

**MINUTES OF THE CASCADE CHARTER TOWNSHIP  
REGULAR BOARD MEETING**

Wednesday, April 11, 2012

7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order at 7:00 p.m.  
Present: Supervisor Beahan, Trustee Koessel, Lewis, Goldberg, Janes, Treasurer Peirce and Clerk Goodyke.  
Absent: None  
Also Present: Manager Cousins, Planning Director Peterson and those listed on Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee Lewis and supported by Trustee Janes to approve the Agenda as submitted. Motion carried unanimously.
- Article 4. Presentations/Public Comments**
- a. Public Comments (Please limit comments to 3 minutes)**  
Ken Yonker, State Representative, was present to give the Board an update on what's going on in Lansing.
- Working on the budget
  - Personal Property Tax
  - City of Detroit
  - Retirement Fund for teachers
  - Education Reform
- Article 5. Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes**
1. Regular Board Meeting Minutes of 03/28/12.
  2. Regular DDA Minutes of 01/17/12.
  3. Regular Kent County Road Commission Minutes of 02/28/12, 03/12/12 and 03/13/2012.
- b. Receive and File Communications**
1. Letter from Kent County Community Development Dept.– re: Project Eligibility Notification – Housing Rehabilitation Program.
- c. Receive and File Various Reports**
1. Treasurer's Department Report for February, 2012.
- d. Education Request**
1. Denise M. Biegalle – Laws, Liabilities & The Look of the Future – Calvin College – May 9, 2012.
  2. Jeff Miller – Commercial/Industrial Valuation of Property – Lansing, MI – May 23–25, 2012.
- Motion was made by Trustee Janes and supported by Trustee Goldberg to approve the Consent Agenda. Motion carried unanimously.
- Article 6. Financial Actions**
- a. Consider Approval of March, 2012 Payables, Payroll and Transfers.**  
Motion was made by Clerk Goodyke and supported by Treasurer Peirce to approve the March, 2012 Payables, Payroll and Transfers. Motion carried unanimously.

- b. **Consider Approval of March, 2012 Public Utilities. (pre-audit)**  
Motion was made by Trustee Goldberg and supported by Trustee Janes to approve the March, 2012 Public Utilities. Motion carried unanimously.
- c. **Consider Approval of March, 2012 General/Special Funds. (pre-audit)**  
Motion was made by Trustee Lewis and supported by Trustee Koessel to approve the March, 2012 General/Special Funds. Motion carried unanimously.

**Article 7. Unfinished Business**

**025-2012 (Tabled) Consider the Approval of the Allocation of the New Class C Liquor License.**

Motion was made by Trustee Goldberg and supported by Trustee Koessel to remove the item from the table. Motion carried unanimously.

**a. Consider the Process by which Applications would be Scored or Prioritized for Allocation by the Board when a License is Available.**

Manager Cousins reviewed the criteria the Infrastructure Committee had created as the process for the allocation of a new liquor license.

Motion was made by Trustee Koessel and supported by Treasurer Peirce to approve the process recommended by the Infrastructure Committee. Motion carried unanimously.

**b. Consider Allocating the Available License.**

Motion was made by Trustee Goldberg and supported by Trustee Janes to allocate the New Class C Liquor License to Osaka Sushi and Steak House. Motion carried unanimously.

**Article 8. New Business**

**026-2012 Consider Approval of Resolution to Recognize Friday, May 18<sup>th</sup> and Saturday May 19<sup>th</sup> as “Cancer Prevention Days”. (roll call)**

Motion was made by Trustee Koessel and supported by Clerk Goodyke to approve the Resolution to Recognize Friday, May 18<sup>th</sup> and Saturday May 19<sup>th</sup> as “Cancer Prevention Days”. Motion carried unanimously by roll call vote.

**027-2012 Consider Approval of 2012 Township Road Repairs.**

Motion was made by Trustee Koessel and supported by Trustee Lewis to approve the 2012 Township Road Repairs. Motion carried unanimously.

**028-2012 Consider Approval of Water Main Easement in Burton Park.**

Manager Cousins reviewed the circumstances regarding the “private water main”. Motion was made by Clerk Goodyke and supported by Trustee Janes to Authorize the Water Main Easement in Burton Park. Motion carried unanimously.

**029-012 Consider Authorization for the Manager to Sign a Financial Advisory Services Agreement for the Refunding of Bonds.**

Motion was made by Trustee Goldberg and supported by Trustee Koessel to Authorize the Manager to Sign a Financial Advisory Services Agreement for the Refunding of Bonds with Hutchinson, Shockey, Erley & Company in the amount of \$5,000.00. Motion carried unanimously.

**030-2012 Consider Approval of Resolution to Adopt the Interlocal Agreement for the West Michigan Economic Development Partnership and authorize the Township Supervisor to sign it. (roll call)**

Motion was made by Trustee Goldberg and supported by Trustee Janes to approve the Resolution to Adopt the Interlocal Agreement for the West Michigan Economic Development Partnership and authorize the Township Supervisor to sign. Rick Chapla, Right Place Program was present to answer any questions regarding the partnership. Motion carried unanimously by roll call vote.

**031-2012 Consider Approval of Quiggle Lake Drainage District Repairs.**

Planning Director Peterson reviewed the partnership with property owner Mr. & Mrs. Ferguson. Staff is recommending we hire Quantum construction to perform the work as laid out in the MDEQ permit. Motion was made by Trustee Koessel and supported by Trustee Lewis to approve the Quiggle Lake District Repairs. Motion carried unanimously.

**032-2012 Consider Approval of Planning Consultant Regarding the Reformatting of the Zoning Ordinance.**

Planning Director Peterson reviewed the bids from the RFP relative to the zoning ordinance reformatting project. Three bids were received. The project is budgeted this year for \$20,000. The Planning Commission reviewed these bids and is recommending that we hire Clearzoning with the option of the procedures manual. Motion was made by Trustee Lewis and supported by Trustee Koessel to approve the recommendation of the Planning Commission and hire Clearzoning for the reformatting of the Zoning Ordinance in the amount of \$16,350.00. Motion carried unanimously.

**Article 9. Public Comments on any other matters. (limit comments to 3 minutes)**

**Article 10. Manager's Comments**

Manager Cousins offered the following comments:

- The auditors are getting close to being ready to meet with the Finance Committee. I will send out a doodle for the Finance Committee to meet later this month to go over the draft of the budget.
- Also been working with Denise on the update to the Personnel Manual.
- I have been meeting with the North Kent Transit group. Working on moving forward the transit study that was completed last year. Today we did authorize a resolution to go to the Metro Council to request that they look over the study and then make a recommendation to the County Board of Commissioners. Probably be bringing a resolution to the Board at one of the next two meetings that would paraphrase that same resolution.

**Article 11. Board Member Comments**

Treasurer Peirce offered the following comments:

- Personal property tax delinquencies... we are in good shape, but we have one particular delinquency that is over \$100,000.00. Oxana and I met with the General Manager... (it's a hotel operation on 28<sup>th</sup> St.) last week. We sent a certified letter (jeopardy assessment) to the headquarters in San Diego. The General Manager was very accommodating. We gave him 2 weeks to come up with the money and if they don't we are going

to need to walk in there and start posting and tagging things and potentially closing them down.

**Article 12. Adjournment**

Motion was made by Treasurer Peirce and supported by Trustee Lewis to adjourn. Motion carried unanimously.

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Denise M. Biegalle  
Deputy Clerk

Approved by:

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Ron Goodyke, Clerk

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Robert S. Beahan, Supervisor