZON WIRELESS	ACCT # 886527849-00001 - CE	6157200111		197.58	None
101-225-939-000	SERVICE CONTRACTS	KONICA MINOLTA BUSINESS	BIZHUB C308: MAINTENANCE A	Multiple		358.61	None
101-225-967-000	SPECIAL PROJECTS - COMMUNCATIONS/	G.O.A.T. TECH, LLC	CC ADMIN - PHONE SERVICES W	478219		16.78	None
101-225-967-000	SPECIAL PROJECTS - COMMUNCATIONS/	MAILCHIMP	CC ADMIN - STD PLAN BILLING	MC25875157		100.00	None
					Total Department 225 ADMINISTRATIVE	20,833.16	
Department: 228 INFORMATION TECHNOLOGY							
101-228-850-000	COMMUNICATIONS	SANGOMA US INC	ACCT# CU-0000816591: 10/30-	CI240527		382.72	None
101-228-850-000	COMMUNICATIONS	COMCAST	ACCT 932769807: NOVEMBER 20	287254325		2,105.55	None
101-228-939-000	MONTHLY CLOUD HOSTING - JUNE-DEC	11:11 SYSTEMS, INC.	PHONE CLOUD HOSTING	Multiple		586.09	None
					Total Department 228 INFORMATION TECHNOLOGY	3,074.36	
Department: 253 TREASURER							
101-253-723-000	MEMBERSHIPS AND DUES	MI GOVERNMENT FINANCE	CC ADMIN - MEMBERSHIP	1168		150.00	None
101-253-724-000	EDUCATION	MI GOVERNMENT FINANCE	CC ADMIN - BACK TO BASICS C	1221		310.00	None

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 253 TREASURER							
101-253-924-100	TREASURER'S CELL PHONES/IPADS/DAT	VERIZON WIRELESS	ACCT # 886527849-00001 - CE	6157200111		48.83	None
				Total Department 253 TREASURER		508.83	
Department: 257 ASSESSING							
101-257-727-000	ASSESSING PUBLICATION/SUPPLIES	CASCADE PRINTING & GRAP	BUSINESS CARDS: MARIA R., J	70459		71.45	None
101-257-826-000	LEGAL FEES	FOSTER, SWIFT, COLLINS	CLIENT/MATTER# 87192-00042	Multiple		3,580.84	None
101-257-924-100	ASSESSING CELL PHONES/ IPDADS /DA	VERIZON WIRELESS	ACCT # 886527849-00001 - CE	6157200111		20.04	None
				Total Department 257 ASSESSING		3,672.33	
Department: 262 ELECTIONS							
101-262-756-000	ELECTION SUPPLIES	WAL-MART	CC SLATER - ELECTION DAY	200015S-14123427		184.63	None
101-262-756-000	ELECTION SUPPLIES	AMAZON.COM	CC ADMIN - STAMPS	Multiple		144.73	None
101-262-756-000	ELECTION SUPPLIES	MLIVE MEDIA GROUP	NOTICE OF PUBLIC ACCURACY T	4458956		164.84	None
101-262-939-000	SERVICE CONTRACTS	VERIZON WIRELESS	ACCT # 886527849-00001 - CE	6157200111		135.10	None
				Total Department 262 ELECTIONS		629.30	
Department: 265 BUILDING AND GROUNDS							
101-265-724-000	EDUCATION	MICHIGAN RECREATION & P	CC ZWICK - AGENCY MEMBERSHI	5917		795.00	None
101-265-724-000	EDUCATION	EVENTBRITE	CC ZWICK - REGISTRATION WMC	15990130113		40.00	None
101-265-787-101	CLEANING & PAPER SUPPLIES	KINGSLAND'S ACE HARDWA	HANDSOAP	226846		4.00	None
101-265-863-000	VEHICLE MAINT	HOEKSTRA COMPANIES, LLC	CREDIT DUE TO OVERPAYMENT	CREDIT		(305.00)	None
101-265-863-000	VEHICLE MAINT	NAPA AUTO PARTS	PLIERS	Multiple		407.15	None
101-265-864-000	FUEL	WEX BANK	ACCT# 0462-00-394745-4: OCT	116170854		2,634.50	None
101-265-921-000	COMPLEX ELECTRICITY	CONSUMERS ENERGY	CONSUMERS ENERGRY BILL-OCTO	ACCT 1030 3693 2491		1,418.73	None
101-265-923-000	5920 TAHOE - GENF	DTE ENERGY	DTE ENERGY BILLS	MULTIPLE	11/05/2026	322.73	81288
101-265-924-100	BLDG AND GROUNDS CELL PHONES/ IPA	VERIZON WIRELESS	ACCT # 886527849-00001 - CE	6157200111		76.35	None
101-265-927-000	CASCADE TOWNSHIP	CITY OF GRAND RAPIDS	COMMERCIAL - WATER, SEWER,	MULTIPLE	11/12/2026	1,367.09	81327
101-265-931-000	COMPLEX MAINTENANCE- TRASH/ RECYC	ARROWASTE	MONTHLY SERVICE	MULTIPLE		327.21	None
101-265-939-000	SERVICE CONTRACTS	GOOSE CONTROL OF WEST M	GOOSE HAZING - OCTOBER	261101		425.00	None
101-265-939-000	BLANKET PO/ CLEANING SERVICE	CORPORATE CLEANING & FA	BLANKET PO/ CLEANING SERVIC	6454		1,835.51	None
101-265-939-000	SERVICE CONTRACTS	SUPERIOR PEST CONTROL I	REGULAR SERVICE: 5920 TAHOE	106739		55.00	None
101-265-939-000	SERVICE CONTRACTS	B&V MECHANICAL INC.	NOVEMBER - TWP PARK	Multiple		511.86	None
101-265-939-000	SERVICE CONTRACTS	VOLGISTICS	CC ADMIN - MONTHLY SERVICES	VOLGISTICS		18.00	None
				Total Department 265 BUILDING AND GROUNDS		9,933.13	
Department: 270 HUMAN RESOURCES							
101-270-724-000	EDUCATION	MISHRM	CC ADMIN - MISHRM STATE CON	MISHRM 10222026		395.00	None
101-270-726-000	TRAINING SUPPLIES	AMERICAN HEART SHOPCPR	CC MAGERS - CPR AED E-CARD	004694339		134.75	None
101-270-727-000	SUPPLIES	AMAZON.COM	CC ADMIN - KEYBOARD / MOUSE	113-7510066-8226642		208.05	None
101-270-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT # 886527849-00001 - CE	6157200111		38.81	None
				Total Department 270 HUMAN RESOURCES		776.61	
Department: 276 CEMETERY							
101-276-932-000	CEMETERY MAINT	KINGSLAND'S ACE HARDWA	QUIKRETE	Multiple		37.74	None
				Total Department 276 CEMETERY		37.74	
Department: 443 YARD WASTE REMOVAL							
101-443-820-000	SPRING/ FALL CLEANUP	SCHUPAN & SONS INC.	FALL CLEAN-UP	IN-15545		2,512.35	None
101-443-820-000	SPRING/ FALL CLEANUP	PHOENIX RESOURCES LLC	FALL DEBRIS DUMPSTER BEHINF	207226		12,236.00	None
				Total Department 443 YARD WASTE REMOVAL		14,748.35	
Department: 447 ENGINEERS/ ENGINEERING							

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 447 ENGINEERS/ ENGINEERING							
101-447-752-000	ENGINEERING SUPPLIES	AMAZON.COM	CC ADMIN - ENGINEERING COMP	Multiple		47.37	None
101-447-752-000	ENGINEERING SUPPLIES	CASCADE PRINTING & GRAP	BUSINESS CARDS: MARIA R., J	70459		71.45	None
101-447-801-000	CONTRACT SERVICES	SPALDING DEDECKER	GARDEN APTS PHASE 2 UTLITIT	00110519		3,318.50	None
				Total Department 447 ENGINEERS/ ENGINEERING		3,437.32	
Department: 448 STREET LIGHTS							
101-448-926-000	STREETLIGHTING	CONSUMERS ENERGY	BILLING FOR STREET/LED LIGH	MULTIPLE		12,495.17	None
				Total Department 448 STREET LIGHTS		12,495.17	
Department: 701 PLANNING							
101-701-752-000	SUPPLIES	AMAZON.COM	CC ADMIN - LAPTOP CHARGER	113-2733961-2779457		28.20	None
101-701-925-000	COMM DEV CELL/IPADS/DATA	VERIZON WIRELESS	ACCT # 886527849-00001 - CE	6157200111		112.72	None
				Total Department 701 PLANNING		140.92	
Department: 756 PARKS							
101-756-752-000	SUPPLIES	TRACTOR SUPPLY CO	CC MCCARTY - LAWN ROLLER	912557 10012026		259.99	None
101-756-756-000	PARK OPERATING SUPPLIES	KINGSLAND'S ACE HARDWA	SILLCOCK VLV	Multiple		1,214.68	None
101-756-756-000	PARK OPERATING SUPPLIES	AMAZON.COM	CC ADMIN - SEASONAL DECORAT	Multiple		1,088.55	None
101-756-756-000	PARK OPERATING SUPPLIES	CHULSKI'S SALT SERVICE	CORE ICE MELT	CT11226		4,419.80	None
101-756-850-000	COMMUNICATIONS	VERIZON WIRELESS	ACCT # 886527849-00001 - CE	6157200111		68.83	None
101-756-880-000	COMMUNITY PROMOTION	KINGSLAND'S ACE HARDWA	QUICKRETE	226838		39.95	None
101-756-880-000	COMMUNITY PROMOTION	WM BOS GREENHOUSE & FAR	CC MCCARTY - STRAW BALES	23231 10262026		35.02	None
101-756-880-000	COMMUNITY PROMOTION	AMAZON.COM	CC ADMIN - SECURITY ALARM B	113-1262026-4383400		83.91	None
101-756-935-000	PARK MAINTENANCE-TRASH/ RECYCLE	ARROWASTE	MONTHLY SERVICE	MULTIPLE		666.31	None
101-756-935-000	PARK MAINTENANCE	AMAZON.COM	CC ADMIN - PARTITION HARDWA	113-7973195-4600203		62.97	None
101-756-939-000	SERVICE CONTRACTS	OUTDOOR AGENDA	PEACE PARK MAP - PHOTOS	0004		2,840.00	None
101-756-939-000	BLANKET PO/ CUSTODIAL SERVICES FO	CORPORATE CLEANING & FA	BLANKET PO/ CUSTODIAL SERVI	6459		3,845.00	None
101-756-939-000	SERVICE CONTRACTS	SUPERIOR PEST CONTROL I	REGULAR SERVICE: 6805 BURTO	106738		65.00	None
101-756-939-000	SERVICE CONTRACTS	ENVIRONMENTAL, GREAT LA	WSSN: 2001741; CASCADE REC	Multiple		377.96	None
101-756-939-000	SERVICE CONTRACTS	GREENLINE	SPORTS TURF	12229		845.00	None
101-756-981-000	OFFICE EQUIPMENT	GRAINGER	MIG WELDER	9137510773		1,485.04	None
				Total Department 756 PARKS		17,398.01	
Department: 803 HISTORICAL							
101-803-923-000	MUSEUM - HEATING/UTILITY	DTE ENERGY	DTE ENERGY BILLS	MULTIPLE	11/05/2026	54.64	81288
101-803-961-000	MUSEUM MAINTENANCE	SUPERIOR PEST CONTROL I	REGULAR SERVICE: 2839 THORN	106728		60.00	None
101-803-961-000	MUSEUM MAINTENANCE	B&V MECHANICAL INC.	NOVEMBER - CASCADE MUSEUM	114599		45.12	None
				Total Department 803 HISTORICAL		159.76	
				Total Fund 101 GENERAL FUND		96,504.90	
Fund: 206 FIRE FUND							
Department: 000							
206-000-123-000	PREPAID EXPENSE	US DIGITAL DESIGNS, INC	ANNUAL MAINTENANCE AGREEMEN	Multiple		3,176.21	None
				Total Department 000		3,176.21	
Department: 336 FIRE DEPARTMENT							
206-336-723-000	FIRE MEMBERSHIP AND DUES	NATIONAL ASSOCIATION OF	CC MAGERS - ANNUAL MEMBERSH	95650 10012026		60.00	None
206-336-723-000	FIRE MEMBERSHIP AND DUES	NATIONAL FIRE PROTECTIO	CC MAGERS - CFPE PROG RECER	Multiple		450.00	None
206-336-726-000	FIRE TRAINING	LINTEMUTH, DAVID	REIMBURSEMENT FOR MFIS CONF	REIMBURSEMENT		620.81	None
206-336-727-000	FIRE OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - WIRED SHIPPING T	Multiple		139.68	None
206-336-738-000	FIRE MAINT SUPPLIES	KINGSLAND'S ACE HARDWA	HYDRANT SPRAY PAINT, COUPLE	Multiple		39.78	None

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 206 FIRE FUND							
Department: 336 FIRE DEPARTMENT							
206-336-745-000	FIRE FUELS	WEX BANK	ACCT# 0462-00-394745-4: OCT	116170854		5,072.20	None
206-336-745-000	FIRE FUELS	AUTOZONE	DEF, FUEL/OIL MIX	05023418488		35.09	None
206-336-752-100	MEDICAL SUPPLIES	J&B MEDICAL SUPPLY	GLOVES	Multiple		729.17	None
206-336-752-206	KITCHEN SUPPLIES	NEWKIRK, HEATHER B	REIMBURSE - COFFEE FOR CFD	REIMBURSEMENT		55.77	None
206-336-756-000	DEPARTMENT SUPPLIES	KINGSLAND'S ACE HARDWA	HAMMER QTY 2	226750		68.38	None
206-336-768-000	FIRE UNIFORMS	SHELDON CLEANERS	ACCOUNT SB2862 / DRY CLEANI	NOV 2026		117.00	None
206-336-768-000	FIRE UNIFORMS	BOONENBERG, BRETT	REIMBURSE - BOOTS	REIMBURSEMENT		108.36	None
206-336-768-000	FIRE UNIFORMS	DETTWILER, JOSHUA	REIMBURSE WORK BOOTS EXP -	REIMBURSEMENT		96.78	None
206-336-787-959	FIRE PROTECTIVE CLOTHING	PHOENIX SAFETY OUTFITTE	FIRE PROTECTIVE CLOTHING -	SI-171260		1,412.50	None
206-336-802-000	CONTRACTUAL SERVICES	SUPERIOR PEST CONTROL I	REGULAR SERVICES - FIRE STA	Multiple		130.00	None
206-336-850-000	COMMUNICATIONS	REMARKABLE	CC MAGERS - DUES, MONTHLY -	10182026		3.99	None
206-336-850-000	COMMUNICATIONS	OPENAI	CC MAGERS - SUBSCRIPTION/MO	OPEN AI ONLINE CHG		20.00	None
206-336-850-000	COMMUNICATIONS- PHONES	COMCAST	CC MAGERS - SERVICES AT BUT	Multiple		385.03	None
206-336-850-000	COMMUNICATIONS	VERIZON WIRELESS	ACCT # 886527849-00001 - CE	6157200111		686.82	None
206-336-863-000	VEHICLE MAINT	KLEYN MOBILE REPAIR, LL	E1 CAB BUSHINGS	Multiple		2,336.56	None
206-336-863-000	VEHICLE MAINT	CASCADE AUTOMOTIVE SERV	BATTERY REPL - OIL CHANGE	Multiple		1,518.32	None
206-336-863-000	VEHICLE MAINT	MI ASSOCIATION OF FIRE	CC MAGERS - REG MIDWEST FIR	10518		25.00	None
206-336-863-000	VEHICLE MAINT	TOMMY'S EXPRESS CAR WAS	CC MAGERS - MONTHLY CAR WAS	OCTOBER 2026		149.96	None
206-336-887-000	FIRE PUBLIC RELATIONS	POSITIVE PROMOTIONS, IN	BAGS AND STICKERS FOR HALLO	07794484		243.85	None
206-336-901-000	FIRE PUBLICATIONS	NATIONAL FIRE PROTECTIO	CC MAGERS - GUIDEBOOKS	555566		353.56	None
206-336-928-000	STATION #1	DTE ENERGY	DTE ENERGY BILLS	MULTIPLE	11/05/2026	321.73	81288
206-336-928-000	S&W - 2865 THORNHILLS	CITY OF GRAND RAPIDS	COMMERCIAL - WATER, SEWER,	MULTIPLE	11/12/2026	2,852.80	81327
206-336-936-000	STATION 1 ALERTING SYSTEM ANNUAL	US DIGITAL DESIGNS, INC	ANNUAL MAINTENANCE AGREEMEN	Multiple		3,176.22	None
206-336-936-000	FIRE STATION MAINT	ARROWASTE	MONTHLY SERVICE	MULTIPLE		244.91	None
206-336-936-000	FIRE STATION MAINT	AMAZON.COM	CC ADMIN - CHAIR LEG COVERS	Multiple		85.08	None
206-336-936-000	FIRE STATION MAINT	B&V MECHANICAL INC.	NOVEMBER BILLING - FD STATI	114597		540.75	None
206-336-936-002	FIRE STATION MAINT/BUTTRICK- TRAS	ARROWASTE	MONTHLY SERVICE	MULTIPLE		139.00	None
206-336-936-002	FIRE STATION MAINT/BUTTRICK	B&V MECHANICAL INC.	NOVEMBER - FD STATION 2	114596		242.50	None
206-336-937-000	FIRE RADIO MAINT	LAPTOP BATTERY EXPRESS	CC MAGERS - LAPTOP BATTERY	361965		126.67	None
206-336-938-000	FIRE EQUIPMENT MAINT	KINGSLAND'S ACE HARDWA	HYDRANT PAINT	226833		19.77	None
206-336-938-000	FIRE EQUIPMENT MAINT	HARBOR FREIGHT TOOLS	CC MAGERS - EQUIPMENT RETUR	Multiple		119.99	None
206-336-939-000	FIRE COPIER/LEASE/SERVICE	KONICA MINOLTA BUSINESS	MAINTENANCE AGREEMENT BILLI	510845807		99.00	None
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	KINGSLAND'S ACE HARDWA	HYDRANT PUMP PARTS	Multiple		116.39	None
206-336-981-000	OFFICE EQUIPMENT	B&H PHOTO VIDEO	CC MAGERS - PRESENTATION AD	1133024708		495.21	None
				Total Department 336 FIRE DEPARTMENT		23,438.63	
Department: 901 CAPITAL OUTLAY							
206-901-970-000	LIGHTING REFUB PACKAGE	3RD COAST UPFITTING	2026 TENDER REFURB LIGHTING	263		5,855.38	None
206-901-970-000	TENDER REFURB CIP	KLEYN MOBILE REPAIR, LL	2026 TENDER REFURB CIP	63339		9,980.31	None
				Total Department 901 CAPITAL OUTLAY		15,835.69	
				Total Fund 206 FIRE FUND		42,450.53	
Fund: 207 POLICE FUND							
Department: 301 POLICE DEPARTMENT							
207-301-801-000	SHERIFF PROTECTION	KENT COUNTY TREASURER	TOWNSHIP LAW CHARGES - EAST	26102600166		70,697.68	None
				Total Department 301 POLICE DEPARTMENT		70,697.68	
				Total Fund 207 POLICE FUND		70,697.68	
Fund: 208 OPEN SPACE FUND							

INVOICE DISTRIBUTION REPORT FOR CASCADE CHARTER TOWNSHIP

POST DATES 09/01/2026 - / /
POSTED AND UNPOSTED
OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 208 OPEN SPACE FUND							
Department: 751 OPEN SPACE PRESERVATION							
208-751-923-000	6803 BURTON	DTE ENERGY	DTE ENERGY BILLS	MULTIPLE	11/05/2026	192.46	81288
				Total Department 751 OPEN SPACE PRESERVATION		192.46	
				Total Fund 208 OPEN SPACE FUND		192.46	
Fund: 216 PATHWAYS FUND							
Department: 758 PATHWAYS							
216-758-728-000	OPERATING SUPPLIES	CONSUMERS ENERGY	LAND RENTS/LEASE - MI51442K	9328890139		100.00	None
				Total Department 758 PATHWAYS		100.00	
Department: 901 CAPITAL OUTLAY							
216-901-974-000	CAPITAL OUTLAY - LANDIMP	KENT COUNTY ROAD COMMIS	ROW PERMIT FOR 2026 PATHWAY	001466		500.00	None
				Total Department 901 CAPITAL OUTLAY		500.00	
				Total Fund 216 PATHWAYS FUND		600.00	
Fund: 246 IRF							
Department: 225 ADMINISTRATIVE							
246-225-821-000	ADMIN ENGINEERING COSTS	CITY OF GRAND RAPIDS	CC ADMIN - WATER-SEWER REVI	1000574231		5,985.00	None
				Total Department 225 ADMINISTRATIVE		5,985.00	
				Total Fund 246 IRF		5,985.00	
Fund: 248 DDA							
Department: 000							
248-000-211-000	CONTRACT PAYABLE-RETAINAGE	CARBONSIX CONSTRUCTION,	TASSELL PARK IMPROVEMENTS P	40260819		(44,086.49)	None
				Total Department 000		(44,086.49)	
Department: 190 DDA OPERATIONS/CONSTRUCTION							
248-190-826-265	LEGAL	FOSTER, SWIFT, COLLINS	CLIENT/MATTER # 87192-00001	Multiple		7,040.51	None
248-190-861-100	2026 TRANSPORTATION SERVICES	HOPE NETWORK	2026 TRANSPORTATION SERVICE	100031481		3,843.00	None
248-190-924-100	DDA CELL PHONES/ IPADS/ DATA	VERIZON WIRELESS	ACCT # 886527849-00001 - CE	6157200111		38.81	None
248-190-927-000	DDA WATER	CITY OF GRAND RAPIDS	COMMERCIAL - WATER, SEWER,	MULTIPLE	11/12/2026	3,439.66	81327
248-190-931-000	MAINT & REPAIR/IMPROVEMENTS	SUPERIOR PEST CONTROL I	REGULAR SERVICE: 2781 ORANG	106729		80.00	None
248-190-967-002	SPECIAL PROJECTS-FLOWERS/PLANTING	KINGSLAND'S ACE HARDWA	STRIPING PAINT, MARKING FLA	226739		20.68	None
				Total Department 190 DDA OPERATIONS/CONSTRUCTION		14,462.66	
Department: 901 CAPITAL OUTLAY							
248-901-974-000	CAPITAL OUTLAY - LANDIMP	CARBONSIX CONSTRUCTION,	TASSELL PARK IMPROVEMENTS P	40260819		440,864.89	None
				Total Department 901 CAPITAL OUTLAY		440,864.89	
				Total Fund 248 DDA		411,241.06	
Fund: 249 BUILDING FUND							
Department: 000							
249-000-607-400	MECHANICAL PERMITS	VANDERHYDE MECHANICAL	MECHANICAL PERMIT REFUND	#PM26002623		353.00	None
				Total Department 000		353.00	
Department: 371 BUILDING DEPARTMENT							
249-371-724-000	EDUCATION	INTERNATIONAL CODE COUN	CC WILSON - RENEWALS	102314641		115.00	None
249-371-724-000	EDUCATION	CRYSTAL MOUNTAIN	CC WILSON - RESV BAL DUE	46T4JY		388.08	None
249-371-724-000	EDUCATION	GAYLORD OPRYLAND RESORT	CC WILSON - RESERVATION	ACCT 49632		840.90	None
249-371-724-000	EDUCATION	BRIAN WILSON	REIMBURSE 69 MILES, HOTEL,	REIMBURSEMENT		297.10	None

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 249 BUILDING FUND							
Department: 371 BUILDING DEPARTMENT							
249-371-727-000	OFFICE SUPPLIES	STAPLES	CC WILSON - BINDERS	Multiple		68.12	None
249-371-727-000	OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - PRINTER PAPER	113-4618642-9632255		11.75	None
249-371-860-000	MILEAGE	PAUL WESTHOUSE	REIMBURSE 760 MILES - WESTH	REIMBURSEMENT		577.60	None
249-371-860-000	MILEAGE	DOUGLAS WEEKS	REIMBURSE 247 MILES - WEEKS	REIMBURSEMENT		187.72	None
249-371-860-000	MILEAGE- HUYSER	HUYSER, DANIEL A.	REIMBURSE 419 MILES - HUYSE	REIMBURSEMENT		318.44	None
249-371-860-000	MILEAGE - CRAIG SMITH	CRAIG SMITH	REIMBURSE 830 MILES - SMITH	REIMBURSEMENT		630.80	None
249-371-860-000	MILEAGE MILITO	VINCENT MILITO	REIMBURSE 488 MILES - MILIT	REIMBURSEMENT		370.88	None
249-371-860-000	MILEAGE - M. BONNEY	MICHAEL BONNEY	REIMBURSE 739 MILES - BONNE	REIMBURSEMENT		561.64	None
249-371-860-000	MILEAGE	DEMAAGD, TOM	REIMBURSE 383 MILES - DEMAA	REIMBURSEMENT		291.08	None
249-371-860-000	MILEAGE - HEATH SWINSON	SWINSON, HEATH	REIMBURSE 124 MILES - SWINS	REIMBURSEMENT		94.24	None
249-371-860-000	MILEAGE - J. VANTIL	JEFFREY C. VANTIL	REIMBURSE 857 MILES - VANTI	REIMBURSEMENT		651.32	None
249-371-860-000	MILEAGE - D. ROWLADER	ROWLADER, DENNIS	REIMBURSE 145 MILES - DENNI	REIMBURSEMENT		110.20	None
249-371-860-000	MILEAGE	ZENOBIA, BLAKE	REIMBURSE 731 MILES - ZENOB	REIMBURSEMENT		555.56	None
249-371-860-000	MILEAGE	GITCHEL, JEREMIAH	REIMBURSE 721 MILES - GITHC	REIMBURSEMENT		547.96	None
249-371-860-000	MILEAGE WILSON	BRIAN WILSON	REIMBURSE 69 MILES, HOTEL,	REIMBURSEMENT		52.44	None
249-371-923-000	HEATING/UTILITY	CONSUMERS ENERGY	CONSUMERS ENERGRY BILL-OCTO	ACCT 1030 3693 2491		698.78	None
249-371-923-000	5920 TAHOE - BLDG	DTE ENERGY	DTE ENERGY BILLS	MULTIPLE	11/05/2026	158.96	81288
249-371-924-100	BLDG CELL PHONES/IPADS/DATA	VERIZON WIRELESS	ACCT # 886527849-00001 - CE	6157200111		784.79	None
				Total Department 371 BUILDING DEPARTMENT		8,313.36	
Department: 964 PAYMENTS TO OTHER TOWNSHIPS							
249-964-964-100	PERMITS DUE TO LOWELL TWP	LOWELL TOWNSHIP	OCTOBER PERMIT FEES	PERMITS		1,595.45	None
249-964-964-200	PERMITS DUE TO VERGENNES TWP	VERGENNES TOWNSHIP	OCTOBER PERMIT FEES	PERMITS		2,005.40	None
249-964-964-300	PERMITS DUE TO GR TWP	GRAND RAPIDS CHARTER TO	OCTOBER PERMIT FEES	PERMITS		5,955.20	None
249-964-964-400	PERMITS DUE TO ADA TWP	ADA TOWNSHIP	OCTOBER PERMIT FEES	PERMITS		5,609.55	None
249-964-964-500	PERMITS DUE TO EAST GR	EAST GRAND RAPIDS/CITY	OCTOBER PERMIT FEES	PERMITS		3,154.80	None
249-964-964-600	PERMITS DUE PLAINFIELD	PLAINFIELD CHARTER TOWN	OCTOBER PERMIT FEES	PERMITS		6,511.70	None
249-964-964-800	PERMITS DUE CASCADE TWP	CASCADE CHARTER TOWNSHI	OCTOBER PERMIT FEES	PERMITS		8,627.80	None
				Total Department 964 PAYMENTS TO OTHER TOWNSHIPS		33,459.90	
				Total Fund 249 BUILDING FUND		42,126.26	
Fund: 271 LIBRARY FUND							
Department: 790 LIBRARY							
271-790-802-200	CLEANING SERVICE	CORPORATE CLEANING & FA	BLANKET PO/ CLEANING SERVIC	6454		5,596.70	None
271-790-923-000	2870 JACKSMITH	DTE ENERGY	DTE ENERGY BILLS	MULTIPLE	11/05/2026	359.87	81288
271-790-924-000	LIBRARY PHONES	VERIZON WIRELESS	ACCT # 886527849-00001 - CE	6157200111		10.02	None
271-790-927-000	FIRE PROTECTION - 2870 JACKSMITH	CITY OF GRAND RAPIDS	COMMERCIAL - WATER, SEWER,	MULTIPLE	11/12/2026	3,671.53	81327
271-790-931-000	LIBRARY MAINTENANCE	KINGSLAND'S ACE HARDWA	LIGHT BULBS	226847		99.85	None
271-790-931-000	LIBRARY MAINTENANCE	SUPERIOR PEST CONTROL I	REGULAR SERVICE: 2870 JACKS	106725		75.00	None
271-790-931-000	LIBRARY MAINTENANCE	B&V MECHANICAL INC.	NOVEMBER - LIBRARY	114598		626.00	None
271-790-931-000	LIBRARY MAINTENANCE	MICHIGAN DEPARTMENT OF	INSPECTION BOILERS MIR41179	BLR514616		150.00	None
271-790-931-000	LIBRARY MAINTENANCE- TRASH/ RECYC	ARROWASTE	MONTHLY SERVICE	MULTIPLE		244.96	None
				Total Department 790 LIBRARY		10,833.93	
				Total Fund 271 LIBRARY FUND		10,833.93	

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
--- TOTALS BY FUND ---							
		101	GENERAL FUND			96,504.90	
		206	FIRE FUND			42,450.53	
		207	POLICE FUND			70,697.68	
		208	OPEN SPACE FUND			192.46	
		216	PATHWAYS FUND			600.00	
		246	IRF			5,985.00	
		248	DDA			411,241.06	
		249	BUILDING FUND			42,126.26	
		271	LIBRARY FUND			10,833.93	
		Total For All Funds:				680,631.82	

I certify that the items listed are preliminary claims against the resources of Cascade Charter Township. Due to a short processing window and a large number of claims, a full review has not been completed as of 10 am on Nov 12. A full review will occur prior to the Nov 18 Board meeting, with any resulting changes being submitted by Monday Nov 16. Payments that have been processed in advance of the Board meeting are noted with a Check Date and Check Number.

Lorna Nenciarini

Lorna Nenciarini
Finance & Budget Director

CASCADE CHARTER TOWNSHIP
5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

REQUEST FOR BOARD ACTION

MEETING DATE: November 18, 2026

ITEM: Approval of Kent County Designated Assessor Interlocal Agreement for 2027–2031

PRESENTER:

Jade Smith, Township Manager

INDIVIDUAL PRESENT: N/A

EXECUTIVE SUMMARY:

The proposed Kent County Interlocal Agreement designates Jeff Miller (R-8923), a Michigan Master Assessing Officer (MMAO), to serve as the County's Designated Assessor for the period January 1, 2027 through December 31, 2031. Cascade Charter Township is included among the participating assessing districts. The agreement outlines the assessor's duties, the responsibilities of the County and local assessing districts, and the associated fees. The agreement supports compliance with the General Property Tax Act and State Tax Commission assessment requirements; establishes a countywide process and qualified Designated Assessor to assist an assessing district found noncompliant; and identifies the responsibilities, services, and costs associated with that process.

STRATEGIC PLANS/GOALS:

N/A.

ACTION REQUESTED:

Approve the Kent County Interlocal Agreement for the Designated Assessor for January 1, 2027 through December 31, 2031, and authorize the appropriate Township official to execute the agreement.

BUDGET IMPLICATIONS:

N/A.

DIRECTOR'S RECOMMENDATION:

Recommend approval of the Kent County Designated Assessor Interlocal Agreement for the 2027–2031 term.

ACTION:

Motion to approve the Kent County Interlocal Agreement for the Designated Assessor for January 1, 2027 through December 31, 2031, and authorize the appropriate Township official to execute the agreement.

ATTACHMENTS:

- Bulletin 3 of 2024 – Audit Process and Designated Assessor
- Designated Assessor Interlocal Agreement 2027.

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

Bulletin 3 of 2024
Audit Process and
Designated Assessor
April 2, 2024

TO: Assessors and Equalization Directors

FROM: Michigan State Tax Commission

SUBJECT: Overview of Audit Process and Designated Assessor under Public Act 660 of 2018

Bulletin 8 of 2020 is rescinded

Public Act 660 of 2018 was approved by Governor Snyder on December 28, 2018, and amended the General Property Tax Act to provide a statutory framework to ensure proper assessing in order to guarantee the highest quality assessments for taxpayers as well as local units. The Act defines the requirements for substantial compliance with the General Property Tax Act, provides timelines for audits and follow-up audits, and details a process for bringing a local unit into compliance if they remain non-compliant after a follow-up review. The Designated Assessor is an integral part of that process. Public Act 12 of 2024, approved by Governor Whitmer on March 12, 2024, amended the General Property Tax Act to grant counties the option to opt-out of the obligation to appoint a Designated Assessor.

Audit Process Overview

The Commission will conduct an audit of assessment practices according to a published schedule. If the assessing district (City, Township or Joint Assessing Authority) is determined to be in substantial compliance, the audit process for that five-year cycle is complete and the assessing district is not required to take any additional action.

If the State Tax Commission determines that an assessing district is not in substantial compliance with the General Property Tax Act, the Commission will provide the assessing district with a notice of noncompliance, including the reasons the assessing district is not in substantial compliance.

The assessing district must either appeal the audit determination by filing a written petition to be developed by the State Tax Commission or they must submit a corrective action plan to be approved by the State Tax Commission. “Corrective action plan” is defined in P.A. 660 of 2018 as “a plan developed by an assessing district that specifically indicates *how* the assessing district will achieve substantial compliance . . . and *when* substantial compliance will be achieved.” (Emphasis added). Additional

information related to the corrective action plan and petition to challenge the audit results will be provided by the State Tax Commission in separate guidance.
In the event the Commission conducts a follow-up review, and the assessing district is not in substantial compliance after the follow-up review, the assessing district has three options:

1. The assessing district may hire a new Michigan Advanced Assessing Officer (MAAO) or Michigan Master Assessor Officer (MMAO),
2. The State Tax Commission assumes jurisdiction over the assessment roll in order to bring the roll into substantial compliance, or,
3. The local unit may move directly to the Designated Assessor**.**

Regardless of which option is selected, the Commission will conduct a second follow-up review to determine if the assessment roll is in substantial compliance. If, after the second follow-up review the assessing district continues to be in noncompliance, the local unit will move directly to the Designated Assessor process.

As defined in statute **substantial compliance** "means that any identified deficiencies do not pose a significant risk that the assessing district is unable to perform the assessment function in conformity with the state constitution and state statute."

As defined in statute **noncompliance "**means that the identified deficiencies, taken together, pose a significant risk that the assessing district is unable to perform the assessing function in conformity with the state constitution and state statute."

At the December 17, 2019, State Tax Commission meeting, the Commission determined "substantial compliance" to mean that the local unit 1) has properly calculated and appropriately documented Economic Condition Factors; 2) has properly calculated and appropriately documented land value determinations; and 3) less than 1% of the record cards are on override and less than 1% of the record cards reflect flat land values. If any of the requirements associated with those items are not met, the local unit will be considered noncompliant, and the notice of noncompliance will be issued.

Once the audit is complete, if an assessing district is notified that it has fallen out of substantial compliance prior to the next audit, the State Tax Commission may require the assessing district to contract with the Designated Assessor to serve as their assessor of record. If the assessing district is notified that it has fallen out of substantial compliance more than four years after the initial finding of substantial compliance, then the regular audit process will be followed.

What is the Designated Assessor?

The Designated Assessor is part of a process to ensure that local units are in compliance with the statutory provisions of the General Property Tax Act, meaning that local units are meeting minimum assessing requirements.

The Designated Assessor is the individual selected and agreed to by the County Board of Commissioners and a majority of the assessing districts within that county, subject to final approval of the State Tax Commission. Unless a county has chosen to opt-out of appointing a Designated Assessor as permitted by Public Act 12 of 2024.

The Designated Assessor serves as the assessor of record and assumes all duties and responsibilities as the assessor of record for an assessing district that is determined to be non-compliant with an audit.

The Designated Assessor is not an automatic requirement for Countywide assessing or for the County Equalization Director to take over as the assessor for local units. While the County can be named the Designated Assessor, it is not an automatic designation as the Designated Assessor as this is determined by the approved interlocal agreement.

Who may be the Designated Assessor?

Each Assessing District within each County is required to have an assessor of record with a certification level that meets the valuation requirements set forth by the State Tax Commission. Township and City certification levels are adjusted annually and approved by the STC. The individual who will serve as the county's Designated Assessor must be in good standing and be certified, at least, at the highest level required within the County. If the County contains an Assessing District that requires a Michigan Master Assessing Officer (MMAO), the Designated Assessor must then also be certified at the MMAO level. If the County only contains Assessing Districts that require a Michigan Advanced Assessing Officer (MAAO) certification, or a lower certification, the Designated Assessor may be certified at the level of MAAO. A Michigan Certified Assessing Officer (MCAO) may not serve as the Designated Assessor. As part of the annual certification level process, the Commission will review all MAAO Designated Assessors to ensure compliance with certification level requirements. Additionally, the STC will examine and determine a specific process, on a case-by-case basis, any specific instance of a MAAO that has been assigned multiple units that may place them beyond the certification requirements of a MAAO.

Notification of Selected Designated Assessor

P.A. 660 of 2018 required that each county notify the State Tax Commission, no later than December 31, 2020, of the individual who would serve as the county's Designated Assessor. In addition, the county had to provide the State Tax Commission with the interlocal agreement executed by the County Board of Commissioners, a majority of the assessing districts within that county, and the proposed Designated Assessor for the county. The interlocal agreement had to provide enough detail regarding the assessment responsibilities for the Designated Assessor. The Commission required the interlocal agreement to include, but was not limited to, the following:

- Information related to the scope of services being provided by the Designated Assessor, including preparation of assessment rolls, timeline for delivery of

documents and execution of forms, attendance at Boards of Review meetings, duties and responsibilities related to property tax appeals, both Small Claims and Entire Tribunal, filed with the Michigan Tax Tribunal, responsibility to meet with local unit officials, and obligations of local unit assessing staff members.

- Duties and responsibilities for each local unit within the County, including providing the Designated Assessor with reasonable access to records, documents, and information.

- Details relating to cost and compensation for overseeing and administering the annual assessment and operating the assessing office, including payment terms and cost reimbursement.

If the State Tax Commission determines that an individual named as the Designated Assessor is capable of ensuring that the assessing districts within the county will achieve and maintain substantial compliance, the Commission shall approve that individual as the County's Designated Assessor. Once approved, the designation will not be revoked for at least five years from the approval date unless the local unit elects to opt-out of the agreement (see opt-out option).

If the State Tax Commission is unable to approve the individual identified as the county's Designated Assessor because the Commission determines that the proposed Designated Assessor is not capable of ensuring that the assessing districts will achieve and maintain substantial compliance, the county must submit a new Designated Assessor candidate and accompanying interlocal agreement within sixty days of the Commission's determination. The county will be required to repeat the process until a satisfactory Designated Assessor can be approved.

Designated Assessor Petition and Interlocal Agreement Instructions

To designate an assessor as a Designated Assessor, a petition along with an interlocal agreement executed by the majority of the local units within the county, the County Board of Commissioners and the proposed Designated Assessor must be submitted to the State Tax Commission.

The State Tax Commission Petition for Approval of County Designated Assessor and Interlocal Agreement Template can be found on the State Tax Commission website www.michigan.gov/statetaxcommission

Designated Assessor Term

Once an assessing district is under contract with a Designated Assessor, the Designated Assessor will remain in place for a minimum of five years. Statute does provide for a local unit to petition the Commission to end the contract after the Designated Assessor has been in place for 3 years.

The Commission shall approve termination of a contract if it is determined that the assessing district can ***achieve and maintain*** substantial compliance with the General Property Tax Act using a different assessor of record other than the Designated Assessor.

The State Tax Commission may revoke the Designated Assessor and provide for an interim Designated Assessor if:

1. The Designated Assessor dies or becomes incapacitated.
2. The Designated Assessor's employment status materially changes or
3. The Designated Assessor is not capable of ensuring that the assessing district is able to achieve and maintain substantial compliance with MCL 211.10g.

The interim Designated Assessor will remain in place until a new Designated Assessor can be selected following the interlocal agreement process.

If the Designated Assessor is serving as an assessor of record for an assessing district that is found to be in noncompliance, the State Tax Commission will appoint an individual to serve as the county's temporary Designated Assessor. The county will utilize the normal process to select and notify the Commission of the new Designated Assessor.

Designated Assessor Costs

The Designated Assessor is permitted to charge an assessing district for the reasonable costs incurred in serving as the assessing district's assessor of record, including, but not limited to, the costs of overseeing and administering the annual assessment, preparing, and defending the assessment roll, and operating the assessing office. The assessing district is required to pay these costs in accordance with the interlocal agreement. The costs and fees agreed to by the county, assessing districts and the Designated Assessor is a local issue and will vary statewide.

The Commission will develop guidelines as required by statute for any local unit to protest charges by the Designated Assessor.

Designated Assessor Opt-Out Option

Public Act 12 of 2024 signed by the Governor on March 12, 2024, amended the General Property Tax Act to allow a county to opt-out of the requirement to appoint a Designated Assessor. This Act provides that if a county decides to opt-out of the requirement to appoint a Designated Assessor the State Tax Commission will appoint an individual to serve if an assessing district is not in substantial compliance per Public Act 660 of 2018 (MCL 211.10g). In the event the State Tax Commission appoints a Designated Assessor the local unit will be responsible for covering all expenses related to the Designated Assessor appointed to oversee and manage the annual assessment roll.

Designated Assessor Opt-Out Petition and Interlocal Agreement Instructions

To opt-out of appointing a Designated Assessor, a petition along with an interlocal agreement executed by the board of Commissioners for that county and a majority of assessing units in that county must be submitted to the State Tax Commission.

The State Tax Commission Petition to Opt-Out of County Designated Assessor and Interlocal Opt-Out Agreement Template can be found on the State Tax Commission website www.michigan.gov/statetaxcommission

Audit Preparation

Assessing districts can prepare for the P.A. 660 of 2018 audit by reviewing Michigan State Tax Commission Assessment Audit Review Sheet, Form 5822, which details each aspect that will be reviewed for compliance. Additionally, assessing districts should employ an assessor certified by the State Tax Commission at the proper certification level based on the valuation requirements, adjusted annually, set forth by the State Tax Commission. Additional information about the AMAR, including the AMAR Review Sheet, and certification levels, are available on the State Tax Commission website (www.michigan.gov/statetaxcommission).

Interlocal Agreement for Kent County
to Approve the Designated Assessor for the period
January 1, 2027 through December 31, 2031

Public Act 660 of 2018 requires a county to have a Designated Assessor on file with the State Tax Commission as of December 31, 2020. Accordingly, the following interlocal agreement (hereinafter "AGREEMENT") has been executed by the Board of Commissioners for Kent County, a majority of the Assessing Districts in Kent County, and the individual put forth as the proposed Designated Assessor. Kent County and the Assessing Districts are collectively referred to throughout this AGREEMENT as the "Parties."

RECITALS

1. WHEREAS, the Assessing Districts are Municipal Corporations located within the County of Kent, in the State of Michigan;

2. WHEREAS, the Michigan Constitution of 1963, Article 7, Section 28 permits a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common with each other and which each might exercise separately;

3. WHEREAS, the Urban Cooperation Act of 1967, being MCL 124.505 *et seq*, and the Intergovernmental Transfer of Functions and Responsibilities Act, give effect to the Constitutional provision by providing that public agencies may enter into interlocal agreements to carry out their respective functions, powers and authority;

4. WHEREAS, P.A. 660 of 2018 requires each County to enter into an AGREEMENT that designates the individual who will serve as the County's Designated Assessor. That interlocal agreement must be approved by the County Board of Commissioners and a majority of the Assessing Districts in the County.

5. WHEREAS, P.A. 660 of 2018 mandates that the Designated Assessor shall be an Advanced Assessing Officer or a Master Assessing Officer.

NOW, THEREFORE, based on the foregoing Recitals, and in consideration of the terms of this Agreement, the Assessing District Members agree as follows:

SECTION 1: BACKGROUND INFORMATION

1. Kent County proposes that Jeff Miller (R-8923) serve as the Designated Assessor for the following Assessing Districts within Kent County: The Townships of Ada, Algoma, Alpine, Bowne, Byron, Caledonia, Cannon, Cascade, Courtland, Gaines, Grand Rapids, Grattan, Lowell, Nelson, Oakfield, Plainfield, Solon, Sparta, Spencer,

Tyrone, and Vergennes as well as the Cities of Cedar Springs, East Grand Rapids, Grand Rapids, Grandville, Kentwood, Lowell, Rockford, Walker, and Wyoming. Included as 'Addendum A' to this AGREEMENT are the Kent County SEV totals by class, including special act values, those properties deemed unique or complex by a local Assessing District, and a listing of the total number of parcels, by classification, including special act rolls, within each assessing district.

2. Once the Designated Assessor process is invoked, the Parties agree that the Designated Assessor will perform the duties associated with being the 'assessor of record' for an Assessing District at the following location: The assessing district's city or township hall, in addition to the availability of 'live' computerized remote access (i.e., administrative offices of the Assessing District, Designated Assessor's office or other mutually agreeable location).

3. The Parties further agree that no specific office hours will be required within the Assessing District as part of the employment contract to be executed in the event an Assessing District is subject to the Designated Assessor process.

4. Each party shall be responsible for, and shall indemnify and hold harmless the other party from and against, claims, damages, losses, liabilities, and reasonable expenses, including reasonable attorney fees, to the extent arising out of the negligent acts or omissions or intentional misconduct of the indemnifying party or its officers, employees, or agents in connection with the performance of this Agreement, subject to applicable law. Neither party shall be required to indemnify the other party for claims to the extent arising from the negligence or intentional misconduct of the party seeking indemnification.
5. If an Assessing District contracted with the Designated Assessor, under the guidelines of this agreement, is ordered to bring an assessment roll into compliance, then only the State Tax Commission shall approve the termination of that contract if it determines that the Assessing District can achieve compliance following the termination of the contract with the Designated Assessor.

SECTION 2: QUALIFICATIONS OF DESIGNATED ASSESSOR

Included as 'Addendum B' to this AGREEMENT, the Kent County Board of Commissioners has received and reviewed the following documents provided by the Designated Assessor:

1. Resume, curriculum vitae, or other documents providing the Designated Assessor's current employment status as well as additional and specific details regarding the Designated Assessor's current assessing or equalization responsibilities and local unit assessing experience as it relates to being approved as the Designated Assessor for Kent County.

2. Disclosure of any conflicts of interest involving the proposed Designated Assessor, the County, or any Assessing District, if applicable.

3. It is understood that the individual identified as the Designated Assessor in this AGREEMENT will, during the length of this agreement, maintain their assessor certification in good standing with the State Tax Commission and when required to serve as the Designated Assessor for an Assessing District in Kent County shall act as the 'assessor of record' for that Assessing District. When acting as the 'assessor of record' for an Assessing District, the Designated Assessor shall meet all the requirements as set forth by the State Tax Commission's *Supervising Preparation of the Assessment Roll* approved by the State Tax Commission August 21, 2018.

4. Any additional requirements that are agreed to by the Designated Assessor, the County and the Assessing Districts may not conflict with the State Tax Commission's *Supervising Preparation of the Rolls*.

SECTION 3: DUTIES AND RESPONSIBILITIES OF DESIGNATED ASSESSOR

1. The Designated Assessor, while serving as the 'assessor of record' for an Assessing District within Kent County shall satisfy all requirements contained by the State Tax Commission's *Supervising Preparation of the Assessment Roll* approved by the State Tax Commission August 21, 2018.

2. Within 30 days of being appointed as the Designated Assessor for the Assessing District, the Designated Assessor shall prepare and transmit to the Assessing District's supervisor, manager, or chief executive a detailed proposal, including a schedule for delivery of documents, to correct deficiencies identified by the State Tax Commission's audit.

3. The Parties agree that the Designated Assessor, while serving as the 'assessor of record' for an Assessing District within Kent County, shall:
    a) Attend all March, July and December Board of Review meetings, *or* designate qualified staff to attend as necessary and agreed by the Designated Assessor and party to the Agreement. .
    b) The Designated Assessor, or a qualified representative chosen and directed by the Designated Assessor, shall represent the Assessing District in all matters before the Michigan Tax Tribunal. All legal fees, experts, and necessary defense costs attributable to an appeal shall be paid by the Assessing District. Should the agreement be terminated, the Designated Assessor shall withdraw from representation of any pending appeals, unless agreed by both parties that representation shall continue. If agreed by both parties that the Designated Assessor continue with the appeal, compensation will be $100.00 per hour for preparation, appearance, travel, and any other miscellaneous fees involved with the appeal.
    c) The Designated Assessor shall prepare the following reports for review by the supervisor, manager, chief executive, board, or council: Requested reports by the Assessing District to the Designated Assessor shall be reviewed by the

Designated Assessor and replied to, as necessary. Progress reports, either verbal or written, shall be provided as needed and determined by the Designated Assessor.

d) The Designated Assessor shall follow and adhere to all the necessary requirements of the General Property Tax Act and the Michigan State Tax Commission's policies, procedures, and requirements to be in compliance with certification of an assessment roll.

4. For an Assessing District employing assessing staff other than the assessor of record, assessing staff will conduct their duties under the direction and supervision of the Designated Assessor, subject to the following limitations: The Designated Assessor, at his discretion, shall utilize or choose *not to* utilize the services of assessing staff employed by the Assessing District.

5. While not acting in the capacity as the Designated Assessor for an Assessing District, the Designated Assessor will have the following duties and responsibilities for Kent County and the assessing districts within Kent County: *None*. The Designated Assessor shall have no responsibilities during the period that he is not acting as the Designated Assessor for an Assessing District within Kent County.

6. The Designated Assessor, at all times during this agreement, shall be that of an independent contractor. All employees of the Designated Assessor who perform services under this agreement shall remain employees of, and under the supervision of the Designated Assessor.

7. The Designated Assessor is required to maintain motor vehicle liability coverage, including Michigan no-fault coverage for vehicles utilized and operated by the Designated Assessor.

SECTION 4: DUTIES AND RESPONSIBILITIES OF KENT COUNTY AND ASSESSING DISTRICTS WITHIN KENT COUNTY

The Parties to this AGREEMENT understand and agree that the Assessing Districts identified in this AGREEMENT required to utilize the services of the Designated Assessor will, during and throughout the term of this AGREEMENT, to the following:

1. Provide the Designated Assessor with reasonable access to records, documents, databases and information in order to allow the Designated Assessor to serve as the 'assessor of record' for the Assessing District and satisfy all requirements *Supervising Preparation of the Assessment Roll* approved by the State Tax Commission August 21, 2018. All records will be maintained and continue to be located at the Assessing District's offices.

2. Furnish the Designated Assessor with any applicable policies and procedures that

the Designated Assessor may be subject to during the period of time the Designated Assessor serves as the Assessing District's 'assessor of record.'

3. Provide any technology, equipment, and workspace necessary for the Designated Assessor to carry out his requirements under this Agreement. Computerized remote access to the Assessing District's information noted in item #1 above must be provided to the Designated Assessor within 30 days of the acceptance of the assessment roll. The Assessing District will be responsible for the cost of and continuation of all software licenses.

4. Insurance: If the services of the Designated Assessor are required, the Assessing District will acquire general commercial and professional liability insurance for the Designated Assessor with comprehensive general policy limits of not less than $1,000,000.

SECTION 5: DESIGNATED ASSESSOR COMPENSATION

The Designated Assessor may charge an Assessing District that is required to contract with the Designated Assessor, and that Assessing District shall pay for, the reasonable costs incurred by the Designated Assessor in serving as the Assessing District's 'assessor of record,' including, but not limited to, the costs of overseeing and administering the annual assessment, preparing and defending the assessment roll, and operating the assessing office.

Proposed Schedule of Fees

The following is the schedule of fees while the Designated Assessor is serving as the 'assessor of record' for an Assessing District:

1. **General Maintenance Services**

   Payment by the Assessing District, under contract, shall be set at $40.00 per parcel for the first year, with an escalation of 5% per year for each additional year, throughout the life of the contract. The total number of 'active' parcels for the assessment roll, as determined at the close of the March Board of Review meeting, will be utilized to calculate the total payment required. The Designated Assessor would not be required to have any specific office hours, but will be available by appointment, or assisted by appointed staff. The Designated Assessor would not be required to attend Board of Review meetings, or other various meetings, unless agreed to by both parties. As necessary, at the discretion of and by the appointment of the Designated Assessor, qualified assessment personnel may be provided for these types of meetings.

   If an immediate reappraisal of a class of property is required, an additional fee of $75.00 per parcel shall be implemented, based on the number of parcels mandated

in the reappraisal. Monthly invoices will be provided by the Designated Assessor and paid according to the procedures of the Assessing District.

2. **Designated Assessor Expenses**

   The Designated Assessor will additionally be reimbursed monthly for reimbursable expenses related to the maintenance and requirements of production of the assessment roll. This may include items such as office supplies, assessing forms, printing and publishing, postage, mileage, and other miscellaneous costs agreed to by both parties.

3. **Retainer for Designated Assessor Services**

   The payment required for the Designated Assessor is the following: The payment shall be made by Kent County in the amount equal to $5,000.00 for the first year of the contract, with an escalation of 10% per year for each additional year, throughout the life of the contract. Payment shall be made annually, with the initial payment due at the signing of the contract for the first year, and then each year following, throughout the life of the contract. Payment can be made one-time, monthly, quarterly, or according to the procedures of the County, as agreed by both parties.

SECTION 6: Miscellaneous

A. **Severability.** If any one or more of the provisions in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, then such provision(s) shall be deemed severable from the remaining provisions hereof, and such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

B. **Entire agreement and amendment.** In conjunction with matters considered herein, this Agreement contains the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties, or undertakings by any of the parties, either oral or written, of any character or nature hereafter binding except as set forth herein. This Agreement may be altered, amended, or modified only by an instrument in writing, executed by the parties to this Agreement and by no other means. Each party waives their future right to claim, contest, or assert that this Agreement was modified, cancelled, superseded, or changed by any oral agreements, course of conduct, waiver or estoppel.

C. **Successors and assigns.** All representations, covenants, and warranties set forth in the Agreement by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

D. **Terms and conditions.** The terms and conditions used in this Agreement shall be

given their common and ordinary definition and will not be construed against either party.

E. **Execution of counterparts.** This agreement may be executed in any number of counterparts and each such counterpart shall for all purposes be deemed to be an original; and all such counterparts, or as many of them as the parties shall preserve undestroyed, shall together constitute one and the same instrument.

F. **No Third Party or Release of Immunity.** This Agreement does not create a joint venture and is not enforceable by third parties, nor does it in any way waive or release the governmental and officer immunities of either the County, Assessing Districts, or Designated Assessor, all such rights being reserved.

G. This Agreement shall be valid with the Designated Assessor acting as a personal independent contractor, or as the controlling member of a corporation or limited liability company.

H. **Digital and Facsimile Signatures.** This Agreement may be signed digitally or by use of a facsimile signature, and the use of such signature forms will be as valid as if signed in ink.

I. **Termination of Contract.** If either party desires to terminate this Agreement, it shall notify the other party in writing of the request. If the County of Kent chooses to terminate this Agreement, then the retainer fee, as described in the 'Retainer for Designated Assessor Services' in this Agreement must be paid to the Designated Assessor. If the Designated Assessor chooses to terminate this Agreement, he must also notify the County of Kent, in writing, of the request. The Designated Assessor shall provide a 90-day minimum notification to the County of the request. During the time period of this Agreement, if an Assessing District is under the supervision of the Designated Assessor, the duties of this contract must be satisfied until the Assessing District is removed from the Designated Assessor's supervision by the State Tax Commission. The State Tax Commission can also revoke the Designated Assessor in the following situations:
    a. If the Designated Assessor dies or becomes incapacitated; or
    b. If it is determined that the Designated Assessor is incapable of ensuring that a contracted Assessing District can achieve and maintain compliance with the requirements in MCL 211.10g(1).

J. **Length of Agreement with an Assessing District.** Once an Assessing District is under contract with the Designated Assessor, the Designated Assessor will remain in place until the Assessing District is brought back into compliance, as determined by the State Tax Commission. Once in compliance the Designated Assessor will return the roll to the Assessing District and be relieved of the responsibility as the 'assessor of record' unless both parties agree to continue the Agreement, in writing. This is subject to any termination of the Agreement, as noted in 'Section 6.I' above.

This interlocal agreement shall become effective upon the execution hereof by the parties hereto.

Signatures

DESIGNATED ASSESSOR

_____ _____
Jeff M. Miller, MMAO Date

COUNTY OF KENT

_____ _____
Ben Green, Chairperson Date
County Board of Commissioners

_____ _____
Lisa Posthumus Lyons, County Clerk/Register Date

ADA TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

ALGOMA TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

ALPINE TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

BOWNE TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

BYRON TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

CALEDONIA CHARTER TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

CANNON TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

CASCADE CHARTER TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

COURTLAND TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

GAINES CHARTER TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

GRAND RAPIDS CHARTER TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

GRATTAN TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

LOWELL CHARTER TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

NELSON TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

OAKFIELD TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

PLAINFIELD CHARTER TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

SOLON TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

SPARTA TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

SPENCER TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

TYRONE TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

VERGENNES TOWNSHIP

_____ _____
Supervisor Date

_____
Printed Name

CITY OF CEDAR SPRINGS

_____ _____
Mayor Date

_____
Printed Name

CITY OF EAST GRAND RAPIDS

_____ _____
Mayor Date

_____
Printed Name

CITY OF GRAND RAPIDS

_____ _____
David LaGrand, Mayor Date

_____ _____
Joel Hondorp, Clerk Date

CITY OF GRANDVILLE

_____ _____
Mayor Date

_____
Printed Name

CITY OF KENTWOOD

_____ _____
Mayor Date

_____
Printed Name

CITY OF LOWELL

_____ _____
Mayor Date

_____
Printed Name

CITY OF ROCKFORD

_____ _____
Mayor Date

_____
Printed Name

CITY OF WALKER

_____ _____

Mayor Date

_____

Printed Name

CITY OF WYOMING

_____ _____

Kent Vanderwood, Mayor Date

_____ _____

Kelli VandenBerg, Clerk Date

Addendum 'A'

Addendum 'B'

1. Designated Assessor Information

-Certified as a Michigan Master Assessing Officer (R-8923)
-Certified as a Michigan Certified Personal Property Examiner
-Certified as a Michigan Residential Appraiser (Lic. #1204007022)
-Former Executive Board Member of the Kent County Association of Assessing Officers
-Education Instructor for the Michigan Assessors Association

-Mr. Miller is the current 'assessor of record' for Plainfield Charter Township and has been for the past eleven years, and is also the current 'assessor of record' for the City of Newaygo, in Newaygo County and has been for the past two years. He also holds a Michigan Certified Residential Real Estate Appraiser license.
-Mr. Miller has been certified by the State of Michigan and has worked in the assessing field for twenty years and has also been certified as a residential real estate appraiser for twenty-eight years. He has a vast amount of experience in the certification of assessment rolls, valuation, and multiple experiences in the handling of Michigan Tax Tribunal matters, including both 'small claims' and 'entire tribunal' appeals.

2. Disclosure of Conflicts of Interest

It is noted that the Designated Assessor is the current 'assessor of record' for Plainfield Charter Township, Kent County, which is a party in this Agreement.

Michigan Department of Treasury
607 (Rev. 03-25)

Addendum A
L-4022AV

2026 Report of Assessment Roll Changes and Classification - Ad Valorem

INSTRUCTIONS: Assessing officers are required to report the total assessed value for each class of property and the assessment roll changes for each class of property for County and State Equalization. This form is issued under authority of PA 206 of 1893. This report shall be signed by the assessing officer and filed with the State Tax Commission and the County Equalization Department immediately following adjournment of the Board of Review - Administrative Rule 209.26(6b). REPORT ONLY AD VALOREM ASSESSED VALUES ON THIS FORM. DO NOT INCLUDE SPECIAL ACT VALUES.

County	City or Township (Indicate which)
KENT	KENT

Real Property	Parcel Count	2025 Board of Review	Loss	+ or (-) Adjustment	New	2026 Board of Review
100 Agricultural	2,652	618,320,200	22,696,433	61,951,833	22,031,700	679,607,300
200 Commercial	11,859	9,939,087,091	226,464,557	579,271,592	412,982,694	10,704,876,820
300 Industrial	2,698	2,724,572,652	63,162,800	207,364,421	189,891,733	3,058,666,006
400 Residential	209,917	36,570,449,189	131,229,869	2,238,150,980	532,494,020	39,209,864,320
500 Timber - Cutover	0	0	0	0	0	0
600 Developmental	43	11,952,500	2,831,000	1,185,500	2,660,200	12,967,200
800 TOTAL REAL	227,169	49,864,381,632	446,384,659	3,087,924,326	1,160,060,347	53,665,981,646
Personal Property	**Parcel Count**	**2025 Board of Review**	**Loss**	**+ or (-) Adjustment**	**New**	**2026 Board of Review**
150 Agricultural	0	0	0	0	0	0
250 Commercial	21,226	1,040,807,642	157,609,454	0	211,894,651	1,095,092,839
350 Industrial	1,254	93,518,503	13,043,300	0	13,333,571	93,808,774
450 Residential	0	0	0	0	0	0
550 Utility	260	796,397,800	2,242,700	0	109,718,800	903,873,900
850 TOTAL PERSONAL	22,740	1,930,723,945	172,895,454	0	334,947,022	2,092,775,513
TOTAL REAL & PERSONAL	249,909	51,795,105,577	619,280,113	3,087,924,326	1,495,007,369	55,758,757,159

CERTIFICATION

I hereby certify that all of the information contained within this document is true and accurate to the best of my kowledge, information and belief.

Assessor Signature	Date	Assessor Printed Name	Certificate Number
Megan VanHoose	April 13,2026	Megan VanHoose	R-9464

The completed form must be signed by the local unit assessor who is the assessor of record with the State Tax Commission and submitted in the Michigan Equalization Gateway (MEG) Local Unit Portal.

The assessor must submit the first copy of the completed form to the County Equalization Department. The form is to be reviewed and approved by County Equalization.

If there are errors found by County Equalization, the errors are to be corrected and a revised copy is to be immediately submitted to the State Tax Commission.

The assessor of record must retain a copy of the completed form.

CASCADE CHARTER TOWNSHIP
5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

REQUEST FOR BOARD ACTION
MEETING DATE: November 18, 2026

ITEM: **Approve the METRO Act Bilateral Permit request submitted by Peninsula Fiber Network, LLC**

PRESENTER:
N/A

INDIVIDUAL PRESENT:
Aric Thorne, Township Engineer

EXECUTIVE SUMMARY:
Peninsula Fiber Network, LLC (PFN) submitted a METRO Act permit application form to Cascade Township on November 3, 2026. PFN is requesting approval of a bilateral permit with an initial term of 15 years, one of the two standardized permit options.

The *Metropolitan Extension Telecommunications Rights-of-Way Oversight Act*, commonly known as the METRO Act, was enacted as Public Act 48 of 2002 and became effective November 1, 2002. METRO Act establishes a statewide framework for telecommunications providers' access to and use of local public rights-of-way (ROW). Its purpose is to facilitate telecommunications infrastructure deployment, including expanded access to high-speed internet, through standardized permitting procedures and reduced delays and excessive fees.

Telecommunications providers subject to the METRO Act must obtain a municipal permit to use public ROW for their facilities. The Michigan Public Service Commission (MPSC) provides standardized application and permit forms to ensure a consistent process statewide. Although the Township is responsible for reviewing and acting on applications, its discretion is limited by the Act. The Township may address lawful concerns related to access to and use of the ROW, but it may not unreasonably deny access or impose conditions unrelated to that use.

The Local Community Stabilization Authority (LCSA) administers the METRO Act, a responsibility formerly controlled by the Metro Authority. It collects annual ROW maintenance fees from telecom providers, requires municipalities with populations over 10,000 to submit annual METRO Act reports, and distributes annual fee-sharing payments to eligible municipalities. Cascade Township received $31,771 in METRO Act revenue for 2025.

The proposed route provided by PFN follows 60th Street from Patterson to Kraft Avenue.

Construction is expected to start in 2027. Cascade Township approval of the METRO Act permit does not eliminate obligation of the applicant to obtain other permit(s) as required for the proposed work. PFN must obtain permit(s) from the Kent County Road Commission before performing work in the public road ROW.

Cascade Township is required to approve or deny access within 45 days after the permit application is filed. Township legal counsel has reviewed the application and associated documents and determined that they are complete and acceptable, subject to receipt of the $500 application fee.

Staff recommends approval of the bilateral METRO Act permit for Peninsula Fiber Network, LLC, with an initial term of 15 years.

STRATEGIC PLANS/GOALS:
N/A

ACTION REQUESTED:
Approve the METRO Act bilateral permit request from Peninsular Fiber Network, LLC and authorize the Township Manager to execute the agreement on behalf of Cascade Township.

BUDGET IMPLICATIONS:
N/A

IMPLEMENTATION PLAN:
N/A

DIRECTOR'S RECOMMENDATION:
N/A

MANAGER'S RECOMMENDATION:

MODEL RESOLUTION:
N/A

ATTACHMENTS:

1. METRO Act Permit Application Form
2. METRO Act Permit Bilateral Form
3. Annual Report (Per Application Form §1.6)
4. Michigan Certificate of Good Standing (Per Application Form §1.6)
5. Certificate of Liability Insurance
6. Proposed Construction Route Map

METRO Act Permit Application Form
Revised February 2, 2015

Cascade Township

APPLICATION FOR ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY TELECOMMUNICATIONS PROVIDERS UNDER METROPOLITAN EXTENSION TELECOMMUNICATIONS RIGHTS-OF-WAY OVERSIGHT ACT 2002 PA 48 MCL SECTIONS 484.3101 TO 484.3120

BY

Peninsula Fiber Network, LLC
Jon French

Unfamiliar with METRO Act?--Assistance: Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-284-8190 or via its web site at https://www.michigan.gov/mpsc/regulatory/telecommunications/metro.

45 Days to Act—Fines for Failure to Act: The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to $40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

Where to File: Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

-- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at [insert address].

Cascade Township

APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS

By
Peninsula Fiber Network, LLC

This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).

This application must be accompanied by a one-time application fee of $500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).

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1 GENERAL INFORMATION:

1.1 Date: November 3rd, 2026

1.2 Applicant's legal name: Peninsula Fiber Network, LLC
Mailing Address: 1901 West Ridge St, Suite 2
Marquette, MI 49855
Telephone Number: (906) 370-5995
Corporate website: www.pfnllc.net

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Jon French
Director of OSP/Engineering
1901 West Ridge St, Suite 2
Marquette, MI 49855
Email: jfrench@up.net
Telephone@ (906) 370-5995

1.3 Type of Entity: (Check one of the following)

_____ Corporation
_____ General Partnership
_____ Limited Partnership
__X_ Limited Liability Company
_____ Individual
_____ Other, please describe: _____

1.4 Assumed name for doing business, if any: _____
1.5 Description of Entity:

1.5.1 Jurisdiction of incorporation/formation; Michigan
1.5.2 Date of incorporation/formation; 2006
1.5.3 If a subsidiary, name of ultimate parent company;
1.5.4 Chairperson Brian Gertstenberger, President/CEO Jim F. Bednarek, Secretary and Treasurer James P. Brogan (and equivalent officials for non-corporate entities).

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information.

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe: _____ (No) _____

_____.

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: *Yes* (*No*)

If "yes," please describe the circumstances.

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.9.1 A felony; or

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes (*No*)

If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain.

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

If no financial statements are provided, please explain and provide particulars.

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2 DESCRIPTION OF PROJECT:

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

This is the first application PFN is making to the Cascade Township, MI.

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways.

PFN isconstructing fiber optic cable within the public right-of-way to provideredundant, reliable broadband connectivity to cell providers (AT&T, Verizon and T-Mobile), NextGen E911 dispatch offices, emergency services (local and State), Wireless Internet Service Providers (WISPs) and local exchange carries servicing homes and businesses in underserviced areas.

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).

2.4 Please provide an anticipated or actual construction schedule.

Construction will take place 2027.

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways.

Peninsula Fiber Network, LLC

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent

telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant.

PFN will maintain their facilities; 888-564-8881

3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:

Please provide the following or attach an appropriate exhibit.

3.1 Address of Applicant's nearest local office; **1901 West Ridge St, Suite 2, Marquette, MI 49855**

3.2 Location of all records and engineering drawings, if not at local office;

3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system; **Chris Mentele - Project Manager, 605-981-7083, chris.mentele@vantagepnt.com**

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:

3.4.1 Worker's compensation;

3.4.2 Commercial general liability, including at least:

3.4.2.1 Combined overall limits;

3.4.2.2 Combined single limit for each occurrence of bodily injury;

3.4.2.3 Personal injury;

3.4.2.4 Property damage;

3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;

3.4.2.6 Independent contractor liability;

3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);

3.4.2.8 Environmental contamination;

3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

Turnkey Network Solutions

4 CERTIFICATION:

All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.

NAME OF ENTITY ("APPLICANT")

Peninsula Fiber Network, LLC

11/03/2026
Date

By: Jon French

Type or Print Name: Jon French

Director of OSP/Engineering
Title

METRO Act Permit
Bilateral Form
Revised 12/06/02

RIGHT-OF-WAY
TELECOMMUNICATIONS PERMIT

TERMS AND CONDITIONS

1 Definitions

1.1 Company shall mean Peninsula Fiber Network, LLC. organized under the laws of the State of Michigan whose address is 1901 W. Ridge St., Suite 2, Marquette, MI 49855-2291.

1.2 Effective Date shall mean the date set forth in Part 13.

1.3 Manager shall mean Municipality's [Mayor/Manager/Supervisor/Village President] or his or her designee.

1.4 METRO Act shall mean the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Act No. 48 of the Public Acts of 2002, as amended.

1.5 Municipality shall mean Cascade Township, a Michigan municipal corporation.

1.6 Permit shall mean this document.

1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public right-of-way does not include a federal, state, or private right-of-way.

1.8 Telecommunication Facilities or Facilities shall mean the Company's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify, or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, 2-way communications device.

1.9 Term shall have the meaning set forth in Part 7.

2 Grant

2.1 Municipality hereby grants a permit under the METRO Act to Company for access to and ongoing use of the Public Right-of-Way to construct, install and maintain Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A on the terms set forth herein.

2.1.1 Exhibit A may be modified by written request by Company and approval by Manager.

2.1.2 Manager shall not unreasonably condition or deny any request for a modification of Exhibit A. Any decision of Manager on a request for a modification may be appealed by Company to Municipality's legislative body.

2.2 Overlashing. Company shall not allow the wires or any other facilities of a third party to be overlashed to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.

2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

3.1 Company Contacts. The names, addresses and the like for engineering and construction related information for Company and its Telecommunication Facilities are as follows:

3.1.1 The address, e-mail address, phone number and contact person (title or name) at Company's local office (in or near Municipality) is **Jon French, Director of OSP/Engineering, 1280 O'Dovero Drive, Marquette, MI 49855, email: jfrench@up.net. (906) 370-5995, www.pfnllc.net**

3.1.2 If Company's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local

office, the location address, phone number and contact person (title or department) for them is **N/A -drawings supplied**.

3.1.3 The name, title, address, e-mail address and telephone numbers of Company's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is **Jon French, Director of OSP/Engineering, 1280 O'Dovero Drive, Marquette, MI 49855**

3.1.4 The address, phone number and contact person (title or department) at Company's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is **Steve Hughes-PFN-1280 O'Dovero Drive, Marquette, MI 49855 (906) 232-1032 shughes@pfnllc.net**.

3.1.5 Company shall at all times provide Manager with the phone number at which a live representative of Company (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.

3.1.6 The preceding information is accurate as of the Effective Date. Company shall notify Municipality in writing as set forth in Part 12 of any changes in the preceding information.

3.2 Route Maps. Within ninety (90) days after the substantial completion of construction of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).

3.3 As-Built Records. Company, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Company shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

4.1 No Burden on Public Right-of-Way. Company, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Company's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Company, at its sole expense, shall

modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Company shall do so within a reasonable time period. Municipality shall attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Company over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.

4.3 Restoration of Property. Company, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Company's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Company's option, better) condition as that which existed prior to the disturbance. In the event that Company, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Company shall pay the costs Municipality incurred for such repair.

4.4 Marking. Company shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Company's lines on alternate poles which shall state Company's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Company's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Company's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Company, shall be marked at its entrance into and exit from each manhole and handhole with Company's name and a toll-free telephone number.

4.5 Tree Trimming. Company may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Company shall dispose of all trimmed materials. Company shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.

4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Company shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Company's use, or the facilities of all users of the poles are required to go underground then Company shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Company may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Company shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.

4.7 Pavement Cut Coordination. Company shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").

4.7.1 The goals of such coordination shall be to encourage Company to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.

4.8 Compliance with Laws. Company shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Company shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Municipality shall not unreasonably delay or deny issuance of any such permits, licenses or approvals. Company shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition

adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Company shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended. This section does not constitute a waiver of Company's right to challenge laws, statutes, ordinances, rules or regulations now in force or established in the future.

4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Company's Facilities in the vacated Public Right-of-Way, Company shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Company shall relocate its Facilities to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards.

4.10 Relocation. If Municipality requests Company to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Company shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards. The work shall be completed within a reasonable time period.

4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Company if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality shall attempt to provide notice to Company. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Company shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.

4.12 Miss Dig. If eligible to join, Company shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 174 of the Public Acts of 2013, as amended, MCL § 460.721 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.

4.13 Underground Relocation. If Company has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Company shall relocate its Facilities underground in the same location at Company's sole cost and expense.

4.14 Identification. All personnel of Company and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Company's name, their name and photograph. Company shall account for all identification cards at all times. Every service vehicle of Company and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Company's name and telephone number.

5 Indemnification

5.1 Indemnity. Company shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Company, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Company's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Company, its officers, agents, employees, contractors, successors and assigns.

5.2 Notice, Cooperation. Municipality shall notify Company promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality shall cooperate with Company in every reasonable way to facilitate the defense of any such claim. Municipality shall consult with Company respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.

5.3 Settlement. Municipality shall not settle any claim subject to indemnification under this Part 5 without the advance written consent of Company, which consent shall not be unreasonably withheld. Company shall have the right to defend or settle, at its own expense, any claim against Municipality for which Company is responsible hereunder.

6 Insurance

6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Company shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Company may satisfy this requirement through

a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.

6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars ($5,000,000).

6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars ($500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.

6.1.3 Automobile liability insurance in an amount not less than One Million Dollars ($1,000,000).

6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.

6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.

6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Company shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.

6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.

6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of $50,000, they shall be approved by Manager in advance in writing. Company shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.

6.5 Contractors. Company's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Company, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Company's policies).

6.6 Insurance Primary. Company's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Company's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 Term

7.1 Term. The term ("Term") of this Permit shall be until the earlier of:

7.1.1 Fifteen years (15) from the Effective Date; provided, however, that following such initial term there shall be three subsequent renewal terms of five (5) years. Each renewal term shall be automatic unless Municipality notifies Company in writing, at least twelve (12) months prior to the end of any term then in effect, that due to changed circumstances a need exists to negotiate the subsequent renewal with Company. Municipality shall not unreasonably deny a renewal term; or

7.1.2 When the Telecommunication Facilities have not been used to provide telecommunications services for a period of one hundred and eighty (180) days by the Company or a successor of an assign of the Company; or

7.1.3 When Company, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or

7.1.4 Upon either Company or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or

7.1.5 Unless Manager grants a written extension, one year from the Effective Date if prior thereto Company has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Effective Date if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

8.1 Municipal Requirement. Municipality may require Company to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

10.1 Removal; Underground. As soon as practicable after the Term, Company or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Company shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or

other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Company's sole cost and expense.

10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

10.2 Removal; Above Ground. As soon as practicable after the Term, Company, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.

10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Company as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.

11 Assignment. Company may assign or transfer its rights under this Permit, or the persons or entities controlling Company may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Company's business, or by other means, subject to the following:

11.1 No such transfer or assignment or change in the control of Company shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Effective Date until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.

11.2 After the completion of such construction, Company must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,

11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and

11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Company's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Company shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

11.3 Company may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to **Aric Thorne, PE**
Township Engineer
Cascade Charter Township
5920 Tahoe Dr. SE | Grand Rapids, MI 49546

12.1.2 If to Company, to **Peninsula Fiber Network, LLC.**
1280 O'Dovero Drive, Marquette, MI 49855

12.2 Change of Address. Company and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

13.1 No Cable, OVS. This Permit does not authorize Company to provide commercial cable type services to the public, such as "cable service" or the services of an "open video system operator" (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

13.2 Duties. Company shall faithfully perform all duties required by this Permit.

13.3 Effective Date. This Permit shall become effective when issued by Municipality and Company has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acceptance of the Permit.

13.4 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].

13.5 Amendment. Except as set forth in Section 2.1 this Permit may be amended by the written agreement of Municipality and Company.

13.6 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Company and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.

13.7 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

Cascade Township

Attest:
By:_____
Clerk

By:_____
Its:_____
Date:_____

"Company accepts the Permit granted by Municipality upon the terms and conditions contained therein."

Peninsula Fiber Network, LLC

By: JONATHAN M FRENCH
Its: DIRECTOR OF OUTSIDE PLANT & ENGINEERING
Date: 05 NOV 2026

::ODMA\PCDOCS\GRR\759319\6

Exhibit A

Public Right-of-Way to be Used by Telecommunication Facilities

Exhibit B

Bond

27601451

LARA
LICENSING AND REGULATORY AFFAIRS

STATE OF MICHIGAN
CSCL/CD- 2700 - DOMESTIC LIMITED LIABILITY COMPANY ANNUAL STATEMENT

Corporations Division Administrator

FILED

Doc #: 27601451
Filed Date: 11/19/2025

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS LIMITED LIABILITY COMPANY ANNUAL STATEMENT

Required by Section 207, Act 23, Public Act of 1993

Limited Liability Company Information

The present name of the limited liability company is:	PENINSULA FIBER NETWORK, LLC
The identification number assigned by the Bureau is:	801291070
Filing Year	2026

The name of the resident agent at the registered office is:
JAMES P BROGAN III

Address
1901 WEST RIDGE ST STE 2, MARQUETTE, MI 49855

Mailing Address
1901 WEST RIDGE ST STE 2, MARQUETTE, MI 49855

Attestations

☒ I understand that the information I enter into the online system is public information and will appear online and on copy requests exactly as I enter it into the system.

☒ I have been authorized by the business entity to file this document online.

☒ I, HEREBY SWEAR AND/OR AFFIRM, under penalty of law, including criminal prosecution, that the facts contained in this document are true. I certify that I am signing this document as the person(s) whose signature is required, or as an agent of the person(s) whose signature is required, who has authorized me to place his/her signature on this document.

Signature

Authorized Agent	*Alec Nannestad*	*Alec Nannestad*	*11/19/2025*
Signer's Capacity	On behalf of	Sign Here	Date

C0585-9713 11/19/2025 Received by Michigan Corporations Division

UNITED STATES OF AMERICA

The State of Michigan

Department of Licensing and Regulatory Affairs

Lansing, Michigan

This is to certify:

Entity Name: PENINSULA FIBER NETWORK, LLC
Entity ID#: 801291070
Entity Type: Domestic Limited Liability Company
Initial Filing Date: 10/01/2004
Delayed Effective Date:
Formation Jurisdiction: Michigan
Act Formed Under: 023-1993 Michigan Limited Liability Company Act

That the above referenced entity was validly organized and is validly in existence under the laws of this state and has satisfied its annual filing obligations.

This certificate is issued in conformity with the Act it is formed under to attest to the fact that the company is in good standing in Michigan as of this date.

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.

LICENSING AND REGULATORY AFFAIRS
Corporations, Securities & Commercial Licensing Bureau

In testimony whereof, I have hereunto set my hand, in the City of Lansing, on May 26, 2026.

Linda Clegg, Director
Corporations, Securities & Commercial Licensing Bureau

Certificate Number: 74716
Verify this certificate at: www.michigan.gov/corpverifycertificate

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/3/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Olivier VanDyk Insurance Agency, Inc.
37 Ottawa Ave NW, Suite 400
Grand Rapids MI 49503

CONTACT NAME: Sarah Jonker
PHONE (A/C, No, Ext): 616-454-0800 **FAX (A/C, No):** 616-454-7100
E-MAIL ADDRESS: certificates@ovdinsurance.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Great Northern Insurance Company	20303
INSURER B : Federal Insurance Company	20281
INSURER C : ACE American Insurance Co	22667
INSURER D : Evanston Insurance Company	35378
INSURER E : Accident Fund National Ins Co	12305
INSURER F :	

INSURED PENIFIB-01
Peninsula Fiber Network LLC
1901 W Ridge Street Suite 2
Marquette MI 49855

COVERAGES **CERTIFICATE NUMBER:** 1261998578 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. *LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. ***Not Applicable in WY**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [ ] PRO-JECT [ ] LOC OTHER:			36054226	1/1/2026	1/1/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY SCHEDULED AUTOS X NON-OWNED AUTOS ONLY			73612898	1/1/2026	1/1/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
B	X **UMBRELLA LIAB** X OCCUR **EXCESS LIAB** CLAIMS-MADE DED X RETENTION $ 0			79896734	1/1/2026	1/1/2027	EACH OCCURRENCE AGGREGATE $	$ 9,000,000 $ 9,000,000 $
E	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [N] **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		100034184	6/4/2026	6/4/2027	PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
C D	Professional Tech E&O Liability Pollution Liability			D95204776 CPLMOL136254	1/1/2026 1/1/2026	1/1/2027 1/1/2027	Per Claim Limit: Limit:	$1,000,000 $2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Cascade Township

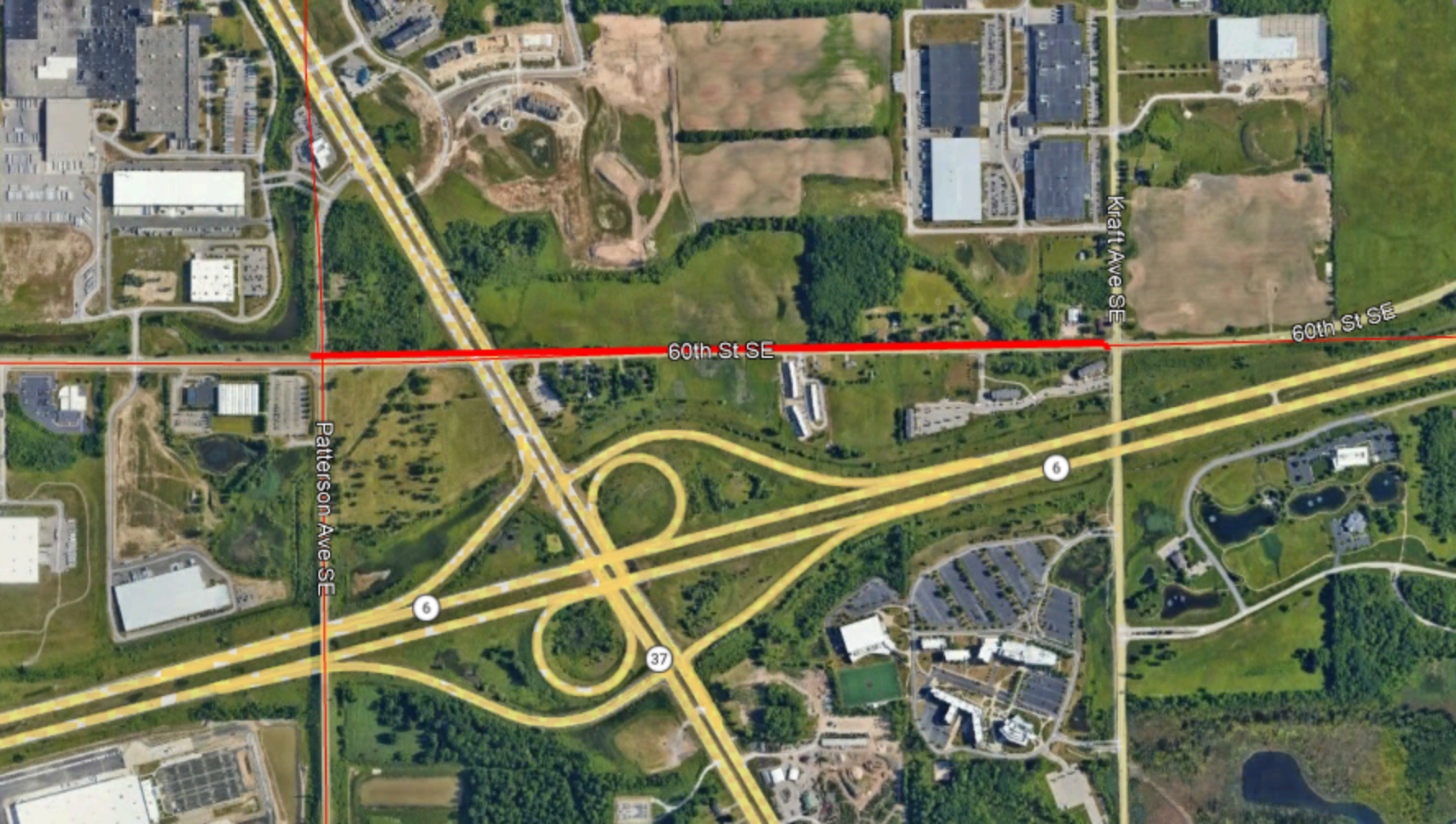
CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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60th St SE
60th St SE
Kraft Ave SE
Patterson Ave SE
6
6
37

CASCADE CHARTER TOWNSHIP
5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

REQUEST FOR BOARD ACTION
MEETING DATE: November 18, 2026

ITEM: Consider Approval of the Resolution Introducing an Ordinance Repealing and Replacing Chapter 142, Cemeteries, of the Cascade Township General Code of Ordinances.

PRESENTER:
Sue Slater, Township Clerk

INDIVIDUAL PRESENT:
Michelle Alberts, Deputy Clerk

EXECUTIVE SUMMARY:
The proposed Cemetery Ordinance is intended to repeal and replace Chapter 142, Sections 142-1 through 142-18, of the Cascade Charter Township Code of Ordinances. Cascade Township's existing Cemetery Ordinance dates to 1975, with amendments adopted in 1991 and 1996. Since that time, cemetery operations, services, and community needs have evolved, creating a need for a more comprehensive and current regulatory framework.

The proposed ordinance modernizes cemetery administration, includes Columbarium rules and regulations, clarifies the rights and responsibilities of burial-right holders, establishes consistent operational procedures, and addresses legal and practical issues that are not adequately covered by the existing ordinance.

Several key factors prompted this comprehensive review:

Burial Space Sales and Compliance with State Law
Historically, Cascade Township has provided cemetery burial spaces to residents at no charge, a practice dating back to the establishment of the Township's first cemetery in 1854. Initially, families were provided with as many as eight burial spaces, reflecting a time when large extended families commonly remained in the Cascade area for generations. As cemetery capacity became more limited, the number was reduced to four and eventually to two spaces provided at the time of need.

During the summer of 2025, Clerk Slater completed cemetery management coursework and further examined the legal and administrative responsibilities associated with operating

municipal cemeteries. This review identified concerns regarding the Township's longstanding practice of providing burial spaces without charge.

Article IX, Section 18 of the Michigan Constitution of 1963 addresses the granting of public credit to private persons and entities. Based on the Township's review of this provision and its application to cemetery burial rights, the Township has determined that it should charge for burial spaces going forward rather than continue providing them at no cost. The Township will also make burial spaces available for purchase by nonresidents. The associated fees will be incorporated into a revised fee schedule for Board consideration. This ordinance will also eliminate the administrative burden of collecting a small annual perpetual care fee billed to those that moved out of the Township.

Grave Decorations and Cemetery Appearance
The existing ordinance does not provide sufficient detail regarding decorations and other items permitted at gravesites. This has resulted in inconsistent interpretation and, at times, disagreement with residents when items that do not conform to the existing requirements are removed.

The proposed ordinance establishes more specific and definitive standards for flowers, seasonal decorations, plantings, memorial items, and other materials placed near gravestones. The intent is to create consistent expectations, reduce ambiguity, and allow cemetery staff to maintain the grounds safely and respectfully.

Columbarium Regulations
The current ordinance predates the Township's columbaria and does not adequately address their use or administration. The proposed ordinance adds a dedicated section establishing procedures and requirements for the purchase and use of niches, urns, plaques, engraving, inurnment, removal of remains, maintenance, and related matters.

In addition to these primary issues, the proposed ordinance establishes updated procedures and standards in the following areas:

1. Burial Space Ownership
2. Burial and Interment Procedures
3. Cemetery Appearance, Memorials, and Grounds Maintenance
4. Columbarium Regulations
5. Unused Burial Space Reclamation
6. Cemetery Use and Conduct
7. Administration, Fees, and Enforcement

STRATEGIC PLANS/GOALS:
- Support responsible stewardship and maintenance of Township-owned properties.
- Establish consistent policies and procedures for the administration of Township cemetery operations.

- Preserve the appearance, accessibility, safety, and long-term functionality of Township cemeteries.

BUDGET IMPLICATIONS:
The proposed ordinance does not establish a new fee schedule or require specific appropriation. It authorizes the Township Board to establish and periodically adjust fees.

IMPLEMENTATION PLAN:
- Board of Trustees review and consideration of the proposed Cemetery Ordinance.
- Incorporate any revisions or direction provided by the Board.
- Complete final ordinance review and proceed with adoption at the December 9, 2026, Board Meeting.
- Publish the ordinance or a summary thereof as required.
- Ordinance becomes effective 30 days after publication.
- Clerk's office updates cemetery administrative procedures, forms, and applicable records to reflect the new ordinance.
- Communicate the updated requirements to cemetery burial-right holders and the public as needed. This ordinance will not change current reservations.

DIRECTOR'S RECOMMENDATION:
Not Applicable.

MANAGER'S RECOMMENDATION:
Staff recommend approval of the proposed Cemetery Ordinance, subject to any final revisions directed by the Board and completion of the necessary legal and technical review.

ACTION REQUESTED:
Motion to approve Resolution 034-2026 introducing the new Cascade Township Cemetery Ordinance, repealing and replacing Chapter 142, Sections 142-1 through 142-18, of the Cascade Charter Township Code of Ordinances, and authorizing publication in accordance with applicable law.

ATTACHMENTS:
1. Resolution 034-2026 introducing the new Cascade Township Cemetery Ordinance.
2. Existing Chapter 142, Cemeteries (included for reference).

CASCADE CHARTER TOWNSHIP

RESOLUTION NO. 034-2026
A RESOLUTION TO INTRODUCE AN ORDINANCE TO AMEND CHAPTER 142, CEMETERIES, OF THE CASCADE TOWNSHIP GENERAL CODE

At a meeting of the Township Board of Cascade Charter Township, Kent County, Michigan, held in the Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546 on November 18, 2026, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, the Charter Township of Cascade seeks to maintain up-to-date regulations for its cemeteries; and

WHEREAS, the proposed ordinance amends Chapter 142, Sections 142-1 through 142-18, of the Township Code to repeal and replace regulations regarding Township cemeteries; and

WHEREAS, Section 20 of the Michigan Charter Township Act, Act 359 of 1947, MCL 42.1 *et seq*., as amended, requires each proposed ordinance be introduced in written or printed form, identified by a number and short title and, following introduction, requires the Clerk to publish the proposed ordinance as provided in the Act;

NOW, THEREFORE, the Township Board of Cascade Charter Township, Kent County, Michigan, resolves as follows:

1. Ordinance No. _____, An Ordinance to Amend Chapter 142, Cemeteries, of the Cascade Township General Code, attached as **Exhibit A** (the "Ordinance"), is introduced.

2. The Township Board will consider adopting the Ordinance at a meeting on December 9, 2026, at 7:00 p.m.

3. The Clerk is directed to publish the Ordinance in accordance with Section 8 of the Act by posting the Ordinance in the office of the Clerk and on the Township's website. The Clerk is further directed to publish notice of posting, in a form substantially conforming to **Exhibit B**, and in a newspaper of general circulation in the Township within seven (7) days of the posting.

4. A copy of this Resolution is available for examination at the office of the Township Clerk, and copies are available for a reasonable charge.

5. Any and all resolutions that conflict with this Resolution are repealed, but only to the extent necessary to give this Resolution full force and effect.

YEAS:_____
NAYS: _____

STATE OF MICHIGAN)
) SS.
COUNTY OF KENT)

I, Susan Slater, Township Clerk of the Cascade Charter Township, hereby certify this to be a true and complete copy of Resolution No. ____, duly adopted at a meeting of the Township Board held on the ___ day of _____, 202___.

_____
Susan Slater
Township Clerk

EXHIBIT A

CASCADE CHARTER TOWNSHIP

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 142, CEMETERIES, OF THE CASCADE TOWNSHIP GENERAL CODE

An Ordinance to repeal and replace Chapter 142, Cemeteries, §142-1 through §142-18, inclusive, of the Cascade Charter Township Code of Ordinances, in its entirety.

THE CHARTER TOWNSHIP OF CASCADE ORDAINS:

Section 1 – Title.

This Ordinance shall be known and cited as the "Cascade Township Cemetery Ordinance.

Section 2 – Purpose and Intent.

The Cascade Township Board recognizes and concludes that the proper and reasonable maintenance, appearance, and use of the cemetery or cemeteries owned or controlled by the Township is an important function of the government of the Township. It is also important that burials, disinterment, and other matters associated with a municipal cemetery are handled in a respectful and proper way in order to promote the safety, public health, and general welfare of the community. The Township Board finds that the adoption and enforcement of this Ordinance, pursuant to the authority granted to the Township by PA 113 of 1915, PA 46 of 1931, as amended, PA 215 of 1937, as amended, is in the best interests of the property owners and residents of the Township.

Section 3 – Definitions.

(a) "Burial space" shall mean the right of burial and consist of an area in a Township cemetery sufficient to accommodate one burial space for one (1) or more deceased persons as specified further in Section 8.

(b) "Infant" means someone who is two (2) years of age or younger at the time of death.

(c) "Township" means Cascade Township.

(d) "Township Cemetery" or "Cemetery" means any cemetery owned, operated, or controlled by the Township.

(e) "Cemetery Registrar" shall be the Township Clerk.

(f) "Interment" means the permanent disposition of the remains of a deceased person by cremation, interment, entombment, or burial.

(g) "Family" means one (1) person or group of two (2) or more persons related by bonds of matrimony, consanguinity, or legal adoption.

(h) "Immediate Family" means two (2) persons related by bonds of matrimony, including their financially supported or dependent children. "Immediate family" does not include other consanguineous or legal relationships (e.g., brother-brother, sister-sister, or brother-sister).

(i) "Columbarium" is a building or other aboveground structure that is affixed to land and is a permanent repository for cremated human remains.

(j) "Columbarium Niche" is a small, designated compartment within a columbarium that holds cremation urns, providing a respectful and personalized resting place for cremated remains.

(k) "Time of need" is defined as time of death.

Section 4 – Sale of Cemetery Burial Spaces; Nontransferable.

(a) After the effective date of this Ordinance, residents and non-residents may purchase up to two (2) plots at the age of sixty (60) or time of need. Burial spaces shall be sold by the Township for the purpose of burial for the purchaser of a burial space, or his or her immediate family. No sale shall be made to funeral directors or others, except for those acting as an agent for an eligible purchaser.

(b) All sales and transfers of burial spaces shall be made on a form approved by the Cemetery Registrar, which grants a right of burial only and does not convey any other title or right to the burial space sold. Such forms shall be signed by the Cemetery Registrar and shall then constitute a permit. Holders of a burial certificate shall be subject to any future amendments to this Ordinance.

(c) At the time of purchase from the Township, each burial space shall be assigned the name of the specific person who shall be interred in that burial space upon death. If the owner of a burial space desires to effectuate a name change regarding the assigned burial space, the owner of the burial space must request in writing such change to another eligible person and receive approval from the Cemetery Registrar.

(d) Ownership of burial spaces may not be sold by the purchaser to another party but may be sold back to the Township at a price set by the Township Board.

(e) Burial spaces may only be transferred to people eligible to be original purchasers of burial spaces within the Township, or to any qualified person of the purchaser, and are valid only

by endorsement of any assignment of such burial certificate upon the original burial certificate form issued by the Township. Upon such assignment, approval and record, the Clerk shall issue a new burial certificate to the assignee and shall cancel and terminate upon such records, the original certificate assigned. Such decision shall be based upon reasonable factors, including, but not limited to, the number of vacant burial spaces available and whether family or relatives of the person seeking to purchase a burial space or spaces are buried adjacent or nearby the burial space or spaces requested.

(f) The Township shall have the right to correct any errors that may be made concerning interments; disinterments; or in the description, transfer, or conveyance of any burial space, either by canceling the permit for a particular vacant burial space or spaces and substituting and conveying in lieu thereof another vacant burial space or spaces in a similar location within the cemetery at issue or by refunding the money paid for the burial space to the purchaser or the successor of the purchaser. In the event that an error involves the interment of the remains of any person, the Township shall have the right to remove and transfer the remains so interred to another burial space in a similar location in the same Township cemetery in accordance with law.

(g) The owner of every burial space shall be responsible for notifying the Township whenever that person's mailing address changes.

(h) There shall be no burial of pets in any Township Cemetery.

(i) A copy of this Ordinance shall be given to every burial certificate holder who will be subject to its provisions and any future amendments.

Section 5. – Purchase Price for Burial Space & Columbarium Niches; Indigent Burials.

(a) The Township Board shall have the authority to set fees pursuant to this Ordinance as detailed in Section 21.

(b) All fees and charges collected shall be paid to the Township and deposited in the Township's Cemetery or General Fund, as may be permitted or required by law.

(c) The Township Board may waive some or all fees for the burial of indigent people.

(d) The Township Board may adjust the fee schedule periodically to alter the foregoing fees to accommodate increased costs and reserve funds for Cemetery maintenance and acquisition.

Section 6. – Grave Opening Charges.

(a) The Township may charge reasonable fees for the opening and closing of any burial space prior to and following a burial therein, including the interment of ashes. Such fees shall be set periodically by the Township Board as detailed in Section 5.

(b) No burial space shall be opened or closed except under the direction and control of the Township Sexton or such other individual as is designated by the Township. This subsection B shall not apply to any grave opening, disinterment, or similar matter which is done pursuant to a valid court order or under the supervision and direction of local or state health department authorities; however, even in such cases, the Cemetery Registrar shall be given at least forty-eight (48) hours' prior notice of when such grave opening or closing will occur.

Section 7. - Vaults.

(a) All burials shall be within a standard concrete or metal vault, which meets all applicable laws, installed or constructed in each burial space before interment. Vaults of other suitable materials may be allowed at the discretion of the Township.

(b) Cremains shall be in a container approved by the Township.

Section 8. – Markers or Memorials.

(a) All markers and memorials must be comprised of stone.

(b) The foundation upon which any marker or memorial must be placed shall be constructed by the Township, or such person(s) as may be designated by the Township, at cost to the owner of the burial right. The foundation must fit within specified plot dimensions. Fees for such work shall be set periodically as set forth in Section 5.

(c) Should any monument or memorial (including any monument or memorial that was in place before this Ordinance became effective) become unsightly, broken, moved off its proper site, dilapidated, or a safety hazard, the Township shall have the right, at the expense of the owner of the burial space, to correct the condition or remove the same. The Township shall make reasonable attempts to contact the owner of the burial space prior to any such work beginning.

(d) The maintenance, repair and upkeep of a cemetery memorial, marker, urn or similar item is the responsibility of the heirs or family of the person buried at that location. The Township has no responsibility or liability regarding the repair, maintenance or upkeep regarding any such marker, memorial, urn or similar item.

(e) Not more than one (1) upright memorial shall be allowed above the ground level on any one (1) grave space, and not more than four (4) flat markers will be allowed on any one (1) grave space.

Section 9. – Interment Regulations.

(a) Up to four (4) people may be interred in a burial space if they are cremated. For interment where a body is not cremated, one (1) is allowed with three (3) cremation**s**.

(b) The Township shall be given not less than forty-eight (48) hours' prior notice in advance of any funeral to allow for the opening of the burial space. The opening and closing of burial spaces shall be done only by the Township or such person(s) as designated by the Township.

(c) No interment, disinterment, removal, cremation, or interment service shall be permitted on Sundays, Township observed holidays, or when the observed holiday falls or is legally observed on a Saturday or Monday. No Saturday Burials are permitted on the Saturday before Easter, Memorial Day, Independence Day, Labor Day, or the Friday or Saturday after Thanksgiving. There will be no exceptions.

(d) Additional fees may be charged for after-hours or Saturdays and winter burials.

(e) The appropriate permit or form issued by the Township for the burial space involved, together with appropriate identification of the person to be buried therein and the burial-transit permit from the health department, shall be presented to either the Township Sexton or the Cemetery Registrar prior to interment. Where such permit or form has been lost or destroyed, the Cemetery Registrar must be satisfied, from his or her records, that the deceased person to be buried in the burial space is an authorized and appropriate person for that space before any interment is commenced or completed.

(f) The surface of all graves shall be kept in an orderly and neat-appearing manner within the confines of the burial space involved.

(g) When instructions regarding the location of an interment space in a plot cannot be obtained, or are indefinite, or when for any reason the interment space cannot be opened where specified, the Cemetery Registrar may, in their discretion, open it in such location in the plot as they deem best and proper, so as not to delay the funeral; the Cemetery shall not be liable in damages for any error so made.

(h) No interment shall be permitted unless all fees and charges are arranged to be paid prior to or at time of burial.

(i) The number of burial rights assigned on any lot will be recorded on the burial certificate when lots are assigned.

Section 10. – Disinterments.

(a) No disinterment or digging up of an occupied grave shall occur until and unless any and all permits, licenses, and written authorizations required by law for such disinterment or

digging up of an occupied grave have been obtained from any applicable state or county agency, governmental unit or official, and a copy of the same has been filed with the Township.

(b) The Township Board shall have the authority to refuse to allow a disinterment or the digging up of an occupied grave if the disinterment or digging up of an occupied grave is not done pursuant to a court order (issued by a court of competent jurisdiction) or does not have a reasonable basis.

(c) Only Township staff or the Township Sexton may inter or dis-inter. The Township shall exercise utmost care in making a removal but shall assume no liability for damage to any casket or vault or burial container incurred.

Section 11. – Cremains.

(a) Cremains may be buried in a container approved by the Township in a burial space or in a columbarium that has been installed by the Township within a Township Cemetery.
(b) No cremains shall be scattered or dispersed within a Township Cemetery.

Section 12. –Grounds Maintenance.

(a) Plots.

1. Flower pots and urns may be placed and maintained at the headstones of graves. Summer flowers must be removed by October 1 of each year; winter flowers must be removed by April 1 of each year. Wreaths, annual, perennial, or artificial flowers in an urn or basket may be placed within one (1) foot of a headstone. One (1) shepherd's hook is allowed for the placement of flower baskets within one (1) foot of a headstone.

2. No grading, leveling, or excavating within a Cemetery shall be allowed without the prior written permission of the Township Sexton or the Cemetery Registrar. Furthermore, no tree, shrub, landscaping, or similar plantings shall occur without the prior permission of the Township Sexton or the Cemetery Registrar.

3. No flowers, shrubs, trees, or vegetation of any type shall be planted beyond one (1) foot of the marker. Any vegetation planted beyond one (1) foot of the marker will be removed by the Township at the owner's expense. The Township assumes no responsibility for any plantings or its removal.

4. The Township Board reserves the right to remove or trim any existing trees, plants, or shrubs located within a Cemetery in the interest of maintaining proper appearance and the use of the Cemetery.

5. Mounds, bricks, blocks, and any borders that hinder the free use of a lawn mower or other gardening apparatus are prohibited.

6. The Cemetery Registrar or Sexton, in his or her discretion, shall have the right and authority to remove any growth, emblem, display, container, planting, decoration, structure, or other item that: (i) is installed, placed, left, or maintained in violation of this Ordinance, any applicable Township rule or regulation, or applicable law; or (ii) through decay, deterioration, damage, location, condition, or otherwise becomes unsightly, creates a source of litter, constitutes a safety hazard, or interferes with the maintenance or operation of the Cemetery. Such items may be removed without prior notice to or permission from the person who placed, installed, or maintained the item.

7. Surfaces other than earth or sod are prohibited.

8. All refuse of any kind or nature including, but not limited to, dried flowers, wreaths, papers, and plastic flower containers must be removed from the Cemetery within ten (10) days after a burial.

9. No glass containers or items are allowed.

10. Veteran flags and flag holders shall be governed by the Veteran's Administration rules and guidelines.

11. Except for markers, memorials, flowers, and urns expressly allowed by this Ordinance, and veteran flags as authorized by law, no other item (including, but not limited to, ornaments, signs, trellises, statues, benches, landscaping, bricks, stones, grave border materials, windchimes, pinwheels, stick pins, yard art, glass, wood chips, bags, baskets, boxes, food, picture frames, effigies, angels, or any other ornaments of any type or other structures) shall be installed or maintained within a Township Cemetery, including the columbaria, nor shall any grading, digging, mounding, or similar alteration of the ground or earth occur except as authorized by this Ordinance or by the Township.

12. The Cemetery shall not be liable for floral pieces, baskets, or frames in which or to which such floral pieces are attached or any decoration of plots. The Cemetery shall not be responsible for frozen plants, or herbage of any kind, or for plantings damaged by the elements, thieves, vandals, or by other causes beyond its control. The Township reserves the right to regulate the method of decorating plots so that a uniform beauty may be maintained.

13. No items of any type or size may be attached to a headstone, marker, or memorial by any method. The Sexton and other authorized Township staff shall have the right and authority to remove any prohibited item. Except for refuse, dead or decaying vegetation, broken or hazardous items, or other items having no reasonable salvage

value, any removed item shall be retained by the Township Sexton for six (6) months to allow the owner to retrieve it. Any item not retrieved within six (6) months may be disposed of by the Township. The Township may immediately dispose of refuse, dead or decaying vegetation, broken or hazardous items, or other items having no reasonable salvage value.

14. Benches, headstone benches, fences, railings, edging or walls are prohibited.

(b) No flower arrangements, plants, wreaths, toys, or mementoes will be allowed to be placed near the Columbarium at any time, except at the time of inurnment.

Section 13. – Disclaimer of Township Liability and Responsibility.

(a) Every person who enters, remains in, and travels within a Township Cemetery does so at their own risk. The Township is not responsible for any injury, accident, or other calamity that might occur to any person present in a Township Cemetery.

(b) The Township is not responsible for any damage or vandalism to, theft of, or deterioration of any burial monument, headstone, flower urn, or other item placed at or near a burial space, burial site, or anywhere in a Township Cemetery. The purchaser or transferee of any burial space or the equivalent (and all subsequent transferees, assigns, heirs, or beneficiaries) hereby releases, waives, indemnifies, and holds harmless the Township for, from, and against any injury, damages, causes of action, claims, costs, and expenses associated with, relating to, and/or involving the burial space or similar right, any headstone, monument, or similar items, and any matter related to the cemetery involved. Such waiver, release, and hold harmless provision shall apply not only to the Township, but also to the Township Sexton and any Township employee, officer, official, or agent.

Section 14. – Forfeiture of Vacant Burial Spaces.

(a) Burial spaces sold after the effective date of this Ordinance and remaining vacant for forty (40) years or more from the date of their sale shall automatically revert to the Township upon the occurrence of the following events:

1. Notice shall be sent by the Cemetery Registrar by first-class mail to the last known address of the last owner of record informing them of the expiration of the forty (40) year period and that all rights with respect to said burial spaces will be forfeited if they do not affirmatively indicate in writing to the Cemetery Registrar within sixty (60) days from the date of mailing of such notice of their desire to retain such burial rights; and

2. No written response to said notice indicating a desire to retain the burial spaces in question is received by the Cemetery Registrar from the last owner of record of said spaces, or their heirs or legal representative, within sixty (60) days from the date of mailing of said notice.

(b) The Township may institute proceedings to terminate and forfeit rights or interests in unused burial spaces in accordance with applicable law, including the Public Cemeteries Act, PA 46 of 1931, as amended, MCL 128.11 *et seq*.

Section 15. – Repurchases of Burial Spaces.

The Township may repurchase any burial space from the owner for a price set by the Township Board, upon the written request of said owner or their legal heirs or representatives.

Section 16. – Columbarium Spaces.

(a) General Information.

1. A columbarium niche is for the internment of human remains only. Deceased pets, valuables, flowers, and mementoes will not be allowed in a niche.

2. Niche openings can only be performed by the Township Sexton or another designated Township employee. Anyone else who attempts to open a niche will be prosecuted under state and local laws. Any acts of vandalism will also be prosecuted under state and local laws.

3. The Township is responsible for the reservation and maintenance of columbarium niches. The Township will establish records regarding the columbarium. These records will include the names of those who have reserved a niche, copies of Columbarium Right Agreements, copies of Certificates of Cremation (if available) and Columbarium Rules and Regulations.

4. The Township will be responsible for repairs to the columbarium. The Township will take all reasonable care to ensure the safety of interred remains. However, the Township will not be held responsible for the loss or destruction of interred remains due to vandalism, acts of nature, or any unforeseen circumstances.

(b) Niche Reservations.

1. Upon payment in full, a Columbarium Right Agreement ("Agreement") will be given to the person or persons who purchased the rights to the niche ("lessee(s)"). This is their proof of payment and should be kept in a safe place that is known to family members or friends. At the time of payment, the lessee(s) will receive a copy of the Columbarium Rules and Regulations.

2. The holder of the Agreement acquires no property rights in the columbarium or any of its niches. Legal title to the columbarium and niches remain with the Township at all times. The Agreement attests only to the right to inter cremains of the person(s) named on the Agreement in the specific niche, also stated on the

Agreement, pursuant to the Columbarium Rules and Regulations, as amended periodically. In the event of a discrepancy between the Agreement and the administrative records, the latter shall take preference.

3. Columbarium Right Agreements for a niche can only be made through the Township. A niche must be paid in full before internment. There will be no exceptions to this rule. The Township will buy back a niche from the owner for the original price paid upon written request of said owner or their legal heirs or representatives.

4. A niche reservation cannot be transferred or sold without first notifying the Township. A new Columbarium Right Agreement in the name of the new lessee(s) must be written before any niche transfer is considered legal.

(c) Niches.

1. Each columbarium niche is divided into two compartments to hold two sets of cremains. Each compartment within the niche is 10 3/4" H, 11" W, 11" D. The total dimensions of each urn must not exceed 10"x10"x10."

2. The urn must be of a material suitable for interment. The Township shall have full authority to refuse to accept for interment any receptable deemed unsuitable (e.g., cardboard). Leaving the cremains in the urn sent by a crematorium is allowed as long as it meets the above requirements.

3. Please be aware that these containers are considered temporary, and the Township will not be responsible for damage or loss of any cremains that are left in temporary containers.

(d) Columbarium Inurnment.

1. Inurnment arrangements must be made by the lessee or the lessee's family; this can be done through a funeral home or by contacting the Township directly.

2. A copy of the Certificate of Cremation must accompany the cremains. Any orders from the funeral home are considered orders from a family.

3. Any funeral home costs are the responsibility of the lessee or the lessee's family. An opening and closing fee will be assessed at the time of the opening at the current rate.

(e) Engraving of Niche Plaque.

1. To maintain the columbarium in a uniform manner, niche plaques must be purchased from a Township approved vendor.

2. Niche plaques are required to be engraved. Engraving of the niche plaques are allowed before interment of the cremains.

3. Niche memorial engravings and memorial plaques must adhere to Township policy.

(f) Removal of the Inurned Cremains.

1. In the event that the columbarium requires repairs in order to maintain its integrity, the lessee(s) agrees to permit the temporary removal of any cremains until those repairs are completed. The cremains will be returned to the proper niche by the Township.

2. If cremains must be removed from the columbarium by the family or an authorized person, a written request must be made to the Township. This request must explain the reason for the removal, who is making the request, their relationship to the deceased, the day and time requested for the removal, and who will take possession of the cremains. Additional information or documentation may be required.

3. An opening and closing fee will be assessed at the time of the opening at the current rate. The Township will exercise reasonable care in making a removal, but it assumes no liability for damage to any urn in the process of making a removal.

4. The cost of a permanently vacated niche will be refunded to the lessee or the lessee's family.

5. If a niche's plaque has already been placed, the cost of the replacement plaque is not the responsibility of the Township. Replacement plaques can be obtained from the vendor at the current rate.

Section 17. – Records.

The Cemetery Registrar shall maintain complete records concerning all burials, burial spaces, issuance of burial permits, and any other records of the Township related to Township Cemeteries, and the same shall be open to public inspection at all reasonable business hours.

Section 18. – Cemetery Hours.

Unless otherwise specified by the Township Board by resolution, all Township Cemeteries shall be open from dawn until dusk. During the hours from dusk until dawn, no person shall be present in a Township Cemetery. Such prohibition on being present in a Township Cemetery during the time when a Township Cemetery is closed shall not apply to the Township Sexton, any Township official, a person accompanied by the Township Sexton or other Township official, or any law enforcement or firefighting official when engaged in the lawful duties of any such office or position.

Section 19. – Prohibited Uses and Activities.

(a) The following prohibitions shall apply within any Township Cemetery:

1. No person shall destroy, deface, apply graffiti to, or otherwise injure any monument, sign, tree, or other lawful item located within a Township Cemetery.

2. No person shall disturb the peace or unreasonably annoy, harass, or disturb any other person who is lawfully present on the grounds of any Township Cemetery.

3. No vehicles shall be permitted to drive on lawns or burial spaces in a Cemetery.

4. There shall be no entry or presence in the cemetery by any person when the Cemetery is closed or outside of authorized times.

5. There shall be no destruction of Cemetery property.

6. There shall be no destruction, defacing, or cutting of any tree or plant within a Cemetery.

7. There shall be no headstones, mementos, ornaments, vases, plastic flowers, fences, benches, trellises, statues, signs of any size, or any other item attached to gravestones or placed, kept, installed, or maintained in a Cemetery except those expressly allowed by this Ordinance. No object of any kind may be adhered by any method. The Township will remove any item placed in this manner.

8. There shall be no disturbance of the peace or engaging in any loud or boisterous conduct.

9. There shall be no digging, grading, or mounding unless expressly authorized by this Ordinance.

10. There shall be no driving of an automobile, truck, or any vehicle on any portion of a Cemetery except the designated roads or drives.

11. There shall be no motorcycles, snowmobiles, four-wheelers, go-carts, or similar vehicles.

12. There shall be no gathering in excess of seventy-five (75) people without prior Township approval, except during or incidental to a funeral occurring concurrent with burial.

13. There shall be no disinterment or grave openings unless approved by the Township.

14. There shall be no possession or consumption of any alcoholic beverage.

15. There shall be no picnicking or consumption of food without prior Township approval.

16. There shall be no music, playing of any radio, or the use of any amplification device or similar item, except pursuant to a military ceremony or a funeral.

17. There shall be no solicitation or peddling of services or goods or any signs or placards advertising any goods or services.

18. There shall be no littering or dumping.

19. There shall be no unlawful interference with or disruption of a lawful funeral or funeral procession.

20. There shall be no private signs, lighting (including, but not limited to, solar lights, fairy lights, battery operated candles, or holograms), moving displays, or changeable copies on a sign.

21. There shall be no fires, candles, or open flames.

22. No children under twelve (12) years of age shall be allowed in any Township Cemetery unless accompanied by an adult and are properly supervised by an adult.

23. There shall be no exceeding of posted speed limits.

24. There shall be no domestic animals of any kind or pets allowed within the Cemetery grounds; provided, however, this prohibition shall not apply to dogs assisting handicapped persons.

25. No firearms or archery arrows shall be discharged or shot, except that military or other veteran organizations may carry arms for the purpose of firing over the grave at the burial of a member.

26. No person shall engage in any fight, quarrel, or disturbance.

27. Cremains or ashes of a deceased person shall not be scattered or dispersed.

28. There shall be no dumping, vandalizing, or tipping over any lawful garbage container or receptacle.

Section 20. – Authority of the Township Sexton.

(a) The Township shall appoint a Township Sexton upon the recommendation of the Cemetery Registrar and Township Manager. The Township Sexton may be a Township employee or an independent contractor, as determined by the Township.

(b) The Township Sexton shall assist the Cemetery Registrar and other Township officials in the administration and enforcement of this Ordinance and shall perform such other duties relating to Township Cemeteries as may be assigned by the Township Board, Cemetery Registrar, or Township Manager.

Section 21. – Fees.

The Township Board shall have the authority to set and periodically adjust fees pursuant to this Ordinance. Such fees can include, but are not limited to, price for the burial space(s), disinterment permit, grave opening and closing fees, setting of foundations, winter or Saturday burials, transfer fees for burial spaces, and other matters. Any check for fees pursuant to this Ordinance should be made out to the Township and not to the Sexton or any other individual Township employee.

Section 22. – Applicability of this Ordinance.

(a) This Ordinance shall apply only to cemeteries owned, controlled, or operated by the Township.

(b) The provisions of this Ordinance shall not apply to Township officials or their agents or designees involved with the upgrading, maintenance, administration, or care of a Township Cemetery.

(c) The provisions of this Ordinance shall not apply to police officers or firefighting officials or officers involved in carrying out their official duties.

Section 23. – Interpretation/Appeals to the Township Board.

(a) The Township Board shall have the authority to render binding interpretations regarding any of the clauses, provisions, or regulations contained in this Ordinance and any rule or regulation adopted pursuant to this Ordinance, as well as their applicability. The Township Board or its designee is also authorized to waive application of the strict letter of any provision of this Ordinance or any rules or regulations promulgated under this Ordinance where practical difficulties in carrying out the strict letter of this Ordinance or any rules or regulations related thereto would result in hardship to a particular person(s) or the public. Any such waiver, however, must be of such a character as to not impair the purposes and intent of this Ordinance.

(b) Any party aggrieved by any interpretation or decision made by the Township Sexton or any Township official, agent, or contractor pursuant to this Ordinance, as well as any matter

relating to a Township cemetery, rights to a burial space, or other matter arising pursuant to this Ordinance, shall have the right to appeal that determination/decision or matter to the Township Board. Any such appeal shall be in writing and shall be filed with the Township within thirty (30) days of the date of the decision, determination, or other matter being appealed from. The Township shall give the aggrieved party who filed the written appeal with the Township at least ten (10) days' prior written notice of the meeting at which the Township Board will address the matter unless an emergency is involved, in which case the Township shall utilize reasonable efforts to notify the aggrieved party who filed the appeal of a special or emergency meeting of the Township Board at which the matter will be addressed. Pursuant to any such appeal, the decision of the Township Board shall be final.

(c) The Township Board may set a fee or fees for any such appeal periodically by resolution.

Section 24. – Penalties.

A violation of this Ordinance (or of any rule or regulation adopted pursuant to this Ordinance) constitutes a municipal civil infraction. Any person who violates, disobeys, omits, neglects, or refuses to comply with any provision of this Ordinance, or any permit or approval issued hereunder, or any amendment thereof, or any person who knowingly or intentionally aids or abets another person in violation of this Ordinance, shall be in violation of this Ordinance and shall be responsible for a civil infraction. The civil fine for a municipal civil infraction shall be not less than $100 for the first offense and not less than $200 for subsequent offenses, in the discretion of the court, in addition to all other costs, damages, expenses, and remedies provided by law. For purposes of this section, "subsequent offense" means a violation of the provisions of this Ordinance committed by the same person within twelve (12) months of a previous violation of the same provision of this Ordinance or similar provision of this Ordinance for which said person admitted responsibility or was adjudged to be responsible. Each day during which any violation continues shall be deemed a separate offense. A violation of any permit or permit condition issued pursuant to this Ordinance shall also constitute a violation of this Ordinance.

Section 25. – Township Officials Who Can Enforce this Ordinance.

(a) Unless otherwise specified by the Township Board by resolution, the following officials or officers shall have the authority to enforce this Ordinance and to issue municipal civil infraction citations/tickets pursuant to this Ordinance:

1. Township Supervisor
2. Township Clerk
3. Cemetery Registrar
4. Township Sexton

5. Township Zoning Administrator

6. Any deputy of the county sheriff's department

7. Any State Police officer

Section 26. – Severability.

The provisions of this Ordinance are hereby declared to be severable, and should any provision, section, or part thereof be declared to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall only affect the particular provision, section, or part thereof involved in such decision and shall not affect or invalidate the remainder of this Ordinance, which shall continue in full force and effect.

Section 27. – Repealer.

Chapter 142, Sections 142-1 through 142-18, of the Cascade Charter Township Code of Ordinances are repealed in their entirety. Any other ordinance or parts of ordinances inconsistent with this Ordinance are repealed, but only to the extent necessary to give this Ordinance full force and effect.

Section 28. – Effective Date.

This Ordinance shall become effective thirty (30) days after a copy of this Ordinance (or summary thereof) appears in the newspaper.

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EXHIBIT B

NOTICE OF POSTING

PLEASE TAKE NOTICE Cascade Charter Township has introduced an Ordinance to Amend Chapter 142, Cemeteries, of the Cascade Township General Code, at its meeting on November 18, 2026. The Township Board will consider adoption of the Ordinance at its meeting on December 9, 2026, at 7:00p.m. at the Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546. The purpose of the Ordinance is to update regulations regarding Township cemeteries.

The Ordinance is available for inspection at the office of the Township Clerk, 5920 Tahoe Drive SE, Grand Rapids, MI 49546, and on the Township's website, cascadetwp.com. Copies may be obtained from the Clerk's office for a reasonable charge.

Susan Slater
Cascade Charter Township Clerk
5920 Tahoe Drive SE
Grand Rapids, MI 49546
(616) 949-1500

Chapter 142

CEMETERIES

§ 142-1.	Purpose and scope.	§ 142-10.	Fees, gratuities and commissions.
§ 142-2.	Definitions.	§ 142-11.	Protections against loss.
§ 142-3.	Interments; disinterments.	§ 142-12.	Change in address of plot assignees.
§ 142-4.	Maintenance of records.	§ 142-13.	Perpetual care.
§ 142-5.	Service charges; past due indebtedness.	§ 142-14.	Rules for memorial work.
§ 142-6.	Control of work by cemetery.	§ 142-15.	Exceptions and modifications to cemetery rules.
§ 142-7.	Decoration of plots.	§ 142-16.	Assignment of graves.
§ 142-8.	Right to use cemetery property.	§ 142-17.	Fee schedule and refunds.
§ 142-9.	Conduct of persons within cemetery.	§ 142-18.	Violations and penalties.

[HISTORY: Adopted by the Township Board of the Charter Township of Cascade 1-13-1975 by Ord. No. 1-1975 (Part 75 of the 1991 Compilation of Ordinances). Amendments noted where applicable.]

§ 142-1. Purpose and scope.

This chapter is for the purpose of providing for the health, safety and welfare of the people of Cascade Charter Township in the matter of all Township cemeteries by the adoption of proper rules and regulations therefor, and all Township cemeteries in Cascade Charter Township are subject to this chapter and any and all amendments hereto, and to any fees and charges established by the Cascade Charter Township Board as provided for herein. Reference to any Township rules and regulations in any document affecting any Cascade Charter Township cemetery shall have the same force and effect as are set forth in this chapter.

§ 142-2. Definitions. [Amended 9-11-1996 by Ord. No. 10-1996]

As used in this chapter, the following terms shall have the meanings indicated:

ASSIGNEE — Any person to whom any lot, plot, grave site, or burial unit has been assigned by the Township. Any and all rights of such assignee shall be as defined herein and by statute.

BURIAL UNIT — A lot or any portion thereof.

CEMETERY — Any cemetery owned or operated by the Charter Township of Cascade, and where appropriate to the context, the word shall include the officials in charge of the cemetery and/or the Cascade Charter Township Board.

FAMILY — One person or group of two or more persons related by bonds of matrimony, consanguinity or legal adoption.

IMMEDIATE FAMILY — Two persons related by bonds of matrimony, including their financially supported or dependent children. "Immediate family" does not include other consanguineous or legal

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relationships (e.g., brother-brother, sister-sister, brother-sister, etc.)

INTERMENT — The permanent disposition of the remains of a deceased person by cremation and interment, entombment or burial.

LOT, PLOT OR BURIAL UNIT — Terms shall be used interchangeably and shall apply with like effect to one or more than one adjoining graves; to one or more than one adjoining crypts or vaults; to one or more than one adjoining niches.

MEMORIAL — Includes a monument, marker, tablet, headstone, private mausoleum or tomb for family or individual use, tombstone, coping, or enclosure, surface burial vault, urn and crypt and niche plates.

MONUMENT — Includes a tombstone or memorial of granite, or other approved stone, which shall extend above the surface of the ground.

REGISTRAR — The Cascade Charter Township Clerk or such other person as the Township Board may designate from time to time.

RESIDENT — A person living in Cascade Charter Township either owning or renting a dwelling unit. For the purpose of this chapter a resident shall also include any person who has resided in Cascade Charter Township at least 10 years. Where such person is not residing in the Township at death, such person shall also be classified as a resident if 1/2 of the years of nonresidency is less than his or her total years of residency.

§ 142-3. Interments; disinterments. [Amended 9-11-1996 by Ord. No. 10-1996]

A. Subject to laws. Besides being subject to these rules and regulations all interments, disinterments and removals are made subject to the orders and laws of the properly constituted authorities of the Township, county and state.

B. Time and charges. All interments and disinterments and removals must be made at the time and in the manner and upon such charges as fixed by the Township Board, as provided by a resolution adopted from time to time by the Board.

C. Holidays. No interments, disinterments, removals, cremation or interment service shall be permitted on Sundays, or on any of the following holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day, and when any of the above-mentioned holidays falls, or is legally observed, on a Saturday or Monday, except by approval of the Cemetery Registrar.[1]

D. Notice. The Registrar shall have the right to insist upon at least 36 hours' notice prior to any interment and at least 48 hours' notice prior to any disinterment or removal.

E. Application of interment. Only residents of Cascade Charter Township are eligible for internment in a cemetery owned and operated by Cascade Charter Township. The Registrar shall have the right to refuse interment in any plot, and to refuse to open any burial space for any purpose, except on written application by the plot assignee on record made out on blanks provided by the cemetery and duly filed in the office of the Registrar.

F. Must use stone, brick, concrete or metal. Every earth interment shall be made enclosed in a concrete box or a box of acceptable metal.

G. Interment of cremated remains.

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1. **Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).**

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(1) The cremated remains must be permanently interred within a period of four weeks. If the arrangements for this interment are not made within the specified time, the cemetery shall be in no way liable for rental space occupied by the remains pending the time they are permanently interred.

(2) The cemetery shall be in no way liable or held responsible for any cinerary container, receptacle or urn placed in any plot, other than that constructed of cast bronze of standard specification.

H. Authorization of one plot assignee sufficient. The Registrar shall have the right to make an interment of any member of the immediate family of any one of several plot assignee's upon the latter's authorization. No other person may be interred in any plot without the written consent of all those assignees of the plot who are recorded as such on the books of the cemetery.

I. Location of interment space. When instructions regarding the location of an interment space in a plot cannot be obtained, or are indefinite, or when for any reason the interment space cannot be opened where specified, the Registrar may, in his discretion, open it in such location in the plot as he deems best and proper, so as not to delay the funeral, and the cemetery shall not be liable in damages for any error so made.

J. Orders given by telephone. The cemetery shall not be held responsible for any order given by telephone or for any mistakes occurring from the want of precise and proper instructions as to the particular space, size and location in a plot where interment is desired.

K. Errors may be corrected. The Registrar shall have the right to correct any errors that may be made either in making interments, disinterments or removals, or in the descriptions, transfer or conveyance of any interment property, either by cancelling such conveyance of any interment property, and substituting and conveying in lieu thereof other interment property in a similar location as far as possible, or as may be selected by the Registrar, or, in the sole discretion of the Registrar by refunding the amount of money paid by the subject assignee. In the event such error shall involve the interment of the remains of any person in such property, the Registrar shall have the right to remove and/or transfer such remains so interred to such other property in a similar location as may be substituted and conveyed in lieu thereof. The Registrar shall also have the right to correct any errors made by placing an improper description, including an incorrect name or date, either on the memorial or on the container for cremated remains.

L. Delays in interments caused by protests. The Township and Township officials shall be in no way liable for any delay in the interment of a body where a protest to the interment has been made, or where the rules and regulations have not been complied with; and, further, the Township reserves the right under such circumstances to place the body in the receiving vault until the full rights have been determined. The Township shall be under no duty to recognize any protests of interments unless they be in writing and filed in the office of the Registrar.

M. Not responsible for embalming or for identity. The Township shall not be liable for the interment permit nor for the identity of the person sought to be interred or cremated; nor shall the Township be liable in any way for the embalming of the body, unless such embalming be done by the Township, and then only for negligence in performing the embalming.

N. No interment permitted unless all fees and charges are paid. No interment shall be permitted or memorial placed in or on any grave not fully paid for except by special consent of the Registrar in writing in each and every case, and in the event such consent is given, and all interments or memorials placed in or on said plot shall be considered as temporary, and a note shall not be considered as payment, and no rights shall be acquired by the plot assignee of said interment or interments until

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such charges and fees are fully paid for in cash, including principal and interest; and in case the assignee of said plot shall fail to meet all payments within 30 days after the same are demanded by the cemetery, then the cemetery may reenter said property and hold the same as of its former estates. The Township thereupon shall be released from all obligations thereunder, and it may retain such payments as may have been made toward the assignment of such property as liquidated damages. The Township reserves the right and shall have the right immediately or at any time thereafter, without notice, at its discretion to cremate or to remove to single graves, to be chosen by the Township, each of the remains then interred in said plot. The Township, further, shall have the right to remove any memorial that may have been placed on said property.

O. Burial boxes over four feet in length. Burial boxes over four feet in length will be classed as adult size.

P. Funeral zone. Strangers are not allowed to approach the grave at a funeral. When deemed necessary by the Registrar or on request of a lot assignee or his representative, a funeral zone may be established and properly marked, and no one except persons attending the funeral will be permitted to trespass within its boundaries.

Q. Number of burial rights per lot. The number of burial rights assigned on any lot will be recorded on the burial certificate when lots are assigned.

R. Care in removal. The Township shall exercise the utmost care in making a removal, but it shall assume no liability for damage to any casket or burial vase or urn incurred in making removal.

§ 142-4. Maintenance of records. [Amended 9-11-1996 by Ord. No. 10-1996[2]]

The Township Clerk shall keep a record in his office of certificates and receipts for perpetual care of burial units, and a record of burials so reported to him by the Registrar, and such other records as deemed necessary by the Township Board. He shall also maintain complete records of all assignments, receipts, burial records, and all other matters affecting Township cemeteries.

§ 142-5. Service charges; past due indebtedness.

A. Payment of service charges. The charges for the cemetery services must be paid at the time of the issuance of the order of interment or disinterment and removal.

B. Past due indebtedness. Arrangements for the payment of any and all indebtedness due the Township must be made before interment will be made in any plot.

§ 142-6. Control of work by cemetery.

A. Work to be done by cemetery. All grading landscape work and improvements of any kind and all care of plots shall be done, and all trees and shrubs and herbage of any kind shall be planted, trimmed, cut or removed, and all openings and closings of plots, and all interments, disinterments and removals shall be made only by the cemetery.

B. Registrar must direct and may remove improvements. All improvements or alterations of individual property in the cemetery shall be under the direction of and subject to the consent, satisfaction and approval of the Registrar, and should they be made without his written consent, he shall have the right to remove, alter or change such improvements or alterations at the expense of the plot assignee or, in

2. **Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).**

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any event, at any time, in his judgment, they become unsightly to the eye.

C. Disturbing turf. Cutting into or otherwise disturbing the turf by any except the cemetery employees is forbidden and automatically releases the Township from all obligation of resodding or reseeding of same.

§ 142-7. Decoration of plots.

A. Floral regulations. The cemetery shall have the authority to remove all floral designs, flowers, weeds, trees, shrubs, plants, or herbage of any kind, from the cemetery as soon as, in the judgment of the Registrar, they become unsightly, dangerous, detrimental or diseased, or when they do not conform to standards maintained. The cemetery shall not be liable for floral pieces, baskets, or frames in which or to which such floral pieces are attached, beyond the acceptance of such floral pieces for funeral services to be held in the cemetery. The cemetery shall not be responsible for frozen plants, or herbage of any kind, or for plantings damaged by the elements, thieves, vandals, or by other causes beyond its control. The cemetery reserves the right to regulate the method of decorating plots so that a uniform beauty may be maintained. The cemetery reserves the right to prevent the removal of any flowers, floral designs, trees, shrubs or plants, or herbage of any kind, unless the Registrar gives his consent.

B. Plantings on burial units. All trees planted on or removed from any burial unit shall be done under the supervision of the Registrar. All plantings, other than annual or perennial flowers, must be approved by the Registrar as to selection of varieties and arrangement. All plantings shall be subject to proper attention and pruning by the Registrar, if not done by the owner upon 30 days' notice by the Registrar. The Township will not be responsible for the destruction of plants or shrubs made necessary in cleaning up any burial unit and putting the same in proper care.

C. Fence, railing, enclosure, etc. No fence, railing, coping, wall, hedge or enclosure of any kind or nature shall be placed or erected around or on any burial unit.

D. Removal of offensive structures, etc. If any monument, effigy, or other structure placed upon any burial unit shall be determined to be improper or offensive by the cemetery, it shall be the right and duty of the cemetery to remove same in accord with the terms of notice given by the cemetery.

§ 142-8. Right to use cemetery property.

A. Right to replant, regrade and use property. The right to enlarge, reduce, replant and/or change the boundaries or grading of the cemetery or of a section or sections, from time to time, including the right to modify and/or change the locations of or remove or regrade roads, drives and/or walks, or any part thereof, is hereby expressly reserved. The right to lay, maintain and operate, or alter or change pipelines and/or gutters for sprinkling systems, drainage, lakes, etc., is also expressly reserved, as well as is the right to use cemetery property, not assigned to individual plot owners, for cemetery purposes including the interring and preparing for interment of dead human bodies, or for anything necessary, incidental or convenient thereto, a perpetual right of ingress and egress over plots for the purpose of passage to and from other plots.

B. No right granted in alleyways. No easement or right of interment is granted to any plot owner in any road, drive, alley or walk within the cemetery, but such road, drive, alley, or walk may be used as a means of access to the cemetery or buildings as long as the cemetery devotes it to that purpose.

§ 142-9. Conduct of persons within cemetery.

A. Must use walks. Persons within the cemetery grounds shall use only the avenues, walks, alleys and

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roads, and no person shall enter the cemetery except through an established gate.

B. Trespassers on cemetery plots. Only plot assignees and their relatives shall be permitted on a cemetery plot. Any other person thereon shall be considered as a trespasser, and the cemetery shall owe no duty to said trespasser to keep the property, or the memorial thereon, in a reasonable safe condition.

C. Children. Children under 18 years of age shall not be permitted within the cemetery, or the buildings, unless accompanied by proper persons to take care of them or unless special permission is granted.

D. Flowers, etc. All persons are prohibited from gathering flowers, either wild or cultivated, or breaking trees, shrubbery or plants, or feeding or disturbing the birds or fish or other animal life.

E. Refreshment. No person shall consume refreshments or liquors in a cemetery or carry same on the premises.

F. Lounging on grounds. Strangers shall not be permitted to sit or to lounge on any of the grounds, graves, or monuments in the cemetery, or in any of the buildings.

G. Loud talking. No loud talking shall be permitted on the cemetery grounds within hearing distance of funeral services.

H. Smoking. Smoking within any buildings is prohibited.

I. Rubbish. The throwing of rubbish or debris on the drives and paths, or on any part of the grounds, or in the buildings is prohibited. Receptacles for waste materials are located at convenient places.

J. Automobiles. Automobiles shall not be driven through the grounds at a greater speed than 10 miles per hour and must always be kept on the right side of the cemetery roadway. Automobiles are not allowed to park or to come to a full stop in front of an open grave unless such automobiles are in attendance at the funeral. Automobiles must not:

(1) Drive off the established roads unless permission is given in writing by the Registrar of cemeteries.

(2) Make a U-turn on a cemetery road.

(3) Use a cemetery road as a public thoroughfare.

K. Bicycles and motorcycles. No bicycles or motorcycles shall be admitted to the cemetery except such as may be in attendance at funerals or on business.

L. Peddling or soliciting. Peddling of flowers or plants or soliciting the sale of any commodity, other than by employees of the cemetery, is positively prohibited within the confines of the cemetery.

M. Firearms. No firearms shall be permitted within the cemetery except on special permit from the Registrar.

N. Notices and advertisements. No signs or notices or advertisements of any kind shall be allowed in the cemetery, unless placed by the cemetery.

O. Dogs. Dogs shall not be allowed on the cemetery grounds or in any of the buildings.

P. Improprieties. It is of the utmost importance that there should be strict observance of all of the proprieties of the cemetery, whether embraced in these rules or not, as no improprieties shall be

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allowed, and the Registrar shall have power to prevent improper assemblages and to require adherence to all commonly known proprieties.

Q. Registrar to enforce rules. The Registrar is hereby empowered to enforce all rules and regulations and to exclude from the property of the cemetery any person violating the same. The Registrar shall have charge of the grounds and buildings and, at all times, shall have supervision and control of all persons in the cemetery, including the conduct of funerals, weddings, traffic, employees, plot owners and visitors.

§ 142-10. Fees, gratuities and commissions.

Gratuities may not be accepted by employees. No person, while employed by the cemetery shall receive any fee, gratuity or commission, except from the Township, directly or indirectly, under penalty of immediate dismissal.

§ 142-11. Protections against loss.

The cemetery shall take reasonable precaution to protect plot assignees within the cemetery, but it distinctly disclaims all responsibility for loss or damage from causes beyond its reasonable control, and especially from damage caused by the elements, acts of God, common enemy, thieves, vandals, strikers, malicious mischief makers, explosives, unavoidable accidents, invasions, insurrections, riots, or order of any military or civil authority, whether the damage be direct or collateral, other than is herein provided.

§ 142-12. Change in address of plot assignees.

It shall be the duty of the plot assignee to notify the cemetery of any change in his post office address. Notice sent to an assignee at the last address on file in the office of the Registrar shall be considered sufficient and proper legal notification.

§ 142-13. Perpetual care.[3]

A. Perpetual care of burial units. The term "perpetual care" used in reference to burial units shall be held to mean the cutting of grass upon said burial units at reasonable intervals, the raking and cleaning of the burial units at reasonable intervals, the pruning of shrubs and trees, meaning and intending the general preservation of the burial units and grounds, walks, roadways, boundaries and structures, other than the structures hereinafter excepted and exempted, to the end that said grounds shall remain and be reasonably cared for as cemetery grounds.

B. Perpetual care exceptions. The term "perpetual care" shall in no case be construed as meaning the maintenance, repair or replacement of any grave stone or monumental structures or memorials placed or erected on burial units, nor the planting or cost of flowers or ornamental plants, nor sprinkling said burial units with water, nor the maintenance, or doing of any special or unusual work in the cemetery, nor does it mean the reconstruction of any marble, granite, bronze or concrete work on any burial unit in the cemetery, or other buildings or structures, made necessary by injuries caused by the elements, an act of God, common enemy, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, invasions, riots, insurrection, or by the order of any military or civil authority, whether the damage be direct or collateral, other than herein provided for.

§ 142-14. Rules for memorial work.

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3. **Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).**

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A. Markers, stones, monuments, etc.

(1) All permanent markers, headstones, monuments, mausoleums, memorials and mementos to be erected or placed in said cemetery shall be of recognized durable granite or recognized hard marble of United States Standard Bronze except by permission of Registrar.

(2) All foundations for the setting and placing of the foregoing shall be erected by the cemetery upon such type or size of foundation as shall be specified by the Registrar of the cemetery, the cost and expense thereof to be borne by the assignee of the burial unit and paid in advance in accord with prices established by the Township Board.

(3) No person shall erect or place in said cemetery any permanent memorials or memorial work of any kind or character until plans and specifications therefor shall have been submitted to and approved by the Registrar of the said cemetery.

(4) Not more than one upright memorial shall be allowed above the ground level on any one grave space.

B. Excavation, grading, etc. All excavations, grading or removal of earth or rubbish shall be excavated, graded or removed in such manner as the Registrar may direct, and no burial unit or drive shall be graded in shape or in any manner altered from the general plan of the cemetery without first obtaining the consent of the Registrar.

§ 142-15. Exceptions and modifications to cemetery rules.

Special cases may arise in which the literal enforcement of a rule may impose unnecessary hardship. The Township Board, therefore, reserves the right, without notice, to make exceptions, suspensions or modifications in any of these rules and regulations when, in its judgement, the same appear advisable, and such temporary exception, suspension or modifications shall in no way be construed as affecting the general application of such rule.

§ 142-16. Assignment of graves. [Amended 9-11-1996 by Ord. No. 10-1996]

A. Graves will be assigned only at time of need, when a death occurs in the family of the applicant.

B. Maximum of two graves will be assigned to any applicant except by permission of the registrar of the Township Board. Additional graves may be assigned by the registrar only upon a determination that unique or special circumstances exist to warrant additional grave sites for members of the immediate family.[4]

§ 142-17. Fee schedule and refunds.

Fees and refunds for grave assignments and opening and closing graves and refunds in cases where application is made therefor shall be as the Township Board shall establish from time to time by resolution.

§ 142-18. Violations and penalties.[5]

Any person who violates any provision of this chapter shall be responsible for a municipal civil infraction, subject to the penalties in Chapter 40, Article IV, Penalties for Misdemeanors and Municipal Civil

4. **Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).**

5. **Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).**

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Infractions.

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