

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, December 12, 2018
7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order.
Present: Supervisor Beahan, Clerk Slater, Treasurer Peirce, Trustees Koessel, McDonald, Lewis and Shipley.
Absent: None
Also Present: Manager Swayze and those listed in Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee Lewis and supported by Trustee McDonald to approve the Agenda as presented. Motion carried unanimously.
- Article 4. Presentations**
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
- Article 6. Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes
 - 1. Regular Board Meeting Minutes 11/14/18.
 - 2. Planning Commission Meeting Minutes 10/15/2018 and 11/12/18.
 - b. Receive and File Reports
 - 1. Building Department Monthly Report for November, 2018.
 - 2. Treasurer's Department Monthly Reports for July/August, 2018.
 - 3. Transportation – FY 2018 3rd Quarter Ridership Data.
 - c. Receive and File Communications
 - 1. Letters from Comcast – re: Channel Updates/Price Changes.
 - d. Education Requests
 - 1. Susan B. Slater – Michigan Association of Municipal Clerks Institute – March 10-15, 2019 – Mt. Pleasant, MI.
 - 2. John Makuch – Waldorf University – Community Risk Reduction for the Fire and Emergency Services.
 - 3. Doug Poolman – Michigan Fire Inspector's Winter Educational Conference – January 16-18, 2019 – Kellogg Center, East Lansing, MI.
- Motion was made by Treasurer Peirce and supported by Trustee Shipley to approve the Consent Agenda as presented. Motion carried unanimously.
- Article 7. Financial Actions**
- a. **Consider Approval of October/November, 2018 Payroll, Payables and Transfers.**
Motion was made by Trustee McDonald and supported by Trustee Shipley to approve the October/November, 2018 Payroll, Payables and Transfers. Motion carried unanimously.

- b. Consider Approval of October/November, 2018 General/Special Funds.**
Motion was made by Trustee Shipley and supported by Trustee Koessel to approve the October/November, 2018 General/Special Funds. Motion carried unanimously.
- c. Consider Approval of Pay Application #1 for 2800 Thornapple River Dr. Demolition.**
Motion was made by Trustee Koessel and supported by Trustee McDonald to approve the Pay Application #1 for 2800 Thornapple River Dr. Demolition. Motion carried unanimously.
- d. Consider Approval of Pay Application #1 for Pathway Bridge Repairs.**
Motion was made by Trustee Shipley and supported by Clerk Slater to approve the Pay Application #1 for the Pathway Bridge Repairs. Motion carried unanimously.
- e. Consider Approval of Pay Application #1 for Burton Park Maintenance Building.**
Motion was made by Trustee Shipley and supported by Trustee Koessel to approve the Pay Application #1 for Burton Park Maintenance Building. Motion carried unanimously.
- f. Consider Approval of 3rd Quarter Budget Amendments.**
Motion was made by Trustee McDonald and supported by Trustee Lewis to approve the 3rd Quarter Budget Amendments. Motion carried unanimously.

Article 8. Unfinished Business

Article 9. New Business

- 082-2018 Consider Approval of Resolution the Special Assessment Roll for 2018.**
Motion was made by Trustee Koessel and supported by Treasurer Peirce to approve the Resolution for the Special Assessment Roll for 2018. Motion carried unanimously by roll call vote.
- 083-2018 Consider Approval of Resolution to Adopt the Cascade Charter Township 2019 – 2024 Capital Improvement Plan.**
Motion was made by Treasurer Peirce and supported by Trustee McDonald to Approve a Resolution to Adopt the Cascade Charter Township 2019-2024 Capital Improvement Plan. Motion carried unanimously by roll call vote.
- 084-2018 Consider Approval of Resolution of the General Fund Support to the Fire Department.**
Motion was made by Trustee McDonald and supported by Trustee Shipley to approve the Resolution of the General Fund Support to the Fire Department. Motion carried unanimously by roll call vote.
- 085-2018 a. Public Hearing – Proposed 2019 General/Special Budgets.**
Motion was made by Trustee Lewis and supported by Trustee McDonald to move into public hearing. Motion carried unanimously.
Merl Morehouse, 4827 N. Quail Crest Dr., was present to address the budget excess.

Motion was made by Trustee McDonald and supported by Trustee Koessel to move back into regular session. Motion carried unanimously.

b. Consider Approval of Resolution to Adopt the FY 2019 Cascade Charter Township General/Special Budgets.

Motion was made by Trustee McDonald and supported by Trustee Koessel to approve the Resolution to Adopt the FY 2019 Cascade Charter Township General/Special Budgets. Motion carried unanimously by roll call vote.

086-2018 Consider Approval of Resolution to Approve the Intent to Levy the 2019 Millage Rates.

Motion was made by Treasurer Peirce and supported by Trustee McDonald to approve a Resolution to Approve the Intent to Levy the 2019 Millage Rates. Motion carried unanimously by roll call vote.

087-2018 Consider Approval of Resolution to Adopt 2019 Poverty Exemption Policy and Guidelines.

Motion was made by Trustee McDonald and supported by Trustee Shipley to approve the Resolution to Adopt 2019 Poverty Exemption Policy and Guidelines. Motion carried unanimously by roll call vote.

088-2018 Consider Approval of Purchase of Rescue Boat and Trailer for Fire Department.

Motion was made by Trustee Lewis and supported by Trustee McDonald to approve the purchase of a Rescue Boat and Trailer for the Fire Department in the amount of \$33,030.00 from MILPRO Marine. Discussion followed. Motion carried unanimously.

089-2018 Consider Approval of the 2019 Meeting Schedule.

Motion was made by Trustee Koessel and supported by Trustee Shipley to approve the 2019 Meeting schedule with a change to the Zoning Board and Appeals meeting time to 5:30 p.m. Motion carried unanimously.

090-2018 Consider Approval of the Supervisor Appointments to Various Boards and Commissions.

Motion was made by Clerk Slater and supported by Trustee Shipley to approve the Supervisor Appointments to include Planning Commission, Zoning Board of Appeals, Parks Committee and Downtown Development Authority. Motion carried unanimously.

Article 10. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

Merl Morehouse, 4827 N. Quail Crest Dr., addressed the Board regarding the Burton overpass to 196.

Article 11. Manager Comments

Manager Swayze offered the following comments:

- Last week we celebrated the retirement of Rick Toppel, Firefighter.

- Also retiring soon is Deb Amos in the Treasurer’s Office...we have hired her replacement, Aaron Newton who is a Cascade Resident. He will start on Monday, December 17th.
- We also extended a full time position to Chris Noteboom on our B&G crew.
- We are having a staff holiday event on Thursday, December 20th at the Fowling Warehouse from 3-5.
- Held a meeting with residents regarding the Cemetery Expansion Project.
- Thank you to all the Board members who attended the Facility Planning Meeting that was held in November.
- Have questions about Medical Marijuana...options for Township.
- Will have a couple of pieces of equipment up for auction in January.

Article 12. Board Member Comments

Trustee Shipley offered the following comment:

- Thanked residents for attending.
- Looking for positivity in the Press regarding Cascade Township.

Trustee Koessel offered the following comments:

- Discussed Facilities Planning Meeting regarding “inaccurate” information floating around.
- Is proud to serve with all of the Board members.

Trustee McDonald offered the following comments:

- Agrees with Trustee Koessel and stated that it is the way we communicate to the residents.

Article 13. Adjournment

Motion was made by Treasurer Peirce and supported by Trustee Shipley to adjourn. Motion carried unanimously.

Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Denise M. Biegalle
Deputy Clerk

Approved by:

Susan B. Slater, Clerk

Robert S. Beahan, Supervisor