

CASCADE CHARTER TOWNSHIP
PUBLIC SAFETY ADVISORY COMMITTEE MEETING
March 17, 2021 at 9:00am
Training Conference Room at Township Hall
5920 Tahoe SE, Grand Rapids, MI 49546

Members Present: Treasurer Peirce, Trustee Shipley, Trustee Noordhoek

Others Present: Township Manager (TM) Ben Swayze, Fire Chief Adam Magers

Call to Order: Treasurer Peirce called the meeting to order at 9:00 a.m.

Business: The Public Safety Advisory Committee discussed the following items:

1. Approval of the February 18, 2021 Meeting Minutes

TM Swayze explained that per the committee policy, the committee is responsible for approving the minutes of the previous meeting.

Motion by Trustee Shipley, supported by Trustee Noordhoek to approve the minutes as presented. Motion carried.

2. PSAC Committee/Board Visit to Portage Fire Station #2

TM Swayze explained that Trustee Noordhoek has requested that we look into a possible visit to Portage Fire Station #2, which was highlighted during the Fire Station #1 presentation at the last Township Board meeting. Chief Magers reviewed the conversation he had with the Portage Chief regarding possible visits.

Discussion ensued. The general consensus was that the entire Board will be invited to the Portage Station walk through. Chief will follow up with the committee after the meeting to confirm the visit day/time.

No action, discussion only

3. Fire Station #1 Design/Bid/Build Process

TM Swayze and Chief explained that at the March 10 Township Board meeting the Township Board reviewed the presentation on Station #1 and approved a design/build contract with Progressive AE for the Fire Station #2 outbuilding. In order to move the Fire Station #1 project forward we will need to determine the process to be used (Design/Bid vs. Design/Build) and the process to be used for the procurement of those services. Discussion ensued. TM Swayze reviewed the different processes that could be considered.

The committee discussed the pros and cons of the different processes and agreed a design/bid process would be the best fit for this project. Discussion ensued on whether the design Chief

Magers indicated he has been happy with Progressive AE/Redstone thus far. The committee requested staff engage Progressive AE/Redstone for a design/bid proposal.

No action, staff direction only.

Adjournment: Motion by Trustee Noordhoek, supported by Treasurer Peirce to adjourn the meeting. Motion carried. Meeting adjourned at 9:28 am

Approved by the Public Safety Advisory Committee – 4.21.21