

**MINUTES OF THE CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, December 9, 2009
7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order at 7:00 p.m.
Present: Supervisor Beahan, Trustee Lewis, Koessel, Fox, Goldberg, Treasurer Peirce and Clerk Goodyke.
Absent: None
Also Present: Manager Cousins, Assistant to the Manager Otey, Planning Director Peterson and those listed on Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Clerk Goodyke and supported by Trustee Fox to approve the Agenda as presented. Motion carried unanimously.
- Article 4.** **Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes
 1. Regular Township Board Meeting Minutes of 11/18/09.
 2. Kent County Road Commission Meeting Minutes of 10/27/09
 3. Regular Planning Commission Meeting Minutes of 10/19/09.
 - b. Receive and File Communications
 1. Letters from Comcast – re: Channel lineup/Service Center Hours.
 - c. Education Requests
 1. Bill Cousins – MLGMA Winter Institute – Grand Rapids, MI - February 2-5, 2010.
- Motion was made by Trustee Lewis and supported by Trustee Goldberg to approve the Consent Agenda as presented. Motion carried unanimously.
- Article 5.** **Financial Actions**
- a. Consider Approval of Payables, Payroll, and Transfers for November, 2009.
Motion was made by Trustee Koessel and supported by Trustee Lewis to approve the Payables, Payroll, and Transfers for November, 2009 as presented. Motion carried unanimously.
 - b. Consider Approval of Budget Adjustments for 2009
Motion was made by Trustee Koessel and supported by Trustee Goldberg to approve the following Funds for Budget Adjustments for 2009:
 - General Fund
 - Cemetery Trust Fund
 - Fire Fund
 - Police Fund
 - CCT Open Space Fund

- Dam Repair Fund
- Pathways Fund
- DDA Fund
- Building Fund
- Library Fund
- A. Homeyer Open Space
- Maracaibo Shores-Road Fund

Trustee Koessel stated that the Finance Committee had met and went over all the budget adjustments and are comfortable on what has been recommended. Motion carried unanimously by roll call vote.

Article 6.

Public Actions

a. Public Hearing -- Proposed 2010 General/Special Fund Budgets.

Motion was made by Trustee Koessel and supported by Trustee Fox to adjourn the regular meeting and open the public hearing. Motion carried unanimously.

No public comments heard.

Motion was made by Trustee Lewis and supported by Trustee Koessel to close the Public Hearing and reconvene into regular session. Motion carried unanimously.

Article 7.

Public Comments

Article 8.

Unfinished Business

Article 9.

New Business

080-2009

Consider Approval of KCRC Work Order for Cascade Road Center Turn lane at Cascade Lakes.

Planning Director Peterson reviewed the request with the Board. A proposal was received from the residents of Cascade Lakes Asking to do the center turn lane. The Road Commission and the Township will be splitting what is left...a little bit over \$47,000. They are contributing \$51,000 towards this project. This project will take a center turn lane all the way from the Cascade Lakes subdivision to the Burton St. intersection. Motion was made by Trustee Fox and supported by Trustee Goldberg to approve the KCRC Work Order for Cascade Road Center Turn Lane at Cascade Lakes. Motion carried unanimously.

081-2009

Consider Approval of Resolution of Intent to Levy the 2010 Millage Rates.

Motion was made by Clerk Goodyke and supported by Trustee Koessel to approve the Resolution of Intent to Levy the 2010 Millage Rates. Motion carried unanimously by roll call vote.

- 082-2009 Consider Approval of Resolution Adopting 2010 General/Special Fund Budgets**
Motion was made by Trustee Koessel and supported by Clerk Goodyke to approve the Resolution Adopting 2010 General/Special Fund Budgets. Discussion followed. Trustee Koessel recommended a change in the language in the Resolution to include the reference of “ proposed 2010 budgets for the General Fund and all special Revenue Funds as prepared by the Township Manager, Township Treasurer, *Accountant and Clerk*”. Motion carried unanimously by roll call vote.
- 083-2009 Consider Approval of Resolution to Adopt 2010 Poverty Exemption Policy and Guidelines.**
Motion was made by Trustee Koessel and supported by Clerk Goodyke to approve the Resolution to Adopt 2010 Poverty Exemption Policy and Guidelines. Motion carried unanimously by roll call vote.
- 084-2009 Consider Approval of 2010 Property and Liability Insurance Contract.**
Manager Cousins reviewed the Bids for the 2010 Property Liability Insurance. The three companies that quoted were Burnhan and Flower, Pinnacle Insurance and Ted Hartleb Agency. This has been reviewed by the Finance Committee and Pinnacle is the low bidder at \$38,068. Discussion followed. Motion was made by Trustee Koessel and supported by Trustee Fox to approve the 2010 Property and Liability Insurance contract to Pinnacle Insurance in the amount of \$38,068. Motion carried unanimously.
- 085-2009 Consider Approval of 2010 Township Board and Commission Meeting Schedule.**
Motion was made by Trustee Goldberg and supported by Trustee Lewis to approve the 2010 Township Board and Commission Meeting Schedule. Motion carried unanimously.
- 086-2009 Consider Approval of 2010 Quote for Cascade Connections Newsletter.**
Assistant to the Manager Otey was present to review the 2010 quotes for the Cascade Connections Newsletter. Currently, the township has been doing a (4) color (8) page publication. Staff is recommending that Falcon Printing continue doing the newsletter at the cost of \$1,780.29/issue. Discussion followed. Assistant Otey will explore ways to cut costs. Motion was made by Trustee Goldberg and supported by Trustee Lewis to award the 2010 Quote for the printing of the Cascade Connections Newsletter to Falcon Printing. Motion carried unanimously.
- 087-2009 Consider Approval of 2010 Office Supplies Vendor.**
Assistant to the Manager Otey was present to review the 2010 quotes for the office supplies. Staff recommended that the 2010 bid go to SOS Office Supplies. Discussion followed. A

representative from SOS was present and requested a meeting with the Township Manager to discuss ways SOS could save us more money. Motion was made by Clerk Goodyke and supported by Trustee Goldberg to award SOS Office Supplies the 2010 office supply bid. Motion carried unanimously.

088-2009 Consider DDA Recommendation of plans for Streetlights and Sidewalks along 28th Street.

Assistant to the Manager Otey was present to review the plans. The sidewalk would start at Kraft on the south side...nothing on the North side. Streetlights are from Kraft up to the Interchange continuing with the existing lights. On the west side of the interchange we will be looking at a shoebox type fixture, they will be LED streetlights. The DDA has reviewed the plan and they passed for a favorable recommendation to the Board. Discussion followed. Motion was made by Trustee Fox and supported by Trustee Goldberg to approve the DDA recommendation of plans for Streetlights and Sidewalks along 28th Street.

089-2009 Consider Reimbursement of The Nature Conservancy for Bolt/Grand River Properties.

Planning Director Peterson was present to review the request for reimbursement. Director Peterson indicated our agreement with the Nature Conservancy (TNC) provided that the Township would reimburse the TNC for costs and expenses associated with the acquisition of the property as well as interest. The agreement states "that the expenses shall not exceed \$36,000 unless the Township consents to a higher amount, which approval shall not be unreasonably withheld". Due to the length of time that it has taken for the State of Michigan to allow us to negotiate a price, the interest payments are much higher than originally anticipated. The costs are now calculated at \$87,819.66. Staff is recommending that the Board authorize the payment of the fees to the TNC as requested in order to close on the property and file for our reimbursement grant from the State. Discussion followed. Motion was made by Clerk Goodyke and supported by Trustee Koessel to approve the reimbursement of The Nature Conservancy for Bolt/Grand River Properties in the amount of \$87,819.66. Motion carried unanimously.

Article 10.

Manager Comments

Manager Cousins offered the following comments:

- The Board of Review will convene on December 15th at 10:00 a.m.
- The office will be closed on Friday, December 18th from 12:00 – 2:00 p.m. for an employee Christmas Luncheon.

Article 11.

Board Member Comments

Treasurer Peirce offered the following comments:

- Would like to wish everyone Happy Holidays

Trustee Lewis offered the following comments:

- Would like to do the same.

Trustee Koessel offered the following comments:

- Is there anything new on Burton Park....updates?
Access can be made off of Windcrest..the boundary signs are up.

Clerk Goodyke offered the following comments:

- We now have one way / in and out signs at the 30th St. Cemetery.

Trustee Fox offered the following comments:

- Happy Holidays....

Trustee Goldberg offered the following comments:

- At the end of the year, I think it is a good time for the Board to express its appreciation to all of the Township's employees, Fire fighters, Planners, B&G Folks, everyone that has done a fine job for us this past year. I have been impressed with the quality of what has been done. It has been a stressful year for many folks around the State. I would like the Board to express its appreciation to the staff for a job well done this year.

Supervisor Beahan offered the following comments:

- A memo will be sent out for Committee assignments

Article 12.

Adjournment

Motion was made by Trustee Goldberg and supported by Trustee Fox to adjourn. Motion carried unanimously.

Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Denise M. Biegalle
Deputy Clerk

Approved by:

Ron Goodyke, Clerk

Robert Beahan, Supervisor