

CASCADE CHARTER TOWNSHIP
PUBLIC SAFETY ADVISORY COMMITTEE MEETING
April 21, 2021 at 9:00am
Training Conference Room at Township Hall
5920 Tahoe SE, Grand Rapids, MI 49546

Members Present: Treasurer Peirce, Trustee Shipley, Trustee Noordhoek

Others Present: Township Manager (TM) Ben Swayze, Fire Chief Adam Magers

Call to Order: Treasurer Peirce called the meeting to order at 9:00 a.m.

Business: The Public Safety Advisory Committee discussed the following items:

1. Approval of the March 17, 2021 Meeting Minutes

TM Swayze explained that per the committee policy, the committee is responsible for approving the minutes of the previous meeting.

Motion by Trustee Shipley, supported by Trustee Noordhoek to approve the minutes as presented. Motion carried.

2. Fire Station #1 Development Process

TM Swayze explained that at the March 24 Township Board meeting the request was made of the PSAC Committee to make a recommendation to the Township Board on a process for to be used moving the Fire Station #1 project forward. Chief Magers reviewed a document he put together detailing the work that has been completed up to this point, as well as the presentation that was made to the Board in March. TM Swayze reviewed the money that had been spent on the project to date. Discussion ensued. Trustee Noordhoek reviewed the plans that were retrieved from the Portage Station project, as well as other projects.

Discussion ensued. The committee indicated the desire to move forward with the current conceptual design, but issue an RFP for the architectural services. The plan would then be for the Township to retain the services of a qualified owners representative. The architectural firm and owners representative would then be responsible for bidding the project out to general contractors for the Township Board consideration. TM Swayze reviewed the process, and anticipated bids would be able to be reviewed at the committee's June meeting.

Motion by Trustee Shipley, support by Trustee Noordhoek to recommend the Township Board issue an RFP for Architectural services for the Fire Station #1 project and retain the services of an owner's representative. Motion carried.

Adjournment: Motion by Trustee Shipley, supported by Treasurer Noordhoek to adjourn the meeting. Motion carried. Meeting adjourned at 9:38 am

Approved by the FDAC at their 5.19.21 Meeting