

MEETING MINUTES

Cascade Charter Township
Downtown Development Authority Board of Directors
Tuesday, October 16, 2012
5:30 P.M.
Cascade Library - Wisner Center
2870 Jacksmith Ave SE

ARTICLE 1. Call the Meeting to Order

Chairman Huhn called the meeting to order at 5:30 p.m.
Members Present: Rob Beahan, David Huhn, Julie Johnson, Diana Kingsland, Tom McDonald, Joann Noto, Rick Siegle
Members Absent: Kirt Ojala, Jennifer Puplava, both excused
Others Present: Assistant to the Manager Sandra Korhorn

ARTICLE 2. Approve the Agenda

Motion was made by Member Beahan to approve the Agenda. Support by Member McDonald. Motion carried, 5-0.

ARTICLE 3. Approve the Minutes of the August 21, 2012 Meeting

Motion was made by Member McDonald to approve the Minutes. Support by Member Beahan. Motion carried, 5-0.

ARTICLE 4. Acknowledge visitors and those wishing to speak to non-agenda items. (Comments are limited to 5 minutes per speaker)

There was no one in the audience to speak.

ARTICLE 5. WIFI Discussion

Assistant to the Manager Korhorn introduced Mike Cody from MK & Associates to speak about WIFI.

Mr. Cody explained how WIFI works. He added that with WIFI, you are giving people Internet access without being hooked to a wire.

When considering WIFI you are looking for 4 things:

- Coverage
- Cost
- Reliability
- Security

Mr. Cody believes WIFI will be around for a long time just from a cost standpoint. He added that WIFI will draw people to your attractions and to your businesses. Some businesses already provide WIFI, so that will help determine the desired access points.

ARTICLE 6. Update of Centennial Park Streetscape Project

The project is almost complete. Final completion date is scheduled for November 16. People who live in the area are already using the sidewalks.

ARTICLE 7. Discussion of Village Flower Pots

The three flower pots in the village on the north side of Cascade Road near Thornapple River Drive were hit by a car and need to be replaced. Our Buildings and Grounds Dept. would like smaller pots, when replacing, due to sidewalk snow removal issues at this location.

While trying to find a match, an exact match hasn't been found. Korhorn presented photos of similar possible pots.

Discussion followed.

Board Members decided to continue trying to find a match for replacement. There are other options if a match cannot be found.

ARTICLE 8. Discuss Maintenance of DDA Assets

Korhorn stated that Amy Waugh, Buildings and Grounds Supervisor, had recently brought to her attention that the Lumec poles in the Village are beginning to look old and are in need restoration/repair. Also a section of sidewalk near the Library is cracked and needs to be replaced. Korhorn is not sure if these should be paid for by the DDA or by another source. She would like to discuss how involved the DDA Board would like to be in repair issues of "older" items in the district and possibly items that may have been paid for out of another budget.

Discussion followed.

DDA Members would like a report from Amy as to the costs of replacing or repairing the poles in the Village. They would also like feed-back when the maintenance budget has been exceeded and what the expenditures were for.

ARTICLE 9. Consider Approval of 2013 DDA Schedule

A tentative DDA meeting schedule for 2013 was provided for approval.

Member Kingsland made a Motion to approve the schedule. Support by Member McDonald. Motion carried, 7-0.

ARTICLE 10. Any Other Business

a. Redevelopment Liquor Licenses - Update

Since the discussion at the last meeting, the Liquor Control has stated that Townships are not eligible for redevelopment licenses. Since that time, language has been

submitted and passed by the House for Townships to be able to obtain these licenses. It is currently being considered by a committee for review.

There was additional conversation re:

- WIFI
- Tree cutting in front of Walgreens
- Bricked crosswalks
- Tenant for the former Family Fare store and signage for the businesses there

ARTICLE 11. Adjournment

Member Beahan made a Motion to adjourn the meeting. Support by Member McDonald. Motion carried.

The meeting adjourned at 6:40 PM.

Respectfully submitted,

Diana Kingsland, Secretary

Carol M. Meyer, Planning Administrative Assistant