

**MEETING MINUTES**

Cascade Charter Township  
Downtown Development Authority Board of Directors  
Tuesday, December 02, 2014  
4:30 P.M.  
Cascade Library - Wisner Center  
2870 Jacksmith Ave SE

**ARTICLE 1. Call the Meeting to Order**

Chairman Puplava called the meeting to order at 5:30 p.m.  
Members Present: Rob Beahan, Diana Kingsland, Jennifer Puplava, Kim Ridings  
Paula Rowland, Steve Stephan  
Members Absent: David Huhn, Joanne Noto, Rick Siegle (excused)  
Others Present: Assistant to the Manager Sandra Korhorn, Township Engineer Mike Berrevoets

**ARTICLE 2. Approve the Agenda**

**Motion was made by Member Kingsland to approve the Agenda. Support by Member Stephan. Motion carried, 5-0.**

**ARTICLE 3. Approve the Minutes of the October 21, 2014 Meeting**

**Motion was made by Member Rowland to approve the minutes of the October 21, 2014 Meeting. Support by Member Kingsland. Motion carried 5-0.**

**ARTICLE 4. Acknowledge visitors and those wishing to speak to non-agenda items. (Comments are limited to five minutes per speaker)**

Member Beahan arrived.

**ARTICLE 5. Review and Consider Plans for the Enhanced Intersection at Cascade Road and 28<sup>th</sup> Street including discussion on traffic signal plans, concrete tints and traffic movements during construction.**

Assistant to the Manager Korhorn presented Articles 5, 6 and 7. At the October meeting it was decided to go with wider crosswalks with color contrast to the concrete, reuse or replace the bricks at the corners and to have three options for the intersections. The options are: plain concrete, tinted concrete or a medallion in the middle. After talking it over, it was decided that a medallion would be difficult to pour and to match due to the staging of the project. Staff is recommending that we use a tinted concrete throughout the intersection without the stamping. It will still make the intersection pop and give it a gateway feel that we are looking for. In looking into mast arms, there is nothing that matches our Lumec lights. We had some options at the October meeting that are in the packet and we can hopefully come to a consensus on the project. The Road Commission was positive on the projects and gave their nod of

approval. I am looking for a recommendation to the Township Board for these three projects so that it can go out to bid in February.

Mike Berrevoets, Township Engineer presented. One item that is driving this whole project is traffic. During the project traffic disruption will be kept to a minimum and thru traffic must be maintained over the river. A timeline was presented for the project duration and traffic adjustments.

Discussion followed regarding running the projects concurrently to limit disruptions to traffic flow and to reduce impact on businesses. Also discussed: Concrete tinting color and lighting options. The Board decided to have Pat Cornelisse of Cornelisse Designs pick a color palette for the project and revisit the color options in January.

**Motion by Member Rowland to approve the plans for the Enhanced Intersection at Cascade Road and 28<sup>th</sup> Street. Support by Member Beahan. Motion carried 6-0.**

**ARTICLE 6. Review and Consider Plans for the Enhanced Intersection at Thornapple River Drive and Cascade Road, including discussion on traffic signal plans, concrete tints and traffic movements during construction.**

Mike Berrevoets stated that at the intersection of Thornapple River Drive and Cascade Road the streetlights would be removed and lights will be mounted on the mast arm to reduce the number of light poles at the intersection.

Discussion followed regarding the design of the mast arms and lighting.

**Motion by Member Rowland to approve the Enhanced Intersection at Thornapple River Drive and Cascade Road. Support by Member Kingsland. Motion carried 6-0.**

**ARTICLE 7. Review and Consider Plans for the Mid-Block Crossing.**

Assistant to the Manager Korhorn presented. After discussion with the gas station owner, the Mid-Block crossing was shifted to alleviate his concerns. This will not impede his customer's ability to enter/exit the business. We shored up the curb cut to try to limit the speed at the entrances. This could present a problem to delivery vehicles. The Board will have to decide if we want to approve the shored up curb cut.

Discussion followed regarding the adjustment to traffic regarding the curb cuts.

**Motion by Member Beahan to approve the Plans for the Mid-Block Crossing with the curb cut into the gas station remaining at the same angle it is at the present time. Support by Member Stephan. Motion carried 6-0.**

**ARTICLE 8. Any Other Business**

- a) **Update on Planning Activities** – Assistant to the Manager Korhorn provided an update to the DDA Board on new projects throughout the district.

**b) Next Meeting – Tuesday, January 20, 2015 at 5:30 PM**

**ARTICLE 9. Adjournment**

**Member Rowland made a motion to adjourn. Support by Member Kingsland.  
Motion carried 6-0. Meeting Adjourned at 5:35 PM**

Respectfully submitted,

Diana Kingsland, Secretary

Ann Seykora, Planning Administrative Assistant

Debra W. Groendyk, Planning Administrative Assistant