

CASCADE CHARTER TOWNSHIP
PUBLIC SAFETY ADVISORY COMMITTEE MEETING
October 20, 2021 at 9:00 am
Cascade Township Hall – Large Conference Room
5920 Tahoe Dr. SE
Grand Rapids, MI 49546

Members Present: Treasurer Ken Peirce, Trustee John Shipley, Trustee Timmy Noordhoek

Others Present: Township Manager (TM) Ben Swayze, Fire Chief Adam Magers, Prein & Newhof Engineer John VerPlank, Williams Architect Mark Bushouse (Zoom), Triangle Project Manager Brianna Pitchford (Zoom)

Members of the Public: None

ARTICLE 1. Call to Order: Meeting was called to order at 9:00am

ARTICLE 2. Approval of the Agenda

Motion by Trustee Shipley, supported by Trustee Noordhoek to approve the agenda. Motion carried.

ARTICLE 3. Approval of the Minutes of the 9/15/21 & 9/21/21 Meetings

Motion by Trustee Shipley, Supported by Trustee Noordhoek to approve the minutes. Motion carried.

ARTICLE 4. Fire Station #1 Construction – Progress Update: Chief Magers explained work that has been done in the past month through the committee and reviewed the included memo. Architect Bushouse explained that the interior layout is nearly finished. Also reviewed the line drawings for the elevations. Construction Manager Pitchford reviewed CM involvement up until this point. CM will be responsible for generating project estimates based on architect’s work. Engineer VerPlank reviewed sitework done up until this point. There are issues with the Consumers easements on the site related to grading. TM Swayze indicated he would put Prein & Newhof in contact with Consumer’s rep to resolve. Geotech revealed a sandy site, which will help control costs when looking at new stormwater requirements.

No action, discussion only

ARTICLE 5. PSAC Meeting Schedule During Construction: Chief Magers and the project team reviewed the schedule, and the possibility for PSAC to need to meet more often during key decision-making points. Committee discussed pros and cons of scheduling more meetings versus being able to schedule as they come up. TM Swayze explained that the Committee can call a meeting at any time with 18 hour posting notice. Committee indicated a desire to not pre-schedule and additional

meetings, but to “remain flexible” should the need for additional meetings come up.

No action, discussion only

ARTICLE 6. Fire Chaplin Volunteer Position: Chief Magers reviewed the memo outlining the Fire Chaplain position. This would be a volunteer position filled by an ordained, certified minister with special training on counseling, grief management and critical incident stress management among other things. Would provide a compliment service to the Employee Assistance Program, some do not feel comfortable using EAP. Position would go to Tim Dieffenbach from Thornapple Community Church. Only investment needed would be email/badge and some minor uniform items. Discussion ensued. The Committee agreed that it sounded like a valuable position for the department/Firefighters with minimal financial investment from the Township.

Motion by Trustee Shipley, supported by Trustee Noordhoek to approve the Volunteer Fire Department Chaplain position. Motion Carried.

ARTICLE 6. Public Comment: None.

ARTICLE 7. Adjournment: Motion by Trustee Shipley, supported by Trustee Noordhoek to adjourn the meeting. Meeting adjourned at 9:37am.

Approved by the Public Safety Advisory Committee – TBD