

AGENDA
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING

Wednesday, January 24, 2018

7:00 P.M.

Cascade Branch of the Kent District Library, Wisner Center
2870 Jacksmith, S.E.

Expected Meeting Procedures

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.

- Article 1. Call to Order, Roll Call**
- Article 2. Pledge of Allegiance to the Flag**
- Article 3. Approval of Agenda**
- Article 4. Presentations**
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
- Article 6. Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes
 1. Regular Township Board Minutes for 01/10/18.
 2. Planning Commission Minutes for 12/18/17.
 - b. Education Requests
 1. Ben Swayze – Michigan Municipal Executives 2018 Winter Institute – January 30 – February 2, 2018 – Ann Arbor, MI.
- Article 7. Financial Actions**
- a. **Consider Approval of December, 2017 Payroll, Payables and Transfers.**
- Article 8. Unfinished Business**
- Article 9. New Business**
- 001-2018 Consider Approval of Bid for Roof at Cascade Burton Park.**
- 002-2018 Consider Approval of the METRO Act Right-of-Way Unilateral Permit, and authorize the Township Manager to execute the agreement on behalf of the Township.**
- 003-2018 Consider Approval of the Proposed Fire Department Command Structure and Staffing Plan.**
- Article 10. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)**

Article 11. Manager Comments

Article 12. Board Member Comments

Article 13. Adjournment

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, January 10, 2018
7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order.
Present: Supervisor Beahan, Clerk Slater, Treasurer Peirce, Trustee Koessel,
Lewis, McDonald and Shipley.
Absent: None
Also Present: Manager Swayze and those listed in Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag
- Article 3.** Motion was made by Trustee Lewis and supported by Trustee Koessel to approve the Agenda as presented. Motion carried unanimously.
- Article 4.** **Presentations**
- Article 5.** **Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
- Article 6.** **Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes
 - 1. Regular Township Board Minutes for 12/13/17.
 - 2. Planning Commission Minutes for 12/04/17.
 - 3. Zoning Board of Appeals Minutes for 11/14/2017.
 - b. Receive and File Reports
 - 1. Building Department Monthly Report for December, 2017.
 - 2. City of Grand Rapids Citizens Guide – Water/Sewer Final Rate Study 2017.
 - c. Receive and File Communications
 - 1. Letter from City of Grand Rapids re: Recommended Water/Sewer Rate Adjustments.
 - 2. Letter from City of Grand Rapids – re: Rule changes being proposed by DEQ.
 - 2. Letter from Charter Communications– re: Channel Line-ups
 - d. Education Requests
 - 1. Susan B. Slater, Municipal Clerks Institute – March 11-16, 2018 – Mt. Pleasant, MI.
- Motion was made by Trustee Koessel and supported by Trustee McDonald to approve the Consent Agenda as presented. Motion carried unanimously.
- Article 7.** **Financial Actions**
- a. **Consider Final Pay Application from Katerberg Verhage re: Pathway repairs.**
Motion was made by Clerk Slater and supported by Trustee Shipley to approve the Final Pay application from Katerberg Verhage regarding the Pathway repairs in the amount of \$3,423.03. Motion carried unanimously.
- Article 8.** **Unfinished Business**
- Article 9.** **New Business**

Article 10. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

Ken Carey, 2929 Thornapple River Dr., was present to address the Sign Ordinance.

Katie McNinch, Oakbrook, addressed the Board regarding paying for their private road again...as the Township had done years ago.

Article 11. Manager Comments

Manager Swayze offered the following comments:

- On Tuesday we moved the Building Department out of the Township Hall Building. They moved into a facility at 3040 Charlevoix Dr.
- The Community Development Department is moving into where the Building Dept. was previously located.
- The Planning Commission had a meeting this week in which they recommended changes to the Sign Ordinance and will include a public hearing at the Board level.

Article 12. Board Member Comments

Trustee Shipley offered the following comments:

- Thanked the citizens for attending.

Trustee Koessel offered the following comments:

- Still a problem with the coordination of the traffic lights at Hall/Spaulding/Cascade Rd.

Treasurer Peirce offered the following comments:

- Letter from City of Grand Rapids addressed to Clerk Bell...should be addressed.

Trustee McDonald offered the following comments:

- Also had concerns with the traffic lights.

Trustee Lewis offered the following comments:

- Talked about the new proposed sign ordinance...i.e., message signs.

Article 13. Adjournment

Motion was made by Treasurer Peirce and supported by Clerk Slater to adjourn. Motion carried unanimously.

Meeting adjourned at 7:22 p.m.

Respectfully submitted,

Denise M. Biegalle
Deputy Clerk

Approved by:

Susan B. Slater, Clerk

Robert S. Beahan, Supervisor

MINUTES
Cascade Charter Township
Planning Commission
Monday, December 18, 2017
7:00 P.M.

ARTICLE 1. Vice Chairman Sperla called the meeting to order at 7:00 P.M.
Members Present: Katsma, Johnson, Lewis, Pennington, Rissi, and Williams
Members Absent: Mead (E) and Robinson (E)
Others Present: Community Development Director, Steve Peterson and those listed on the sign in sheet.

ARTICLE 2. Pledge of Allegiance.

ARTICLE 3. Approve the current Agenda.

Motion was made by Member Lewis to approve the Agenda. Supported by Member Williams. Motion carried 7 to 0.

ARTICLE 4. Approve the Minutes of the December 4, 2017 Meeting.

Motion was made by Member Rissi to approve the Minutes. Supported by Member Johnson. Motion carried 7 to 0.

ARTICLE 5. Acknowledge visitors and those wishing to speak to non-agenda items.

None.

ARTICLE 6. Case #17-3395

Public Hearing

Property Address: 5039 28th Street

Requested Action: The Applicant is requesting to rezone the property to a Planned Unit Development to allow two separate buildings.

Director Peterson stated that the Applicant is requesting Preliminary Plan Approval in order to develop the site into two separate restaurants. Currently an occupied IHOP and an unoccupied Don Julio restaurant are on the site. Applicant would like to maintain the IHOP portion of the building and remove the Don Julio portion of the building to accommodate a new Wendy's restaurant.

The site was originally developed in 2002 and allowed for one large building that could meet the township's requirements and allow for two restaurant sites.

The proposal now would allow two small restaurants on their own parcel. This change would require several exceptions from the township ordinance requirements, which seems to be driven by the need to have a drive-thru.

The site has adequate parking for the two proposed restaurants. A total of 162 parking spaces are planned and 81 would be required. The total sizes of the buildings are roughly the same as it was when it was one building. The purchase agreement includes a shared parking agreement.

The township did hold a meeting with the property owners in the area to see what type of interest they had in making Northern Drive a public road and connecting it to Starr Street to give through access from 28th and Patterson. The Downtown Development Authority (“DDA”) has it on their plan to assist with traffic flow in the area. The plan would include a connection and extension of Starr Street to make this happen. The most likely way for this plan to move forward would be for the property owners to agree to participate in a Special Assessment District (“SAD”) for the extension and conversion of the road to connect to Starr Street and become public. At this point, Applicant does not object to the idea, but does have concerns over what cost they would incur. Preliminary engineering and cost estimates were developed in 2012. A more complete study would need to be done to determine cost and a cost sharing method.

Applicant’s plan shows an additional curb cut to Northern Industrial Drive with a right-in only movement. This curb cut would also require an exception.

The plan no longer includes a sidewalk along Northern Industrial Drive.

The new plan does not meet several of the underlying zoning regulations as pointed out in the staff report.

Director Peterson explained that the township has allowed a few of these exceptions when we felt that we were getting a better overall plan, but the scale and scope of these changes is far greater than staff is comfortable with.

The Master Plan designation for this property is Highway Commercial. This designation is in line with the B2 zoning district.

It should be understood that the access to the neighboring property (McDonalds) is allowed to be open at all times and must be in good repair. This will be part of the P.U.D. Ordinance if this project is approved.

This project was introduced to the Planning Commission on August 7, 2017. At that meeting, the Commission gave the applicant a list of items to complete in order to proceed. Unfortunately, it does not appear that Applicant was able to respond to all of those items.

Director Peterson recommends that the plan be denied. Given the number and amount of exceptions Applicant is seeking, it is not possible for staff to support the project. If Applicant is interested in trying to develop a better plan, he would be open to tabling the project to work out the signage plan, lighting plan, sidewalk, SAD agreement and curb cut.

Director Peterson went on to explain that if the Planning Commission wants to approve the plan, they should indicate how Applicant meets all of the P.U.D. standards and indicate how they want each of the exceptions dealt with. If approved, staff will put together the P.U.D. Ordinance with the Applicant for their review so a recommendation can be made to the Township Board.

Vice Chairman Sperla asked the Applicant to come forward with any comments.

Mr. John Walsh came forward on behalf of Applicant to give an overview of the plan, to address the concerns of staff, and to answer any questions the Planning Commission members may have.

Mr. Walsh explained there will be 2 separate buildings with increased landscaping and more than enough parking.

Pointing to the exceptions they are requesting, Mr. Walsh explained:

1. Lighting - Applicant will abide by the township regulations of 5 foot candles instead of 7.2 foot candles.
2. Signage - willing to work on/conform their signage to township standards.
3. Curb cut - They would like to leave the curb cut where it is in the plan (at 68 feet). This curb cut is imperative to making the flow of traffic around the Wendy's building through the drive-thru workable. Without it, the whole project could not happen.
4. SAD – Applicant is more than willing to participate, however, without some cost estimates it would be impossible for them to commit at this juncture.

A lengthy discussion followed between Mr. Walsh and the Planning Commission mostly concerning the need and distance of the curb cut, signage and the SAD.

The Planning Commission had concerns that the curb cut at 68 feet was too close to 28th Street and could cause a backup.

The consensus from the Planning Commission on the signage was that they would like the Applicant to come more in line with township standards.

In regards to the SAD, the Planning Commission members directed questions to Director Peterson to understand why an agreement needed to be signed at this time. Director Peterson indicated that having owners agree to participate in a SAD is not unique in Cascade as we have several agreements for other projects and that getting an owner to agree each time is an effective way to implement the planned improvements.

Mr. Doug Poland, as Applicant, came forward and explained that he feels they have done all they could to comply with the township standards and that timing is a big issue right now.

Mr. Poland reiterated that without the curb cut, it may be difficult to move forward with the project at all, but that if the curb cut was approved, they would put in the sidewalk. Mr. Poland also stated again that they will comply with township standards with regards to the lighting and signage, but that the SAD is an unknown expense and it would be difficult for them to commit to it at this time.

Motion was made by Member Rissi to open public hearing. Supported by Member Pennington. Motion carried 7 to 0.

Mr. Dave Denton came forward to say that his realty company was the one that originally brought the IHOP to that location. He explained how difficult it was for him to get any restaurant business onto that site because of the lack of a decent entry into it. He voiced his approval of this project and that the curb cut was imperative for any restaurant business to thrive.

Motion was made by Member Rissi to close public hearing. Supported by Member Pennington. Motion carried 7 to 0.

Motion was made by Member Lewis to table a decision on this plan until such time as the Applicant can revise the plan to show more details in line with township standards. Supported by Member Johnson. Motion carried 7 to 0.

ARTICLE 7. Any other business

The next meeting will be January 8, 2018. Elections will be held at that meeting.

ARTICLE 8. Adjournment

Motion was made by Member Pennington to adjourn. Supported by Member Williams. Motion carried 7 to 0. The meeting was adjourned at 8:30 p.m.

Respectfully submitted,
Scott Rissi, Secretary



**Cascade Charter Township
Seminar/Conference Attendance Request Form**

This form must be filled out if the employee is requesting Township payment or reimbursement for the employee's attendance to a seminar or conference.

Conditions:

1. Cascade Charter Township will reimburse employees for approved registration for work related seminars and conferences. Individual seminars and conferences must be related to the employee's current job duties or a foreseeable-future position in the organization in order to be eligible for educational assistance.
2. Some seminars/conferences that an employee may attend may be unrelated to their particular job or government in general, and are therefore not covered by this assistance policy.
3. Any request that requires an overnight stay or expenditure over \$200 requires Township Board approval before the seminar/conference is attended.
4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$200 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar/conference. The Township Board will be informed of request at their next scheduled meeting.

This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.

Name: BENJAMIN SWATZE

Application Date: 1-18-18

Location of Seminar/Conference Ann Arbor, MI

Name of Proposed Seminar/Conference: MILKMAN MUNICIPAL EXECUTIVES
2018 WINTER INSTITUTE

Description of Seminar/Conference: (may also be attached) SEE ATTACHED

(over)

How will the Seminar/Conference benefit the employee and the township? _____

CONTINUING EDUCATION AND TRAINING FOR TOWNSHIP
MANAGER. ACCESS TO SUBJECT MATTER EXPERTS IN EMERGENCY
ISSUES ; TRENDS IN LOCAL GOVERNMENT MANAGEMENT

Cost of the Seminar/Conference: (Registration) \$ 280

(Lodging) \$ 265 (Travel) \$ MILEAGE

Account #: 101-171-724-000

Your Signature: 

Approvals:

Department Head: _____ Date: _____

Township Manager:  Date: 1-18-18

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting



**Michigan
Municipal
Executives**

A State Affiliate of ICMA

**2018 Winter Institute
Sheraton Hotel
Ann Arbor, MI**

Tuesday, January 30

Noon–6:00 pm

Registration Open
Location: Michigan Concourse

1:00–3:00 pm

Pre-Conference Workshop:
Cyber Security for Local Government
Location: Michigan IV
Government data and online accounts are valuable to criminals. Every person in an organization has a role accounts and data. This workshop teaches 5 simple steps to improve cybersecurity for any organization.
Speaker: Kristin Judge, National Cyber Security Alliance
Cost: \$25.00 (Pre-registration requested.)

3:30–5:15 pm

Symposium on Women in the Profession
Location: Michigan IV
In 2014, the ICMA Task Force on Women in the Profession issued a report and series of recommendations to the ICMA Executive Board. This session will provide an update on the progress of the recommendations, as well as discussion about next steps. Time will also be allotted for Q&A and networking among participants.
All MME members are welcome and encouraged to attend.
Moderator: Rebecca Fleury, City Manager, Battle Creek
Speaker: Pam Antil, President, League of Women in Government & Assistant City Administrator, Santa Barbara, CA
Sponsored by GovHR

5:30–7:30 pm

Welcome Reception
Location: Buffalo Wild Wings
3150 Boardwalk Drive
Ann Arbor, MI 48108
Sponsored by RW Baird

Wednesday, January 31

- 8:00 am–5:00 pm** **Registration Open**
Location: Michigan Concourse
- 7:30 am-8:30 am** **Coffee Hour for New Members, First-Time Attendees, and Students (All Members are Welcome)**
Location: Michigan I/II (General Session Room)
Welcome to MME's 2018 Winter Conference! Get a jump start on networking by joining MME Board Members and leadership from each of the Committees for coffee. A short overview of MME and plenty of friendly faces will be on hand to help you make the most of your conference experience & your MME membership.
- 8:00 am–5:00 pm** **ICMA-RC Consulting**
Location: Grande Ballroom I
- 8:00 am–5:00 pm** **Executive Coaching**
Location: Board Room and Coaches Room
CC1: TBD
CC18: TBD
- 8:45–9:00 am** **Welcome & Opening Comments**
Location: Michigan I/II
Speakers: Keith Van Beek, MME President & Deputy County Administrator, Ottawa County
Christopher Taylor, Mayor, Ann Arbor (invited)
- 9:00–10:15 am** **Opening General Session**
Location: Michigan I/II
Moderator: Jessica Lienhardt, Asst. to the City Manager, Brighton
- 10:15–10:30 am** **Break**
- 10:30 am–12:00 pm** **Concurrent Sessions**
- Infrastructure Funding Trends in Michigan**
Location: Michigan III
The cost of living keeps climbing. Municipalities hammered by falling income and legacy costs. Potholes. Leaky sewers. Unfunded stormwater mandates. New legislation and rules. Asset Management. MDEQ. MEDC. Trump. Snyder. This session looks at where we see Michigan heading with infrastructure funding, its effect on budgets, industry trends, and examples.
Moderator: Ellis Seide, Asst. to the City Manager, East Lansing
Speakers: Jim Hegarty, PE, Senior Project Manager, Prein&Newhof
Brian Vilmont, PE, Senior Project Manager, Prein&Newhof

Keys to a Successful Millage Proposal

Location: Michigan IV

Sharing the city's vision for change, community growth, and the need for financial support from residents/businesses is especially difficult in tough financial times. In the past four years, the City of Sterling Heights has worked strategically to communicate the future vision for the community, and in doing so, successfully passed two millage proposals. Sterling Heights voters weighed-in "yes" on millages to fund both public safety with "Safe Streets" and quality of life services with "Recreating Recreation." In both cases, the City of Sterling Heights used a playbook of marketing, public information, public forums and targeted outreach to citizens to help educate the masses on the proposals. In this session, Sterling Heights leaders will share how they ran both campaigns and their successes and difficulties along the way.

Moderator: Jessica Lienhardt, Asst. to the City Manager, Brighton

Speakers: Mark Vanderpool, City Manager, Sterling Heights
Melanie Davis, President & CEO of Sterling Heights Regional Chamber of Commerce and Industry
Bridget Kozlowski, Community Relations Director, Sterling Heights

Caring for Those Who Serve & Protect**Location: Michigan V**

Ottawa County had a "typical" EAP contract, with very low utilization and demonstrated value to the organization and employees. Hear about how a new approach, particularly with law enforcement, has adjusted the culture where asking for help is seen as a sign of strength rather than weakness. Our experience will be communicated through stories and data demonstrating the success of the new approach. Particular attention will be paid to the peer support team in the Sheriff's Office and how EAP is helping to support the men and women in law enforcement that often experience the worst while serving to protect our communities.

Moderator: Keith Van Beek, Deputy County Administrator, Ottawa County

Speakers: Valerie Weiss, Undersheriff, Ottawa County
Marcie Ver Beek, HR Director, Ottawa
Bob VandePol, Director of EAP, Pine Rest
Christian Mental Health Services

Building Successful Internship Programs**Location: Petit Ballroom**

A vital tool in the development of future municipal executives is meaningful municipal internship programs. Hear from managers who have developed successful internship programs in their organizations and how these programs have helped develop the next generation of municipal executives, and how the internship program has benefitted their own organizations.

Moderator: Amanda Opalewski, Risk Management Specialist,
Sterling Heights
Speakers: Kirsten Wyatt, Executive Director, ELGL
Victor Cardenas, Asst. City Manager, Novi
Julius Suchy, Village Manager, Sparta

12:15–1:45 pm

Lunch & Announcements

Location: Michigan I/II

Speakers: Keith Van Beek, MME President & Deputy County
Administrator, Ottawa County
Helaine Zack, MME Manager in Transition
Counselor & Commissioner, Oakland County

Lunch sponsored by Dickinson Wright

1:45-2:00 pm

Break

Sponsored by Benzinski & Co.

2:00–3:00 pm

**Keynote Presentation - Sink or Swim: Recruitment,
Retention, & Succession Planning in the Silver Tsunami**

Learn about strategies your organization can use to recruit, retain, and grow a strong and diverse workforce. Practical concepts from across the country as compiled by ELGL, the Engaging Local Government Leaders network, will be shared and discussed.

Location: Michigan I/II

Moderator: Amanda Opalewski, Risk Management Specialist,
Sterling Heights

Speaker: Kirsten Wyatt, Executive Director, ELGL

3:15-4:45 pm

Concurrent Sessions

Keynote Session Follow-up

Location: Michigan III

This is an opportunity to further discuss and explore concepts in recruiting and developing a diverse workforce in a casual roundtable discussion.

Moderators: Jessica Lienhardt, Asst. to the City Manager,
Brighton
Amanda Opalewski, Risk Management
Coordinator, Sterling Heights

Speakers: Kirsten Wyatt, Executive Director, ELGL

Student Session – Presented by the NextGen Committee

Location: Michigan IV

This session is tailored to current students looking to enter the profession upon graduation. Managers will share their backgrounds, tools they utilize in their position, and other information to help students prepare for the next step in their career.

Moderator: Aaron Desentz, City Manager, Leslie

Speakers: James Freed, City Manager Port Huron
Mike Womack, City Manager Cedar Springs

April Lynch, City Manager Ferndale
Sam Janson, City Manager North Muskegon

Smart Perspectives - A National View of The Challenges and Opportunities Surrounding Smart Cities

Location: Michigan V

Smart Cities are here and evolving quickly as the internet of things (IOT) expands and impacts municipal services around the globe. The smart city industry is projected to be a 400-600 billion dollar market by 2020. This presentation will share what communities are thinking based on recent survey data and offer ideas on what that means for local leaders who are working quickly to adapt, and position their communities be competitive and 'smart' in the future.

Moderator: Courtney Nicholls, City Manager, Dexter

Speakers: Aaron Domini, Senior Planner, OHM Advisors

Retirement Readiness in the New Fiduciary & Digital Age

Location: Petit Ballroom

Future City Managers will be challenged by a new generation of employees who are not retirement ready. Behavioral Economics and technology will drive readiness outcomes for millennials. City Managers will need to become more engaged to ensure their benefit plans are educationally compliant from a fiduciary perspective in the age of the decline of the paternalistic Defined Benefit and retiree health care arrangements.

Moderator: Christian Wuerth, Village Manager, Milford

Speakers: Jason Ashline, Regional Manager, ICMA-RC

5:30–7:00 pm

Past President's Dinner – Invitation Only

6:00- 8:00 pm

NextGen Dinner

Location: Conor O'Neill's, Downtown Ann Arbor

Advance Registration required. Limited Seating.

Sponsored by RW Baird

Thursday, February 1

8:00 am–5:00 pm

Registration Open

Location: Michigan Concourse

8:00 am–5:00 pm

Executive Coaching

Location: Boardroom and Coaches Room

CC1: TBD

CC18: TBD

8:15 – 8:30 a.m.

ICMA Conference Update

Speaker: Russ Taylor, Township Manager, Thomas Twp.

Location: Michigan I/II

8:30–9:45 am

**General Session
Ethics Update**

Location: Michigan I/II

Moderator: James Wickman, Township Manager, Hartland

Speaker: Martha Perego, Director, Member Services & Ethics, ICMA

9:45–10:00 am

Break

10:00–11:30 am

Concurrent Sessions

Changes in the Healthcare Landscape You Need to Know

Location: Michigan IV

There is a movement to demand greater cost transparency within healthcare plans. As a result, the marketplace is reacting, offering more options like group purchasing and direct contracting to manage underlying costs. We will also provide an update on a recent decision by the Michigan Supreme Court regarding PA 152!

Speakers: Mark Manquen, President, Cornerstone Municipal Advisory Group, LLC

Fiscal Health and Wellness Through Thoughtful Priority Based Infrastructure Planning

Location: Michigan V

Local governments continue to face previously unknown financial and political pressures as they struggle to develop meaningful and fiscally prudent budgets. Fiscal Health and Wellness through Priority Based Infrastructure is a unique and innovative approach being used across the Country.

Moderator: Aaron Desentz, City Manager, Leslie

Speaker: Wesley Walker, Regional General Manager, Siemens Industry, Inc.

Storymapping: Telling your municipal story in a snappy way!

Location: Petit Ballroom

We're telling the City of Battle Creek 2017 story in a fun, interactive way. Using the ESRI software suite we already use to create various maps, the story map format will share highlights from across our organization using text, but also maps, images, video, and click-on interactions.

Moderator: Eilis Seide, Asst. to the City Manager, East Lansing

Speaker: Rebecca Fleury, City Manager, Battle Creek
Jessica VanderKolk, Communications Manager, Battle Creek

11:45–1:15 pm

Lunch

Location: Michigan I/II

Sponsored by Garan Luchow Miller PC

ICMA Update

Speaker: Wall Bobkiewicz, Midwest Regional VP, ICMA & City Manager, Evanston, Illinois

MME Committee Updates

Updates on new initiatives and ongoing projects from each of the four MME committees – Ethics, Professional Development, NextGen, and Experience.

Speakers: Rebecca Fleury, City Manager, Battle Creek
Aaron Desentz, City Manager, Leslie

1:15–1:30 pm

Break

1:30–2:45 pm

General Session

User-Centered Design and ADA Compliance for Websites and Digital Systems

Location: Michigan I/II

Meeting the needs of your constituents entails more than just putting information on a website or providing access to new technologies. Ensuring that websites and systems can be easily and effectively used is critical, as is providing access to individuals with disabilities. This session will describe ways to determine whether systems and services meet user needs and how to improve them, as well as the ADA accessibility requirements that apply to digital technologies (including websites, mobile apps, and electronic voting systems), and how you can determine whether your systems are compliant.

Moderator: Arnold Weinfeld, Director, Urban Policy Initiatives
University Outreach and Engagement, MSU

Speaker: Sarah Swierenga, Director, Usability/Accessibility
Research and Consulting (UARC), MSU
Graham Pierce, Assistant Director,
Usability/Accessibility Research and Consulting
(UARC), MSU

2:45–3:00 pm

Break

Sponsored by Michigan Planners

3:00–4:15 pm

Concurrent Sessions

Are you Ready for the Next Downturn

Location: Michigan III

This expansion phase of the business cycle is now among the longest on record. Before the next downturn arrives, are you prepared? This interactive session outlines best practices for “stress testing” your budget and improving fiscal sustainability: long-range financial planning; compensation and retiree benefit strategies; targeting reserves; and smart investment.

Moderator: Courtney Nicholls, City Manager, Dexter
Speakers: Michael Nadol, Managing Director, PFM Group

A Strategic View of Retirement Plan Governance

Location: Michigan IV

Are you a fiduciary? If you manage an employee benefit plan and its assets, you have fiduciary responsibility for the plan. This session will cover best practices for a retirement plan fiduciary, ways employers can balance plan affordability with adequacy, and how you can help employees prepare for a secure retirement.

Leadership & People-Are you the Problem or Solution

Location: Michigan V

This session will share how:

- Defining a purpose for an organization,
- Knowing your team and caring about what they care about,
- Utilizing people's strengths and what they are passionate about,
 - Defining leadership characteristics and
 - creating a cohesive team drives an organization to success.

It will share how empowering multi-generations with leadership skills allow your organization to do more with less by creating an environment where staff are empowered to make the decisions necessary for your organization to thrive.

Moderator: Vester Davis, Asst. to the City Manager, Grand Haven

Speakers: Matt Davis, President, Wightman & Associates
Jamie Balkin, Director of Marketing, Wightman & Associates

Tweets, Texts, & More

One of Michigan's foremost leaders in the area of municipal law will discuss current trends in the area of sexual harassment and discrimination in the workplace and how to minimize and eliminate claims of wrongful conduct. Some of the trends may surprise you!!

Location: Petit Ballroom

Moderator: Christian Wuerth, Village Manager, Milford

Speakers: John Gillooly, Esq., Chairman, Garan Lucow Miller

4:30–6:30 pm

Vendor Reception

Location: Grand Ballroom

7:30 pm

Managers Activity

Location: Michigan I/II/III

Sponsored by RW Baird

Friday, February 2

8:30–9:15 am

Breakfast & MME Annual Meeting

Location: Michigan I/II

Facilitator: Keith Van Beek, MME President & Deputy County Administrator, Ottawa County

Breakfast sponsored by ICMA-RC

9:15–10:15 am

Legislative Update

Location: Michigan I/II

Moderator: Vester Davis, Asst. to the City Manager, Grand Haven

Speaker: Chris Hackbarth, Director, State & Federal Affairs, Michigan Municipal League

10:15–11:30 am

Closing General Session

Treasury's New Community Based Partnership Model

Location: Michigan I/II

To provide information on treasury's new approach to building partnerships with local governments in order to help maintain local fiscal health.

Moderator: Pat Sullivan, MME President-Elect & City Manager, Northville

Speaker: Eric Scorsone, Deputy State Treasurer, Michigan Treasury

11:30 am–1:00 pm

MME Board of Directors Meeting

Location: Petit I

01/08/2018

CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
 CHECK DATE FROM 12/01/2017 - 12/31/2017
 DECEMBER 2017 PAYABLES, PAYROLL, AND TRANSFERS

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Department: 000								
12/01/2017	GENS	66658**	000672892206	MUTUAL OF OMAHA INSURANCE	DEPENDENT LIFE W/H GF NOV	231-220	000	15.60
12/01/2017	GENS	66658	000672892206	MUTUAL OF OMAHA INSURANCE	DEPENDENT LIFE W/H FIRE NOV	231-220	000	19.50
12/01/2017	GENS	66658	000672892206	MUTUAL OF OMAHA INSURANCE	DEPENDENT LIFE W/H BLDG NOV	231-220	000	3.90
12/01/2017	GENS	66658	000672892206	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H GF NOV	231-221	000	203.10
12/01/2017	GENS	66658	000672892206	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H FIRE NOV	231-221	000	254.20
12/01/2017	GENS	66658	000672892206	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H BLDG NOV	231-221	000	50.00
12/01/2017	GENS	66658	000672892206	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H VLIFE FIRE NPV	231-221	000	30.00
12/01/2017	GENS	66658	000672892206	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/HVLIFE E 2X GENERAL NO	231-221	000	11.00
CHECK GENS 66658 TOTAL FOR FUND 101:								587.30
12/13/2017	GENS	66731**	000683846501	MUTUAL OF OMAHA INSURANCE	DEPENDENT LIFE W/H GF DEC	231-220	000	15.60
12/13/2017	GENS	66731	000683846501	MUTUAL OF OMAHA INSURANCE	DEPENDENT LIFE W/H FIRE DEC	231-220	000	19.50
12/13/2017	GENS	66731	000683846501	MUTUAL OF OMAHA INSURANCE	DEPENDENT LIFE W/H BLDG DEC	231-220	000	3.90
12/13/2017	GENS	66731	000683846501	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H GF DEC	231-221	000	203.10
12/13/2017	GENS	66731	000683846501	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H FIRE DEC	231-221	000	254.20
12/13/2017	GENS	66731	000683846501	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H BLDG DEC	231-221	000	50.00
12/13/2017	GENS	66731	000683846501	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H VLIFE FIRE DEC	231-221	000	30.00
12/13/2017	GENS	66731	000683846501	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/HVLIFE E 2X GENL DEC	231-221	000	11.00
CHECK GENS 66731 TOTAL FOR FUND 101:								587.30
Total for department 000:								1,174.60
Department: 101 TOWNSHIP BOARD								
12/13/2017	GENS	66743**	9797291999	VERIZON WIRELESS	TRUSTEE CELL PHONES NOV	924-100	101	64.13
12/21/2017	GENS	66800	20180568	MISS DIG SYSTEM INC	MONTHLY MEMBERSHIP FEE	723-000	101	856.57
Total for department 101:								920.70
Department: 171 SUPERVISOR/MANAGER								
12/01/2017	GENS	66641	MILG 11/2-11/30	ROBERT S BEAHAN	SUP/MGR/DEPT MILEAGE BEAHAN 116 MILES	860-000	171	62.06
12/01/2017	GENS	66641	MILG 11/2-11/30	ROBERT S BEAHAN	SUPERVISOR EXPENSE ACCOUNT MTG W/BOARD	862-500	171	37.54
12/01/2017	GENS	66641	MILG 11/2-11/30	ROBERT S BEAHAN	MANAGER CELL PHONE ALLOWANCE NOV	925-000	171	50.00
CHECK GENS 66641 TOTAL FOR FUND 101:								149.60
12/01/2017	GENS	66648**	2032793-105158293	FIRST BANKCARD	EDUCATION SWAYZE 2018 ECONOMIC OUTLOOK	724-000	171	170.00
12/01/2017	GENS	66648	8295586995	FIRST BANKCARD	EDUCATION SWAYZE AIRLINE	724-000	171	395.80
12/01/2017	GENS	66648	545960111	FIRST BANKCARD	EDUCATION SWAYZE ICMA CONF MEAL	724-000	171	17.54
12/01/2017	GENS	66648	270	FIRST BANKCARD	EDUCATION SWAYZE ICMA CONF MEAL	724-000	171	25.10
12/01/2017	GENS	66648	78205	FIRST BANKCARD	EDUCATION SWAYZE ICMA CONF TRANSPORTATIO	724-000	171	17.25
12/01/2017	GENS	66648	30597	FIRST BANKCARD	EDUCATION SWAYZE ICMA CONF	724-000	171	12.00
12/01/2017	GENS	66648	1728	FIRST BANKCARD	EDUCATION SWAYZE ICMA MEAL	724-000	171	16.27
12/01/2017	GENS	66648	262127	FIRST BANKCARD	EDUCATION SWAYE ICMA CONF MEAL	724-000	171	9.24
12/01/2017	GENS	66648	10/25/17 CONF	FIRST BANKCARD	EDUCATION SWAYZE ICMA MEAL	724-000	171	7.90
12/01/2017	GENS	66648	1619	FIRST BANKCARD	EDUCATION SWAYZE ICMA MEAL	724-000	171	11.90
12/01/2017	GENS	66648	BAGGAGE FEES	FIRST BANKCARD	EDUCATION SWAYZE ICMA CONF BAGGAGE FEE	724-000	171	25.00
12/01/2017	GENS	66648	PARKING 2207	FIRST BANKCARD	EDUCATION SWAYZE ICMA CONF PARKING	724-000	171	36.00
12/01/2017	GENS	66648	7303484536475	FIRST BANKCARD	EDUCATION SWAYZE ICMA SAN ANTONIO TRAVEL	724-000	171	289.80
12/01/2017	GENS	66648	10/25 TAXI	FIRST BANKCARD	EDUCATION SWAYZE ICMA CONF TAXI SAN ANTO	724-000	171	30.00
12/01/2017	GENS	66648	1951	FIRST BANKCARD	SUP/MGR/DEPT MILEAGE SWAYZE PARKING	860-000	171	7.50
12/01/2017	GENS	66648	40019	FIRST BANKCARD	SUPERVISOR EXP SWAYZE FIRE CHIEF INTERVI	862-500	171	46.69
CHECK GENS 66648 TOTAL FOR FUND 101:								1,117.99
12/01/2017	GENS	66651	SWAYZE,BENJAMIN 18	ICMA	2018 ICMA Membership	723-000	171	867.43
12/01/2017	GENS	66656	SWAYZE, BENJAMIN	MICHIGAN MUNICIPAL EXECUTIVE	SUP/MGR MEMBERSHIPS AND DUES SWAYZE -MME	723-000	171	130.00

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12/01/2017	GENS	66661	CELL ALLOWANCE 11/17	SLATER, SUE	MANAGER CELL PHONE SLATER ALLOW NOV	925-000	171	50.00
12/01/2017	GENS	66666	303484536	TRAVELOCITY	EDUCATION SWAYZE BOOKING	724-000	171	** VOIDED **
Void Reason: SHOULD HAVE BEEN PAID TO FIRST BANKARD								
12/07/2017	GENS	66709	MILG 10/4-10/31	SWAYZE, BENJAMIN	SUP/MGR/DEPT MILEAGE SWAYZE 449 MILES	860-000	171	240.22
12/07/2017	GENS	66709	.MILG 8/1-31	SWAYZE, BENJAMIN	SUP/MGR/DEPT MILEAGE SWAYZE 339 MILES	860-000	171	181.37
12/07/2017	GENS	66709	MILG 11/01-11/27	SWAYZE, BENJAMIN	SUP/MGR/DEPT MILEAGE SWAYZE 384 MILES	860-000	171	264.29
12/07/2017	GENS	66709	MILG 9/6-9/27	SWAYZE, BENJAMIN	SUP/MGR/DEPT MILEAGE SWAYZE 379 MILES	860-000	171	202.77
CHECK GENS 66709 TOTAL FOR FUND 101:								888.65
12/13/2017	GENS	66743**	9797071764	VERIZON WIRELESS	MANAGERS CELL PHONE NOV	925-000	171	63.13
12/13/2017	GENS	66743	9797291999	VERIZON WIRELESS	MANAGERS CELL PHONE NOV	925-000	171	32.07
CHECK GENS 66743 TOTAL FOR FUND 101:								95.20
12/21/2017	GENS	66756	7303484536475	FIRST BANKCARD	EDUCATION SAWYZE BOOKING FEE SAN ANTONIO	724-000	171	5.95
12/29/2017	GENS	66839#	545960111	FIRST BANKCARD	EDUCATION SWAYZE ICMA CONF MEAL	724-000	171	4.00
12/29/2017	GENS	66839	1619A	FIRST BANKCARD	EDUCATIONSWAYZE ICMA MEAL	724-000	171	3.00
12/29/2017	GENS	66839	0162607218523	FIRST BANKCARD	EDUCATION SWAYZE BAGGAGE FEE	724-000	171	25.00
12/29/2017	GENS	66839	10/25/217CR	FIRST BANKCARD	EDUCATION SWAYZE ICMA CR POTBELLY REST	724-000	171	(0.32)
CHECK GENS 66839 TOTAL FOR FUND 101:								31.68
Total for department 171:								3,336.50
Department: 215 CLERK								
12/07/2017	GENS	66699	SLATER,SUE 2018	MI ASSOC OF MUNICIPAL CLERKS	CLERK MEMBERSHIPS AND DUES 2018 MAMC	723-000	215	60.00
12/07/2017	GENS	66699	BIEGALLE,DENISE 2018	MI ASSOC OF MUNICIPAL CLERKS	CLERK MEMBERS AND DUES BIEGALLE,D MAMC	723-000	215	60.00
CHECK GENS 66699 TOTAL FOR FUND 101:								120.00
12/13/2017	GENS	66743*#	9797291999	VERIZON WIRELESS	CLERK CELL PHONE NOV	925-000	215	32.07
12/21/2017	GENS	66810	CELL PHONE ALLOW	SLATER, SUE	CLERK CELL PHONE SLATER ALLOW	925-000	215	50.00
Total for department 215:								202.07
Department: 253 TREASURER								
12/01/2017	GENS	66662	MILG 9/26-10/30	SOURINE, OXANA	EDUCATION SOURINE MTA CONF	724-000	253	139.10
12/01/2017	GENS	66662	MILG 9/26-10/30	SOURINE, OXANA	TREASURER MILEAGE REG MILES 43	860-000	253	23.01
CHECK GENS 66662 TOTAL FOR FUND 101:								162.11
12/13/2017	GENS	66729	PEIRCE,KENNETH 2018	MI MUNICIPAL TREAS ASSOCIATION	TREASURER MEMBERSHIPS AND DUES MMTA PEIR	723-000	253	50.00
12/13/2017	GENS	66729	SOURINE,OXANA 2018	MI MUNICIPAL TREAS ASSOCIATION	TREASURER MEMBERSHIPS AND DUES MMTA SOUR	723-000	253	50.00
CHECK GENS 66729 TOTAL FOR FUND 101:								100.00
12/13/2017	GENS	66743*#	9797291999	VERIZON WIRELESS	TREASURER'S CELL PHONES NOV	924-100	253	16.03
12/21/2017	GENS	66805	MILG 11/9-12/13	PEIRCE, KENNETH	TREASURER MILEAGE PEIRCE 33 MILES	860-000	253	17.66
12/21/2017	GENS	66808	70270	RICHMOND STAMP WORKS INC	SMALL EQUIPMENT/FURNITURE BLK INK STAMP	981-000	253	72.00
Total for department 253:								367.80
Department: 257 ASSESSING								
12/01/2017	GENS	66655	MCCARTY,ROGER 2017	MAA-MICHIGAN ASSESSORS ASSOCIA	ASSESSING MEMBERS AND DUES MCCARTY MMAO	723-000	257	100.00

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12/01/2017	GENS	66655	GENTER,JENNIFER MMA	MAA-MICHIGAN ASSESSORS ASSOCIA	ASSESSING MEMBERSHIPS AND DUES GENTER MM	723-000	257	90.00
12/01/2017	GENS	66655	HOLZHEI,SHAWN MCAO	MAA-MICHIGAN ASSESSORS ASSOCIA	ASSESSING MEMBERS AND DUES HOLZHEI MCAO	723-000	257	90.00
					CHECK GENS 66655 TOTAL FOR FUND 101:			280.00
12/01/2017	GENS	66663	GENTER,JENNIFER	STATE OF MICHIGAN	MMAO class Advanced Depreciation online	724-000	257	250.00
12/07/2017	GENS	66700	MILG 11/01-11/21	ROGER MC CARTY	EDUCATION MCCARTH MID MI CONF	724-000	257	9.10
12/07/2017	GENS	66700	MILG 11/01-11/21	ROGER MC CARTY	ASSESSING MILEAGE 79 REG MILES	860-000	257	42.27
					CHECK GENS 66700 TOTAL FOR FUND 101:			51.37
12/07/2017	GENS	66704	GENTER,JENNIFR	MID-MICHIGAN ASSOC OF ASSESSING EDUCATION	GENTER MMAAO MTG CLASS	724-000	257	30.00
12/07/2017	GENS	66704	MCCARTY,ROGER MTG/C	MID-MICHIGAN ASSOC OF ASSESSING EDUCATION	MCCARTY MMAO MEETING/CLASS	724-000	257	30.00
					CHECK GENS 66704 TOTAL FOR FUND 101:			60.00
12/11/2017	GENS	4283(A)*#	200514	KINGSLAND'S ACE HARDWARE	ASSESSING SMALL EQUIP & FURN LEVER TAPE	981-000	257	11.97
12/13/2017	GENS	66735	GENTER,JENNIFER 3/24	STATE OF MICHIGAN	stc online class - MMAO Advanced Income	724-000	257	250.00
12/13/2017	GENS	66743*#	9797291999	VERIZON WIRELESS	CELL PHONES/DATA NOV	924-100	257	16.03
					Total for department 257:			919.37
Department: 262 ELECTIONS								
12/14/2017	GENS	4293(A)*#	371928	FISHBECK THOMPSON CARR & HUBER ELECTION	MISC EXPENSES CLERKS VOTING MAP	788-000	262	279.38
12/28/2017	GENS	66824#	NOV 2017 CASCADE	FIRST BANKCARD	ELECTION SUPPLIES WALMART ADHESIVE NUMB	756-000	262	18.86
					Total for department 262:			298.24
Department: 265 BUILDING AND GROUNDS								
12/01/2017	GENS	66644*#	8529112730047816 D17	COMCAST	COMPLEX PHONES CALBE & INTRENET DEC	924-000	265	260.89
12/01/2017	GENS	66648*#	CR 11	FIRST BANKCARD	BLDG & GRDS VEHICLE FUEL	864-000	265	54.38
12/01/2017	GENS	66649	CLOTHING ALLOW	HIGGINS, JOSH	BLDG & GROUNDS UNIFORMS HIGGINS BOOTS	768-000	265	150.00
12/04/2017	GENS	4269(A)#	209567	QUALITY AIR	New actuator in baseboard south ent.	931-000	265	351.00
12/07/2017	GENS	66677*#	301-02736 NOV 2017	CINTAS CORP #301	2017 RUG CLEANING SERVICE COMPLEX/ NOV	931-000	265	202.73
12/07/2017	GENS	66677	301-02736 NOV 2017	CINTAS CORP #301	2017 RUG CLEANING SERVICE BLDG NOV	931-000	265	169.83
					CHECK GENS 66677 TOTAL FOR FUND 101:			372.56
12/07/2017	GENS	66682*#	910020652434 NOV	DTE ENERGY	COMPLEX HEATING NOV	923-000	265	633.75
12/07/2017	GENS	66682	910020652699 NOV	DTE ENERGY	COMPLEX HEATING B&G NOV	923-000	265	129.35
					CHECK GENS 66682 TOTAL FOR FUND 101:			763.10
12/07/2017	GENS	66687*#	077258	GODWIN HARDWARE & PLUMBING	BLDG & GRDS VEHICLE MAINTENANCE BATTERY	863-000	265	40.99
12/07/2017	GENS	66690*#	WS2059561 AUG-NOV17	GRAND RAPIDS CITY TREASURER	COMPLEX WATER-SEWER AUG-NOV	927-000	265	36.07
12/07/2017	GENS	66690	WS2059560 SEP-NOV 17	GRAND RAPIDS CITY TREASURER	COMPLEX WATER-SEWER FIRE PROTECTION	927-000	265	16.36
12/07/2017	GENS	66690	WS2059562 AUG-NOV17	GRAND RAPIDS CITY TREASURER	COMPLEX WATER-SEWER IRRIGATION	927-000	265	140.18
					CHECK GENS 66690 TOTAL FOR FUND 101:			192.61

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12/07/2017	GENS	66706*#	0240-006841531	REPUBLIC SERVICES	COMPLEX MAINTENANCE RECYCLE DEC	931-000	265	626.00
12/07/2017	GENS	66706	0240-006841531	REPUBLIC SERVICES	COMPLEX MAINTENANCE B&G RECYCLE DEC	931-000	265	80.24
				CHECK GENS 66706 TOTAL FOR FUND 101:				706.24
12/11/2017	GENS	4279(A)*#	CCT NOV 2017	CONSUMERS ENERGY	100000285161 2865 THORNHILLS AVE	921-000	265	1,662.92
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100012052419 6569 THORNBROOK ST SE	921-000	265	23.42
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100012762959 2990 BUTTRICK AVE SE	921-000	265	303.09
				CHECK GENS 4279(A) TOTAL FOR FUND 101:				1,989.43
12/11/2017	GENS	4281(A)*#	88585	ENVIRO-CLEAN	CLEANING TOWNSHIP HALL NOV	802-200	265	462.00
12/11/2017	GENS	4283(A)*#	200644	KINGSLAND'S ACE HARDWARE	BLDG & GRDS VEHICLE FUEL GFCI RECEPTACLE	864-000	265	43.17
12/11/2017	GENS	4283(A)	2008125	KINGSLAND'S ACE HARDWARE	BLDG & GRDS VEHICLE FUEL 2 CYC OIL	864-000	265	148.47
12/11/2017	GENS	4283(A)	200627	KINGSLAND'S ACE HARDWARE	COMPLEX MAINTENANCE CABLE TIES	931-000	265	17.98
12/11/2017	GENS	4283(A)	200730	KINGSLAND'S ACE HARDWARE	COMPLEX MAINTENANCE TOOL SUPPLIES	931-000	265	13.29
12/11/2017	GENS	4283(A)	200572	KINGSLAND'S ACE HARDWARE	COMPLEX MAINTENANCE PAPER KEY ID TAG	931-000	265	15.25
				CHECK GENS 4283(A) TOTAL FOR FUND 101:				238.16
12/11/2017	GENS	4286(A)*#	210491	QUALITY AIR	MONTHLY MAINTENANCE- COMPLEX NOV	931-000	265	157.54
12/11/2017	GENS	4286(A)	210491	QUALITY AIR	MONTHLY MAINTENANCE- BUILDING NOV	931-000	265	78.78
12/11/2017	GENS	4286(A)	210491	QUALITY AIR	MONTHLY MAINTENANCE- B&G NOV	931-000	265	50.97
				CHECK GENS 4286(A) TOTAL FOR FUND 101:				287.29
12/13/2017	GENS	66742	CLOTH ALLOW 12/9	VANDERMEULEN, CHARLES	BLDG & GROUNDS UNIFORMS VANDERMEULEN BOO	768-000	265	59.99
12/13/2017	GENS	66743*#	9797071764	VERIZON WIRELESS	BLDG AND GROUNDS CELL PHONES DEC	924-100	265	134.76
12/13/2017	GENS	66743	9797291999	VERIZON WIRELESS	BLDG AND GROUNDS CELL PHONES NOV	924-100	265	16.03
				CHECK GENS 66743 TOTAL FOR FUND 101:				150.79
12/14/2017	GENS	4294(A)*#	4324-427976	NAPA AUTO PARTS	BLDG & GRDS VEHICLE MAINT BATTERY	863-000	265	172.99
12/14/2017	GENS	4294(A)	4324-430148	NAPA AUTO PARTS	BLDG & GRDS VEH MAINT HAMMER & DEFROST	863-000	265	85.97
12/14/2017	GENS	4294(A)	4324-428746	NAPA AUTO PARTS	BLDG & GRDS VEHICLE MAINT CR ON 427976	863-000	265	(18.00)
				CHECK GENS 4294(A) TOTAL FOR FUND 101:				240.96
12/14/2017	GENS	4302(A)	00321192	THE LIGHT BULB COMPANY	COMPLEX MAINT 120/277V ELECTRONIC	931-000	265	72.08
12/21/2017	GENS	66747	2019316	B & B TRUCK EQUIPMENT INC	Carlisle Multi Trac C/S, Pwr Cable Blade	863-000	265	438.50
12/21/2017	GENS	66769*#	484337	MINER SUPPLY COMPANY	CLEANING SUPPLIES/PAPER PRODUCTS COMPLEX	931-000	265	42.97
12/21/2017	GENS	66811*#	32021	SUPERIOR PEST CONTROL INC	PEST CONTROL - TWP HALL	931-000	265	16.00
12/21/2017	GENS	66811	32020	SUPERIOR PEST CONTROL INC	PEST CONTROL - B&G	931-000	265	16.00
				CHECK GENS 66811 TOTAL FOR FUND 101:				32.00
12/22/2017	GENS	4311(A)	1273410008	STATE SPRING ALIGNMENT & BRAKE	Truck 2, springs & maintenance	863-000	265	** VOIDED **
Void Reason: CHANGED BANKS								
12/28/2017	GENS	66817	2019931	B & B TRUCK EQUIPMENT INC	LED flood light, 18" blade	863-000	265	209.16
12/28/2017	GENS	66819	02-316618	CARLETON EQUIPMENT	Bolts, Nuts, Pins, Filters and Oil	863-000	265	1,026.74

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12/28/2017	GENS	66820**	59795870	COMCAST	COMPLEX PHONES DEC	924-000	265	155.70
12/28/2017	GENS	66820	59795870	COMCAST	COMPLEX PHONES B&G DEC	924-000	265	29.61
					CHECK GENS 66820 TOTAL FOR FUND 101:			185.31
12/28/2017	GENS	66821**	8529112730047816 18	COMCAST	BLDG AND GROUNDS CELL PHONES JAN	924-100	265	174.35
12/28/2017	GENS	66838**	69569825	WINDSTREAM	COMPLEX PHONES DEC	924-000	265	135.10
12/28/2017	GENS	66838	69569825	WINDSTREAM	COMPLEX PHONES B&G DEC	924-000	265	53.91
					CHECK GENS 66838 TOTAL FOR FUND 101:			189.01
12/29/2017	GENS	4333(A)**	52246+492	WEX BANK	BLDG & GRDS VEHICLE FUEL NOV	864-000	265	931.08
12/29/2017	GENS	66839#	295944	FIRST BANKCARD	BLDG & GRDS VEHICLE FUEL	864-000	265	52.48
12/29/2017	GENS	66839	161044CR	FIRST BANKCARD	BLDG & GRDS VEHICLE FUEL WRONG INVOICE	864-000	265	(54.38)
					CHECK GENS 66839 TOTAL FOR FUND 101:			(1.90)
12/29/2017	GENS	66840	1273410008	STATE SPRING ALIGNMENT & BRAKE	Truck 2, springs & maintenance	863-000	265	323.19
					Total for department 265:			9,942.88
Department: 276 CEMETERY								
12/07/2017	GENS	66687**	170328	GODWIN HARDWARE & PLUMBING	Stihl hedge Trimmer	932-000	276	499.95
12/11/2017	GENS	4279(A)**	CCT NOV 2017	CONSUMERS ENERGY	100012957591 7200 30TH ST SE	921-000	276	27.95
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100012548051 5601 WHITNEYVILLE AVE	921-000	276	23.42
					CHECK GENS 4279(A) TOTAL FOR FUND 101:			51.37
12/14/2017	GENS	4293(A)**	371932	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS 30TH ST CEMETERY STUDY	821-000	276	4,801.60
					Total for department 276:			5,352.92
Department: 295 ADMINISTRATIVE								
12/01/2017	GENS	66647**	11/2017 PURCHASES	FIRST BANKCARD	OTHER EXPENSES FACEBOOK CAMPAIGNS	787-000	295	174.40
12/01/2017	GENS	66648**	5093E	FIRST BANKCARD	POSTAGE	730-000	295	3.68
12/01/2017	GENS	66648	88122C	FIRST BANKCARD	OTHER EXPENSES MEETING SUPPLIES	787-000	295	28.74
12/01/2017	GENS	66648	697688	FIRST BANKCARD	OTHER EXPENSES FIRE CHIEF SEARCH	787-000	295	64.83
12/01/2017	GENS	66648	7L2HHFW0451	FIRST BANKCARD	HALLOWEEN SUPPLIES	881-200	295	895.36
12/01/2017	GENS	66648	7LCJ6YW0390	FIRST BANKCARD	HALLOWEEN SUPPLIES	881-200	295	391.22
12/01/2017	GENS	66648	10/12-10/13	FIRST BANKCARD	SPECIAL PROJECTS HOTEL MATT KOVALCIK	967-000	295	132.98
12/01/2017	GENS	66648	10/12-10/13	FIRST BANKCARD	SPECIAL PROJECTS HOTEL PETE HEALEY	967-000	295	132.98
12/01/2017	GENS	66648	10/12-10/13	FIRST BANKCARD	SPECIAL PROJECTS HOTEL KEN STAELTRAEVE	967-000	295	132.98
12/01/2017	GENS	66648	10/12-10/13	FIRST BANKCARD	SPECIAL PROJECTS HOTEL JERRY WALKER	967-000	295	132.98
12/01/2017	GENS	66648	10/12-10/13	FIRST BANKCARD	SPECIAL PROJECTS HOTEL CREDIT	967-000	295	(43.60)
					CHECK GENS 66648 TOTAL FOR FUND 101:			1,872.15
12/01/2017	GENS	66664**	534826-0	SUPPLYGEEKS.BIZ	GENERAL FUND OFFICE SUPPLIES	727-000	295	83.23
12/07/2017	GENS	66669	450	AQUATIC CONSULTING SERVICES LLC	INSECT/WEED CONTROL ANALYSIS FOR 2018	816-000	295	8,600.00
12/07/2017	GENS	66679#	17112901513	COUNTY OF KENT	KENT COUNTY AERIAL PHOTO SKETCH CONV 17	952-100	295	** VOIDED **
Void Reason: WINTER TAX S/B CASCADE TW								

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12/07/2017	GENS	66693*#	4250057	THE HOME DEPOT CREDIT SERVICES	SMALL EQUIPMENT/FURNITURE XMAS TREES	981-000	295	379.00	
12/07/2017	GENS	66696	264718	KENT COMMUNICATIONS INC.	PRINTING SERVICES 2017 WINTER TAX	814-000	295	2,025.60	
12/07/2017	GENS	66708*#	535238-0	SUPPLYGEEKS.BIZ	GENERAL FUND OFFICE SUPPLIES	727-000	295	100.69	
12/08/2017	GENS	66714	17112901513	COUNTY OF KENT	KENT COUNTY AERIAL PHOTO SKETCH CONV 17	952-100	295	7,553.10	
12/11/2017	GENS	4278(A)	1027845	APPLIED IMAGING	SERVICE CONTRACTS CANNON/IRC2550 NOV	939-000	295	95.49	
12/11/2017	GENS	4287(A)	3133	SABO, MARY ANN	COMMUNICATION & PR SERVICES IN-HOUSE	967-000	295	4,214.35	
12/11/2017	GENS	4287(A)	3134	SABO, MARY ANN	COMMUNICATION & PR SERVICES PHOTOGRAPHY	967-000	295	2,422.70	
				CHECK GENS 4287(A) TOTAL FOR FUND 101:					6,637.05
12/11/2017	GENS	4289(A)	0004725265	SPARTAN STORES INC	OTHER EXPENSES EMP MTG	787-000	295	18.64	
12/13/2017	GENS	66723	9004078946	KONICA MINOLTA BUSINESS SOLUTIO	SERVICE CONTRACTS 8/28-11/27	939-000	295	1,576.15	
12/13/2017	GENS	66730	52797	MUNIWEB	WEBSITE HOSTING	815-000	295	228.00	
12/13/2017	GENS	66730	52797	MUNIWEB	MAINTENANCE WEBSITE	815-000	295	275.00	
				CHECK GENS 66730 TOTAL FOR FUND 101:					503.00
12/13/2017	GENS	66737*#	535921-0	SUPPLYGEEKS.BIZ	GENERAL FUND OFFICE SUPPLIES	727-000	295	205.51	
12/13/2017	GENS	66737	536108-0	SUPPLYGEEKS.BIZ	GENERAL FUND OFFICE SUPPLIES	727-000	295	48.63	
				CHECK GENS 66737 TOTAL FOR FUND 101:					254.14
12/13/2017	GENS	66743*#	9797291999	VERIZON WIRELESS	CELL PHONES/DATA NOV	924-100	295	16.03	
12/13/2017	GENS	66744	WINTER 2017	WESTERN AMERICAN MAILERS	MAILING OF NEWSLETTERS WINTER 2017	885-000	295	1,650.28	
12/14/2017	GENS	4292(A)*#	520249	FIRST CHOICE COFFEE SERVICE	COFFEE SERVICE FOR TWP. HALL	787-000	295	135.62	
12/14/2017	GENS	4293(A)*#	371946	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS SITE PLAN REVIEW	821-000	295	1,303.13	
12/14/2017	GENS	4296(A)	3304953216	PITNEY BOWES GLOBAL	DM475 POSTAGE EQUIP LEASE 4TH QRT	941-000	295	688.17	
12/21/2017	GENS	66751*#	114564	BS&A SOFTWARE	BS&A GL ANN SUPPORT	939-000	295	1,122.00	
12/21/2017	GENS	66751	114564	BS&A SOFTWARE	BS&A PO ANN SUPPORT	939-000	295	940.00	
12/21/2017	GENS	66751	114564	BS&A SOFTWARE	BS&A AP ANN SUPPORT	939-000	295	940.00	
12/21/2017	GENS	66751	114564	BS&A SOFTWARE	BS&A CR ANN SUPPORT	939-000	295	940.00	
12/21/2017	GENS	66751	114564	BS&A SOFTWARE	BS&A S.A ANN SUPPORT	939-000	295	992.00	
12/21/2017	GENS	66751	114564	BS&A SOFTWARE	BS&A PR ANN SUPPPORT	939-000	295	1,389.00	
12/21/2017	GENS	66751	114564	BS&A SOFTWARE	GL WEB PORTAL SYSTEM (AMG)	939-000	295	1,420.00	
				CHECK GENS 66751 TOTAL FOR FUND 101:					7,743.00
12/21/2017	GENS	66753	749748	CLARK HILL P.L.C.	LEGAL FEES PRAXIS BUSINESS BROKERS	826-000	295	1,070.00	
12/21/2017	GENS	66759	887471	HUB INTERNATIONAL MIDWEST EAST	INSURANCE/CONTRACT SVCS PEIRCE PO BOND	810-000	295	223.00	

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12/21/2017	GENS	66761	1664124-0	INTEGRITY BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES ENVELOPES	727-000	295	153.71
12/21/2017	GENS	66764	190806	KENT COMMUNICATIONS INC.	postage for personal property stmts	814-000	295	287.30
12/21/2017	GENS	66764	190807	KENT COMMUNICATIONS INC.	postage for change of assmt notices	814-000	295	3,411.00
					CHECK GENS 66764 TOTAL FOR FUND 101:			3,698.30
12/21/2017	GENS	66806	PETTY CASH 12/21/17	CASH - GENERAL FUND	EMPLOYEE TRAINING SUPPLIES	726-000	295	31.98
12/21/2017	GENS	66806	PETTY CASH 12/21/17	CASH - GENERAL FUND	OTHER EXPENSES COSTCO TREASURER SUPPLIES	787-000	295	27.98
					CHECK GENS 66806 TOTAL FOR FUND 101:			59.96
12/21/2017	GENS	66807	200594	PSI PRINTING SYSTEMS INC	OFFICE SUPPLIES A/P CHECKS 67000-67999	727-000	295	159.64
12/22/2017	GENS	4307(A)	04290139	EASTERN FLORAL & GIFTS	OTHER EXPENSES PLANTSCAPE	787-000	295	54.00
12/28/2017	GENS	66824#	NOV 2017 CASCADE	FIRST BANKCARD	SPECIAL PROJECTS FACEBOOK 12/06	967-000	295	25.00
12/28/2017	GENS	66824	NOV 2017 CASCADE	FIRST BANKCARD	SPECIAL PROJECTS FACEBOOK 12/09	967-000	295	50.00
					CHECK GENS 66824 TOTAL FOR FUND 101:			75.00
12/28/2017	GENS	66833	988891123001	OFFICE DEPOT	OFFICE SUPPLIES PAPER	727-000	295	129.95
12/28/2017	GENS	66837	343645	VARNUM	LEGAL FEES BLDG LEASE HINMAN	826-000	295	2,014.00
12/28/2017	GENS	66837	10121344	VARNUM	LEGAL FEES ZONING	826-000	295	95.00
12/28/2017	GENS	66837	1021340	VARNUM	LEGAL FEES GENERAL NOV	826-000	295	2,147.00
12/28/2017	GENS	66837	1021343	VARNUM	LEGAL FEES PERSONNEL	826-000	295	57.00
12/28/2017	GENS	66837	1021342	VARNUM	LEGAL FEES ZONING	826-000	295	133.00
					CHECK GENS 66837 TOTAL FOR FUND 101:			4,446.00
					Total for department 295:			51,478.43
Department: 447 YARD WASTE REMOVAL								
12/13/2017	GENS	66733	9998	PHOENIX RESOURCES	First half of fall 2017 bulk leafprogram	818-000	447	6,500.00
12/22/2017	GENS	4316(A)	10426	THORNAPPLE RIVER NURSERY, INC.	Fall Leaf Pickup	818-000	447	4,702.50
					Total for department 447:			11,202.50
Department: 448 STREET LIGHTS								
12/07/2017	GENS	66676	100000373306 11/2017	CONSUMERS ENERGY	STREETLIGHTING NOV	926-000	448	9,331.72
12/11/2017	GENS	4279(A)*#	CCT NOV 2017	CONSUMERS ENERGY	100011965082 2870 JACK SMITH AVE SE	926-000	448	53.70
12/21/2017	GENS	66763	410689	KENT COUNTY ROAD COMMISSION	STREETLIGHTING NOV	926-000	448	8.57
					Total for department 448:			9,393.99
Department: 652 TRANSPORTATION								
12/07/2017	GENS	66694	080344	HOPE NETWORK	TRANSPORTATION SERVICES NOV	859-000	652	4,108.50
12/21/2017	GENS	66762*#	090314	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 33RD & 36TH DEC	861-000	652	2,210.33
12/21/2017	GENS	66762	090315	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 28TH ST DEC	861-100	652	21,993.48
					CHECK GENS 66762 TOTAL FOR FUND 101:			24,203.81
					Total for department 652:			28,312.31
Department: 721 PLANNING								

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12/01/2017	GENS	66648**	2820657	FIRST BANKCARD	EDUCATION PETERSON ZONING CERTIFICATION	724-000	721	900.00
12/01/2017	GENS	66648	0014	FIRST BANKCARD	COMM DEV EXPENSE ACCT FAST ORDINANCE MTG	862-500	721	10.47
12/01/2017	GENS	66648	703019	FIRST BANKCARD	COMM DEV EXPENSE ACCOUNT PLANINING MTG	862-500	721	74.75
12/01/2017	GENS	66648	11/04 SERVICE	FIRST BANKCARD	SPECIAL PROJECTS SURVERY MONKEY	967-000	721	35.00
				CHECK GENS 66648 TOTAL FOR FUND 101:				1,020.22
12/01/2017	GENS	66652	198	KENT COUNTY CONERVATION DISTRIC	invasive plant treatment	967-000	721	2,665.00
12/04/2017	GENS	4270(A)	5253344	SNELLING STAFFING SERVICES	PLANNIING & ZONING MINUTES 11/19	787-000	721	37.20
12/11/2017	GENS	4288(A)	5254515	SNELLING STAFFING SERVICES	PLANNIING & ZONING MINUTES 11/26	787-000	721	175.21
12/13/2017	GENS	66743**	9797071764	VERIZON WIRELESS	COMM DEV CELL/DATA NOV	925-000	721	102.84
12/13/2017	GENS	66743	9797291999	VERIZON WIRELESS	COMM DEV CELL/DATA NOV	925-000	721	32.07
				CHECK GENS 66743 TOTAL FOR FUND 101:				134.91
12/21/2017	GENS	66755	MILG 11/2-11/30/17	FAST, STEPHANIE	PLANNING MILEAGE- FAST 261 MILES	860-000	721	139.64
12/21/2017	GENS	66801	1000272086 11/17	MLIVE MEDIA GROUP	PRINTING & PUBLISHING RESTAURANT HOLDING	900-000	721	341.80
12/21/2017	GENS	66801	1000015084 11/17	MLIVE MEDIA GROUP	PRINTING & PUBLISHING NOV 2017 ADV	900-000	721	1,470.95
				CHECK GENS 66801 TOTAL FOR FUND 101:				1,812.75
12/22/2017	GENS	4310(A)	5256743	SNELLING STAFFING SERVICES	PLANNIING & ZONING MINUTES 12/10	787-000	721	62.12
					Total for department 721:			6,047.05
Department: 756 PARKS								
12/01/2017	GENS	66642**	164008	CANFIELD PLUMBING & HEATING	Reapir 4 hung wall toilets.	935-000	756	763.00
12/01/2017	GENS	66653	EH103117-3774	KENT COUNTY - HEALTH DEPT	PARK MAINTENANCE WATE4R TESTING	935-000	756	72.00
12/04/2017	GENS	4269(A)#	2090520	QUALITY AIR	Replace gas valve and igniter on water h	935-000	756	889.00
12/07/2017	GENS	66690**	WS2064692 AUG-NOV17	GRAND RAPIDS CITY TREASURER	PARK WATER-SEWER 2900 THORNAPPLE IRRIGAT	927-000	756	485.42
12/07/2017	GENS	66690	WS2064693 AUG-NOV17	GRAND RAPIDS CITY TREASURER	PARK WATER-SEWER AUG-NOV	927-000	756	320.64
				CHECK GENS 66690 TOTAL FOR FUND 101:				806.06
12/07/2017	GENS	66706**	0240-006841531	REPUBLIC SERVICES	PARK MAINTENANCE RECYCLE DEC	935-000	756	295.82
12/11/2017	GENS	4279(A)**	CCT NOV 2017	CONSUMERS ENERGY	100012592265 2900 THORNAPPLE RIV DR	921-000	756	220.29
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100014570673 3804 THORNAPPLE RIV DR	921-000	756	96.01
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100014570889 3820 THORNAPPLE RIV DR	921-000	756	48.23
				CHECK GENS 4279(A) TOTAL FOR FUND 101:				364.53
12/11/2017	GENS	4283(A)**	200786	KINGSLAND'S ACE HARDWARE	PARK MAINTENANCE QUIKCRETE BLACKTOP	935-000	756	64.75
12/11/2017	GENS	4286(A)**	210491	QUALITY AIR	MONTHLY MAINTENANCE- PARKS NOV	935-000	756	13.90
12/14/2017	GENS	4295(A)	115964	KERKSTRA PORTABLE RESTROOM SER'	PORTABLE TOILETS FOR PEACE AND MCGRAW PA	935-000	756	110.00

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12/21/2017	GENS	66748	37442894-0	BARTLETT TREE EXPERTS	Tassell park prune very large tree	935-000	756	2,358.00	
12/21/2017	GENS	66752	140568	BUIST ELECTRIC INC	Receptacle, photo cell, ballasts	935-000	756	1,463.00	
12/21/2017	GENS	66769*#	484337	MINER SUPPLY COMPANY	CLEANING SUPPLIES/PAPER PRODUCTS COMPLEX	935-000	756	419.90	
12/21/2017	GENS	66814	7609	TURF SERVICES INC.	SOCCER FIELD	935-000	756	9,050.00	
12/28/2017	GENS	66820*#	59795870	COMCAST	PARK PHONES DEC	924-000	756	22.22	
12/28/2017	GENS	66838*#	69569825	WINDSTREAM	PARK PHONES DEC	924-000	756	40.44	
12/29/2017	GENS	4324(A)	116804	KERKSTRA PORTABLE RESTROOM SER	PORTABLE TOILETS FOR PEACE AND MCGRAW PA	935-000	756	110.00	
Department: 803 HISTORICAL									
								Total for department 756:	16,842.62
12/07/2017	GENS	66682*#	910020652541 NOV	DTE ENERGY	MUSEUM - HEATING/UTILITY NOV	923-000	803	84.81	
12/07/2017	GENS	66690*#	GRS	GRAND RAPIDS CITY TREASURER	MUSEUM WATER-SEWER AUG- NOV	927-000	803	59.42	
12/07/2017	GENS	66690	WS2144359	GRAND RAPIDS CITY TREASURER	MUSEUM WATER-SEWER AUG-NOV IRRIGATION	927-000	803	216.13	
CHECK GENS 66690 TOTAL FOR FUND 101:								275.55	
12/11/2017	GENS	4279(A)*#	CCT NOV 2017	CONSUMERS ENERGY	100012592398 2839 THORNAPPLE RIV DR	921-000	803	46.64	
12/11/2017	GENS	4283(A)*#	200729	KINGSLAND'S ACE HARDWARE	MUSEUM MAINTENANCE CLOTHESLINE	961-000	803	4.49	
12/11/2017	GENS	4283(A)	200732	KINGSLAND'S ACE HARDWARE	MUSEUM MAINTENANCE SCRE EYE	961-000	803	3.58	
CHECK GENS 4283(A) TOTAL FOR FUND 101:								8.07	
12/11/2017	GENS	4286(A)*#	210491	QUALITY AIR	MONTHLY MAINTENANCE- MUSEUM NOV	961-000	803	27.81	
12/21/2017	GENS	66811*#	32019	SUPERIOR PEST CONTROL INC	PEST CONTROL - MUSEUM	961-000	803	45.00	
Department: 850 BENEFITS/INSURANCE									
								Total for department 803:	487.88
12/01/2017	GENS	66646*	RIA0001665383	DELTA DENTAL	DENTAL INSURANCE BENEFITS DEC	721-000	850	1,184.51	
12/01/2017	GENS	66646	RIA0001665383	DELTA DENTAL	MI CLAIMS TAX - DENTAL DEC	721-200	850	9.09	
CHECK GENS 66646 TOTAL FOR FUND 101:								1,193.60	
12/01/2017	GENS	66658*#	000672892206	MUTUAL OF OMAHA INSURANCE	LIFE & DIS INSURANCE BENEFITS LIF NOV	720-000	850	157.88	
12/01/2017	GENS	66658	000672892206	MUTUAL OF OMAHA INSURANCE	LIFE & DIS INSURANCE BENEFITS ADD NOV	720-000	850	24.01	
12/01/2017	GENS	66658	000672892206	MUTUAL OF OMAHA INSURANCE	LIFE & DIS INSURANCE BENEFITS LTD NOV	720-000	850	399.87	
CHECK GENS 66658 TOTAL FOR FUND 101:								581.76	
12/07/2017	GENS	66667*	WCV80042290701 10/17	ACCIDENT FUND OF MICHIGAN	WORKERS COMP INSURANCE FINAL 2017	717-000	850	819.50	
12/07/2017	GENS	66684*	163326800	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS DEC	718-000	850	151.26	

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12/13/2017	GENS	66719	5391	EMPLOYEE ASSISTANCE CENTER	OTHER BENEFITS EAP CONTRACT 11/17-10/18	723-000	850	1,500.00
12/13/2017	GENS	66731*#	000683846501	MUTUAL OF OMAHA INSURANCE	LIFE & DIS INSURANCE BENEFITS LTD DEC	720-000	850	443.55
12/13/2017	GENS	66731	000683846501	MUTUAL OF OMAHA INSURANCE	LIFE & DIS INSURANCE BENEFITS ADD DEC	720-000	850	24.01
12/13/2017	GENS	66731	000683846501	MUTUAL OF OMAHA INSURANCE	LIFE & DIS INSURANCE BENEFITS LIF DEC	720-000	850	157.88
					CHECK GENS 66731 TOTAL FOR FUND 101:			625.44
12/21/2017	GENS	13(E)*#	JAN 2018 INS PREM	WEST MICHIGAN HEALTH INSURANCE	HEALTH INSURANCE BENEFITS JAN 2018	719-000	850	13,092.33
					Total for department 850:			17,963.89
Department: 901 CAPITAL OUTLAY								
12/07/2017	GENS	66679#	411909301001	COUNTY OF KENT	CAPITAL OUTLAY - LAND WINTER TAX 6410 BU	971-000	901	** VOIDED **
Void Reason: WINTER TAX S/B CASCADE TWP								
12/07/2017	GENS	66681	DVS121877	DOMINION VOTING SYSTEMS INC	CAPITAL OUTLAY - FFE VOTING APPL UPGRAD	970-000	901	22,370.00
12/07/2017	GENS	66683	38069	ELECTION SOURCE	ICX Cases	970-000	901	3,800.00
12/07/2017	GENS	66683	38069	ELECTION SOURCE	ICX Shields	970-000	901	200.00
					CHECK GENS 66683 TOTAL FOR FUND 101:			4,000.00
12/08/2017	GENS	66713	411909301001	CASCADE CHARTER TOWNSHIP	CAPITAL OUTLAY - LAND 6410 BURTON- W TAX	971-000	901	47.70
12/22/2017	GENS	4309(A)*	APPL# 3 CASC/HALL	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - BLDGIMP APPL# 3 CASCADE	975-000	901	9,503.54
					Total for department 901:			35,921.24
					Total for fund 101 GENERAL FUND			200,164.99
Department: 000								
12/21/2017	GENS	13(E)*#	JAN 2018 INS PREM	WEST MICHIGAN HEALTH INSURANCE COBRA	DEC 2017	231-205	000	2,061.64
12/21/2017	GENS	13(E)	JAN 2018 INS PREM	WEST MICHIGAN HEALTH INSURANCE COBRA	JAN 2018	231-205	000	1,546.23
					CHECK GENS 13(E) TOTAL FOR FUND 206:			3,607.87
					Total for department 000:			3,607.87
Department: 336 FIRE DEPARTMENT								
12/01/2017	GENS	66644*#	8529112730047816 D17	COMCAST	FIRE PHONES CABLE DEC	924-000	336	119.75
12/01/2017	GENS	66645	8529112730083548 D17	COMCAST	FIRE PHONES/BUTTRICK XFINITY DEC	924-002	336	42.51
12/01/2017	GENS	66647*#	11/2017 PURCHASES	FIRST BANKCARD	FIRE OFFICE SUPPLIES CINDY	727-000	336	121.24
12/01/2017	GENS	66647	11/2017 PURCHASES	FIRST BANKCARD	FIRE OFFICE SUPPLIES STEELMASTER TIES	727-000	336	26.83
12/01/2017	GENS	66647	11/2017 PURCHASES	FIRST BANKCARD	FIRE OFFICE SUPPLIES CINDY PRINTER RIBBO	727-000	336	73.75
12/01/2017	GENS	66647	11/2017 PURCHASES	FIRST BANKCARD	FIRE STATION MAINT CINDY - HEATER	936-000	336	54.97
					CHECK GENS 66647 TOTAL FOR FUND 206:			276.79
12/01/2017	GENS	66648*#	5504	FIRST BANKCARD	FIRE OTHER EXPENSES FIR CHIEF INTERVIEW	787-000	336	112.50
12/01/2017	GENS	66648	021201	FIRST BANKCARD	FIRE OTHER EXPENSESKITCHEN SUPPLIES	787-000	336	12.72
12/01/2017	GENS	66648	53616C 2817	FIRST BANKCARD	FIRE OTHER EXPENSES KITCHEN SUPPLIES	787-000	336	16.91
					CHECK GENS 66648 TOTAL FOR FUND 206:			142.13
12/01/2017	GENS	66650	MAGER, ADAM	HRA PSYCHOLOGICAL SERVICES	FIRE FIGHTER HIRING MAGER,ADAM	803-000	336	850.00
12/01/2017	GENS	66654	533522-0	KENTWOOD OFFICE FURNITURE	Chair station -2	936-002	336	958.01

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12/01/2017	GENS	66657	99695691	MOORE MEDICAL, LLC	Medical Supplies	958-000	336	1,273.18
12/01/2017	GENS	66659	630337	NYE UNIFORM COMPANY	FIRE UNIFORMS AKUCH	768-000	336	82.10
12/01/2017	GENS	66659	612188	NYE UNIFORM COMPANY	FIRE UNIFORMS MELSE	768-000	336	87.98
				CHECK GENS 66659 TOTAL FOR FUND 206:				170.08
12/01/2017	GENS	66660	EMT RENEWAL LICENSE	RON ROWLAND	FIRE EQUIPMENT MAINT EMT RNEWAL LICENSE	938-000	336	** VOIDED **
				Void Reason: WRITEN TO WRONG VENDOR PAID				
12/01/2017	GENS	66664**	534826-0	SUPPLYGEEKS.BIZ	FIRE OFFICE SUPPLIES	727-000	336	35.85
12/07/2017	GENS	66674	52229	CASCADE PRINTING & GRAPHICS	FIRE OFFICE SUPPLIES BUSINESS CARD MAGER	727-000	336	99.00
12/07/2017	GENS	66677**	301-02736 NOV 2017	CINTAS CORP #301	2017 RUG CLEANING SERVICE S.C.NOV	936-000	336	23.35
12/07/2017	GENS	66677	301-02736 NOV 2017	CINTAS CORP #301	2017 RUR CLEANING SERVICE FIRE NOV	936-000	336	165.85
				CHECK GENS 66677 TOTAL FOR FUND 206:				189.20
12/07/2017	GENS	66678	8529112730015086 DEC	COMCAST	FIRE PHONES/BUTTRICK DEC INTERNET	924-002	336	94.90
12/07/2017	GENS	66682**	910020652699 NOV	DTE ENERGY	FIRE HEATING/BUTTRICK NOV	923-002	336	258.74
12/07/2017	GENS	66685	REIMB THANKGIVING	FORZLEY, COLIN	FIRE OTHER EXP FORZLEY THANKSGIVING DINN	787-000	336	56.31
12/07/2017	GENS	66686	30181	FRONT LINE SERVICES INC.	FIRE EQUIP MAINT REPAIR 2015 FIRE TRUCK-	938-000	336	31,943.05
12/07/2017	GENS	66688	21682228	GREAT AMERICA FINANCIAL SERVICE	FIRE COPIER/LEASE/SERVICE LEXMARK XC4150	939-000	336	180.24
12/07/2017	GENS	66689	CASC FIRE DEPT	GREAT LAKES EMS ACADEMY	EMT Tuition and Textbook Package Adam Ma	726-000	336	1,065.00
12/07/2017	GENS	66690**	WS2059561 AUG-NOV17	GRAND RAPIDS CITY TREASURER	FIRE WATER/BUTTRICK AUG-NOV	927-002	336	72.15
12/07/2017	GENS	66690	WS2059560 SEP-NOV 17	GRAND RAPIDS CITY TREASURER	FIRE WATER/BUTTRICK FIR PROTECTION	927-002	336	32.71
12/07/2017	GENS	66690	WS2059562 AUG-NOV17	GRAND RAPIDS CITY TREASURER	FIRE WATER/BUTTRICK IRRIGATION	927-002	336	280.40
				CHECK GENS 66690 TOTAL FOR FUND 206:				385.26
12/07/2017	GENS	66701	00076596-1	MERS OF MICHIGAN	FIRE OTHER EXP 2007 MERS ADJ B CURRIER	787-000	336	299.27
12/07/2017	GENS	66702	SV007690	MIDSTATE SECURITY CO.	FIRE STATION MAINT/BUTTRICK PRINTER S.C.	936-002	336	240.00
12/07/2017	GENS	66706**	0240-006841531	REPUBLIC SERVICES	FIRE STATION MAINT/BUTTRICK RECYCLE DEC	936-002	336	160.48
12/07/2017	GENS	66710	286668291	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	39.95
12/07/2017	GENS	66710	28673462	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	39.95
12/07/2017	GENS	66710	28678733	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	39.95
12/07/2017	GENS	66710	28663023	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	39.95
				CHECK GENS 66710 TOTAL FOR FUND 206:				159.80
12/11/2017	GENS	4279(A)**	CCT NOV 2017	CONSUMERS ENERGY	103023462197 2867 THORNHILLS AVE SE	921-002	336	26.08
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100012762959 2990 BUTTRICK AVE SE	921-002	336	606.28

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				CHECK GENS 4279(A) TOTAL FOR FUND 206:				632.36
12/11/2017	GENS	4282(A)	1733401	FUEL MANAGEMENT SYSTEM	FIRE FUELS	745-000	336	98.14
12/11/2017	GENS	4282(A)	1733401	FUEL MANAGEMENT SYSTEM	FIRE FUELS DISCOUNT	745-000	336	(3.08)
				CHECK GENS 4282(A) TOTAL FOR FUND 206:				95.06
12/11/2017	GENS	4283(A)*#	200564	KINGSLAND'S ACE HARDWARE	FIRE STATION MAINT/BUTTRICK SUPPLIES	936-002	336	11.68
12/11/2017	GENS	4286(A)*#	210491	QUALITY AIR	MONTHLY MAINTENANCE- FIRE NOV	936-000	336	139.08
12/11/2017	GENS	4286(A)	210491	QUALITY AIR	MONTHLY MAINTENANCE- FIRE BUTTRICK NOV	936-002	336	101.94
				CHECK GENS 4286(A) TOTAL FOR FUND 206:				241.02
12/11/2017	GENS	4290(A)	553101	SHMG OCCUPATIONAL HEALTH	FIRE PHYSICAL EXAMS MAGERS	957-000	336	203.00
12/13/2017	GENS	66716	163224	CANFIELD PLUMBING & HEATING	Shower rebuild kit	936-000	336	368.00
12/13/2017	GENS	66717	52150	CASCADE PRINTING & GRAPHICS	Fire Department Envelopes	727-000	336	349.00
12/13/2017	GENS	66718	42380	DINGES FIRE CO.	FIRE EQUIPMENT MAINT STOW AND LOCK	938-000	336	55.47
12/13/2017	GENS	66718	42652	DINGES FIRE CO.	Fire Hose Replacement	981-000	336	439.80
				CHECK GENS 66718 TOTAL FOR FUND 206:				495.27
12/13/2017	GENS	66720	30183	FRONT LINE SERVICES INC.	Maintenance/Parts	938-000	336	1,615.19
12/13/2017	GENS	66721	533586-0	KENTWOOD OFFICE FURNITURE	FIRE STATION MAINT/BUTTRICK FRT ON PO357	936-002	336	54.00
12/13/2017	GENS	66724	REIMB FUEL FOR SUB	MAGERS, ADAM	FIRE FUELS MAGERS FUEL FOR SUBURBAN	745-000	336	51.60
12/13/2017	GENS	66732	629191	NYE UNIFORM COMPANY	FIRE UNIFORMS BARS FOR STOCK	768-000	336	56.00
12/13/2017	GENS	66734	105021	PLUMMER'S SEPTIC TANK INC	Vac Pump Septic	936-000	336	680.00
12/13/2017	GENS	66739	36389	TECH MASTER INC	ANNUAL INSPECTION/MAINT 199 F450	938-000	336	434.72
12/13/2017	GENS	66739	36407	TECH MASTER INC	ANNUAL INSPECTION/MAINT GENERATOR	938-000	336	71.75
12/13/2017	GENS	66739	36406	TECH MASTER INC	ANNUAL INSPECTION/MAINT GENERATOR	938-000	336	71.75
12/13/2017	GENS	66739	36412	TECH MASTER INC	ANNUAL INSPECTION/MAINT 2009 SUP VAC	938-000	336	76.04
12/13/2017	GENS	66739	36396	TECH MASTER INC	ANNUAL INSPECTION/MAINT 2009 SPARTAN 300	938-000	336	1,626.23
				CHECK GENS 66739 TOTAL FOR FUND 206:				2,280.49
12/13/2017	GENS	66741	2865	TRADEMASTER INC/MOBILE EYES	Annual Software Renewal	802-000	336	2,078.00
12/13/2017	GENS	66743*#	9797071764	VERIZON WIRELESS	FIRE PHONES NOV	924-000	336	112.84
12/13/2017	GENS	66743	9797291999	VERIZON WIRELESS	CELL PHONES/DATA-MODEMS NOV	924-100	336	16.03
12/13/2017	GENS	66743	9797304559	VERIZON WIRELESS	CELL PHONES/DATA-MODEMS NOV	924-100	336	118.60
				CHECK GENS 66743 TOTAL FOR FUND 206:				247.47
12/13/2017	GENS	66745	422	WMAFC-WEST MI ASSOC/FIRE CHIEF	FIRE MEMBERSHIP AND DUES MAGERS,ADAM	723-000	336	130.00
12/14/2017	GENS	4292(A)*#	520248	FIRST CHOICE COFFEE SERVICE	FIRE OTHER EXPENSES COFFEE SERVICE	787-000	336	91.95

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12/14/2017	GENS	4294(A)*#	4324-424707	NAPA AUTO PARTS	FIRE EQUIPMENT MAINT OIL DRY	938-000	336	69.52
12/21/2017	GENS	66765	532913-1	KENTWOOD OFFICE FURNITURE	Desk and file cabinet	936-000	336	1,134.41
12/21/2017	GENS	66766	MAGERS,ADAM	MI ASSOCIATION OF FIRE CHIEFS	FIRE MEMBERSHIP AND DUES MAGERS MAFC 201	723-000	336	85.00
12/21/2017	GENS	66802	11871902-00	NICHOLS PAPER & SUPPLY CO	Maintenance Supplies	936-000	336	552.85
12/21/2017	GENS	66804	REIMB IAAI	ROBERT J NORRIS	FIRE MEMBERSHIP AND DUES NORIS IAAI	723-000	336	100.00
12/21/2017	GENS	66804	REIMB IAAI	ROBERT J NORRIS	FIRE EDUCATION NORRIS IAAI CERTIFICATION	724-000	336	140.00
					CHECK GENS 66804 TOTAL FOR FUND 206:			240.00
12/21/2017	GENS	66811*#	32021	SUPERIOR PEST CONTROL INC	PEST CONTROL - STATION 1	936-000	336	32.00
12/21/2017	GENS	66811	32020	SUPERIOR PEST CONTROL INC	PEST CONTROL - STATION 2	936-002	336	32.00
					CHECK GENS 66811 TOTAL FOR FUND 206:			64.00
12/21/2017	GENS	66815	9797854070	VERIZON WIRELESS	CELL PHONES/DATA-MODEMS	924-100	336	320.08
12/28/2017	GENS	66820*#	59795870	COMCAST	FIRE PHONES DEC	924-000	336	59.23
12/28/2017	GENS	66820	59795870	COMCAST	FIRE PHONES/BUTTRICK DEC	924-002	336	22.22
					CHECK GENS 66820 TOTAL FOR FUND 206:			81.45
12/28/2017	GENS	66821*#	8529112730047816 18	COMCAST	CELL PHONES/DATA-MODEMS JAN	924-100	336	199.25
12/28/2017	GENS	66822	8529112730083548 J18	COMCAST	FIRE PHONES/BUTTRICK XFINITY JAN	924-002	336	42.58
12/28/2017	GENS	66823	43325	DINGES FIRE CO.	FIRE EQUIPMENT MAINT DEPTH GAUGE KNOB	938-000	336	27.83
12/28/2017	GENS	66825	1669120-0	INTEGRITY BUSINESS SOLUTIONS, LLC	FIRE OFFICE SUPPLIES FOLDERS, PAPER	727-000	336	21.80
12/28/2017	GENS	66825	1669068-0	INTEGRITY BUSINESS SOLUTIONS, LLC	Office Shredder	936-000	336	328.64
					CHECK GENS 66825 TOTAL FOR FUND 206:			350.44
12/28/2017	GENS	66832	633463	NYE UNIFORM COMPANY	L/S shirt	768-000	336	37.50
12/28/2017	GENS	66832	629787	NYE UNIFORM COMPANY	Chief Uniforms	768-000	336	665.94
12/28/2017	GENS	66832	631691	NYE UNIFORM COMPANY	Lt Uniforms	768-000	336	255.12
12/28/2017	GENS	66832	633462	NYE UNIFORM COMPANY	L/S shirt	768-000	336	37.50
12/28/2017	GENS	66832	631744	NYE UNIFORM COMPANY	L/S shirts 4	768-000	336	150.00
					CHECK GENS 66832 TOTAL FOR FUND 206:			1,146.06
12/28/2017	GENS	66838*#	69569825	WINDSTREAM	FIRE PHONES DEC	924-000	336	67.39
12/28/2017	GENS	66838	69569825	WINDSTREAM	FIRE PHONES/BUTTRICK DEC	924-002	336	40.44
					CHECK GENS 66838 TOTAL FOR FUND 206:			107.83
12/29/2017	GENS	4321(A)	CASCADE JULY-DEC 18	BEST CLEANERS	UNIFORM CLEANING JULY-DEC	768-000	336	413.65
12/29/2017	GENS	4322(A)	1734901	FUEL MANAGEMENT SYSTEM	FIRE FUELS	745-000	336	92.65
12/29/2017	GENS	4322(A)	1734901	FUEL MANAGEMENT SYSTEM	FIRE FUELS DISCOUNTS	745-000	336	(3.47)
					CHECK GENS 4322(A) TOTAL FOR FUND 206:			89.18

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12/29/2017	GENS	4333(A)*#	52246+492	WEX BANK	FIRE FUELS NOV	745-000	336	1,046.37
Department: 850 BENEFITS/INSURANCE								54,650.14
12/01/2017	GENS	66646*	RIA0001665383	DELTA DENTAL	DENTAL INSURANCE BENEFITS DEC	721-000	850	1,801.27
12/01/2017	GENS	66646	RIA0001665383	DELTA DENTAL	MI CLAIMS TAX - DENTAL DEC	721-200	850	15.24
CHECK GENS 66646 TOTAL FOR FUND 206:								1,816.51
12/01/2017	GENS	66658*#	000672892206	MUTUAL OF OMAHA INSURANCE	LIFE & DIS INSURANCE BENEFITS LIF NOV	720-000	850	192.00
12/01/2017	GENS	66658	000672892206	MUTUAL OF OMAHA INSURANCE	LIFE & DISABILITY INSURANCE LTD NOV	720-000	850	536.74
12/01/2017	GENS	66658	000672892206	MUTUAL OF OMAHA INSURANCE	LIFE & DISABILITY INSURANCE AD&D NOV	720-000	850	29.19
CHECK GENS 66658 TOTAL FOR FUND 206:								757.93
12/07/2017	GENS	66667*	WCV80042290701 10/17	ACCIDENT FUND OF MICHIGAN	WORKERS COMP INSURANCE FINAL 2017	717-000	850	2,038.92
12/07/2017	GENS	66684*	163326800	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS DEC	718-000	850	189.82
12/13/2017	GENS	66731*#	000683846501	MUTUAL OF OMAHA INSURANCE	LIFE & DISABILITY INSURANCE LTD DEC	720-000	850	295.52
12/13/2017	GENS	66731	000683846501	MUTUAL OF OMAHA INSURANCE	LIFE & DIS INSURANCE BENEFITS LIF DEC	720-000	850	192.00
12/13/2017	GENS	66731	000683846501	MUTUAL OF OMAHA INSURANCE	LIFE & DISABILITY INSURANCE AD&D DEC	720-000	850	29.19
CHECK GENS 66731 TOTAL FOR FUND 206:								516.71
12/21/2017	GENS	13(E)*#	JAN 2018 INS PREM	WEST MICHIGAN HEALTH INSURANCE	HEALTH INSURANCE BENEFITS JAN 2018	719-000	850	12,575.94
Department: 901 CAPITAL OUTLAY								17,895.83
12/13/2017	GENS	66736	2017111564	STATE SYSTEMS-RADIO	Replacement Pagers	970-000	901	9,541.25
12/22/2017	GENS	4309(A)*	APPL# 3 CASC/HALL	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - BLDGIMP APPL# 3 CASCADE	975-000	901	7,127.65
Department: 301 POLICE DEPARTMENT								16,668.90
								92,822.74
12/29/2017	GENS	4323(A)	17121201563	KENT COUNTY TREASURER	SHERIFF PROTECTION NOV	801-000	301	50,432.32
Department: 751 OPEN SPACE PRESERVATION								50,432.32
								50,432.32
12/07/2017	GENS	66690*#	WS2049855 AUG-NOV17	GRAND RAPIDS CITY TREASURER	WATER-SEWER AUG-NOV 17	927-000	751	90.22
12/11/2017	GENS	4279(A)*#	CCT NOV 2017	CONSUMERS ENERGY	100041772151 6803 BURTON ST SE	921-000	751	109.88
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100061096465 6803 BURTON ST SE	921-000	751	23.42
CHECK GENS 4279(A) TOTAL FOR FUND 209:								133.30
12/11/2017	GENS	4286(A)*#	210491	QUALITY AIR	MONTHLY MAINTENANCE- BURTON PARK NOV	935-000	751	13.90
Department: 990 DEBT SERVICE								237.42
12/07/2017	GENS	66670	252-2053422	THE BANK OF NEW YORK MELLON TRI	INTEREST AND FEES BA 2009 AGENT FEE	996-001	990	273.64
Department: 758 PATHWAYS								273.64
								511.06

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12/01/2017	GENS	66640	50500	ASTRO WOOD STAKE INC	MAINT & REPAIR 25/BUNDLE STAKES	931-000	758	100.00
12/13/2017	GENS	66715	50764	ASTRO WOOD STAKE INC	MAINT & REPAIR HUB BUNDLE	931-000	758	134.00
12/13/2017	GENS	66715	50638	ASTRO WOOD STAKE INC	MAINT & REPAIR HUB BUNDLE	931-000	758	134.00
					CHECK GENS 66715 TOTAL FOR FUND 216:			268.00
12/14/2017	GENS	4293(A)*#	371945	FISHBECK THOMPSON CARR & HUBER ENGINEERING	PATHWAYS REPAIRS	821-100	758	425.00
12/28/2017	GENS	66818	1310	BEHRENS LIMITED LTD	Mutt mitts	728-000	758	6,745.00
					Total for department 758:			7,538.00
					Total for fund 216 PATHWAYS FUND			7,538.00
Department: 295 ADMINISTRATIVE								
12/14/2017	GENS	4293(A)*#	371933	FISHBECK THOMPSON CARR & HUBER ADMIN	ENGINEERING COSTS CASC/TRD UTILITY	821-000	295	5,369.50
					Total for department 295:			5,369.50
					Total for fund 246 IRF			5,369.50
Department: 170 DDA OPERATIONS/CONSTRUCTION								
12/01/2017	GENS	66648*#	NEW AGE	FIRST BANKCARD	DDA - EDUCATION KORHORN,S DDA MTG	724-000	170	15.19
12/01/2017	GENS	66648	MEDA-2416765	FIRST BANKCARD	DDA - EDUCATION KORHORN MEDA CONF	724-000	170	100.00
12/01/2017	GENS	66648	2461179	FIRST BANKCARD	DDA - EDUCATION KORHORN MEDA CONF LODGE	724-000	170	120.99
12/01/2017	GENS	66648	75	FIRST BANKCARD	DDA - EDUCATION KORHORN MEDA CONF MEAL	724-000	170	8.47
					CHECK GENS 66648 TOTAL FOR FUND 248:			244.65
12/07/2017	GENS	66687*#	170254	GODWIN HARDWARE & PLUMBING	MAINT & REPAIR/IMPROVEMENTS SUPPLIES	931-000	170	65.08
12/07/2017	GENS	66687	170414	GODWIN HARDWARE & PLUMBING	MAINT & REPAIR/IMPROVEMENTS SPRAY PAINT	931-000	170	22.45
12/07/2017	GENS	66687	170289	GODWIN HARDWARE & PLUMBING	MAINT & REPAIR/IMPROV ANCHOR SHACKLES	931-000	170	15.56
					CHECK GENS 66687 TOTAL FOR FUND 248:			103.09
12/07/2017	GENS	66690*#	WE2060194 AUG-NOV17	GRAND RAPIDS CITY TREASURER	WATER-SEWER IRRIGATION	927-000	170	694.67
12/07/2017	GENS	66693*#	5023095	THE HOME DEPOT CREDIT SERVICES	lumber	931-000	170	324.28
12/07/2017	GENS	66697	CONF 11/30/2017	KORHORN, SANDRA	DDA - EDUCATION KORHORN,S MEDA CONF	724-000	170	58.85
12/07/2017	GENS	66697	MILG 11/7-11/18	KORHORN, SANDRA	DDA - MILEAGE 32	860-000	170	17.12
					CHECK GENS 66697 TOTAL FOR FUND 248:			75.97
12/11/2017	GENS	4279(A)*#	CCT NOV 2017	CONSUMERS ENERGY	100063460503 5770 FOREMOST DR SE	921-000	170	172.98
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100054379084 5196 28TH ST SE	921-000	170	224.49
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100054393572 5434 28TH ST SE	921-000	170	84.13
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100041059393 6282 28TH ST SE	921-000	170	151.83
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100041058650 6116 28TH ST SE	921-000	170	107.42
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100041059278 5905 28TH ST SE	921-000	170	112.42
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100041081355 5613 28TH ST SE	921-000	170	10.93
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100012017115 6753 OLD 28TH ST	921-000	170	248.46
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100012017305 6610 28TH ST SE	921-000	170	190.99
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100012213862 6658 28TH ST SE	921-000	170	23.42
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100011901541 6800 CASCADE RD SE	921-000	170	354.25
12/11/2017	GENS	4279(A)	CCT NOV 2017	CONSUMERS ENERGY	100011901814 6811 CASCADE RD SE	921-000	170	166.85
					CHECK GENS 4279(A) TOTAL FOR FUND 248:			1,848.17
12/11/2017	GENS	4283(A)*#	200705	KINGSLAND'S ACE HARDWARE	MAINT & REPAIR/IMPROVEMENTS HOG RINGS	931-000	170	2.63
12/11/2017	GENS	4283(A)	200676	KINGSLAND'S ACE HARDWARE	MAINT & REPAIR/IMPROV EXT CORDS CABLES	931-000	170	61.44

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CHECK GENS 4283(A) TOTAL FOR FUND 248:								64.07
12/13/2017	GENS	66743*#	9797071764	VERIZON WIRELESS	DDA CELL PHONES NOV	924-100	170	50.20
12/13/2017	GENS	66743	9797291999	VERIZON WIRELESS	DDA CELL PHONES NOV	924-100	170	16.03
CHECK GENS 66743 TOTAL FOR FUND 248:								66.23
12/21/2017	GENS	66762*#	090315	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 28TH ST DEC	861-100	170	7,331.16
Total for department 170:								10,752.29
Total for fund 248 DDA								10,752.29
Department: 000								
12/01/2017	GENS	66643	P# 3001	CASCADE CHARTER TOWNSHIP	S/W CONNECT 2400 BUTTRICK	237-000	000	1,100.00
12/01/2017	GENS	66643	P# 2996	CASCADE CHARTER TOWNSHIP	S/W CONNECT 5641 CHELAN CT SE	237-000	000	2,200.00
CHECK GENS 66643 TOTAL FOR FUND 249:								3,300.00
12/21/2017	GENS	66767	REFUND PM17003163	MAST HEATING & COOLING	CASCADE TWP MECHANICAL PERMITS REFUND	607-486	000	75.00
Total for department 000:								3,375.00
Department: 371 BUILDING DEPARTMENT								
12/01/2017	GENS	66648*#	460536	FIRST BANKCARD	MEMBERSHIPS AND DUES WILSON MEM RENEWAL	723-000	371	135.00
12/07/2017	GENS	66671	MILG 11/20-12/01	BENOIT, BILL	MILEAGE - BENOIT 547 MILES	860-000	371	292.65
12/07/2017	GENS	66672	MILG 11/20-12/01 CL	BIEGALLE, JEFFREY	DEPARTMENT UNIFORMS BIEGALLE,J ALLOW	768-000	371	39.98
12/07/2017	GENS	66672	MILG 11/20-12/01 CL	BIEGALLE, JEFFREY	MILEAGE- BIEGALLE,J MILES 369	860-000	371	197.42
CHECK GENS 66672 TOTAL FOR FUND 249:								237.40
12/07/2017	GENS	66680	MILG 11/21 & CLOTH	KEN DAVIS	DEPARTMENT UNIFORMS DAVIS ALLOW	768-000	371	70.00
12/07/2017	GENS	66680	MILG 11/21 & CLOTH	KEN DAVIS	MILEAGE DAVIS 45 MILES	860-000	371	24.08
CHECK GENS 66680 TOTAL FOR FUND 249:								94.08
12/07/2017	GENS	66692	MILG 11/20-12/01	DANIEL L HEYER	MILEAGE HEYER 336 MILES	860-000	371	179.76
12/07/2017	GENS	66695	MILG 11/20-12/01 & C	HUYSER, DANIEL A.	DEPARTMENT UNIFORMS HUYSER ALLOW	768-000	371	171.96
12/07/2017	GENS	66695	MILG 11/20-12/01 & C	HUYSER, DANIEL A.	MILEAGE- HUYSER 592 MILES	860-000	371	316.72
CHECK GENS 66695 TOTAL FOR FUND 249:								488.68
12/07/2017	GENS	66703	MILG 11/20-12/01	VINCENT MILITO	MILEAGE MILITO- 472 MILES	860-000	371	252.52
12/07/2017	GENS	66705	MILG 11/22-12/1	REITSMA, RON	MILEAGE REITSMA 217 MILES	860-000	371	116.10
12/07/2017	GENS	66707	MILG 11/21-12/01/17	RON SABIN	DEPARTMENT UNIFORMS SABIN ALLOWANCE	768-000	371	45.60
12/07/2017	GENS	66707	MILG 11/21-12/01/17	RON SABIN	MILEAGE SABIN 398 MILES	860-000	371	212.93
CHECK GENS 66707 TOTAL FOR FUND 249:								258.53
12/07/2017	GENS	66708*#	535238-0	SUPPLYGEEKS.BIZ	BUILDING FUND OFFICE SUPPLIES	727-000	371	75.19
12/07/2017	GENS	66712	MILG 11/20-12/01&CL	BRIAN WILSON	DEPARTMENT UNIFORMS WILSON ALLOW	768-000	371	145.52
12/07/2017	GENS	66712	MILG 11/20-12/01&CL	BRIAN WILSON	MILEAGE WILSON 272 MILES	860-000	371	43.49
CHECK GENS 66712 TOTAL FOR FUND 249:								189.01

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12/13/2017	GENS	66722	9004078516	KONICA MINOLTA ALBIN	C454 COPIER/PRINTER 10/28-11/27	939-000	371	50.87
12/13/2017	GENS	66737*#	536108-0	SUPPLYGEEKS.BIZ	BUILDING FUND OFFICE SUPPLIES	727-000	371	24.82
12/13/2017	GENS	66743*#	9797071764	VERIZON WIRELESS	CELL PHONES NOV	924-100	371	406.93
12/13/2017	GENS	66743	9797071764	VERIZON WIRELESS	CELL PHONES B2B MW VISION	924-100	371	219.99
12/13/2017	GENS	66743	9797291999	VERIZON WIRELESS	CELL PHONES NOV	924-100	371	128.26
					CHECK GENS 66743 TOTAL FOR FUND 249:			755.18
12/21/2017	GENS	66746	51797	3040 CHARLEVOIX II, LLC	BUILDING RENTAL-LEASE ELECTRIC NOV	940-000	371	123.59
12/21/2017	GENS	66746	DEC 2017 LEASE	3040 CHARLEVOIX II, LLC	BUILDING RENTAL-LEASE DEC 3040 CHARLEVOX	940-000	371	4,934.25
					CHECK GENS 66746 TOTAL FOR FUND 249:			5,057.84
12/21/2017	GENS	66749	MILG 12/4-12/15	BENOIT, BILL	MILEAGE - BENOIT 581 MILES	860-000	371	310.84
12/21/2017	GENS	66750	MILG 12/4-12/15 & CL	BIEGALLE, JEFFREY	DEPARTMENT UNIFORMS BIEGALLE ALLOW	768-000	371	32.87
12/21/2017	GENS	66750	MILG 12/4-12/15 & CL	BIEGALLE, JEFFREY	MILEAGE- BIEGALLE,J 559 MILES	860-000	371	299.07
					CHECK GENS 66750 TOTAL FOR FUND 249:			331.94
12/21/2017	GENS	66751*#	114564B	BS&A SOFTWARE	ONLINE SERVICE FEE & SUPPORT	939-000	371	2,085.00
12/21/2017	GENS	66751	114564B	BS&A SOFTWARE	ONLINE SERVICE FEE & SUPPORT	939-000	371	72.00
12/21/2017	GENS	66751	114564A	BS&A SOFTWARE	USAGE FEE - PERMITS 3RD QRT	939-000	371	1,648.00
					CHECK GENS 66751 TOTAL FOR FUND 249:			3,805.00
12/21/2017	GENS	66754	MILG 12/4-12/15 & CL	KEN DAVIS	DEPARTMENT UNIFORMS DAVIS CLOTHING ALLOW	768-000	371	64.00
12/21/2017	GENS	66754	MILG 12/4-12/15 & CL	KEN DAVIS	MILEAGE DAVIS 412ILES	860-000	371	220.42
					CHECK GENS 66754 TOTAL FOR FUND 249:			284.42
12/21/2017	GENS	66758	MILG 12/4-12/15	DANIEL L HEYER	DEPARTMENT UNIFORMS HEYER ALLOW	768-000	371	300.00
12/21/2017	GENS	66758	MILG 12/4-12/15	DANIEL L HEYER	MILEAGE HEYER 543 MILES	860-000	371	290.51
					CHECK GENS 66758 TOTAL FOR FUND 249:			590.51
12/21/2017	GENS	66760	MILG 12/4-12/15	HUYSER, DANIEL A.	DEPARTMENT UNIFORMS HUYSER ALLOW	768-000	371	38.08
12/21/2017	GENS	66760	MILG 12/4-12/15	HUYSER, DANIEL A.	MILEAGE- HUYSER 609 MILES	860-000	371	325.82
					CHECK GENS 66760 TOTAL FOR FUND 249:			363.90
12/21/2017	GENS	66768	MILG 12/4-12/15 & CL	VINCENT MILITO	DEPARTMENT UNIFORMS MILITO ALLOW	768-000	371	96.00
12/21/2017	GENS	66768	MILG 12/4-12/15 & CL	VINCENT MILITO	MILEAGE MILITO- 541 MILES	860-000	371	289.44
					CHECK GENS 66768 TOTAL FOR FUND 249:			385.44
12/21/2017	GENS	66803	WILSON,BRIAN 2018	NMCOA	MEMBERSHIPS AND DUES WILSON NMCOA 2018	723-000	371	100.00
12/21/2017	GENS	66809	MILG 12/4-12/15	RON SABIN	MILEAGE SABIN 476 MILES	860-000	371	254.66
12/21/2017	GENS	66816	MLG 12/4-12/15	BRIAN WILSON	MILEAGE WILSON 377 MILES	860-000	371	201.70
12/28/2017	GENS	66820*#	59795870	COMCAST	PHONES DEC	924-000	371	51.83
12/28/2017	GENS	66838*#	69569825	WINDSTREAM	PHONES DEC	924-000	371	26.96
					Total for department 371:			14,914.83

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Department: 850 BENEFITS/INSURANCE								
12/01/2017	GENS	66646*	RIA0001665383	DELTA DENTAL	DENTAL INSURANCE BENEFITS DEC	721-000	850	685.95
12/01/2017	GENS	66646	RIA0001665383	DELTA DENTAL	MI CLAIMS TAX - DENTAL DEC	721-200	850	5.41
CHECK GENS 66646 TOTAL FOR FUND 249:								691.36
12/01/2017	GENS	66658*#	000672892206	MUTUAL OF OMAHA INSURANCE	LIFE & DISABILITY INSURANCE AD&D NOV	720-000	850	17.38
12/01/2017	GENS	66658	000672892206	MUTUAL OF OMAHA INSURANCE	LIFE & DISABILITY INSURANCE LTD NOV	720-000	850	353.76
12/01/2017	GENS	66658	000672892206	MUTUAL OF OMAHA INSURANCE	LIFE & DISABILITY INSURANCE BENEFITS LIF	720-000	850	114.29
CHECK GENS 66658 TOTAL FOR FUND 249:								485.43
12/07/2017	GENS	66667*	WCV80042290701	10/17 ACCIDENT FUND OF MICHIGAN	WORKERS COMP INSURANCE FINAL 2017	717-000	850	419.58
12/07/2017	GENS	66684*	163326800	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS DEC	718-000	850	101.20
12/13/2017	GENS	66731*#	000683846501	MUTUAL OF OMAHA INSURANCE	LIFE & DISABILITY INSURANCE LTD DEC	720-000	850	310.08
12/13/2017	GENS	66731	000683846501	MUTUAL OF OMAHA INSURANCE	LIFE & DISABILITY INSURANCE AD&D DEC	720-000	850	17.38
12/13/2017	GENS	66731	000683846501	MUTUAL OF OMAHA INSURANCE	LIFE & DIS INSURANCE BENEFITS LIF DEC	720-000	850	114.29
CHECK GENS 66731 TOTAL FOR FUND 249:								441.75
12/21/2017	GENS	13(E)*#	JAN 2018 INS PREM	WEST MICHIGAN HEALTH INSURANCE	HEALTH INSURANCE BENEFITS JAN 2018	719-000	850	9,445.32
Total for department 850:								11,584.64
Department: 901 CAPITAL OUTLAY								
12/22/2017	GENS	4309(A)*	APPL# 3 CASC/HALL	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - BLDGIMP APPL#3 CASCADE	975-000	901	7,127.65
Total for department 901:								7,127.65
Department: 964 PAYMENTS TO OTHER TOWNSHIPS								
12/07/2017	GENS	66668	NOV 2017 PERMITS	ADA TOWNSHIP	PERMITS DUE TO ADA TWP NOV	964-400	964	4,855.40
12/07/2017	GENS	66675	NOV 2017 PERMITS	CASCADE CHARTER TOWNSHIP	PERMITS DUE CASCADE TWP NOV	964-800	964	5,829.40
12/07/2017	GENS	66691	NOV 2017 PERMITS	GRAND RAPIDS CHARTER TOWNSHIP	PERMITS DUE TO GR TWP NOV	964-300	964	4,141.25
12/07/2017	GENS	66698	NOV 2017 PERMITS	LOWELL MI, CITY OF	PERMITS DUE CITY OF LOWELL NOV	964-700	964	557.40
12/07/2017	GENS	66711	NOV 2017 PERMITS	VERGENNES TOWNSHIP	PERMITS DUE TO VERGENNES TWP NOV	964-200	964	737.40
12/11/2017	GENS	4280(A)	NOV 2017 PERMITS	EAST GRAND RAPIDS/CITY OF	PERMITS DUE TO EAST GR NOV	964-500	964	2,435.00
12/11/2017	GENS	4284(A)	NOV 2017 PERMITS	LOWELL TOWNSHIP	PERMITS DUE TO LOWELL TWP NOV	964-100	964	1,012.60
12/11/2017	GENS	4285(A)	NOV 2017 PERMITS	PLAINFIELD CHARTER TOWNSHIP	PERMITS DUE PLAINFIELD NOV	964-600	964	4,957.40
Total for department 964:								24,525.85
Total for fund 249 BUILDING FUND								61,527.97
Department: 790 LIBRARY								
12/01/2017	GENS	66642*#	164009	CANFIELD PLUMBING & HEATING	Rebuild flush valves Wisner Hall	727-000	790	207.00

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12/07/2017	GENS	66673	59683	CANFIELD PLUMBING & HEATING	75 Gal Grav Nat GAS WATER HEATER	931-000	790	1,995.00
12/07/2017	GENS	66677*#	301-027.37 NOV 2017	CINTAS CORP #301	2017 RUG CLEANING SERVICE LIBRARY NOV	931-000	790	1,283.40
12/07/2017	GENS	66682*#	910020668166 NOV	DTE ENERGY	LIBRARY HEATING NOV	923-000	790	859.23
12/07/2017	GENS	66706*#	0240-006841531	REPUBLIC SERVICES	LIBRARY MAINTENANCE RECYCLE DEC	931-000	790	490.26
12/11/2017	GENS	4279(A)*#	CCT NOV 2017	CONSUMERS ENERGY	100000284784 2870 JACKSMITH AVE	921-000	790	3,803.34
12/11/2017	GENS	4281(A)*#	88585	ENVIRO-CLEAN	CLEANING LIBRARY NOV	802-200	790	2,244.35
12/11/2017	GENS	4281(A)	88585	ENVIRO-CLEAN	CLEANING WISNER NOV	802-200	790	458.67
12/11/2017	GENS	4281(A)	88585	ENVIRO-CLEAN	CLEANING LIBRARY (WEEKEND) NOV	802-200	790	272.58
					CHECK GENS 4281(A) TOTAL FOR FUND 270:			2,975.60
12/11/2017	GENS	4283(A)*#	200709	KINGSLAND'S ACE HARDWARE	LIBRARY MAINTENANCE EXT CORDS	931-000	790	9.36
12/11/2017	GENS	4286(A)*#	210491	QUALITY AIR	MONTHLY MAINTENANCE- LIBRARY NOV	931-000	790	806.16
12/14/2017	GENS	4291(A)	53158	AQUARIUS LAWN SPRINKLING	IRRIGATION REPAIRS	931-000	790	1,593.75
12/14/2017	GENS	4297(A)	209787	QUALITY AIR	LIBRARY MAINTENANCE LEAKS BOILER PILOT	931-000	790	182.50
12/21/2017	GENS	66757	39005	FLAGS UNLIMITED LTD	flags for library	931-000	790	320.92
12/21/2017	GENS	66769*#	483761	MINER SUPPLY COMPANY	Bath Tissue,Liners,Soap,Bags	931-000	790	578.23
12/21/2017	GENS	66811*#	32018	SUPERIOR PEST CONTROL INC	PEST CONTROLL - LIBRARY	931-000	790	65.00
12/28/2017	GENS	66820*#	59795870	COMCAST	LIBRARY PHONES DEC	924-000	790	22.22
12/28/2017	GENS	66838*#	69569825	WINDSTREAM	LIBRARY PHONES DEC	924-000	790	40.44
					Total for department 790:			15,232.41
					Total for fund 270 LIBRARY FUND			15,232.41
Department: 000								
12/22/2017	GENS	4308(A)	371939	FISHBECK THOMPSON CARR & HUBER ROUND HILL PROJECT S/W12/2016		252-040	000	863.50
					Total for department 000:			863.50
					Total for fund 701 TRUST AND AGENCY			863.50
Department: 000								
12/01/2017	GENS	66665	GF 1714	CASCADE CHARTER TWP	CCT - OVER/SHORT	214-112	000	(3.77)
12/01/2017	GENS	66665	GF 1714	CASCADE CHARTER TWP	CCT - ADMIN	214-155	000	216.63
					CHECK GENS 66665 TOTAL FOR FUND 703:			212.86
12/04/2017	GENS	4271(A)	CAL 1714	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - OPERATING	225-410	000	742.06
12/04/2017	GENS	4271(A)	CAL 1714	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST OPER	225-411	000	22.26
					CHECK GENS 4271(A) TOTAL FOR FUND 703:			764.32

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12/04/2017	GENS	4272(A)	CALD 1714	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST	225-411	000	27.72
12/04/2017	GENS	4272(A)	CALD 1714	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - DEBT	225-420	000	923.52
					CHECK GENS 4272(A) TOTAL FOR FUND 703:			951.24
12/04/2017	GENS	4273(A)	FHPS 1714	FOREST HILLS PUBLIC SCHOOLS	FHPS - OPERATING	225-110	000	239.46
12/04/2017	GENS	4273(A)	FHPS 1714	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST DEBT	225-111	000	64.43
12/04/2017	GENS	4273(A)	FHPS 1714	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST OPER	225-111	000	7.18
12/04/2017	GENS	4273(A)	FHPS 1714	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST REC	225-111	000	8.46
12/04/2017	GENS	4273(A)	FHPS 1714	FOREST HILLS PUBLIC SCHOOLS	FHPS - DEBT	225-120	000	2,602.36
12/04/2017	GENS	4273(A)	FHPS 1714	FOREST HILLS PUBLIC SCHOOLS	FHPS - RECREATION	225-130	000	342.41
					CHECK GENS 4273(A) TOTAL FOR FUND 703:			3,264.30
12/04/2017	GENS	4274(A)	GRCC 1714	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES	235-110	000	1,687.48
12/04/2017	GENS	4274(A)	GRCC 1714	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES INTEREST	235-111	000	44.23
					CHECK GENS 4274(A) TOTAL FOR FUND 703:			1,731.71
12/04/2017	GENS	4275(A)	KC 1714	KENT COUNTY TREASURER	KENT COUNTY - OPERATING	222-110	000	4,060.67
12/04/2017	GENS	4275(A)	KC 1714	KENT COUNTY TREASURER	KENT COUNTY - INTEREST	222-111	000	106.41
					CHECK GENS 4275(A) TOTAL FOR FUND 703:			4,167.08
12/04/2017	GENS	4276(A)	SET 1714	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST CALEDONIA	222-111	000	47.49
12/04/2017	GENS	4276(A)	SET 1714	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST FHPS	222-111	000	101.68
12/04/2017	GENS	4276(A)	SET 1714	KENT COUNTY TREASURER-SET	CALEDONIA SET & OPERATING TAX (COUNTY)	228-001	000	1,583.18
12/04/2017	GENS	4276(A)	SET 1714	KENT COUNTY TREASURER-SET	FHPS SET & OPERATING TAX (COUNTY)	228-001	000	4,108.97
					CHECK GENS 4276(A) TOTAL FOR FUND 703:			5,841.32
12/04/2017	GENS	4277(A)	KISD 1714	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES	234-110	000	5,378.49
12/04/2017	GENS	4277(A)	KISD 1714	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES INTEREST	234-111	000	140.94
					CHECK GENS 4277(A) TOTAL FOR FUND 703:			5,519.43
12/13/2017	GENS	66725	MTT1702395	CASCADE BURGERS REAL ESTATE 1	DUE TO MTT #17-002395	275-000	000	1,930.72
12/13/2017	GENS	66726	RFD21227002	NEXT DOOR TITLE AGENCY	DUE TO 41-19-21-227-002	275-000	000	77.86
12/13/2017	GENS	66727	RFD17229005	AMERICA LAND TITLE AFFILIATES, LLC	DUE TO 41-19-17-229-005	275-000	000	206.27
12/13/2017	GENS	66728	RFD16327017	RESOURCE REAL ESTATE SERVICES, LLC	DUE TO 41-19-16-327-017	275-000	000	199.57
12/13/2017	GENS	66738	GF 1715	CASCADE CHARTER TWP	CCT - OPERATING TAXES	214-110	000	(5.74)
12/13/2017	GENS	66738	GF 1715	CASCADE CHARTER TWP	CCT - ADMIN	214-155	000	10,520.87
					CHECK GENS 66738 TOTAL FOR FUND 703:			10,515.13
12/13/2017	GENS	66740	KDL 1715	KENT DISTRICT LIBRARY	KDL - TAXES	223-110	000	104,313.51
12/14/2017	GENS	4298(A)	CAL 1715	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - OPERATING	225-410	000	63,419.94
12/14/2017	GENS	4299(A)	CALD 1715	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST	225-411	000	0.56
12/14/2017	GENS	4299(A)	CALD 1715	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - DEBT	225-420	000	37,903.67
					CHECK GENS 4299(A) TOTAL FOR FUND 703:			37,904.23
12/14/2017	GENS	4300(A)	FHPS 1715	FOREST HILLS PUBLIC SCHOOLS	FHPS - OPERATING	225-110	000	75,020.25

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12/14/2017	GENS	4300(A)	FHPS 1715	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST DEBT	225-111	000	118.79
12/14/2017	GENS	4300(A)	FHPS 1715	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST OPER	225-111	000	34.92
12/14/2017	GENS	4300(A)	FHPS 1715	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST REC	225-111	000	15.63
12/14/2017	GENS	4300(A)	FHPS 1715	FOREST HILLS PUBLIC SCHOOLS	FHPS - DEBT	225-120	000	262,308.26
12/14/2017	GENS	4300(A)	FHPS 1715	FOREST HILLS PUBLIC SCHOOLS	FHPS - RECREATION	225-130	000	34,512.45
				CHECK GENS 4300(A) TOTAL FOR FUND 703:				372,010.30
12/14/2017	GENS	4301(A)	GRCC 1715	GRAND RAPIDS COMMUNITY COLLEGI	GRCC - TAXES	235-110	000	2,139.07
12/14/2017	GENS	4301(A)	GRCC 1715	GRAND RAPIDS COMMUNITY COLLEGI	GRCC - TAXES INTEREST	235-111	000	74.57
				CHECK GENS 4301(A) TOTAL FOR FUND 703:				2,213.64
12/14/2017	GENS	4303(A)	KC 1715	KENT COUNTY TREASURER	KENT COUNTY - OPERATING	222-110	000	5,147.35
12/14/2017	GENS	4303(A)	KC 1715	KENT COUNTY TREASURER	KENT COUNTY - INTEREST	222-111	000	179.43
12/14/2017	GENS	4303(A)	KC 1715	KENT COUNTY TREASURER	KENT COUNTY - JAIL	222-160	000	64,176.20
12/14/2017	GENS	4303(A)	KC 1715	KENT COUNTY TREASURER	KENT COUNTY - ZOO/MUSEUM	222-165	000	35,773.81
12/14/2017	GENS	4303(A)	KC 1715	KENT COUNTY TREASURER	KENT COUNTY - SENIOR	222-170	000	40,648.95
12/14/2017	GENS	4303(A)	KC 1715	KENT COUNTY TREASURER	KENT COUNTY - VETERAN'S MILLAGE	222-172	000	4,055.85
				CHECK GENS 4303(A) TOTAL FOR FUND 703:				149,981.59
12/14/2017	GENS	4304(A)	SET 1715	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST CALEDONIA	222-111	000	0.97
12/14/2017	GENS	4304(A)	SET 1715	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST FHPS	222-111	000	187.57
12/14/2017	GENS	4304(A)	SET 1715	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST LOWELL	222-111	000	62.98
12/14/2017	GENS	4304(A)	SET 1715	KENT COUNTY TREASURER-SET	CALEDONIA SET & OPERATING TAX (COUNTY)	228-001	000	32.33
12/14/2017	GENS	4304(A)	SET 1715	KENT COUNTY TREASURER-SET	FHPS SET & OPERATING TAX (COUNTY)	228-001	000	5,127.80
12/14/2017	GENS	4304(A)	SET 1715	KENT COUNTY TREASURER-SET	LOWELL SET & OPERATING TAX (COUNTY)	228-001	000	2,055.31
				CHECK GENS 4304(A) TOTAL FOR FUND 703:				7,466.96
12/14/2017	GENS	4305(A)	KISD 1715	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES	234-110	000	6,817.85
12/14/2017	GENS	4305(A)	KISD 1715	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES INTEREST	234-111	000	237.67
				CHECK GENS 4305(A) TOTAL FOR FUND 703:				7,055.52
12/14/2017	GENS	4306(A)	LOW 1715	LOWELL AREA SCHOOLS	LOWELL - OPERATING	226-110	000	5,440.94
12/14/2017	GENS	4306(A)	LOW 1715	LOWELL AREA SCHOOLS	LOWELL - INTEREST	226-111	000	52.95
12/14/2017	GENS	4306(A)	LOW 1715	LOWELL AREA SCHOOLS	LOWELL - DEBT	226-120	000	10,523.76
12/14/2017	GENS	4306(A)	LOW 1715	LOWELL AREA SCHOOLS	LOWELL BLDG/SITE	226-130	000	1,484.33
				CHECK GENS 4306(A) TOTAL FOR FUND 703:				17,501.98
12/21/2017	GENS	66770	RFD04127023	WELLS FARGO R/E TAX SERVICE REG 2	41-19-04-127-023 VET EXMP SUMMER	275-000	000	3,921.80
12/21/2017	GENS	66771	DBOR04202008	LINH DAVID & FEN	DUE TO DBOR 41-19-04-202-008	275-000	000	1,363.50
12/21/2017	GENS	66772	DBOR07151033	SHURLOW WANDA TRUST	DUE TO DEC BOR 41-19-07-151-033	275-000	000	2,256.20
12/21/2017	GENS	66773	DBOR08353006	CORELOGIC REFUNDS	DUE TO DEC BOR 41-19-08-353-006	275-000	000	430.86
12/21/2017	GENS	66774	DBOR09326020	WELLS FARGO R/E TAX REG. 2	41-19-09-326-020 PRE SUMMER	275-000	000	1,089.61
12/21/2017	GENS	66775	DBOR10402005	LERETA R/E TAX SERVICES	DUE TO DEC BOR 41-19-10-402-005	275-000	000	397.23
12/21/2017	GENS	66776	DBOR11200025	COOK JAKOB & EMILY	DUE TO DEC BOR 41-19-11-200-025	275-000	000	1,234.42
12/21/2017	GENS	66777	DBOR15301007	ELLINGER HELEN TRUST	DUE TO DEC BOR 41-19-15-301-007	275-000	000	1,610.93

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DECEMBER 2017 PAYABLES, PAYROLL, AND TRANSFERS

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
12/21/2017	GENS	66778	DBOR17260040	LEMMEN RICHARD	DUE TO DEC BOR 41-19-17-260-040	275-000	000	1,261.69
12/21/2017	GENS	66779	DBOR23400034	HUNTINGTON BANK	DUE TO PRE CHANGE 41-19-23-400-034	275-000	000	1,761.93
12/21/2017	GENS	66780	DBOR020306	THORNAPPLE EXCAVATING INC	DUE TO DEC BOR 41-50-18-020-306	275-000	000	802.64
12/21/2017	GENS	66781	DBOR023983	FINANCE OF AMERICA	DUE TO DEC BOR 41-50-18-023-983	275-000	000	379.17
12/21/2017	GENS	66782	DBOR024141	BLI RENTALS LLC	DUE TO DEC BOR 41-50-18-0024-141	275-000	000	126.38
12/21/2017	GENS	66783	DBOR024353	NATIONWIDE INSURANCE	DUE TO DEC BOR 41-50-18-024-353	275-000	000	75.82
12/21/2017	GENS	66784	RFD09306010	HELLAR GEORGE	DUE TO 41-19-09-306-010	275-000	000	20.00
12/21/2017	GENS	66785	RFD10476005	WELLS FARGO R/E TAX - REG 2	41-19-10-476-005 PRE CHANGE	275-000	000	309.10
12/21/2017	GENS	66786	FRD04127023	WELLS FARGO R/E TAX	41-19-04-127-023 VET EXMP WINTER	275-000	000	1,967.63
12/21/2017	GENS	66787	RFD09326020	WELLS FARGO R/E SERVICE	41-19-09-326-020 PRE WINTER	275-000	000	1,089.61
12/21/2017	GENS	66788	RFD03451019	CORELOGIC REFUNDS	DUE TO 41-19-03-451-019	275-000	000	1,257.34
12/21/2017	GENS	66789	RFD04250023	CORELOGIC REFUNDS	DUE TO 41-19-04-250-023	275-000	000	2,019.66
12/21/2017	GENS	66790	RFD09426002	CORELOGIC REFUNDS	DUE TO 41-19-09-426-002	275-000	000	1,191.93
12/21/2017	GENS	66791	RFD15278005	CORELOGIC REFUNDS	DUE TO 41-19-15-278-005	275-000	000	3,384.54
12/21/2017	GENS	66792	RFD15330003	CORELOGIC REFUNDS	DUE TO 41-19-15-330-003	275-000	000	357.94
12/21/2017	GENS	66793	RFD17227124	CORELOGIC REFUNDS	DUE TO 41-19-17-227-124	275-000	000	415.22
12/21/2017	GENS	66794	RFD23300033	CORELOGIC REFUNDS	DUE TO 41-19-23-300-033	275-000	000	745.23
12/21/2017	GENS	66795	RFD25480007	CORELOGIC REFUNDS	DUE TO 41-19-25-480-007	275-000	000	1,613.84
12/21/2017	GENS	66796	RFD26101011	TEERLING JULIA	DUE TO 41-19-26-101-011	275-000	000	2,061.68
12/21/2017	GENS	66797	RFD09325017	CORELOGIC REFUNDS	DUE TO 41-19-09-325-017	275-000	000	2,120.07
12/21/2017	GENS	66798	DBOR15330003	CORELOGIC CENTRALIZED REFUNDS	DUE TO VET EXEMPTION 41-19-15-330-003	275-000	000	713.42
12/21/2017	GENS	66799	RFD03302012	CORELOGIC CENTRALIZED REFUNDS	DUE TO 41-19-03-302-012	275-000	000	936.07

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12/21/2017	GENS	66812	GF 1716	CASCADE CHARTER TWP	CCT - OPERATING TAXES DISB #15 CORRECTIO	214-110	000	5.74	
12/21/2017	GENS	66812	GF 1716	CASCADE CHARTER TWP	CCT - OVER/SHORT	214-112	000	(5.74)	
12/21/2017	GENS	66812	GF 1716	CASCADE CHARTER TWP	CCT - ADMIN	214-155	000	39,781.41	
12/21/2017	GENS	66812	GF 1716	CASCADE CHARTER TWP	DUE TO DBOR ADJUSTMENT	275-000	000	0.75	
12/21/2017	GENS	66812	GF 1716	CASCADE CHARTER TWP	DUE TAX PAYERS O/S	275-001	000	(0.75)	
				CHECK GENS 66812 TOTAL FOR FUND 703:					39,781.41
12/21/2017	GENS	66813	KDL 1716	KENT DISTRICT LIBRARY	KDL - TAXES	223-110	000	438,437.52	
12/22/2017	GENS	4312(A)	CAL 1716	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - OPERATING	225-410	000	42,607.01	
12/22/2017	GENS	4313(A)	CALD 1716	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST	225-411	000	27.15	
12/22/2017	GENS	4313(A)	CALD 1716	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - DEBT	225-420	000	70,222.51	
				CHECK GENS 4313(A) TOTAL FOR FUND 703:					70,249.66
12/22/2017	GENS	4314(A)	FHPS 1716	FOREST HILLS PUBLIC SCHOOLS	FHPS - OPERATING	225-110	000	191,261.66	
12/22/2017	GENS	4314(A)	FHPS 1716	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST DEBT	225-111	000	32.15	
12/22/2017	GENS	4314(A)	FHPS 1716	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST OPER	225-111	000	0.73	
12/22/2017	GENS	4314(A)	FHPS 1716	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST REC	225-111	000	4.23	
12/22/2017	GENS	4314(A)	FHPS 1716	FOREST HILLS PUBLIC SCHOOLS	FHPS - DEBT	225-120	000	1,190,938.35	
12/22/2017	GENS	4314(A)	FHPS 1716	FOREST HILLS PUBLIC SCHOOLS	FHPS - RECREATION	225-130	000	156,694.48	
				CHECK GENS 4314(A) TOTAL FOR FUND 703:					1,538,931.60
12/22/2017	GENS	4315(A)	GRCC 1716	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES	235-110	000	122.35	
12/22/2017	GENS	4315(A)	GRCC 1716	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES INTEREST	235-111	000	28.84	
				CHECK GENS 4315(A) TOTAL FOR FUND 703:					151.19
12/22/2017	GENS	4317(A)	KC 1716	KENT COUNTY TREASURER	KENT COUNTY - OPERATING	222-110	000	294.38	
12/22/2017	GENS	4317(A)	KC 1716	KENT COUNTY TREASURER	KENT COUNTY - INTEREST	222-111	000	69.39	
12/22/2017	GENS	4317(A)	KC 1716	KENT COUNTY TREASURER	KENT COUNTY - JAIL	222-160	000	269,737.13	
12/22/2017	GENS	4317(A)	KC 1716	KENT COUNTY TREASURER	KENT COUNTY - ZOO/MUSEUM	222-165	000	150,359.99	
12/22/2017	GENS	4317(A)	KC 1716	KENT COUNTY TREASURER	KENT COUNTY - SENIOR	222-170	000	170,850.98	
12/22/2017	GENS	4317(A)	KC 1716	KENT COUNTY TREASURER	KENT COUNTY - VETERAN'S MILLAGE	222-172	000	17,047.41	
				CHECK GENS 4317(A) TOTAL FOR FUND 703:					608,359.28
12/22/2017	GENS	4318(A)	SET 1716	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST CALEDONIA	222-111	000	46.54	
12/22/2017	GENS	4318(A)	SET 1716	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST FHPS	222-111	000	50.73	
12/22/2017	GENS	4318(A)	SET 1716	KENT COUNTY TREASURER-SET	CALEDONIA SET & OPERATING TAX (COUNTY)	228-001	000	966.77	
12/22/2017	GENS	4318(A)	SET 1716	KENT COUNTY TREASURER-SET	FHPS SET & OPERATING TAX (COUNTY)	228-001	000	(554.12)	
				CHECK GENS 4318(A) TOTAL FOR FUND 703:					509.92
12/22/2017	GENS	4319(A)	KISD 1716	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES	234-110	000	389.94	
12/22/2017	GENS	4319(A)	KISD 1716	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES INTEREST	234-111	000	91.91	
				CHECK GENS 4319(A) TOTAL FOR FUND 703:					481.85
12/22/2017	GENS	4320(A)	LOW 1716	LOWELL AREA SCHOOLS	LOWELL - OPERATING	226-110	000	1,801.36	
12/22/2017	GENS	4320(A)	LOW 1716	LOWELL AREA SCHOOLS	LOWELL - DEBT	226-120	000	34,416.05	
12/22/2017	GENS	4320(A)	LOW 1716	LOWELL AREA SCHOOLS	LOWELL BLDG/SITE	226-130	000	4,854.18	
				CHECK GENS 4320(A) TOTAL FOR FUND 703:					41,071.59
12/28/2017	GENS	66826	RFD020128	CASCADE CHRISTIAN HOME	DUE TO 41-50-18-020-128 SUMMER	275-000	000	36.25	
12/28/2017	GENS	66827	RFD03476025	LERETA	DUE TO 41-19-03-476-025	275-000	000	1,754.89	

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12/28/2017	GENS	66828	RFD08277007	LERETA	DUE TO 41-19-08-277-007	275-000	000	2,803.36
12/28/2017	GENS	66829	RFD08353012	LERETA	DUE TO 41-19-08-353-012	275-000	000	429.86
12/28/2017	GENS	66830	RFD08435003	LERETA	DUE TO 41-19-08-435-003	275-000	000	971.50
12/28/2017	GENS	66831	RFD34376008	PARENT ALFRED J	DUE TO 41-19-34-376-008	275-000	000	102.33
12/28/2017	GENS	66834	GF 1717	CASCADE CHARTER TWP	CCT - OVER/SHORT	214-112	000	0.06
12/28/2017	GENS	66834	GF 1717	CASCADE CHARTER TWP	CCT - ADMIN	214-155	000	21,357.71
					CHECK GENS 66834 TOTAL FOR FUND 703:			21,357.77
12/28/2017	GENS	66835	KDL 1717	KENT DISTRICT LIBRARY	KDL - TAXES	223-110	000	221,110.20
12/28/2017	GENS	66835	KDL 1717	KENT DISTRICT LIBRARY	KDL - IFT TAXES	223-210	000	316.93
					CHECK GENS 66835 TOTAL FOR FUND 703:			221,427.13
12/28/2017	GENS	66836	MI 1717	STATE OF MICHIGAN	IFT SET & OPER TAX CALED OPER	228-201	000	2,233.01
12/29/2017	GENS	4325(A)	CAL 1717	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - OPERATING	225-410	000	33,644.54
12/29/2017	GENS	4326(A)	CALD 1717	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - DEBT	225-420	000	35,070.28
12/29/2017	GENS	4326(A)	CALD 1717	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - IFT DEBT	225-520	000	868.39
					CHECK GENS 4326(A) TOTAL FOR FUND 703:			35,938.67
12/29/2017	GENS	4327(A)	FHPS 1717	FOREST HILLS PUBLIC SCHOOLS	FHPS - OPERATING	225-110	000	193,425.39
12/29/2017	GENS	4327(A)	FHPS 1717	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST DEBT	225-111	000	172.91
12/29/2017	GENS	4327(A)	FHPS 1717	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST OPER	225-111	000	16.57
12/29/2017	GENS	4327(A)	FHPS 1717	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST REC	225-111	000	22.74
12/29/2017	GENS	4327(A)	FHPS 1717	FOREST HILLS PUBLIC SCHOOLS	FHPS - DEBT	225-120	000	607,407.90
12/29/2017	GENS	4327(A)	FHPS 1717	FOREST HILLS PUBLIC SCHOOLS	FHPS - RECREATION	225-130	000	80,016.59
					CHECK GENS 4327(A) TOTAL FOR FUND 703:			881,062.10
12/29/2017	GENS	4328(A)	GRCC 1717	GRAND RAPIDS COMMUNITY COLLEGI	GRCC - TAXES	235-110	000	3,231.15
12/29/2017	GENS	4328(A)	GRCC 1717	GRAND RAPIDS COMMUNITY COLLEGI	GRCC - TAXES INTEREST	235-111	000	80.95
					CHECK GENS 4328(A) TOTAL FOR FUND 703:			3,312.10
12/29/2017	GENS	4329(A)	KC 1717	KENT COUNTY TREASURER	KENT COUNTY - OPERATING	222-110	000	7,762.64
12/29/2017	GENS	4329(A)	KC 1717	KENT COUNTY TREASURER	KENT COUNTY - INTEREST	222-111	000	194.76
12/29/2017	GENS	4329(A)	KC 1717	KENT COUNTY TREASURER	KENT COUNTY - JAIL	222-160	000	136,200.60
12/29/2017	GENS	4329(A)	KC 1717	KENT COUNTY TREASURER	KENT COUNTY - ZOO/MUSEUM	222-165	000	75,624.32
12/29/2017	GENS	4329(A)	KC 1717	KENT COUNTY TREASURER	KENT COUNTY - SENIOR	222-170	000	86,150.39
12/29/2017	GENS	4329(A)	KC 1717	KENT COUNTY TREASURER	KENT COUNTY - VETERAN'S MILLAGE	222-172	000	8,574.32
12/29/2017	GENS	4329(A)	KC 1717	KENT COUNTY TREASURER	KENT COUNTY - IFT JAIL	222-260	000	194.99
12/29/2017	GENS	4329(A)	KC 1717	KENT COUNTY TREASURER	KENT COUNTY - IFT ZOO/MUSEUM	222-265	000	108.69
12/29/2017	GENS	4329(A)	KC 1717	KENT COUNTY TREASURER	KENT COUNTY - IFT SENIOR	222-270	000	123.51
12/29/2017	GENS	4329(A)	KC 1717	KENT COUNTY TREASURER	KENT COUNTY - IFT VETERAN'S MILLAGE	222-272	000	12.33
					CHECK GENS 4329(A) TOTAL FOR FUND 703:			314,946.55
12/29/2017	GENS	4330(A)	SET 1717	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST FHPS	222-111	000	273.02
12/29/2017	GENS	4330(A)	SET 1717	KENT COUNTY TREASURER-SET	FHPS SET & OPERATING TAX (COUNTY)	228-001	000	6,825.33
					CHECK GENS 4330(A) TOTAL FOR FUND 703:			7,098.35

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12/29/2017	GENS	4331(A)	KISD 1717	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES	234-110	000	9,619.99
12/29/2017	GENS	4331(A)	KISD 1717	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES INTEREST	234-111	000	257.98
CHECK GENS 4331(A) TOTAL FOR FUND 703:								9,877.97
12/29/2017	GENS	4332(A)	LOW 1717	LOWELL AREA SCHOOLS	LOWELL - OPERATING	226-110	000	1,255.58
12/29/2017	GENS	4332(A)	LOW 1717	LOWELL AREA SCHOOLS	LOWELL - DEBT	226-120	000	17,715.03
12/29/2017	GENS	4332(A)	LOW 1717	LOWELL AREA SCHOOLS	LOWELL BLDG/SITE	226-130	000	2,498.63
CHECK GENS 4332(A) TOTAL FOR FUND 703:								21,469.24
Total for department 000:								5,173,211.59
Total for fund 703 CURRENT TAX COLLECTION FUND								5,173,211.59
TOTAL - ALL FUNDS								5,618,426.37

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Transactions Log for Payroll Deductions
MONTH ENDING: DECEMBER 2017

Direct Deposit

Date Submitted	<u>12.12.17</u>	Transaction#	<u>4168934295</u>	Amount	<u>71,147.86</u>
Date Submitted	<u>12.22.17</u>	Transaction#	<u>673016715</u>	Amount	<u>67,719.87</u>
Date Submitted	_____	Transaction#	_____	Amount	_____

Deferred Comp

Date Submitted	<u>12.12.17</u>	Transaction#	_____	Amount	<u>1220.71</u>
Date Submitted	<u>12.28.17</u>	Transaction#	_____	Amount	<u>1220.71</u>
Date Submitted	_____	Transaction#	_____	Amount	_____

Payroll Taxes

Date Submitted	<u>12.12.17</u>	Transaction#	<u>41211650</u>	Amount	<u>31,151.91</u>
Date Submitted	<u>12.22.17</u>	Transaction#	<u>43973124</u>	Amount	<u>31,239.39</u>
Date Submitted	_____	Transaction#	_____	Amount	_____

HSA

Date Submitted	<u>12.12.17</u>	Transaction#	<u>2487554304</u>	Amount	<u>2718.00</u>
Date Submitted	<u>12.22.17</u>	Transaction#	<u>1402413304</u>	Amount	<u>2542.00</u>
Date Submitted	_____	Transaction#	_____	Amount	_____

ICMA RC

Date Submitted	<u>12.12.17</u>	Transaction#	<u>69388563</u>	Amount	<u>54.00</u>
Date Submitted	<u>12.22.17</u>	Transaction#	<u>3024368321</u>	Amount	<u>54.00</u>
Date Submitted	_____	Transaction#	_____	Amount	_____

MERS

Date Submitted	_____	Transaction#	_____	Amount	_____
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Monthly Check Register - Gross

Date Submitted	<u>1.2.18</u>	Amount	<u>364,910.09</u>
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Clerk's Office

Date 1.2.18

MEMORANDUM

To: Cascade Charter Township Board
From: Steve Peterson, Community Development Director
Subject: Cascade Burton Park building
Meeting Date: January 24, 2018

We have received three bids for the roofing job at the storage building at Burton Park.

Kevin's Home Improvement	\$37,286
Premier Roofing	\$28,350
Dan Vos Construction.	\$27,425

The goal is to get this roof redone as soon as weather permits. This has already been planned for in the 2018 budget and is part of the larger improvements planned for that building this year. We have had Dan Vos Construction perform many jobs for the Township with excellent results. They most recently completed the renovations to the bathrooms at Tassel Park.

Staff recommends Dan Vos Construction.



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: January 24, 2018
To: Supervisor Beahan and Township Board Members
From: Ben Swayze, Township Manager
Subject: MCImetro METRO Act Right of Way Permit Application

FACTS:

The METRO Act (Public Act 48 of 2002) was enacted as a means to provide state-wide oversight (through the Michigan Public Service Commission), and uniformity to the permitted use of local public right-of-ways for telecommunication infrastructure. We have received a METRO Act Permit Bilateral Form and Application from MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services (MCImetro). The initial term of the request is 15 years.

Typically, the Township receives in the neighborhood of \$15,000 in METRO Act permit fees from the MPSC. These funds are used for right-of-way maintenance activities.

Attached for your review are:

- METRO Act Permit request letter from MCImetro
- METRO Act Permit Application Form, including required attachments
- METRO Act Permit Bilateral Form

ANALYSIS & CONCLUSIONS:

The passage of the METRO Act provided uniformity to right-of-way permit applications for telecommunication providers and, as such, there is very little opportunity for the Township to request modifications to the permit. State records indicate no issues with MCImetro as a METRO permit entity. In our communication with the Kent County Road Commission, who will be responsible for permitting any work allowed by the METRO Act Permit being approved, they indicate they have worked with MCImetro in the past with no issues. Township legal counsel has reviewed and recommended approval of the METRO Act permit for MCImetro. It should be noted that MCImetro already has fiber in Cascade Township. The ownership of this fiber is related to MCImetro's acquisition of Brooks Fiber, the original installer of the network. We have been unable to locate an approved METRO act permit for Brooks Fiber, though the installation of the fiber may predate the METRO act.

FINANCIAL CONSIDERATIONS:

There are no expenditures related to the approval of the request from MCImetro. Granting the request will ensure the Township continues to receive METRO Act monies from the State related to MCImetro telecommunication infrastructure.

RECOMMENDED ACTION:

Approve the METRO Act Right-of-Way Unilateral Permit request from MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services and authorize the Township Manager to execute the agreement on behalf of the Township.

Randy Knox
Engineer IV Right-of-Way Specialist
Verizon Network Engineering & Operations



Mail Code: HQE02E63
600 Hidden Ridge
Irving, TX 75038
work: 972-457-7732
randy.knox@verizon.com

December 19, 2017

Cascade Charter Township

Susan Slater– Township Clerk
2865 Thornhills Ave. SE
Grand Rapids, MI 49546-7192

Subject: METRO ACT PERMIT

Dear Ms. Slater:

MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services requests the Township grant it a Bilateral Permit under the METRO Act. Verizon Access Transmission Services is seeking use of the public right-of-way to install fiber-optic facilities, as described further below.

Enclosed are three (3) copies of the application along with a check for \$500 to cover the application fee. The METRO Act states that “A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way.” MCL 484.3115(3).

Below is more background on Verizon Access Transmission Service’s planned fiber project:

- Fiber will be deployed to provide wireline, fiber-based high speed telecommunications services to existing and new small, medium and large business (enterprise) customers.
- The fiber facilities will not be used to offer wireline residential services such as home phone or cable television services.
- Fiber-optic cable will be installed within the right-of-way (underground within conduit or aerial on poles).
- In addition to installing fiber for small, medium, and large business customers, Verizon Access Transmission Services will also deploy fiber to wireless facilities.
- Verizon Access Transmission Services does not seek permission through this Metro Act Permit Application to construct or install wireless facilities. Verizon Wireless may separately seek approval in conformance with applicable law to site wireless facilities.

The route maps of the existing and proposed facilities required in Section 2.3 of the application are shown in Exhibits 1 and 2. Final design of the facilities has not been completed, thus the proposed route map is high level and subject to change. Specific design details (e.g., aerial vs. buried, which side of the street, linear footage) will be provided during the construction permit stage.

The following exhibits are also attached:

- Exhibit 3 – MPSC order approving MCImetro's license to provide basic local exchange service
- Exhibit 4 – Certificate of Good Standing
- Exhibit 5 – Certificate of Insurance

If you have any questions regarding the application, please give me a call at (972) 457-7732 or email me at randy.knox@verizon.com.

Sincerely,



Randy Knox

Attachments

**METRO Act Permit Application Form
Revised February 2, 2015**

**Cascade Charter Township
Name of Local Unit of Government**

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS
UNDER
METROPOLITAN EXTENSION TELECOMMUNICATIONS
RIGHTS-OF-WAY OVERSIGHT ACT
2002 PA 48
MCL SECTIONS 484.3101 TO 484.3120**

BY

**MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission
Services
("APPLICANT")**

Unfamiliar with METRO Act?--Assistance: Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-284-8190 or via its web site at http://www.michigan.gov/mpsc/0,4639,7-159-16372_22707---,00.html.

45 Days to Act—Fines for Failure to Act: The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

Where to File: Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at [insert address].
-

Cascade Charter Township
Name of local unit of government

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS**

By
MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services
("APPLICANT")

This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).

This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).

1 GENERAL INFORMATION:

1.1 Date: December 19, 2017

1.2 Applicant's legal name: MCImetro Access Transmission Services Corp.
d/b/a Verizon Access Transmission Services
Mailing Address: 600 Hidden Ridge Dr., HQE02E63
Irving, Texas 75038

Telephone Number: (703) 694-6050
Fax Number: (703) 886-4399
Corporate website: www.verizon.com

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Applicant Manager: Robert Hayes, Sr. Manager-Network Eng. & Ops.

Mailing Address: 600 Hidden Ridge Dr., HQE02E102
Irving, TX 75038
Telephone Number: (972) 457-7420
Fax Number: (972) 457-7253
E-mail Address: hayes.robert@verizon.com

Applicant Contact: Randy Knox, Franchise Specialist
Mailing Address: 600 Hidden Ridge Dr., HQE02E63
Irving, TX 75038
Telephone Number: (972) 457-7732
Fax Number: (972) 457-7253
E-Mail Address: randy.knox@verizon.com

1.3 Type of Entity: (Check one of the following)

- Corporation
 General Partnership
 Limited Partnership
 Limited Liability Company
 Individual
 Other, please describe: _____

1.4 Assumed name for doing business, if any:

Verizon Access Transmission Services

1.5 Description of Entity:

Certified local telecommunications provider in the State of Michigan.

1.5.1 Jurisdiction of incorporation/formation; State of Delaware

1.5.2 Date of incorporation/formation; 05/21/1998

1.5.3 If a subsidiary, name of ultimate parent company;

Verizon Communications Inc.

1.5.4 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities).

George J. Fischer - President/CEO , Steven Tugentman - Secretary, and Scott Krohn - Treasurer

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information.

Applicant will provide annual report if necessary; see attached Exhibit 4 Certificate of Good Standing

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe: No

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes No

If "yes," please describe the circumstances.

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.9.1 A felony; or No

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes No

If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain.

MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services holds a Certificate of Public Convenience and Necessity with the Michigan Public Service Commission.

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

If no financial statements are provided, please explain and provide particulars.

2 DESCRIPTION OF PROJECT:

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

Applicant is certified local telecommunications provider in the State of Michigan. See attached Exhibit 3.

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways.

Applicant is providing competitive local exchange (voice and data) services, internet access services, private line services, wireless network fronthaul and backhaul transport and provision of facility access to third parties including conduit access and dark fiber.

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).

Route map showing applicant's existing facilities is shown in Exhibit 1.

Route map showing applicant's proposed facilities is shown in Exhibit 2. Applicant can provide additional detail in the coming months as we finalize our high-level design and move into the permitting stage of our project.

2.4 Please provide an anticipated or actual construction schedule.

Construction to begin in 2018 and phased-in over 3 years ending in 2021.

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways. Only MCImetro Access Transmission Services Corp.

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant.

All existing facilities are operated and maintained by applicant's local staff identified in Sec. 3.3

3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:

Please provide the following or attach an appropriate exhibit.

3.1 Address of Applicant's nearest local office;

Christopher John Lentine, Engr III Spec., 2855 Oak Industrial Drive NE, Grand Rapids, MI 49505; (616) 265-8553 (office) christopher.lentine@verizon.com.

3.2 Location of all records and engineering drawings, if not at local office;
Mark Wingate, Senior Manager, 400 International Parkway, Richardson, TX 75081; (469) 886-4230 (office), mark.wingate@verizon.com

3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system;

Christopher John Lentine, Engr III Spec.
2855 Oak Industrial Drive NE
Grand Rapids, MI 49505
(616) 265-8553 (office)
E-mail: christopher.lentine@verizon.com

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:

See Certificate of Insurance in attached Exhibit 5.

3.4.1 Worker's compensation;

3.4.2 Commercial general liability, including at least:

3.4.2.1 Combined overall limits;

3.4.2.2 Combined single limit for each occurrence of bodily injury;

3.4.2.3 Personal injury;

3.4.2.4 Property damage;

3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;

3.4.2.6 Independent contractor liability;

3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);

3.4.2.8 Environmental contamination;

3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

Henkels and McCoy

4 CERTIFICATION:

All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.

NAME OF ENTITY (“APPLICANT”)

MCImetro Access Transmission Services Corp.

December 19, 2017

Date

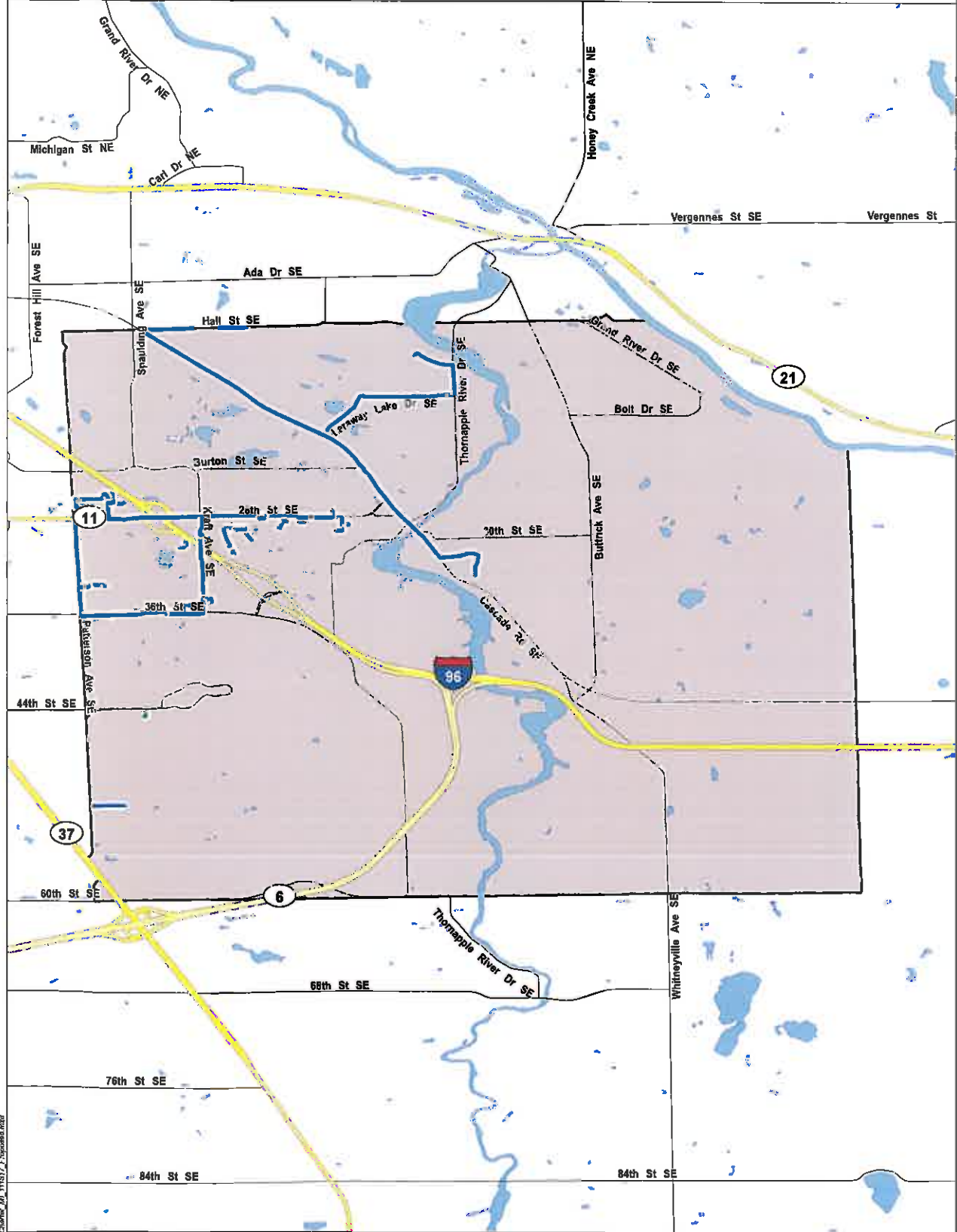
By: 

Type or Print Name: Randy Knox

Title: Franchise Specialist

S:\metroapplicationform.doc

MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services METRO Act Permit Cascade Charter Township, MI



Legend

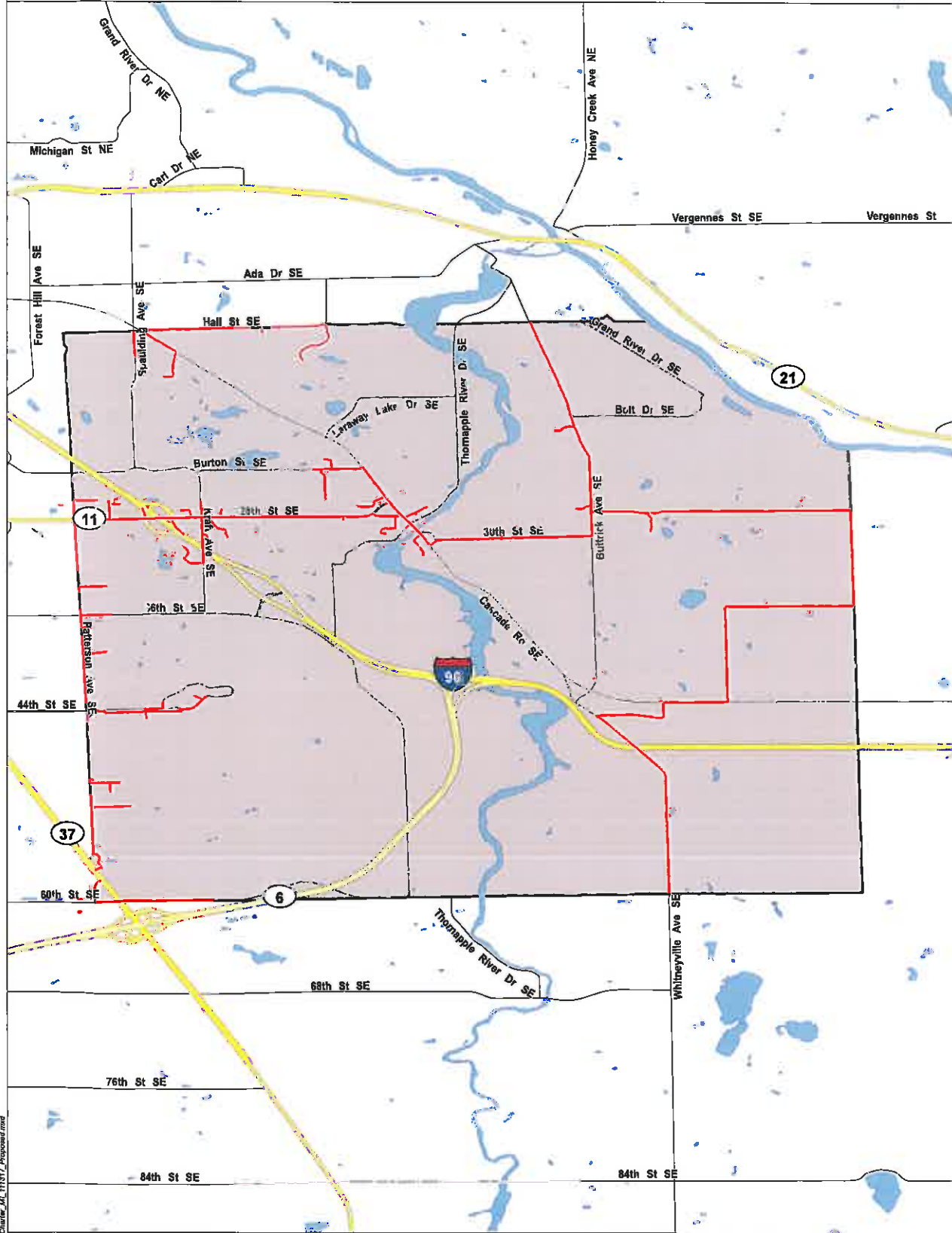
- Existing Aerial - 95,626 Linear Feet
- Existing Buried - 22,275 Linear Feet
- Cascade Charter Township, MI

Confidentiality Statement: Confidential and proprietary materials for authorized Verizon personnel and outside agencies only. Use, disclosure or distribution of this material is not permitted to any authorized persons or third parties except by written agreement.

Data Source: VZB
 Projection: GCS_WGS_1984
 Map Created: 11/13/2017
 Map Created By: Arron Cannon

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**MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services
 METRO Act Permit
 Cascade Charter Township, MI**




Legend

- Proposed Route - 194,163 Linear Feet
- Cascade Charter Township, MI

Confidentiality Statement: Confidential and proprietary materials for authorized Verizon personnel and outside agencies only. Use, disclosure or distribution of this material is not permitted to any authorized persons or third parties except by written agreement.

Data Source: VZB
 Projection: GCS_WGS_1984
 Map Created: 11/13/2017
 Map Created By: Arron Cannon

NTS 

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EXHIBIT 3

STATE OF MICHIGAN
Michigan Public Service Commission

I, Dorothy Wideman, Executive Secretary of the Michigan Public Service Commission, certify with the Michigan Public Service Commission seal, that the attached copy of the Order in Case No. U-11345 dated June 5, 1997,

in the matter of the application of
**MCImetro ACCESS TRANSMISSION
SERVICES, INC.**, to amend its license to
provide basic local exchange services in all
Michigan exchanges currently serviced by
Ameritech Michigan and GTE North
Incorporated,

is a true and complete copy of the original.

Sealed and signed at Lansing,
Michigan, on December 10, 1998



Executive Secretary
Dorothy Wideman

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

In the matter of the application of)
MCIMETRO ACCESS TRANSMISSION SERVICES,)
INC., to amend its license to provide basic local)
exchange services in all Michigan exchanges)
currently serviced by Ameritech Michigan and)
GTE North Incorporated.)

Case No. U-11345

At the June 5, 1997 meeting of the Michigan Public Service Commission in Lansing,
Michigan.

PRESENT: Hon. John G. Strand, Chairman
Hon. John C. Shea, Commissioner
Hon. David A. Svanda, Commissioner

OPINION AND ORDER

On March 21, 1997, MCImetro Access Transmission Services, Inc., (MCI) filed an application to expand its license to provide basic local exchange service, pursuant to the Michigan Telecommunications Act, MCL 484.2101 et seq.; MSA 22.1469(101) et seq. MCI proposes to provide service to customers in all Michigan exchanges currently served by Ameritech Michigan and GTE North Incorporated (GTE), including those exchanges that GTE proposed to transfer to PTI Communications of Michigan, Inc.

On March 24, 1997, the Commission directed MCI to publish a notice of opportunity to comment in newspapers of general circulation in MCI's proposed service area. The Commis-

sion Staff was the only party to file comments. It noted a concern, but does not oppose the granting of the application.

The Commission FINDS that:

- a. Jurisdiction is pursuant to 1991 PA 179, as amended by 1995 PA 216, MCL 484.2101 et seq.; MSA 22.1469(101) et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; MSA 3.560(101) et seq.; and the Commission's Rules of Practice and Procedure, as amended, 1992 AACRS, R 460.17101 et seq.
- b. Amending MCI's license to provide basic local exchange service is in the public interest.
- c. MCI should continue to be bound by the regulatory requirements for basic local exchange service set forth in the Commission's March 29, 1995 order in Case No. U-10610.

THEREFORE, IT IS ORDERED that:

- A. The license of MCImetro Access Transmission Services, Inc., to provide basic local exchange service is amended to include all Michigan exchanges currently served by Ameritech Michigan and GTE North Incorporated.
- B. MCImetro Access Transmission Services, Inc., shall continue to be bound by the regulatory requirements for basic local exchange service set forth in the Commission's order in Case No. U-10610.
- C. Before commencing service, MCImetro Access Transmission Services, Inc., shall submit its tariff to reflect the scope of the services that it will offer.

The Commission reserves jurisdiction and may issue further orders as necessary.

Any party desiring to appeal this order must do so in the appropriate court within 30 days after issuance and notice of this order, pursuant to MCL 462.26; MSA 22.45.

MICHIGAN PUBLIC SERVICE COMMISSION

/s/ John G. Strand
Chairman

(S E A L)

/s/ John C. Shea
Commissioner

/s/ David A. Svanda
Commissioner

By its action of June 5, 1997.

/s/ Dorothy Wideman
Its Executive Secretary

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

FILING ENDORSEMENT

This is to Certify that the APPLICATION FOR CERTIFICATE OF AUTHORITY

for

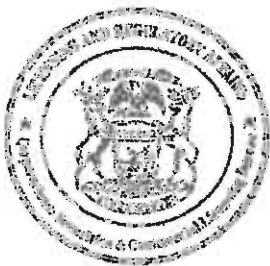
MCMEYRO ACCESS TRANSMISSION SERVICES CORP.

ID NUMBER: 60887W

received by facsimile transmission on December 5, 2016 is hereby endorsed.

Filed on December 9, 2016 by the Administrator.

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



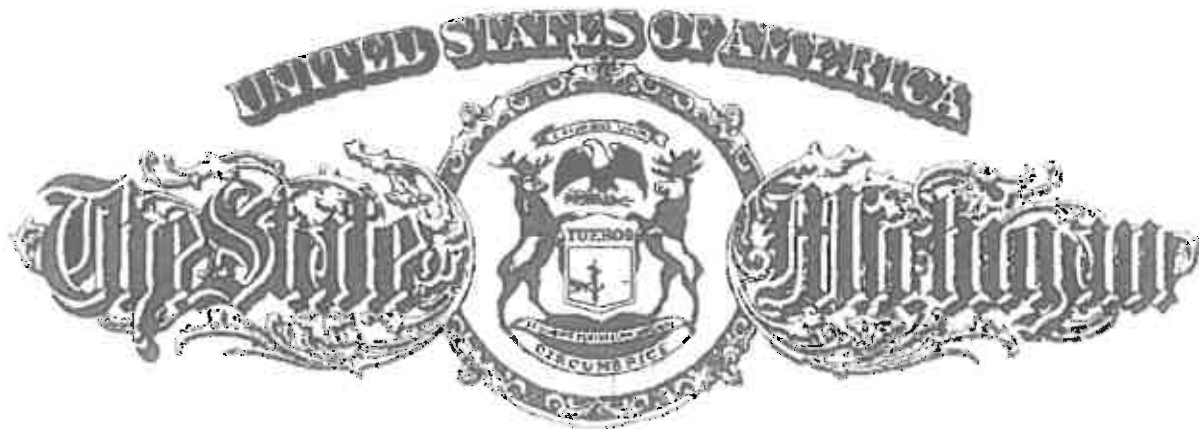
Sent by Facsimile Transmission

In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 8th day of December, 2016.

Julia Dale

**Julia Dale, Director
Corporations, Securities & Commercial Licensing Bureau**

EXHIBIT 4



Department of Licensing and Regulatory Affairs
Lansing, Michigan

This is to Certify That

NCIMETRO ACCESS TRANSMISSION SERVICES CORP.

a(n) DELAWARE profit corporation, was validly authorized on December 9, 2016, to transact business in Michigan, and that said corporation holds a valid certificate of authority to transact business in this state.

This certificate is issued pursuant to the provisions of 1972 PA 204, as amended, to attest to the fact that the corporation is in good standing in Michigan as of this date and is duly authorized to transact business in this state any business of the character set forth in its application which a domestic corporation formed under this act may lawfully conduct.

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.



Sent by Facsimile Transmission
1438722

In testimony whereof, I have hereunto set my hand, in the City of Lansing, this 27th day of February, 2017.

Julie Dale

Julie Dale, Director
Corporations, Securities & Commercial Licensing Bureau

EXHIBIT 5



ADDITIONAL REMARKS SCHEDULE

AGENCY Aon Risk Services Northeast, Inc.		NAMED INSURED MCImetro Access Transmission	
POLICY NUMBER See Certificate Number: 570069449808			
CARRIER See Certificate Number: 570069449808	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance**

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER	
INSURER	
INSURER	
INSURER	

ADDITIONAL POLICIES If a policy below does not include limit information, refer to the corresponding policy on the ACORD certificate form for policy limits.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
	WORKERS COMPENSATION							
C		N/A		WC063724384 CA	06/30/2017	06/30/2018		
D		N/A		WC063724386 FL	06/30/2017	06/30/2018		
B		N/A		WC063724387 ME	06/30/2017	06/30/2018		
B		N/A		WC063724383 NJ, NY, TX, VA	06/30/2017	06/30/2018		
B		N/A		WC063724389 MA, ND, OH, WA, WI, WY	06/30/2017	06/30/2018		

**METRO Act Permit
Bilateral Form
Revised 12/06/02**

**RIGHT-OF-WAY
TELECOMMUNICATIONS PERMIT**

TERMS AND CONDITIONS

1 Definitions

- 1.1 Company shall mean _____ [type of entity] organized under the laws of the State of _____ whose address is _____.
- 1.2 Effective Date shall mean the date set forth in Part 13.
- 1.3 Manager shall mean Municipality's [Mayor/Manager/Supervisor/Village President] or his or her designee.
- 1.4 METRO Act shall mean the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.5 Municipality shall mean _____, a Michigan municipal corporation.
- 1.6 Permit shall mean this document.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public right-of-way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunication Facilities or Facilities shall mean the Company's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify, or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, 2-way communications device.
- 1.9 Term shall have the meaning set forth in Part 7.

2 Grant

- 2.1 Municipality hereby grants a permit under the METRO Act to Company for access to and ongoing use of the Public Right-of-Way to construct, install and maintain Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A on the terms set forth herein.
 - 2.1.1 Exhibit A may be modified by written request by Company and approval by Manager.
 - 2.1.2 Manager shall not unreasonably condition or deny any request for a modification of Exhibit A. Any decision of Manager on a request for a modification may be appealed by Company to Municipality's legislative body.
- 2.2 Overlashing. Company shall not allow the wires or any other facilities of a third party to be overlashed to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.
- 2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

- 3.1 Company Contacts. The names, addresses and the like for engineering and construction related information for Company and its Telecommunication Facilities are as follows:
 - 3.1.1 The address, e-mail address, phone number and contact person (title or name) at Company's local office (in or near Municipality) is _____.
 - 3.1.2 If Company's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is _____.
 - 3.1.3 The name, title, address, e-mail address and telephone numbers of Company's engineering contact person(s) with responsibility for the

design, plans and construction of the Telecommunication Facilities is

3.1.4 The address, phone number and contact person (title or department) at Company's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is

3.1.5 Company shall at all times provide Manager with the phone number at which a live representative of Company (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.

3.1.6 The preceding information is accurate as of the Effective Date. Company shall notify Municipality in writing as set forth in Part 12 of any changes in the preceding information.

3.2 Route Maps. Within ninety (90) days after the substantial completion of construction of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).

3.3 As-Built Records. Company, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Company shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

4.1 No Burden on Public Right-of-Way. Company, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Company's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Company, at its sole expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Company shall do so within a reasonable time period. Municipality shall attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Company over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Company, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Company's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Company's option, better) condition as that which existed prior to the disturbance. In the event that Company, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Company shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Company shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Company's lines on alternate poles which shall state Company's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Company's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Company's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Company, shall be marked at its entrance into and exit from each manhole and handhole with Company's name and a toll-free telephone number.
- 4.5 Tree Trimming. Company may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Company shall dispose of all trimmed materials. Company shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all

trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.

- 4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Company shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Company's use, or the facilities of all users of the poles are required to go underground then Company shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Company may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Company shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 4.7 Pavement Cut Coordination. Company shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").
- 4.7.1 The goals of such coordination shall be to encourage Company to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.
- 4.8 Compliance with Laws. Company shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Company shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Municipality shall not unreasonably delay or deny issuance of any such permits, licenses or approvals. Company shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Company shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended. This section does not constitute a waiver of Company's right to challenge laws, statutes, ordinances, rules or regulations now in force or established in the future.

- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Company's Facilities in the vacated Public Right-of-Way, Company shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Company shall relocate its Facilities to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards.
- 4.10 Relocation. If Municipality requests Company to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Company shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Company if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality shall attempt to provide notice to Company. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Company shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Company shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Company has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Company shall relocate its Facilities underground in the same location at Company's sole cost and expense.
- 4.14 Identification. All personnel of Company and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Company's name, their name and photograph. Company shall account for all identification cards at all times. Every service vehicle of Company and its contractors or subcontractors

shall be clearly identified as such to the public, such as by a magnetic sign with Company's name and telephone number.

5 Indemnification

- 5.1 Indemnity. Company shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Company, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Company's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Company, its officers, agents, employees, contractors, successors and assigns.
- 5.2 Notice, Cooperation. Municipality shall notify Company promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality shall cooperate with Company in every reasonable way to facilitate the defense of any such claim. Municipality shall consult with Company respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.
- 5.3 Settlement. Municipality shall not settle any claim subject to indemnification under this Part 5 without the advance written consent of Company, which consent shall not be unreasonably withheld. Company shall have the right to defend or settle, at its own expense, any claim against Municipality for which Company is responsible hereunder.

6 Insurance

- 6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Company shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Company may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.
- 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities,

commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).

- 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
 - 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
 - 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
 - 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.
- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Company shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.
- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Company shall indemnify and save harmless Municipality

from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.

- 6.5 Contractors. Company's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Company, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Company's policies).
- 6.6 Insurance Primary. Company's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Company's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 Term

- 7.1 Term. The term ("Term") of this Permit shall be until the earlier of:
- 7.1.1 Fifteen years (15) from the Effective Date; provided, however, that following such initial term there shall be three subsequent renewal terms of five (5) years. Each renewal term shall be automatic unless Municipality notifies Company in writing, at least twelve (12) months prior to the end of any term then in effect, that due to changed circumstances a need exists to negotiate the subsequent renewal with Company. Municipality shall not unreasonably deny a renewal term; or
- 7.1.2 When the Telecommunication Facilities have not been used to provide telecommunications services for a period of one hundred and eighty (180) days by the Company or a successor of an assign of the Company; or
- 7.1.3 When Company, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
- 7.1.4 Upon either Company or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days

(or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or

- 7.1.5 Unless Manager grants a written extension, one year from the Effective Date if prior thereto Company has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Effective Date if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

- 8.1 Municipal Requirement. Municipality may require Company to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

- 9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

- 10.1 Removal; Underground. As soon as practicable after the Term, Company or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Company shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Company's sole cost and expense.

10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

- 10.2 Removal; Above Ground. As soon as practicable after the Term, Company, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.

- 10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than

twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Company as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.

11 Assignment. Company may assign or transfer its rights under this Permit, or the persons or entities controlling Company may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Company's business, or by other means, subject to the following:

11.1 No such transfer or assignment or change in the control of Company shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Effective Date until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.

11.2 After the completion of such construction, Company must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,

11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and

11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Company's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Company shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

11.3 Company may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to [address], with a copy to [address].

12.1.2 If to Company, to [address], with a copy to [address].

12.2 Change of Address. Company and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

13.1 No Cable, OVS. This Permit does not authorize Company to provide commercial cable type services to the public, such as “cable service” or the services of an “open video system operator” (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

13.2 Duties. Company shall faithfully perform all duties required by this Permit.

13.3 Effective Date. This Permit shall become effective when issued by Municipality and Company has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acceptance of the Permit.

13.4 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].

13.5 Amendment. Except as set forth in Section 2.1 this Permit may be amended by the written agreement of Municipality and Company.

13.6 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Company and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.

13.7 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

[Municipality name]

Attest:

By: _____
Clerk

By: _____

Its: _____

Date: _____

“Company accepts the Permit granted by Municipality upon the terms and conditions contained therein.”

[Company Name]

By: _____

Its: _____

Date: _____

::ODMA\PCDOCS\GRR\759319\6

Exhibit A

Public Right-of-Way to be Used by Telecommunication Facilities

Exhibit B

Bond



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: January 24, 2017
To: Supervisor Beahan & Cascade Township Board
From: Ben Swayze, Township Manager
Adam Magers – Fire Chief
Subject: Fire Department Command Structure and Staffing Plan

FACTS

The Township has recently completed the process of selecting the leadership in the Fire Department, which was the culmination of a process that took approximately 7 months. That process began in spring 2017 with a S.W.O.T (Strengths, Weaknesses, Opportunities, Threats) analysis exercise that was conducted both with the staff of the Fire Department and the Township Board. There were two prevailing weaknesses in the department that came out of that exercise:

- The Command structure of the Department was not ideal, causing potential operational issues and limiting career mobility within the department.
- Staffing in the department was not reflective of the workload, causing undue dependence on Paid-On-Call Firefighters to fill roles the position was not intended for.

One of the first tasks assigned to new Fire Chief Adam Magers was to review both the Command structure and staffing levels of the department and provide recommendations to the Township Manager on potential changes. Attached you will find a memo from Chief Magers detailing recommended changes in the Department, as well as support documentation outlining the current and proposed staffing and command structures.

As with any staffing change, the implementation of the Chief's recommendations comes with financial implications as well. Attached you will find a financial analysis of the proposed staffing changes, as well as a Fire Fund 10-Year Financial projection both without the changes (current structure) and with the proposed changes. Both Chief and I will review the information in detail at the Board meeting. Attached for your review are:

- Memo from Fire Chief Magers outlining proposed changes
- Current and Proposed Staffing and Command Structure Charts
- Comparable Communities Staffing Table
- MIOSHA Standard 1151
- Senior Assisted Living Centers Call Volume
- Staffing Changes Financial Analysis
- Fire Fund 10-Year Financial Projections (Current and Proposed Staffing)

Analysis and Conclusion

From an operational perspective, it is clear that the proposed staffing and command structure will have a positive impact to the Fire Department. Among the considerations for the recommendation:

- The call volume for the Township Fire Department has increased exponentially over the past 5 years, increasing over 25% and outpacing the Township population growth. Despite the increase in call volume, staffing levels remain below those of pre-2006 when 3 vacant positions were not filled.
- Staffing plan will allow for the department to utilize the Paid-On-Call firefighters in the role they were intended and prevent “burnout”
- Staffing plan will allow for less “backfill” issues and prevent the pyramiding of overtime and comp time.
- Staffing plan will help us prepare for the anticipated increase in calls for the new “Cascade Trails” assisted living complex.
- Staffing Plan will position the Department to better respond to multiple calls at the same time.
- Implementing the new Command structure will allow for better compliance with MIOSHA Standard 1151
- Implementing the new Command structure will establish clear lines of career mobility in the Department and allow for better succession planning
- Command Structure will establish clear Chain of Command within each station and provide for redundant command during vacations and other scheduled time off.

The staffing and command structure implementation will have a significant financial impact on the Fire Fund. The financial analysis of the plan shows that the financial impact of the plan could be over \$250,000 given certain assumptions related to health care. The plan would provide the Township relief in other areas of the budget, primarily related to Paid-On-Call wages and overtime costs. A review of the Fire Fund 10-Year financial projections show that the current Fire Fund can handle the additional costs, absent of significant capital improvements (Engine, Tanker, etc...). Once the needed capital improvements are scheduled, the fund balance of the department would reach levels below the recommended threshold from the Township auditors. Recommendations regarding financial impacts are explored further in the *Financial Considerations* section.

The Public Safety Advisory Committee reviewed the proposal at their December meeting and have recommended the Township Board approved the proposed staffing and command structure for the Fire Department. The Personnel and Finance Committee reviewed the proposal at their January meeting and have also recommended the Township Board approve the proposed staffing and command structure with the financial recommendations outlined in the section below.

Financial Considerations

The potential financial impact of the proposed staffing and command structure is \$253,000, though the amount may be less once the new staff selects benefit options. There is potentially

\$50,000 or so of financial relief as well in the form of reduced overtime and Paid-On-Call costs (since some shifts will not need to be backfilled). Still, the financial projections show that, once scheduled capital improvements are considered, the plan may reduce fund reserves to levels lower than those recommended by our auditors. To address the financial impacts, the Personnel and Finance Committee have recommended several options that could be considered:

- Financing Capital Improvement purchases rather than cash purchasing.
- Increased General Fund contributions to the Fire Fund.
- Accelerated financial growth in the Township (growth above that projected)
- Increase in the millage in 2024 (the next time a Fire Fund millage is up for renewal).

Given that the Fire Fund can handle the increased costs associated with the proposed command and staffing plan until 2023 at the earliest (and even later if Capital Improvements are rescheduled) the Personnel and Finance Committee has recommended the Township Board not address the financial impacts at this time, but wait until a clearer financial picture is available when the next millage renewal is schedule to take place.

Recommendation

Approve the Fire Department Staffing and Command plan as recommended by the Fire Chief and Township Manager.

CASCADE TOWNSHIP



FIRE DEPARTMENT

Dedicated to Serving You

TO: PSAC/Township Manager Swayze
FROM: Adam Magers Fire Chief
DATE: December 20, 2017

Thank you for giving the Fire Department the opportunity to share the proposed command structure and staffing levels we feel is in the best interest of Cascade Charter Township.

We currently operate two (2) stations with full time staff, 24-hour coverage 365 days a year. We have a total of 15 fire suppression personnel working three (3) different shifts. The Fire Chief and Fire Inspector are 40-hour per week staff, but the Chief does respond to calls after hours when available. As of today, we currently have 9 Paid-On Call (POC) Firefighters and are in the process of adding four more.

Our current minimum staffing level each day is 5. Three (3) at Station 1, and two (2) at Station 2. When a staff member takes a day off we fill that spot with a POC staff member if available, or overtime with a full-time member. Every time a POC fills a full-time shift, that is one less that is available to respond to a larger emergency. By increasing our staffing to six (6) per day, while maintaining a minimum of five (5), it allows for vacation/sick/injury leave without having to fill the spot. This will reduce overtime and POC "burnout". When no full-time staff members are off, Cascade Fire will have the ability to respond to three (3) medical calls simultaneously. This is not possible with 5. Most of our calls occur between 7 am and 5 pm. This is when most of our POC are not available to respond because they are working their full-time job.

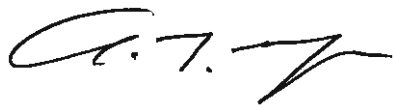
Listed below are the total number of responses we had for the last 6 years:

2012	1,601 Total Responses
2013	1,686 Total Responses
2014	1,693 Total Responses
2015	1,757 Total Responses
2016	1,970 Total Responses
2017	On pace for more than 2,000 Total Responses

Our current rank structure per day is the Chief, (weekdays) a Lieutenant, and four (4) firefighters. If the Chief is unavailable, and a Lieutenant is on leave, there is no formal supervision in the department. This becomes an issue when large emergencies, mutual aid, and complex decisions arise and are above the firefighters' level of authority/training. This also creates succession planning and communication issues. As a Chief, Captain, or Lieutenant retires or leaves the department, it is important to have personnel that are trained, experienced, and knowledgeable to fill that vacancy. Currently, our Lieutenants are operating at a "Captain" level and Station 2 has no formal company officer as defined by NFPA standard 1710 – 3.3.14. The POC Firefighters currently report to a full-time Lieutenant. We believe the creation of a Sergeant position in the POC ranks would bridge the gap between POC and Full-time staff. The Sergeant would attend Officers meetings and streamline communication to POC firefighters. This Command Structure reorganization will better enable members to follow a chain of command and maintain accountability. Our plan would be to train and utilize existing personnel to assume the formal officer roles, as outlined in the attachments.

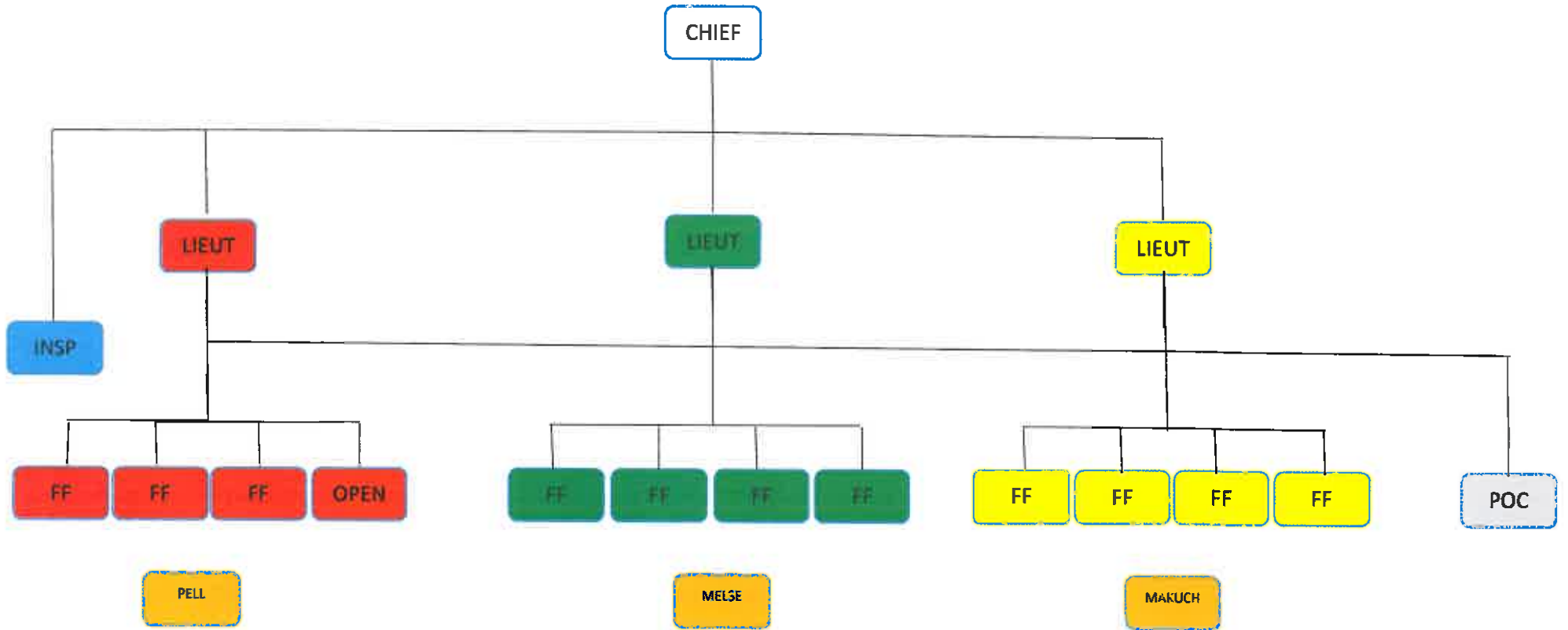
My recommendation to achieve the proposal is to retain firefighters Eric Melse, Todd Pell, and John Makuch from temporary status. Train and promote three firefighters to Lieutenant. Train and promote one POC firefighter to POC Sergeant. Promote the three Lieutenants to Captain. Hire an additional firefighter to fill the open slot created by Brian Curriers injury/retirement.

Thank you again for your time and consideration in this matter.



Adam T. Magers, Chief
Cascade Township Fire Dept.

Current Command Structure



Current

Station 1

Lieutenant

Firefighter

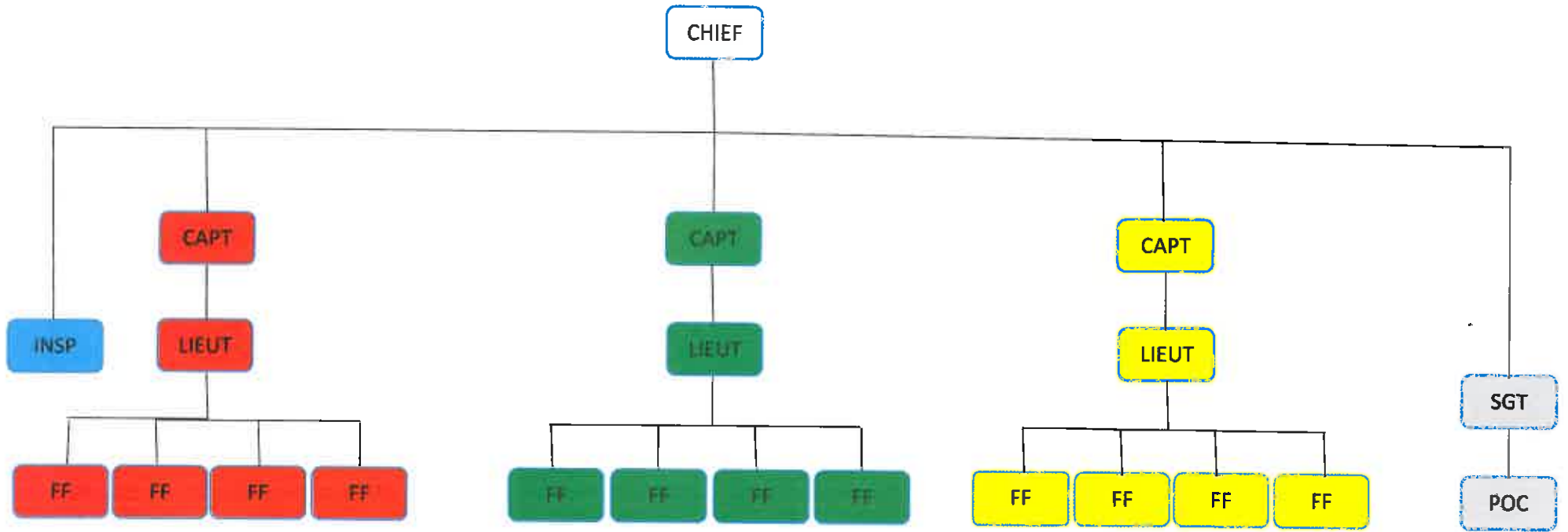
Firefighter

Station 2

Firefighter

Firefighter

Proposed Command Structure



Proposed

Station 1

Captain

Firefighter

Firefighter

Firefighter

Station 2

Lieutenant

Firefighter

COMMUNITY	POPULATION	SQUARE MILES	FULL TIME STAFF	PAID ON CALL	STATIONS	EMERGENCY CALLS
DELHI	22,000	29	16	30	2	3,300
FRENCHTOWN	20,428	43	18	6	4	2,600
AUBURN HILLS	23,000	17	14	40	3	2,500
NORTON SHORES	26,417	25	23	15	4	2,503
GRANDVILLE	16,000	9	7	26	1	2,000
PLAINFIELD	30,952	36	15	36	2	2,700
KENTWOOD MID 1990'S	39,000	20	36	12	3	2,500
CASCADE	18,000	35	15	9	2	2,000
Comparable Communities						



DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

DIRECTOR'S OFFICE

GENERAL INDUSTRY SAFETY STANDARDS

Filed with the Secretary of State on November 3, 1977, (as amended January 11, 1988)
(as amended August 2, 1993) (as amended December 20, 1999) (as amended November 27, 2001)
(as amended April 17, 2013) (as amended June 5, 2013) **(as amended April 19, 2016)**

These rules become effective immediately upon filing with the Secretary of State
unless adopted under section 33, 44, or 45a(6) of 1969 PA 306.

Rules adopted under these sections become effective 7 days after filing with the Secretary of State.

(By authority conferred on the director of the department of licensing and regulatory affairs
by sections 16 and 21 of 1974 PA 154, MCL 408.1016 and 408.1021,
and Executive Reorganization Order Nos. 1996-2, 2003-1, 2008-4,
and 2011-4, MCL 445.2001, 445.2011, 445.2025, and 445.2030)

R 408.17405, R 408.17411, R 408.17421, R 408.17422, R 408.17423, R 408.17424, R 408.17426, R 408.17432,
R 408.17433, R 408.17434, R 408.17435, R 408.17436, R 408.17437, R 408.17440, R 408.17451, R 408.17461,
and R 408.17463, of the Michigan Administrative Code are amended, as follows:

PART 74. FIRE FIGHTING

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R 408.17401. Scope.....	1	R 408.17433. Head, eye, and face protection.....	6
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R 408.17401. Scope.

Rule 7401. This part prescribes rules for training; for the construction, care, and use of equipment; and for the safeguards to be furnished and maintained as it relates to municipal fire service personnel and equipment. The occupation can be full-time or part-time; for pay or volunteer status.

R 408.17402. Applicability.

Rule 7402. A person who is functioning as a municipal fire fighter and who is exposed to the hazards of an emergency operation shall comply with this part.

R 408.17403. Definitions; A to M.

Rule 7403. (1) "Approved label" means a label or other identifying mark of a nationally recognized testing laboratory, such as Underwriters Laboratory, Inc., or Factory Mutual Research Corporation, that maintains a periodic inspection of production of labeled equipment or materials and by whose labeling compliance with nationally recognized standards or tests to determine suitable usage in a specified manner is indicated.

(2) "Aerial apparatus" means a fire department vehicle which is equipped with a power operated extension ladder or elevating platform used for rescue, ventilation, elevated master streams, and gaining access to upper levels and which carries ground ladders, tools, and other equipment.

(3) "Control" means the limitation of worker exposure to exhaust emissions to levels not exceeding applicable MIOSHA exposure limits.

(4) "Controlled process" means an arrangement of equipment to control exhaust emissions by means of any of the following:

(a) A point of source capture of exhaust emissions by a mechanical tailpipe exhaust ventilation system.

(b) A general mechanical exhaust ventilation system in a fire apparatus building bay or bays.

(c) A device that is permanently installed directly on the fire apparatus exhaust system.

(5) "Emergency operations" means a fire or non-fire incident, including, but not limited to, rescues, extrications, hazardous material release, and natural disasters, where fire department response can be anticipated and which subject fire personnel to personal injury or hazards. Vegetative cover fires are not included in this definition.

(6) "Exhaust emissions" means exhaust by-products of combustion, from internal combustion engines, capable of causing occupational illness or disease to a person.

(7) "Fire apparatus" means mobile fire fighting equipment such as, but not limited to, a pumper/engine, aerial apparatus, a tanker/tender, or any other similar equipment that has fire suppression or rescue as its primary use. A vehicle not designed, equipped, or utilized for emergency operations is not fire apparatus.

(8) "Fire station" means a structure in which fire service equipment is housed and employees may be quartered.

(9) "Fire service personnel" means all employees who are engaged in fire suppression, fire inspection, or fire investigation or who are subjected to the hazards of emergency operations.

(10) "Head protection" means a fire fighter's helmet and hood.

(11) "Ladder pipe" means a large capacity water delivery device attached to an aerial ladder.

(12) "Municipal" means any public entity.

R 408.17404. Definitions; O to V.

Rule 7404. (1) "Operator's control station" means a work station where the operator of apparatus, such as an aerial ladder or pumper, is stationed.

(2) "Personal alert safety systems (PASS)" means a device that is certified as being in compliance with these rules, that senses movement or lack of movement, and that automatically activates an audible alarm signal (which can also be manually activated to alert and to assist others in locating a fire fighter or emergency services person who is in danger).

(3) "Platform control station" means a work station where the rider of an elevating platform is stationed.

(4) "Positive-pressure breathing apparatus" means a self-contained breathing apparatus in which the pressure in the breathing zone is positive in relation to the immediate environment during inhalation and exhalation.

(5) "Primary control station" means a work station where the operator of apparatus that has an aerial ladder or platform is stationed.

(6) "Protective ensemble" means multiple elements of clothing and equipment designed to provide a degree of protection for fire service personnel from adverse exposures to the inherent risks of structural fire fighting operations and other emergency operations.

(7) "Roof ladder" means a ladder equipped with folding hooks. The hooks provide a means of anchoring the ladder to the roof ridge or other roof part.

(8) "Stay poles" also called tormenters, mean poles attached to the rails of the long extension ladders to aid in the raising and supporting of the ladder.

(9) "Structural fire fighting" means activities of rescue, fire suppression, and property conservation in buildings, enclosed structures, aircraft, vehicles, vessels, or like properties that are involved in a fire or emergency situation.

(10) "Training" means the process of making fire service personnel proficient through instruction or hands-on practice, or both, in the operation and care of equipment that is expected to be used and in the performance of assigned duties.

(11) "Volunteer" means a person who is permitted to work as, and who is trained as, a member of an organized fire department.

R 408.17405. Adopted and referenced standards.

Rule 7405. (1) The following National Fire Protection Association standards are adopted by reference in these rules and are available from the National Fire Protection Association, 1 Batterymarch Park, P.O. Box 9101, Quincy, Massachusetts, 02269-9101, or via the internet at web-site: www.nfpa.org, at a cost as of the time of adoption of these amendments, as stated in these rules.

(a) NFPA 1901: standard for "Automotive Fire Apparatus," 2009 edition. Cost: \$50.50.

(b) NFPA 1983: standard on "Fire Service Life Safety Rope and System Components," 1995 edition. Cost: \$27.00.

(c) NFPA 1971: standard on "Protective Ensemble for Structural Fire Fighting," 2007 edition. Cost: \$48.50.

(d) NFPA 1981: standard on "Open Circuit Self-contained Breathing Apparatus for Fire Fighter," 1997 edition. Cost: \$43.00.

(e) NFPA 1982: standard on "Personal Alert Safety System (PASS) for Fire Fighters," 1998 edition. Cost: \$39.00.

(2) Copies of the standards adopted in these rules may be obtained from the publisher or may be obtained from the Department of Licensing and Regulatory Affairs, MIOSHA Regulatory Services Section, 530 West Allegan Street, P.O. Box 30643, Lansing, Michigan, 48909-8143, at the cost charged in these rules plus \$20.00 for shipping and handling.

(3) The following Michigan Occupational Safety and Health Administrative standards are referenced in these rules. Up to 5 copies of these standards may be obtained at no charge from the Michigan Department of Licensing and Regulatory Affairs, MIOSHA Regulatory Services Section, 530 West Allegan Street, P.O. Box 30643, Lansing, Michigan, 48909-8143 or via the internet at website: www.michigan.gov/mioshastandards. For quantities greater than 5, the cost, as of the time of adoption of these rules, is 4 cents per page.

(a) General Industry Safety Standard Part 4 "Portable Ladders," R 408.10401 to R 408.10456.

(b) General Industry Safety Standard Part 33 "Personal Protective Equipment," R 408.13301 to R 408.13398.

(c) General Industry Safety Standard Part 72 "Automotive Service Operations," R 408.17201 to R 408.17253.

(d) Occupational Health Standard Part 380 "Occupational Noise Exposure," R 325.60101 to R 325.60128.

(e) Occupational Health Standard Part 451 "Respiratory Protection," R 325.60051 to R 325.60052.

(f) Occupational Health Standard Part 472 "Medical Services and First Aid," R 325.47201.

R 408.17411. Duties of employer.

Rule 7411. (1) An employer shall comply with all of the following requirements:

(a) Provide initial and continuing training to an employee commensurate with and specific to the duties and functions that the employee is expected to perform. The training shall be provided before the employee is permitted to perform emergency operations.

(b) Assure that prospective fire service personnel are physically fit and have the ability to perform assigned emergency operations.

(c) Assure that job-required equipment and tools are maintained free of recognized defects that could cause an injury.

(d) Develop a basic procedure that covers the treatment and transport of injured employees from the emergency scene to a medical facility.

(e) Provide in the workplace first aid supplies/kits appropriate for the hazard history, to minimally comply with the requirements of the Occupational Health Standard Part 472 "Medical Services and First Aid," as referenced in R 408.17405.

(f) Comply with the requirements of this part, review with, and make available a copy of this part for employees.

(2) An employer shall prepare and maintain a statement or written policy which establishes its basic organizational structure and which establishes the type, amount, frequency of training to be provided to fire service personnel, and maintain training records. The organizational statement and training records shall be available for inspection by the director of the department of licensing and regulatory affairs or his or her authorized representative and by an employee or his or her authorized representative.

R 408.17412. Duties of employee.

Rule 7412. An employee shall do all of the following:

(a) Use personal protective equipment as prescribed by this part.

(b) Report defective equipment, tools, and hazardous conditions to a supervisor.

(c) Not remove safeguards from equipment except when necessary to service. The safeguard or equivalent shall be replaced before returning the equipment to operation.

(d) Not use equipment and tools unless trained in their use and authorized to do so.

(e) Only perform those duties that he or she is trained to do.

R 408.17415. Fire station safety.

Rule 7415. (1) The area within 3 feet of the slide pole on all sides shall be maintained free of any obstruction. A floor-to-ceiling wall shall not be construed to be an obstruction.

(2) A cushioned mat, not less than 3 feet in diameter, shall be located around the base of the slide pole at all times.

(3) A dormitory and any means of egress from the dormitory, apparatus bay, and aiseways shall be equipped with an emergency lighting system which shall be automatically activated in case of power failure. The system may be operated by battery or generator.

(4) Switches and electrical equipment located in the shower or other areas subject to hazards created by moisture shall be approved for the location or removed to a nonhazardous area.

(5) All sleeping quarters shall be equipped with an operational smoke detection device and an operational carbon monoxide detection device.

(6) All new construction or significantly remodeled facilities (50% or more area) that house fire apparatus shall install a controlled process exhaust ventilation system that will effectively control exhaust emissions created by the fire apparatus and will assure that employee exposures to the exhaust emissions do not exceed applicable MIOSHA exposure limits.

If a general mechanical exhaust ventilation system is utilized, then a mechanical air supply system shall be provided if its absence will result in building negative pressures sufficient to cause back drafting of vents from fuel-fired equipment.

(7) All equipment used for the control of exhaust emissions from fire apparatus shall be used, inspected, and maintained in accordance with the manufacturer's recommendations.

CONSTRUCTION AND USE OF EQUIPMENT

R 408.17421. Fire apparatus generally.

Rule 7421. (1) Fire apparatus shall be able to stop within 30 feet after application of the brakes at 20 miles per hour.

(2) Fire apparatus shall be equipped with all of the following items:

- (a) Windshield wipers.
- (b) Head, tail, stop, and backup lights and a backup alarm.
- (c) Horn and siren.
- (d) Slip-resistant steps, tailboard, and work platforms.

(e) Seat belts for all seated employees. Seat belts shall be used while the apparatus is in motion.

(f) If an employee is allowed by the employer to ride the apparatus in an unseated position while the apparatus is in motion, then the employer shall provide for, and enforce the use of, a safety harness.

(3) New fire apparatus that is manufactured and purchased after the effective date of these rules shall comply with the requirements of the NFPA 1901: standard for "Automotive Fire Apparatus," 2009 edition, as adopted in R 408.17405.

(4) Except on instructions of a designated signalperson, an operator of fire apparatus shall not move the equipment when his or her vision is obstructed.

(5) A minimum distance of 10 feet from unprotected energized equipment or high-voltage transmission lines, as distinguished from low voltage secondary lines and series streetlight construction, shall be maintained when using fire apparatus. The training of fire service personnel shall include development of the ability to recognize and identify primary, high-voltage transmission lines and series street lighting construction

R 408.17422. Fire apparatus tires and rims.

Rule 7422. (1) A thorough visual inspection of the tread and sidewall areas of fire apparatus tires for cuts, cracks, splits, or bruises, including a tread depth measurement, shall be made at least annually. A record of this inspection shall be maintained for a minimum of 10 years.

(2) A tire shall be replaced if 1 of the following occurs:

(a) The average tread depth is worn to 5/32 of an inch or less.

(b) The tread depth at any 1 location is 2/32 of an inch, or less.

(c) A cut or crack exposes the cord fabric.

(3) A replacement tire shall meet or exceed the standards of the original tire furnished with the apparatus.

(4) Fire apparatus tires and rims shall be inspected inside at least once every 10 years.

(5) All breakdown of fire apparatus tires shall comply with General Industry Safety Standard Part 72 "Automotive Service Operations," as referenced in R 408.17405

R 408.17423. Fire apparatus with elevating platforms.

Rule 7423. (1) When an aerial apparatus platform is elevated, parking brakes shall be set and stabilizing jacks or outriggers and safety locks shall be used. When needed, ground plates shall be used under the jack or outriggers.

(2) An instructional information plate, which is clearly visible to the operator, shall be located at the operator's control station. If the aerial is equipped with a platform, then a plate shall also be located at the platform control station. The plate shall contain all of the following information:

(a) Rated capacity of the aerial tip or platform.

(b) Operating controls identified for motion.

(c) Cautions or restrictions of operation.

(3) An operator shall comply with all of the following provisions:

(a) Remain at the primary control station when the aerial ladder or platform is occupied.

(b) Not move the apparatus unless the ladder or platform is in the bed of the apparatus.

(c) Maintain clearances as required in R 408.17421(5).

R 408.17424. Aerial apparatus.

Rule 7424. (1) An aerial apparatus that is equipped with a ladder shall not have the ladder extended or retracted when an employee is positioned on the ladder.

(2) While working from an aerial apparatus, an employee shall be secured with a safety belt system as referenced in NFPA 1983: standard on "Fire Service Life Safety Rope and System Components," 1995 edition, as adopted in R 408.17405.

(3) The tip of the aerial ladder shall not be forcefully extended against a solid object or used to support the ladder.

(4) The steps and rungs of an aerial apparatus shall have a slip-resistant surface.

(5) Jacks, outriggers, and safety locks shall be used as required in R 408.17423 (1).

(6) The rated capacity for an aerial apparatus shall not be exceeded.

(7) The operator of an aerial ladder shall comply with all of the following provisions:

(a) Remain at the primary control station when the ladder is occupied.

(b) Communicate to occupant of ladder prior to movement.

(c) Not move the apparatus unless the ladder is in the bed.

(8) The operator of an aerial ladder shall maintain clearances as required in R 408.17421(5).

(9) The controls for the operation of an aerial apparatus shall be of a type that returns to a neutral position when released.

(10) Tools or equipment shall not be mounted or installed on the turntable.

(11) A 2-way voice communication system shall be provided between the employee on the raised portion of the equipment and the operator control station.

(12) Detachable ladder pipes shall be operated in the direction the ladder is facing.

(13) Ladder pipes shall be secured to the ladder so that the pipe cannot be accidentally dislodged while in operation.

(14) An employer shall follow the manufacturer's instructions and recommendations for the use, testing, and maintenance of aerial apparatus.

R 408.17426. Portable ladders.

Rule 7426. (1) Except as otherwise required by these rules, a portable ladder shall be constructed, used, and maintained to comply with General Industry Safety Standard Part 4 "Portable Ladders," as referenced in R 408.17405.

(2) The rung spacing shall be not less than 12 inches nor more than 16 inches.

(3) The rungs of a metal ladder shall have a slip-resistant surface.

(4) A roof ladder assembly shall be capable of supporting a direct load of not less than 500 pounds.

(5) Stay poles or tormenters shall be furnished on any wood ladder that extends more than 36 feet. The spikes on stay poles shall not project beyond the end of the ladder when nested. The locking pins on stay poles shall be securely attached to the ladders.

(6) Portable ladders which are mounted more than 4 feet in height and less than 7 feet in height on a fire apparatus, and which have ends that extend beyond the ladder's mounting surface or compartment shall be protected from contact.

R 408.17427. Line throwing guns.

Rule 7427. (1) A line throwing gun shall:

(a) Be loaded just prior to firing time.

(b) Not be pointed, loaded or unloaded, at any person.

(c) Not be left unattended or stored while loaded.

(d) Be stored in a box with the cleaning kit and breakdown tools.

(2) The storage box shall have the words, "Explosive Tool", conspicuously printed on the top of the box.

R 408.17428. Storage of equipment.

Rule 7428. All equipment shall be stored in or on the fire apparatus in a safe manner.

PROTECTIVE EQUIPMENT

R 408.17431. Personal protective equipment.

Rule 7431. (1) An employer shall assure that all emergency service personnel use personal protective equipment appropriate for the exposure involved when performing emergency operations.

(2) Personal protective equipment shall be provided by the employer at no cost to the employee and shall comply with the requirements of this part.

(3) An employer shall assure that personal protective equipment protects the head, body, and extremities and consists of at least all of the following components:

(a) Foot and leg protection.

(b) Hand protection.

(c) Body protection.

(d) Face, eye, and head protection.

(4) Personal protective equipment that is required by these rules to comply with the requirements of a nationally recognized standard shall either bear an approved label of, or be certified in writing by, the manufacturer as being in compliance with the applicable standard.

(5) Head protection and eye protection shall be provided for, and used by, persons who ride in cabs or tiller seats that are not enclosed.

(6) Personal protective equipment that is used by more than 1 employee shall be cleaned or sanitized before reassignment.

(7) Personal protective equipment shall be inspected by the user after each use.

(8) An employer shall implement procedures for inspecting and servicing personal protective equipment, particularly following fires or other emergency usage. The procedures employed for such servicing, such as product washing or other cleaning, shall comply with the manufacturer's recommendations.

(9) An employer shall implement a procedure for determining whether personal protective equipment shall be repaired or replaced. All repairs shall be made in compliance with the manufacturer's recommendations.

(10) Respiratory equipment devices shall be inspected by the user after each use. Malfunctioning or damaged components or units shall be repaired by the manufacturer or a person who is certified by the manufacturer or shall be replaced.

R 408.17432. Protective clothing for emergency operations.

Rule 7432. An employer shall provide both protective coats and protective trousers, or a protective coverall to all employees who engage in or are exposed to fire hazards of emergency operations. The protective coat, trouser, and coverall shall meet the applicable requirements of NFPA 1971: standard on "Protective Ensemble for Structural Fire Fighting," 2007 edition, as adopted in R 408.17405.

R 408.17433. Head, eye, and face protection.

Rule 7433. (1) An employer shall do all of the following:

(a) Provide primary head, face, and eye protection appropriate for a given specific hazard to all employees exposed, or potentially exposed, to the specific hazard. An employer shall assess potential emergency operation scenes to determine what hazards requiring head, face, and eye protection are present, or likely to be present, and match the protective device to the particular hazard. An employer shall have and implement written operational procedures specific to the type of hazard to which an employee may be exposed.

(b) Maintain head, face, and eye protection in a location of readiness for immediate response to structural fires or other emergency operations.

(c) Ensure that protective eye and face devices that comply with General Industry Safety Standard Part 33 "Personal Protective Equipment," as referenced in R 408.17405, are used by emergency service personnel when performing operations where the hazards of flying or falling materials that might cause eye and face injuries are present.

(2) While conducting emergency operations, the requirement of face and eye protection shall be met by helmet face shield, if equipped, and primary eye protection, or breathing apparatus face piece, or primary eye protection and secondary means of face protection. An employer shall provide helmets to all employees who engage in or are exposed to the hazards of structural fire fighting. The helmets shall meet the requirements of NFPA 1971 "Protective Ensemble for Structural Fire Fighting," 2007 edition, as adopted in R 408.17405.

(3) An employer shall provide protective hoods to all employees who engage in or are exposed to fire hazards of emergency operations. The protective hoods shall meet the applicable requirements of NFPA 1971 "Protective Ensemble for Structural Fire Fighting," 2007 edition, as adopted in R 408.17405.

R 408.17434. Foot and leg protection.

Rule 7434. An employer shall provide foot and leg protection to all employees who engage in or are exposed to the hazards of emergency operations. The foot and leg protection shall meet the applicable requirements of NFPA 1971 "Protective Ensemble for Structural Fire Fighting," 2007 edition, as adopted in R 408.17405.

R 408.17435. Hand protection.

Rule 7435. An employer shall provide hand protection to all employees who engage in or are exposed to the hazards of emergency operations. The hand protection shall meet the applicable requirements of NFPA 1971 "Protective Ensemble for Structural Fire Fighting," 2007 edition, as adopted in R 408.17405.

R 408.17436. Respirator protection devices.

Rule 7436. (1) An employer shall have a written respiratory protection program to address the safe use of respirators in dangerous atmospheres that may be encountered in emergency operations, that complies with Occupational Health Standard Part 451 "Respiratory Protection," as referenced in R 408.17405.

(2) An employer shall assure that self-contained breathing apparatus for use by fire service personnel is of the positive pressure type. All breathing apparatus that is purchased after the effective date of these rules shall comply with NFPA 1981 "Open Circuit Self-Contained Breathing Apparatus for Fire Fighters," 1997 edition, as adopted in R 408.17405.

(3) Subrule (2) of this rule does not prohibit the use of a self-contained breathing apparatus where the apparatus can be switched from a demand mode to a positive pressure mode when an employee is performing emergency operations.

R 408.17437. Hearing protection.

Rule 7437. An employer shall comply with Occupational Health Standard Part 380 "Occupational Noise Exposure," as referenced in R 408.17405.

R 408.17440. Personal alert safety system (PASS).

Rule 7440. An employer shall provide and enforce the use of a Personal Alert Safety System (PASS) device to each employee utilizing a self-contained breathing apparatus while engaged in structural fire fighting operations. "PASS" devices shall meet the requirements of NFPA 1982 "Personal Alert Safety System (PASS) for Fire Fighters," 1998 edition, as adopted in R 408.17405.

TOOLS

R 408.17441. Explosive devices.

Rule 7441. (1) An explosive device shall not be used in an explosive or flammable atmosphere.

(2) A fire service which uses an explosive device shall develop a procedure for protecting the employees and general public.

R 408.17442. Using, covering, or protecting tools.

Rule 7442. (1) Chain saws that are specifically designed for firefighting operations to cut holes in roofs, floors, and walls shall be used where cutting operations are performed. If a chain saw is not in use, then the cutting teeth of the chain saw shall be covered to prevent inadvertent contact.

(2) An axe or other sharp-edged or pointed tool shall be protected when stored or carried on the apparatus. A rounded tipped pike pole is excluded from the requirements of this subrule.

R 408.17443. Air moving equipment.

Rule 7443. Air moving equipment exposed to flammable or explosive fumes, dust, or vapors shall be powered by an explosion proof motor and labeled as such.

OPERATIONS

R 408.17451. Management of emergency operations.

Rule 7451. (1) Each fire department shall establish and implement written procedures for emergency operations. The written procedures shall include all of the following:

(a) A requirement that a nationally recognized incident management system be implemented at each emergency.

(b) A requirement that a personnel accountability system be implemented at each emergency.

(c) A statement that the procedures apply to all employees who are operating at the emergency.

(d) A requirement for initial training and annual refresher training in emergency operations and the incident management system.

(e) A requirement that the procedures shall comply with the "two in/two out" rules as found in R 1910.134(g)(4), as adopted in Occupational Health Standard Part 451 "Respiratory Protection," as referenced in R 408.17405.

(2) A trained employee shall function as the incident commander at each emergency

INSPECTIONS

R 408.17461. Inspection of fire apparatus and equipment; record of repair or replacement; lifeline guns and explosive devices; apparatus and equipment involved in accident; equipment testing.

Rule 7461. (1) All of the following items of the fire apparatus, if so equipped, shall be inspected for proper operation and for defects at least once a month:

- (a) Windshield washers and wipers.
- (b) Defroster and heater.
- (c) Head, tail, stop, backup, and flasher lights.
- (d) Backup alarm.
- (e) Horn and siren.
- (f) Slip-resistant steps and platforms.
- (g) Tires, rims, and suspension system.
- (h) Steering mechanism.
- (i) Braking system.
- (j) Operational controls.

Inspection records shall be maintained for a minimum period of 24 months for the apparatus.

(2) Records of repair or replacement shall be maintained for the life of the apparatus.

(3) Lifeline guns and explosive devices shall be cleaned and made ready for operation after each use.

(4) All portable equipment carried on a fire apparatus shall be inspected for operation and for defects at least monthly and within 24 hours after any use. Inspection records shall be maintained for a minimum period of 24 months for portable equipment.

(5) All equipment carried on fire apparatus or designated for training shall be tested at least annually in accordance with manufacturers' instructions and applicable standards.

(6) Fire fighting apparatus and equipment found to be defective or in unserviceable condition shall be removed from service or repaired or replaced.

R 408.17463. General utility ropes, life safety ropes, harnesses, and hardware.

Rule 7463. (1) All life safety ropes, harnesses, and hardware used by employees shall meet the requirements of NFPA 1983 "Fire Service Life Safety Rope and System Components," 1995 edition, as adopted in R 408.17405.

(2) During fall arrest or repelling operations, an employee shall ensure that life safety harnesses are used as specified in NFPA 1983 "Fire Service Life Safety Rope and System Components," 1995 edition, as adopted in R 408.17405.

(3) Natural fiber ropes shall be inspected visually after each use for all the following conditions:

(a) Externally for abrasions, cut or broken fibers, decay, burns, lack of strength, softness, variation in size or roundness of the strands, and for mildew or mold.

(b) Internally annually, by separating the strands at 3-foot intervals, for broken fibers, presence of grit, mildew or mold, color change of the fibers, or powdering and short, loose fibers.

(4) A natural fiber rope that has any of the conditions described in subrule (3)(a) and (b) of this rule shall be replaced or repaired.

(5) Synthetic rope shall be inspected visually after each use for all of the following conditions:

(a) Abrasions.

(b) Cut or broken fibers.

(c) Burns.

(d) Melted fibers.

(e) Variations in the size or roundness of the strands.

(6) A synthetic rope that has any of the conditions specified in subrule (5) of this rule shall be replaced or returned to the manufacturer for repair.

**APPENDIX A
TRAINING REFERENCE**

The following appendix is a guideline listing mandatory and non-mandatory training provisions from a number of state requirements and is intended to assist employers and employees in complying with these requirements.

<u>TRAINING / REFERENCE</u>	<u>LINE PERSONNEL</u>			<u>COMMAND PERSONNEL</u>		
	<u>JOB DUTY</u> FIRE FIGHTER (FULL-TIME)	FIRE FIGHTER (PART-TIME; FOR PAY OR VOLUNTEER)	APPARATUS DRIVER/OPERATOR	COMPANY OFFICER	SUPERVISORY OFFICER	ADMINISTRATIVE OFFICER
Personal Protective Equipment – MIOSHA OH Part 33 and GI Part 74						
Initial Training: Provide basic training for understanding, knowledge, and skills	X	X	X	X	X	X
Continuing Education: As often as necessary	X	X	X	X	X	X
Respiratory Protection - MIOSHA OH Part 451 and GI Part 74						
initial Training: Evaluation required to ensure safe usage	X	X	X	X	X	X
Continuing Training: At least annually	X	X	X	X	X	X

JOB DUTY	LINE PERSONNEL			COMMAND PERSONNEL		
	FIRE FIGHTER (FULL-TIME)	FIRE FIGHTER (PART-TIME; FOR PAY OR VOLUNTEER)	APPARATUS DRIVER/OPERATOR	COMPANY OFFICER	SUPERVISORY OFFICER	ADMINISTRATIVE OFFICER
<u>TRAINING / REFERENCE</u>						
Hazardous Waste Operations and Emergency Response – MIOSHA OH Part 432						
Initial Training: 24 hours	X	X	X	X	X	X
Annual Training: As required to maintain competency	X	X	X	X	X	X
Bloodborne Infectious Diseases - MIOSHA OH Part 554						
Initial Training: As required	X	X	X	X	X	X
Annual Training: As required	X	X	X	X	X	X
Fire Fighter I - 1966 Public Act 291 29.369 (6)						
Initial Training: 152 hours	X	X	X	X	X	X
Fire Fighter II - 1966 Public Act 291 29.369 (5)						
Initial Training: 75 hours	X			X	X	X
Federal OSHA Respiratory Protection Standard, 29 CFR 1910.134(g)(4) and 29 CFR 1910.155(c)(26): Two-in/Two-out Rule						
Initial Training: As required	X	X	X	X	X	X
Annual Training: As required	X	X	X	X	X	X
Fire Fighting – MIOSHA GI Part 74, Rule 408.17411						
Initial Training: Fire Fighter I / Fire Fighter II	X	X	X	X	X	X
Continued training to cover all expected duties on a 3 year cycle, unless otherwise specified	X	X	X	X	X	X
MFFTC Drivers Training - ACT 300 of 1949 and Act 346						
Initial Training: 6 hrs + practical road test + 10 hrs supervised driving			X	X	X	X
Annual Training: As needed to maintain competency			X	X	X	X
NIMS IS 700						
Initial Training: 3 hours	X	X	X	X	X	X
NIMS IS 800						
Initial Training: 3 hours	X	X	X	X	X	X

JOB DUTY	LINE PERSONNEL			COMMAND PERSONNEL		
	FIRE FIGHTER (FULL-TIME)	FIRE FIGHTER (PART-TIME; FOR PAY OR VOLUNTEER)	APPARATUS DRIVER/OPERATOR	COMPANY OFFICER	SUPERVISORY OFFICER	ADMINISTRATIVE OFFICER
TRAINING / REFERENCE						
NIMS 300						
Initial Training 24 hours				X	X	X
NIMS 400						
Initial Training 20 hours					X	X
NIMS ICS for the Fire Service						
Initial Training 16 hours	X	X	X	X	X	X
Annual Training As required to maintain competency	X	X	X	X	X	X
MFFTC Company Officer I and II Program						
Initial Training As required and prerequisites				X	X	X
Annual Training As needed				X	X	X
MFFTC Fire Officer III Program						
Initial Training As required					X	X
Annual Training As needed					X	X
MFFTC Fire Officer IV Program						
Initial Training As adopted						X
Annual Training As adopted						X
Recognition of High Voltage						
Initial Training As necessary	X	X	X	X	X	X
Annual Training Yes	X	X	X	X	X	X
Review of NFPA Safety Standards - NFPA 1500						
Initial Training As necessary for safety					X	X
Annual Training As necessary for safety					X	X
Michigan Fire Prevention Code - Public Act 207 of 1941						
Initial Training General review					X	X
Annual Training General review					X	X

JOB DUTY	LINE PERSONNEL			COMMAND PERSONNEL		
	FIRE FIGHTER (FULL-TIME)	FIRE FIGHTER (PART-TIME; FOR PAY OR VOLUNTEERS)	APPARATUS DRIVER/OPERATOR	COMPANY OFFICER	SUPERVISORY OFFICER	ADMINISTRATIVE OFFICER
<u>TRAINING / REFERENCE</u>						
Permit-Required Confined Spaces – MIOSHA GI Part 90						
Initial Training: Provide basic training for understanding, knowledge, skills and locations	X	X	X	X	X	X
Annual Training: As needed	X	X	X	X	X	X
Review of MIOSHA General Industry Safety Part 74						
Initial Training: Knowledge and review	X	X	X	X	X	X
Annual Training: As needed	X	X	X	X	X	X
Hazard Materials Site Specific Response Plan - Hazwoper 1910.120, PA 154, Sara Title III						
Initial Training: If applicable, on all sites	X	X	X	X	X	X
Annual Training: As required	X	X	X	X	X	X
Terrorism Awareness						
Initial Training: 4 hours	X	X	X	X	X	X
Annual Training: As needed	X	X	X	X	X	X
Hazard Communication – MIOSHA OH Part 430 - Employee Right to Know						
Initial Training: As required	X	X	X	X	X	X
Annual Training: As needed	X	X	X	X	X	X
Hazard Communication – MIOSHA OH Part 430 – Fire Fighter Right to Know						
Initial Training: As required – See Fire Marshal Bulletin 9	X	X	X	X	X	X
Annual Training: As needed	X	X	X	X	X	X
CPR and AED						
Initial Training: As required	X	X	X	X	X	X
Annual Training: As needed for recertification	X	X	X	X	X	X

Job Duties Defined:

- Fire Fighter (Full-Time) An individual who is a career fire fighter.
- Fire Fighter (Part-Time; For Pay or Volunteer) An individual who is not a career fire fighter.
- Apparatus Driver/Operator..... An individual who drives, operates, or both emergency apparatus.
- Company Officer is a supervisor of a crew or company of personnel.
- Supervisory Officer is responsible for assuming command to allow company officers to directly supervise personnel.
- Administrative Officer..... this duty involves general administrative functions and the development, implementation, or both, of departmental policies and procedures.



Michigan Occupational Safety and Health Administration
PO Box 30643
Lansing, Michigan 48909-8143
Ph: 517-284-7740

The Department of Licensing and Regulatory Affairs will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

CASCADE TOWNSHIP  FIRE DEPARTMENT

Dedicated to Serving You

MEMO

To: Township Manager Swayze

From: Chief Magers

Emergency Calls for service to Senior Assisted Living Facilities in Cascade for 2016 & 2017.

Sentinel Pointe	2016-175	2017-141
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2900 Thornhills Ave SE

Sunrise Assisted Living	2016-126	2017-148
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3041 Charlevoix Dr SE

Emerald Meadows	2016-96	2017-86
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6117 Charlevoix Woods Ct

Thanks,

Chief Magers

FY2018 - Cost Analysis of 3 New Firefighters

<u>Position/Account</u>	<u>Last , First</u>	<u>Salary</u>	<u>Social Security</u>	<u>Medicare</u>	<u>Retirement (MERS)</u>	<u>Medical Insurance</u>	<u>M.I. Buy-Out</u>	<u>Dental Insurance</u>	<u>Optical Insurance</u>	<u>Life/Disability Insurance</u>	<u>Total Compensation</u>
New Firefighter	Firefighter, New	\$ 51,345.00	\$ 3,183.39	\$ 744.50	\$ 5,134.50	\$ 14,316.48	\$ -	\$ 1,364.36	\$ 157.92	\$ 626.16	\$ 76,872.32
New Firefighter	Firefighter, New	\$ 51,345.00	\$ 3,183.39	\$ 744.50	\$ 5,134.50	\$ 14,316.48	\$ -	\$ 1,364.36	\$ 157.92	\$ 626.16	\$ 76,872.32
New Firefighter	Firefighter, New	\$ 51,345.00	\$ 3,183.39	\$ 744.50	\$ 5,134.50	\$ 14,316.48	\$ -	\$ 1,364.36	\$ 157.92	\$ 626.16	\$ 76,872.32
Lieutenant (Old)	Captain (New)	\$ 3,695.95	\$ 229.15	\$ 53.59	\$ 369.60						\$ 4,348.29
Lieutenant (Old)	Captain (New)	\$ 3,695.95	\$ 229.15	\$ 53.59	\$ 369.60						\$ 4,348.29
Lieutenant (Old)	Captain (New)	\$ 3,337.00	\$ 206.89	\$ 48.39	\$ 333.70						\$ 3,925.98
			\$ -	\$ -	\$ -						\$ -
Fire Fighter (Old)	Lieutenant (New)	\$ 3,000.00	\$ 186.00	\$ 43.50	\$ 300.00						\$ 3,529.50
Fire Fighter (Old)	Lieutenant (New)	\$ 3,000.00	\$ 186.00	\$ 43.50	\$ 300.00						\$ 3,529.50
Fire Fighter (Old)	Lieutenant (New)	\$ 3,000.00	\$ 186.00	\$ 43.50	\$ 300.00						\$ 3,529.50
											\$ -
		\$ 173,763.90	\$ 10,773.36	\$ 2,519.58	\$ 17,376.39	\$ 42,949.44	\$ -	\$ 4,093.09	\$ 473.76	\$ 1,878.48	\$ 253,828.00

206-336-981-000	SMAL EQUIPMENT/FURNITURE	26780	22,600	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	Flat
206-850-715-000	FICA-EMPLOYER	98340	101,619	103,651	105,724	107,839	109,996	112,196	114,439	116,728	119,063	121,444	Assumes 2% Annual Increase
206-850-717-000	WORKERS COMP INSURANCE	53310	55,976	58,215	60,544	62,965	65,484	68,103	70,827	73,661	76,607	79,671	Assumes 4% Annual Increase
206-850-718-000	VISON INSURANCE BENEFITS	2558	2,610	2,688	2,769	2,852	2,938	3,026	3,116	3,210	3,306	3,405	Assumes 1% Annual Increase
206-850-719-000	HEALTH INSURANCE BENEFITS	122268	137,618	144,499	151,724	159,310	167,276	175,639	184,421	193,642	203,324	213,491	Assumes 5% Annual Increase
206-850-719-100	OPT_OUT INSURANCE	6000	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	Flat
206-850-719-200	MI CLAIMS TAX - HEALTH	1400	1,400	1,470	1,544	1,621	1,702	1,787	1,876	1,970	2,068	2,172	Assumes 5% Annual Increase
206-850-720-000	LIFE & DISABILITY INSURANCE	9813	10,018	10,319	10,628	10,947	11,275	11,614	11,962	12,321	12,691	13,071	Assumes 3% Annual Increase
206-850-720-100	FIRE CASUALTY INSURANCE	6200	6,200	6,386	6,578	6,775	6,978	7,187	7,403	7,625	7,854	8,090	Assumes 3% Annual Increase
206-850-721-000	DENTAL INSURANCE BENEFITS	21114	22,274	22,942	23,630	24,339	25,070	25,822	26,596	27,394	28,216	29,063	Assumes 3% Annual Increase
206-850-721-200	MI CLAIMS TAX - DENTAL	350	368	386	405	425	447	469	492	517	543	570	Assumes 5% Annual Increase
206-850-722-000	PENSION PLAN BENEFITS	111158	137,135	139,878	142,675	145,529	148,439	151,408	154,436	157,525	160,676	163,889	Assumes 2% Annual Increase
206-901-970-000	CAPITAL OUTLAY - FFE	428200		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	General Capital
	2018 FULL BUILDING GENERATOR		50,000										
	2018 MEDIC 7 SURBURBAN		50,000										
	2018 LUCAS 3 MACHINE		30,000										
	2021 GRASS TRUCK REPLACEMENT					60,000							
	2021 CHIEF VEHICLE REPLACEMENT					60,000							
	2022 MEDIC UNIT REPLACEMENT						22,000						
	2024 ENGINE 6 REPLACEMENT							750,000					
	2025 TANKER 4 REPLACEMENT								500,000				
	2026 MEDIC UNIT REPLACEMENT									70,000			
206-901-974-000	CAPITAL OUTLAY - LAND IMP	100570											
206-901-975-000	CAPITAL OUTLAY - BLDGIMP	102000											
	TOTAL EXPENDITURES	2,703,365	2,258,971	2,212,502	2,257,807	2,424,322	2,374,086	3,164,789	2,965,173	2,586,930	2,570,105	2,624,746	
TOTAL Expenditures		2,703,365	2,258,971	2,212,502	2,257,807	2,424,322	2,374,086	3,164,789	2,965,173	2,586,930	2,570,105	2,624,746	
NET OF REVENUES/APPROPRIATIONS		(393,543)	147,885	212,261	205,655	78,558	167,742	(581,604)	(347,991)	71,106	133,880	126,739	
BEGINNING FUND BALANCE		2,655,708	2,262,165	2,410,050	2,622,310	2,827,965	2,906,524	3,074,266	2,492,662	2,144,670	2,215,776	2,349,656	
ENDING FUND BALANCE		2,262,165	2,410,050	2,622,310	2,827,965	2,906,524	3,074,266	2,492,662	2,144,670	2,215,776	2,349,656	2,476,395	
FUND BAL. AS % BDGT		97.94%	100.13%	108.15%	114.80%	116.13%	120.95%	96.50%	81.95%	83.36%	86.90%	90.00%	

206-336-981-000	SMAL EQUIPMENT/FURNITURE	26780	22,600	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	Flat
206-850-715-000	FICA-EMPLOYER	98340	114,913	117,211	119,555	121,947	124,386	126,873	129,411	131,999	134,639	137,332	Assumes 2% Annual Increase
206-850-717-000	WORKERS COMP INSURANCE	53310	55,976	58,215	60,544	62,965	65,484	68,103	70,827	73,661	76,607	79,671	Assumes 4% Annual Increase
206-850-718-000	VISON INSURANCE BENEFITS	2558	3,084	3,177	3,272	3,370	3,471	3,575	3,682	3,793	3,907	4,024	Assumes 1% Annual Increase
206-850-719-000	HEALTH INSURANCE BENEFITS	122268	180,568	189,596	199,076	209,030	219,482	230,456	241,978	254,077	266,781	280,120	Assumes 5% Annual Increase
206-850-719-100	OPT_OUT INSURANCE	6000	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	Flat
206-850-719-200	MI CLAIMS TAX - HEALTH	1400	1,400	1,470	1,544	1,621	1,702	1,787	1,876	1,970	2,068	2,172	Assumes 5% Annual Increase
206-850-720-000	LIFE & DISABILITY INSURANCE	9813	11,896	12,253	12,620	12,999	13,389	13,791	14,204	14,631	15,069	15,522	Assumes 3% Annual Increase
206-850-720-100	FIRE CASUALTY INSURANCE	6200	6,200	6,386	6,578	6,775	6,978	7,187	7,403	7,625	7,854	8,090	Assumes 3% Annual Increase
206-850-721-000	DENTAL INSURANCE BENEFITS	21114	26,367	27,158	27,973	28,812	29,676	30,567	31,484	32,428	33,401	34,403	Assumes 3% Annual Increase
206-850-721-200	MI CLAIMS TAX - DENTAL	350	368	386	405	425	447	469	492	517	543	570	Assumes 5% Annual Increase
206-850-722-000	PENSION PLAN BENEFITS	111158	154,511	157,601	160,753	163,968	167,248	170,593	174,004	177,485	181,034	184,655	Assumes 2% Annual Increase
206-901-970-000	CAPITAL OUTLAY - FFE	428200		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	General Capital
	2018 FULL BUILDING GENERATOR		50,000										
	2018 MEDIC 7 SURBURBAN		50,000										
	2018 LUCAS 3 MACHINE		30,000										
	2021 GRASS TRUCK REPLACEMENT					60,000							
	2021 CHIEF VEHICLE REPLACEMENT					60,000							
	2022 MEDIC UNIT REPLACEMENT						22,000						
	2024 ENGINE 6 REPLACEMENT							750,000					
	2025 TANKER 4 REPLACEMENT								500,000				
	2026 MEDIC UNIT REPLACEMENT									70,000			
206-901-974-000	CAPITAL OUTLAY - LAND IMP	100570											
206-901-975-000	CAPITAL OUTLAY - BLDGIMP	102000											
	TOTAL EXPENDITURES	2,703,365	2,444,736	2,403,335	2,453,876	2,625,801	2,581,157	3,377,640	3,184,000	2,811,937	2,801,505	2,862,759	
TOTAL Expenditures		2,703,365	2,444,736	2,403,335	2,453,876	2,625,801	2,581,157	3,377,640	3,184,000	2,811,937	2,801,505	2,862,759	
NET OF REVENUES/APPROPRIATIONS		(393,543)	(37,881)	19,570	5,801	(128,704)	(47,185)	(804,460)	(579,052)	(168,446)	(114,460)	(130,698)	
BEGINNING FUND BALANCE		2,655,708	2,262,165	2,224,285	2,243,854	2,249,656	2,120,951	2,073,767	1,269,306	690,254	521,808	407,348	
ENDING FUND BALANCE		2,262,165	2,224,285	2,243,854	2,249,656	2,120,951	2,073,767	1,269,306	690,254	521,808	407,348	276,650	
FUND BAL. AS % BDGT		97.94%	92.41%	92.61%	91.46%	84.94%	81.84%	49.33%	26.50%	19.74%	15.16%	10.13%	