

MINUTES  
Cascade Charter Township  
Downtown Development Authority Board of Directors  
Tuesday, February 19<sup>th</sup>, 2019  
5:30 P.M.  
Cascade Library – Wisner Center

**ARTICLE 1.** Chairman Puplava called the meeting to order at 5:30 P.M.  
Members Present: Beahan, Kingsland, Stephan, Growney, Siegle, Puplava, Makkar  
Members Absent: McNeil-Chapman, DeWitt  
Others Present: DDA Director Sandra Korhorn, and those listed on the sign in sheet.

**ARTICLE 2. Approve the current Agenda.**

**Motion was made by Member Stephan to approve the Agenda. Supported by Member Kingsland. Motion carried 6 to 0.**

**ARTICLE 3. Approve the Minutes of the January 15, 2019 Meeting.**

**Motion was made by Member Siegle to approve the Minutes as presented. Supported by Member Beahan. Motion carried 6 to 0.**

**ARTICLE 4. Acknowledge visitors and those wishing to speak to non-agenda items.**

No one came forward.

**ARTICLE 5. Discuss and Consider DDA Sponsorship for the Cascade Metro Cruise Warmup.**

Director Korhorn stated this is the 10<sup>th</sup> anniversary of this event, and it continues to grow in popularity. The committee is requesting \$5,000 this year for sponsorship (a \$2,000 increase from last year) for a few extra things to celebrate the 10<sup>th</sup> anniversary. Chairman Puplava asked if the budget could accommodate the increase, Director Korhorn replied that it was budgeted for this year.

Member Makkar arrived at 5:35 during discussion.

**Motion was made by Member Stephan to approve the \$5,000 Sponsorship. Supported by Member Kingsland. Motion carried 7 to 0.**

**ARTICLE 6. Discuss Future DDA Projects.**

Director Korhorn stated there are 3 projects that have been discussed as priority from the January Meeting. They include the community gathering space, the path from Tassell Park to the library, and the mid-block crossing on 28<sup>th</sup> Street. Information included in the Members packet tonight includes the final presentation from 2017 for the community gathering space area with the plan, final plan, and phased approach with some approximate costs (from 2016/17), and a rough sketch of the path from the library

to Tassell Park. The mid-block crossing will need to be discussed further with the Road Commission if it is to be a future DDA project.

Director Korhorn introduced Mike Berrevoets, Cascade Township Engineer, to the Board, stating that she asked him to attend the meeting tonight to offer advice and timing restrictions for these future projects.

Mr. Berrevoets states that from a planning perspective, the proposed outdoor gathering space will need to be a 2020 project. The topographic survey should be completed in/near August of 2019, the design will need to be put together October-December 2019, then the job released for bids by the end of the year for work to begin in the spring of 2020 pending any setbacks.

Director Korhorn stated that there is a memo included in the packet that discusses the sidewalk extension that was part of the pathway millage vote that was passed in November 2018. This will be a 2019 project, and the Township will be responsible for their part of the sidewalk, including streetlights on both sides of Cascade Road. The cost for this project will likely be rolled into a Bond for the Centennial Park work.

The purchase of riverfront properties is being left on the list should the opportunity for purchase arise.

The Board directed Staff to have further discussion with the property owners in and near Overlook Summit regarding the path from the library to Tassell Park. Once that is done, a more detailed discussion can be held, and a decision can better be made about continuing plans for this project.

The Board directed Staff to leave the outdoor gathering space on the list of future projects, with more discussion being held after the Facilities & Services Study Community Meeting is held on Monday, February 25<sup>th</sup>, 2019.

**ARTICLE 7. Discuss and Consider Holiday Decorations for the Cascade District**

Director Korhorn stated that she put together a couple of options for purchasing new holiday decorations as requested. Option One has 20 new snowflakes, 6 wreaths for the windows of the museum building, an additional tree (14') for Tassel Park, and a wreath for the restroom at Tassel Park. Option Two has 26 new snowflakes, a wreath for Tassel Park, and the tree for Tassel Park.

**Motion was made by Member Beahan to approve Option One for the Holiday Decoration purchase. Supported by Member Kingsland. Motion carried 7-0.**

**ARTICLE 8. Discuss Synthetic Ice Rink**

Director Korhorn stated that she researched the synthetic ice rink for a new recreational option for residents during the winter months. Synthetic ice does not require a certain temperature, so it will not be weather reliant. It does require a hard surface to be set on

(asphalt, concrete, plywood platform), but only requires a couple of hours for setup/take down. It can also easily be added onto for an increase in size.

Director Korhorn stated that the overflow parking space on the property next to the library, or the property next to Noto's that was proposed for a skate park would be ideal locations for the rink. The Parks Committee suggested that a plywood platform be setup and the synthetic ice be rented for one season to measure usage before purchase.

The cost for a 30x50 sheet of ice, concrete slab, and 20 additional parking spaces would be approximately \$100,000. Member Siegle suggested the 30x50 size is too small, that it should be at least half the size of a full rink from the beginning. Further discussion will be held.

Member Stephan left the meeting at 6:40.

**ARTICLE 9. Any Other Business**

**a. Update on Planning Activities**

Director Korhorn stated that she'll be meeting with some business soon to plan a few events.

**b. Pathway Update**

2019 is the goal for the Cascade Rd. Pathway (from 28<sup>th</sup> St. to Burton St.) completion pending any design or easement issues.

**ARTICLE 10. Adjournment.**

**Motion was made by Member Beahan to adjourn. Supported by Member Makkar. Motion carried 6 to 0. The meeting was adjourned at 6:48 p.m.**