

**MINUTES OF THE CASCADE CHARTER TOWNSHIP  
REGULAR BOARD MEETING**

Wednesday, December 14, 2011

7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting order at 7:00 p.m.  
Present: Supervisor Beahan, Trustees Fox, Koessel, Lewis, Goldberg, Clerk Goodyke and Treasurer Peirce.  
Absent: None  
Also Present: Manager Cousins, Assistant to the Manager Korhorn and those listed on Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee Fox and supported by Trustee Goldberg to approve the Agenda as presented. Motion carried unanimously.
- Article 4. Presentations/Public Comments**
- a. Presentation by Phil Argiroff, Permit Section Chief, MDEQ**  
Mr. Argiroff briefly discussed where the MDEQ is in the process for review of the alternative report that was submitted and the development of potential limitations and the review of water quality base concerns at the airport discharge.
- b. Public Comments (Please limit comments to 3 minutes)**  
Jim Dixon, 7910 Rodeo Dr., stated he had been retained by a couple of River Associations about 2 ½ months ago to assess what has been going on and give some feedback.  
Jeff DeJonge, 2984 Thornapple River Dr., do I need to be getting my water tested on a seasonal basis.  
Jeff Coffey, 3990 Buttrick, if we have an opportunity to treat the water why wouldn't we do that?  
Tom McDonald, 7287 Dennison, we need a centralized de-icing pad where we can re-capture far more of the effluents.  
Scott Rissi, 11270 Cascade Rd., talked about the "standard" as 5 milligrams per liter for DO in the river. The river is typically twice that and at least during the summer season and obviously in the winter in the colder weather you might see higher than that. We have been working for years to maintain that level and not see a drop. If we are going to use that as our standard...I think that is "setting the bar" to low.
- Article 5. Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes**
1. Regular Board Meeting Minutes for 11/16/11.
  2. Regular Zoning Board of Appeals Meeting Minutes for 10/11/11.
  3. Regular Planning Commission Meeting Minutes for 10/17/11.
  4. Regular Board Meeting Minutes for KCRC for 10/25/11 and 11/08/11.
- b. Receive and File Communications**
1. Letters from Comcast – re: Channel Lineup & Price Changes.
  2. Letter from KDL – re: Thank you to Clerk Goodyke on his tenure on the KDL Fund Development Board.
- c. Receive and File Various Reports**
1. Building Dept. Monthly Report for November, 2011.
  2. Treasurer's Report for October, 2011.

3. East Precinct Quarterly Report July 1 – September 30, 2011.  
Motion was made by Trustee Fox and supported by Trustee Lewis to approve the Consent Agenda as presented. Trustee Lewis asked to make note of the message from the Library system regarding Mr. Goodyke and the effort he has put forth in the last three years. Motion carried unanimously.

**Article 6. Financial Actions**

- a. **Consider Approval of November, 2011 Public Utilities Funds.**  
Motion by Clerk Goodyke and supported by Trustee Fox to approve the November, 2011 Public Utilities Funds. Motion carried unanimously.
- b. **Consider Approval of November, 2011 General/Special Funds.**  
Motion by Trustee Lewis and supported by Trustee Koessel to approve the November, 2011 General/Special Funds. Motion carried unanimously.
- c. **Consider Approval of November, 2011 Accounts Payable, Payroll, and Transfers.**  
Motion was made by Trustee Koessel and supported by Trustee Lewis to approve the November, 2011 Accounts Payable, Payroll and Transfers. Motion carried unanimously.
- d. **Consider Approval of Final Adjustments for 2011 Budget.**  
Motion was made by Trustee Goldberg and supported by Trustee Fox to approve the Final Adjustments for the 2011 Budget. Motion carried by roll call vote.  
Ayes – (6)                      Nays – (1) Peirce
- e. **Consider Approval of Pay Draw #2 for the Centennial Park Streetscape Project.**  
Motion was made by Trustee Koessel and supported by Trustee Fox to approve the Pay Draw #2 for the Centennial Park Streetscape Project in the amount of \$148,892.38. Motion carried unanimously.
- f.
  - 1.) **Consider Approval of Change Order #1 for Cascade Recreation Park paving.**  
Motion was made by Treasurer Peirce and supported by Clerk Goodyke to approve the Change Order #1 for Cascade Recreation Park paving. Motion carried unanimously.
  - 2.) **Consider Approval of Pay Application No. 1 – Final Payment for Cascade Recreation Park paving.**  
Motion was made by Trustee Fox and supported by Trustee Goldberg to approve Pay Application No. 1 – Final Payment for Cascade Recreation Park paving. Motion carried unanimously.

**Article 7. Unfinished Business (None)**

**Article 8. New Business**

- 092-2011 a. **Public Hearing – Proposed 2012 General/Special Budgets.**  
Motion was made by Trustee Goldberg and supported by Trustee Koessel to move into public hearing. Motion carried unanimously.  
No public comment received.  
Motion was made by Trustee Lewis and supported by Trustee Fox to reconvene into regular session. Motion carried unanimously.

- b. Consider Approval of Resolution of Intent to Levy the 2012 Millage Rates.**  
Motion was made by Clerk Goodyke and supported by Trustee Koessel to approve the Resolution of Intent to Levy the 2012 Millage Rates. Motion carried unanimously by roll call vote.
- c. Consider Approval of Resolution Adopting 2012 General/Special Funds Budgets.**  
Motion was made by Trustee Koessel and supported by Trustee Lewis to approve the Resolution Adopting the 2012 General/Special Funds Budgets. Motion carried unanimously by roll call vote.
- 093-2011 a. Public Hearing – DDA TIF Ordinance**  
Motion was made by Trustee Koessel and supported by Trustee Lewis to move into public hearing. Motion carried unanimously. Assistant to the Manager Korhorn quickly reviewed the Final Draft DDA TIF Ordinance. A representative from Williams & Works was present to do a presentation for the Board. Motion was made by Trustee Lewis and supported by Trustee Fox to reconvene into regular session. Motion carried unanimously by roll call vote.
- b. Consider Adoption of the Ordinance for the DDA TIF.**  
Motion was made by Trustee Fox and supported by Clerk Goodyke to adopt the Ordinance for the DDA TIF. Motion carried unanimously by roll call vote.
- 094-2011 Consider Approval of 2012 Board, Commission and Committee Meeting Calendar.**  
Motion was made by Trustee Goldberg and supported by Trustee Koessel to approve the 2012 Board, Commission and Committee Meeting Calendar. Motion carried unanimously.
- 095-2011 Consider Approval of the Strategic Plan Update for December.**  
Manager Cousins reviewed the updates to the Objectives stated in the Strategic Plan. Motion was made by Trustee Goldberg and supported by Clerk Goodyke to accept the Strategic Plan Update for December. Motion carried unanimously.
- 096-2011 Consider Approval of the Employee Protection (Whistleblower) Policy.**  
Manager Cousins stated the policy has been recommended by our Auditor to be included in our personnel manual. We have it set up now as a policy...the Board will put it in the personnel manual in its next update. Motion was made by Trustee Goldberg and supported by Trustee Lewis to approve the Employee Protection Policy. Motion carried unanimously.
- 097-2011 Consider Approval of the Fund Balance Policy.**  
Manager Cousins stated this was a similar request for action by the Board submitted by our auditors. This helps us meet the requirements of GASB54. Motion was made by Trustee Fox and supported by Trustee Goldberg to approve the Fund Balance Policy. Discussion followed. Motion carried unanimously.
- 098-2011 Consider Approval of the Designation of a FOIA Coordinator.**  
Motion was made by Trustee Fox and supported by Trustee Lewis to designate Manager Cousins as the FOIA Coordinator and accept Clerk Goodyke resignation from that position. Motion carried unanimously.

- 099-2011 Consider Approval of the Property & Liability Insurance Renewal for 2012.**  
 Manager Cousins reviewed the renewals for 2012. Motion was made by Trustee Lewis and supported by Clerk Goodyke to renew the liability insurance policy with Pinnacle Insurance Partners in the amount of \$37,420.00. Discussion followed. Motion carried unanimously.
- 100-2011 Consider Reduction of Unfunded MERS Liability.**  
 Manager Cousins reviewed the request with the Board. Motion was made by Treasurer Peirce and supported by Trustee Goldberg to refer this matter to the Finance Committee for a thorough review sometime in 2012 and bring back a recommendation to the Board. Motion carried unanimously.
- 101-2011 Consider Approval of Board and Commission appointments for 2012.**  
 Supervisor Beahan reviewed the recommended Board and Commission Appointments for 2012. Discussion followed. Supervisor Beahan stated that they were all re-appointments except for Aaron Mead. Motion was made by Trustee Fox and supported by Trustee Lewis to approve the submitted Board and Commission appointment for 2012. Motion carried unanimously.

**Article 9. Public Comments on any other matters. (limit comments to 3 minutes)**  
 Officer Julie Vogelzang from the Kent County Sheriff's Department gave an update on what has been going on in the last month.

**Article 10. Manager's Comments**  
 Manager Cousins offered the following comments:

- Holiday Luncheon is this Friday...12-2. We will close the office for those 2 hours so that all of the staff including those that work as casual laborers during tax/election time are able to enjoy the Holiday meal.
- Metro Council finalists will make presentations to the consulting committee next Monday. The two finalists are John Weiss and Jay Cravens.
- Reminder – Sunrise Senior Living Center is having an open house tomorrow at 6:30 p.m.
- Holiday purposes the Township Office will be closed on Friday, Dec. 23<sup>rd</sup>, Monday, Dec. 26<sup>th</sup> and again on Monday, Jan. 2<sup>nd</sup>.

**Article 11. Board Member Comments**  
 Trustee Koessel offered the following comments:

- I think it has been another phenomenal year. I am really proud to serve with everyone on this Board. I think we've done a good job fiscally and I think it shows our commitment. I want to say "thank you" to all of you and wish everyone a very Merry Christmas.

Trustee Lewis offered the following comments:

- Also wished everyone a Merry Christmas.

Treasurer Peirce offered the following comments:

- Echo everyone's sentiments; I would like to wish everybody a happy and safe holiday season.

Clerk Goodyke offered the following comments:

- Ditto to all.
- If anyone has come east on 28<sup>th</sup> St. just past the new improvement that we made there. If you notice how the road kind of curves off to the left...there are cars that don't realize that they have to turn to the left. I'm not sure what we can do, if we can make better striping or something to show that the road actually curves.

Trustee Fox offered the following comments:

- Also wishing everyone a Merry Christmas

Trustee Goldberg offered the following comments:

- Happy Holidays!

**Article 12. Adjournment**

Motion was made by Trustee Lewis and supported by Trustee Fox to adjourn.  
Motion carried unanimously.

Meeting adjourned at 8:55 p.m.

Respectfully submitted,

Denise M. Biegalle  
Deputy Clerk

Approved by:

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Ron Goodyke, Clerk

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Robert S. Beahan, Supervisor