

Minutes
Cascade Charter Township
Personnel & Finance Committee
Wednesday, June 28, 2023
10:30 A.M.
5920 Tahoe Dr. SE

ARTICLE 1. Call the Meeting to Order

Supervisor Lesperance called the meeting to order at 10:51 A.M.
Members Present: Supervisor Lesperance, Trustee Noordhoek, Treasurer Korstange
Others Present: HR Director Murawski, Management Office Admin Assistant Stine,
Attorney Homier

ARTICLE 2. Approval of the Agenda

**Motion was made by Supervisor Lesperance to approve the current Agenda.
Supported by Trustee Noordhoek. Motion carried 3 to 0.**

ARTICLE 3. Acknowledge visitors and those wishing to speak to non-agenda items. (Comments are limited to three minutes per speaker.)

ARTICLE 4. Any Other Business (previously Article 6)

The committee discussed different items to add or remove from the employment contract for the new township manager. Some of the items they discussed adding was a definitive end date, removing specific position specific conferences, removing the ability to attend all closed sessions, and require them to 'enumerate cost savings' in their yearly reports. The committee stressed the importance of the manager being present at the office and increased communication.

The benefit information was provided to the applicant by HR Director Murawski. The draft of the employment contract will be shown to this committee before it is sent to the candidate to sign.

ARTICLE 5. Employee Reviews/Merit Raises (previously Article 4)

The committee requested HR Director Murawski look for documentation as to what qualifies or disqualifies employees from receiving a merit raise.

ARTICLE 6. Any Other Business

There were not any visitors who wished to speak.

ARTICLE 7. Adjournment

Motion was made by Supervisor Lesperance to adjourn. Supported by Trustee Noordhoek. Motion carried 3 to 0. The meeting was adjourned at 11:50 A.M.