

**MINUTES OF THE CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, October 9, 2013

7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order at 7:00 p.m.
Present: Supervisor Beahan, Clerk Goodyke, Treasurer Peirce, Trustee Koessel, Lewis, Goldberg and Janes.
Absent: None
Also Present: Manager Swayze, Assistant to the Manager Korhorn and those listed in Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee Lewis and supported by Trustee Janes to Approve the agenda as presented. Motion carried unanimously.
- Article 4.** **Presentations/Public Comments (limit comments to 3 minutes)**
- Article 5.** **Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes
 - 1. Regular Board Meeting Minutes of 09/25/13.
 - 2. North Kent Transit Steering Committee Meeting Minutes 8/13/13.
 - b. Receive and File Various Reports
 - 1. Treasurer's Department Monthly Report for August, 2013.
 - 2. Fire Department Monthly Report for August, 2013.
 - 3. Building Department Monthly Report for September, 2013.
 - c. Receive and File Communications
 - 1. Letter from Comcast – re: Channel availability.
- Motion was made by Trustee Koessel and supported by Clerk Goodyke to approve the consent agenda as presented. Motion carried unanimously.
- Article 6.** **Financial Actions**
- a. **Consider Approval of September, 2013 Public Utilities Fund.**
Motion was made by Trustee Goldberg and supported by Trustee Lewis to approve the September, 2013 Public Utilities Fund.
Motion carried unanimously.
 - b. **Consider Approval of September, 2013 General/Special Funds.**
Motion was made by Trustee Lewis and supported by Trustee Koessel to approve the September, 2013 General/Special Funds.
Motion carried unanimously.
 - c. **Consider Approval of September, 2013 Payables, Payroll and Transfers.**
Motion was made by Trustee Koessel and supported by Treasurer Peirce to approve the September, 2013 Payables, Payroll and Transfers. Motion carried unanimously.
- Article 7.** **Unfinished Business**

Article 8. New Business

069-2013

a. Public Hearing to Consider Amendments to the Sewer Use Ordinance.

Motion was made by Trustee Goldberg and supported by Clerk Goodyke to open the public hearing. No public present.

Motion was made by Trustee Janes and supported by Trustee Koessel to close the public hearing and reconvene into regular session. Motion carried unanimously.

b. Consider Adoption of Amendments to the Sewer Use Ordinance.

Motion was made by Trustee Goldberg and supported by Clerk Goodyke to approve the Amendments to the Sewer Use Ordinance. Motion carried unanimously by roll call vote.

070-2013

Consider Approval of Unpaid Leave of Absence Policy to be added to Personnel Policy.

Manager Swayze reviewed the policy with the Board. Discussion followed. Motion was made by Trustee Janes and supported by Trustee Koessel to approve the Unpaid Leave of Absence Policy to be added to the Personnel Policy (limited to the employee) Motion carried unanimously.

071-2013

Consider Approval of the Employee Assistance Center Program Agreement.

Manager Swayze explained an employee assistance program (EAP) is a resource for employees and their families to turn to when there are personal problems affecting their quality of life and/or their job performance. Motion was made by Trustee Koessel and supported by Trustee Janes to approve the Employee Assistance Center Program Agreement. Motion carried unanimously.

072-2013

Consider Approval of Resolution to Support the GVMC Application on Behalf of the West Michigan Prosperity Alliance.

Motion was made by Trustee Goldberg and supported by Trustee Janes to approve the Resolution to Support the GVMC Application on Behalf of the West Michigan Prosperity Alliance. Motion carried unanimously by roll call vote.

Article 9. Public Comments on any other matters. (limit comments to 3 minutes)

Article 10. Manager Comments

Manager Swayze offered the following comments:

- We had an opportunity last week to meet with a couple of potential bidders on Tassell Park wall reconstruction project. The bid docs are going out later this week. We anticipate the construction period will be the first week of November through Thanksgiving.
- Draw down is occurring today through the 11th of October.
- The Planning Commission held the public regarding the proposed multi-family residential development behind the Walmart. It was preliminarily approved.
- The original meeting schedule that was approved by the Board had a budget workshop scheduled for Wednesday, October 16th. The first draft of the budget is done; however, the Finance Committee has not had a chance to review it yet. I was hoping to move the meeting to October 30th.

Article 11. Board Member Comments

Treasurer Peirce offered the following comments:

- I am scheduled for shoulder replacement surgery on the 18th, I am not sure I will make it to the October 23rd meeting.

Trustee Koessel offered the following comments:

- I will be unable to attend the October 23rd meeting.

Trustee Goldberg offered the following comments:

- I also will be unable to attend the October 23rd meeting.

Supervisor Beahan offered the following comments:

- Trash day for Ada/Cascade is this Saturday.
- There was a fund raiser for Tom Boersma, over 10,000 was raised.

Article 12. Adjournment

Motion was made by Treasurer Peirce and supported by Trustee Janes to adjourn. Motion carried unanimously.

Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Denise M. Biegalle
Deputy Clerk

Approved by:

Ron Goodyke, Clerk

Robert S. Beahan, Supervisor