

**MINUTES OF THE CASCADE CHARTER TOWNSHIP  
REGULAR BOARD MEETING**

Wednesday, May 23, 2012

7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order at 7:00 p.m.  
Present: Supervisor Beahan, Clerk Goodyke, Treasurer Peirce, Trustee Lewis, Koessel, Janes and Goldberg.  
Also Present: Manager Cousins, Building Official Visser, Deputy Roe, Auditors Phil Saurman and Jason Mitchell, and those listed on Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee Koessel and supported by Treasurer Peirce to approve the Agenda as presented. Motion carried unanimously.
- Article 4. Presentations/Public Comments**
- a. Presentation of 2011 Audit**  
Hungerford, Aldrin, Nichols & Carter, P.C. presented the 2011 audit to the Board.
- a. Public Comments (Please limit comments to 3 minutes)**  
Deputy Roe from the Kent County Sheriff's policing unit was present to update the Board.
- Article 5. Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes**
1. Regular Board Meeting Minutes of 05/09/12.
  2. Regular Planning Commission Minutes of 04/16/12.
- b. Receive and File Communications**
1. State of Michigan – Notice of Hearing – Consumers Energy –Case No. U-16432-R
  2. Letter from Charter - re: Channel Additions/Deletions
- Motion was made by Clerk Goodyke and supported by Trustee Janes to approve the Agenda as presented. Motion carried unanimously.
- Article 6. Financial Actions**
- a. Consider Approval of April, 2012 Payables, Payroll and Transfers.**  
Motion was made by Trustee Koessel and supported by Trustee Goldberg to approve the April, 2012 Payables, Payroll and Transfers. Motion carried unanimously.
- b. Consider Approval of April, 2012 Public Utilities Fund.**  
Motion was made by Trustee Lewis and supported by Clerk Goodyke to approve the April, 2012 Public Utilities Fund. Motion carried unanimously.
- c. Consider Approval of April, 2012 General/Special Funds.**  
Motion was made by Clerk Goodyke and supported by Trustee Goldberg to approve the April, 2012 General/Special Funds. Motion carried unanimously.
- Article 7. Unfinished Business (None)**
- Article 8. New Business**
- 042-2012**
- a. Public Hearing – Request for Approval of an Exemption Certificate for New Facility for Lakeland Finishing Corporation.**  
Motion was made by Clerk Goodyke and supported by Trustee Koessel to convene into public hearing. Motion carried unanimously.  
Roger McCarty, Deputy Assessor reviewed the request from Lakeland Finishing Corporation for an IFT Certificate. The project is personal property only. The amount of the exemption request is \$1,905,000.00.

Motion was made by Trustee Janes and supported by Trustee Koessel to re-convene to regular session. Motion carried unanimously.

**b. Consider Approval of Resolution to Approve Application for Industrial Facilities Exemption Certificate.**

Motion was made by Trustee Goldberg and supported by Trustee Lewis to approve the Resolution to Approve Application for an Industrial Facilities Exemption Certificate for Lakeland Finishing Corporation. Motion carried unanimously by roll call vote.

**043-2012 Consider Approval of Agreement with Plainfield Township to provide Electrical, Mechanical and Plumbing Inspection Services.**  
Building Official Visser reviewed the request from Plainfield Township to provide inspection services. Motion was made by Trustee Koessel and supported by Trustee Janes to approve the Agreement with Plainfield Township to provide Electrical, Mechanical and Plumbing Inspection Services. Motion carried unanimously.

**044-2012 Consider Approval of the Strategic Plan Update for May.**  
Manager Cousins met with staff and reviewed where they are in their activities on each of the four goals. The first year final reports will be presented to the Board in June. Motion was made by Treasurer Peirce and supported by Trustee Koessel to accept the update. Motion carried unanimously.

**045-2012 Consider Approval of the Revised Personnel Manual.**  
Manager Cousins stated the personnel committee had met and reviewed the proposed changes/updates to the Personnel Manual. (all changes are in "red" ink)  
Trustee Koessel asked that the issue of "spousal" coverage relating to health insurance be brought back to the personnel committee for further discussion.  
Motion was made by Trustee Koessel and supported by Trustee Lewis to adopt the Personnel Manual changes all but the "spousal" coverage provision and refer that back to the personnel committee for further discussion. Discussion followed. Motion carried unanimously.

**Article 9. Public Comments on any other matters. (limit comments to 3 minutes)**

**Article 10. Manager's Comments**

Manager Cousins offered the following comments:

- Reminder the MTA Kent County Chapter is meeting tomorrow at Grand Rapids Township Hall at 11:30 a.m.
- We received a notice regarding an EVIP grant from the State Department of Treasury. I have Steve and John looking at this as part of their Strategic Plan item. I think the Township Supervisors for Ada, Grand Rapids Township and Cascade are going to have a discussion about possibly submitting a grant for Public Safety for the three townships.
- Consumers Energy has a small project in the township...they are working on improving the quality of some buried lines on Mont Rue. There will be a power outage.
- Roger McCarty has achieved his master assessor level (Level 4).

**Article 11. Board Member Comments**

Trustee Koessel offered the following comments:

- The Gathering Place parking lot is really nice now. You can drive in there without tearing up your tires.

Supervisor Beahan offered the following comments:

- Reminder – at 10:00 on Memorial Day a service at the Wisner Center and also at 4:00 in the Cemetery on 30<sup>th</sup> St. A dedication of (3) gravesites of Civil War Veterans.

**Article 12. Adjournment**

Motion was made by Clerk Goodyke and supported by Trustee Janes to adjourn. Motion carried unanimously.

Meeting adjourned at 7:52 p.m.

Respectfully submitted,

Denise M. Biegalle  
Deputy Clerk

Approved by:

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Ron Goodyke, Clerk

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Robert S. Beahan, Supervisor