

MINUTES

Cascade Charter Township
Planning Commission
Monday, January 20, 2020
7:00 P.M.

ARTICLE 1. Vice Chairman Rissi called the meeting to order at 7:00 P.M.
Members Present: Katsma, Johnson, Rissi, Slater, Deering, Rapin, Krieter, and Moxley
Members Absent: (excused) Noordyke
Others Present: Community Development Director, Steve Peterson and those listed on the sign in sheet.

ARTICLE 2. Pledge of Allegiance.

ARTICLE 3. Approve the current Agenda.

Motion was made by Member Krieter to approve the Agenda. Supported by Member Johnson. Motion carried 8 to 0.

ARTICLE 4. Approve the Minutes of the December 16, 2019 Meeting.

Motion was made by Member Johnson to approved with noted correction. Supported by Member Deering. Motion carried 8 to 0.

ARTICLE 5. Acknowledge visitors and those wishing to speak to non-agenda items.

None.

ARTICLE 6. Election of Officers

Director Peterson stated that a Chair, Vice Chair, and Secretary will be elected, along with committee appointments (including VDRC), and a Planning Commission Member on the Zoning Board of Appeals. Member Slater is not eligible to be an officer as she is on the Township Board.

Members introduced themselves; elections followed.

Appointment to the Village Design Review Committee: Member Krieter

Motion was made by Member Johnson to appoint Member Krieter to the Village Design Review Committee for a one-year term. Supported by Member Moxley. Motion carried 8 to 0.

Appointment to the Zoning Board of Appeals: Member Moxley

Motion was made by Member Johnson to appoint Member Moxley to the Zoning Board of Appeals for a one-year term. Supported by Member Krieter. Motion carried 8 to 0.

Election of officers of the Planning Commission:

Chairman: Member Rissi

Motion was made by Member Moxley to elect Member Rissi to a one-year term. Supported by Member Johnson. Motion carried 8 to 0.

Vice-Chairman: Member Johnson

Motion was made by Member Moxley to elect Member Johnson to a one-year term. Supported by Member Katsma. Motion carried 8 to 0.

Secretary: Member Katsma

Motion was made by Member Slater to elect Member Katsma to a one-year term. Supported by Member Krieter. Motion carried 8 to 0.

Director Peterson stated that the following Agenda items are beginning of the year handouts for review and a reminder.

ARTICLE 7. 2019 Annual Report

Director Peterson presented the report to Members for review, and asked if anyone had any questions. There were none asked at this time.

ARTICLE 8. Rules of Conduct

Director Peterson reminded Members about communication rules with other Members, applicants, neighbors, builders, and the general public. Director Peterson stated that should Members be approached by anyone when out, they should inform members of the public that communication needs to take place at/during Planning Commission Meetings.

ARTICLE 9. Planning Principles

Director Peterson presented the Planning Principles to Members for review.

ARTICLE 10. 2020 Calendar

Director Peterson noted Meeting dates that are moved for holidays, and a busy election year with the Friends Room being used for that purpose.

ARTICLE 11. Any other business

A contact list was passed around for the purpose of being updated if needed.

Member Rapin asked Director Peterson if he is the point of contact for communication purposes, Director Peterson confirmed that he is.

ARTICLE 12. Adjournment

**Motion was made by Member Johnson to adjourn. Supported by Member Krieter.
Motion carried 8 to 0. The meeting was adjourned at 7:20 p.m.**

Respectfully submitted,
Brett Katsma, Secretary