

CASCADE CHARTER TOWNSHIP
PUBLIC SAFETY ADVISORY COMMITTEE MEETING
September 15, 2021 at 9:00 am
Cascade Township Hall – Large Conference Room
5920 Tahoe Dr. SE
Grand Rapids, MI 49546

Members Present: Treasurer Ken Peirce, Trustee John Shipley, Trustee Timmy Noordhoek

Others Present: Township Manager (TM) Ben Swayze, Fire Chief Adam Magers

Members of the Public: None

ARTICLE 1. Call to Order: Meeting was called to order at 9:00am

ARTICLE 2. Approval of the Agenda

Motion by Trustee Shipley, supported by Trustee Noordhoek to approve the agenda. Motion carried.

ARTICLE 3. Approval of the Minutes of the August 18, 2021 Meeting

Motion by Trustee Shipley, Supported by Trustee Noordhoek to approve the minutes. Motion carried.

ARTICLE 4. Fire Station #1 Construction Manager – Review of Bids: Chief Magers explained the process by which the Fire Station Construction team – including members of the department and members of the Williams team, reviewed each one of the proposals. Chief Magers reviewed each proposal one by one covering pros and cons and costs. Discussion ensued

The committee focused on several parts of the proposals, including relevant experience, proposal structure and completeness and competitive costs. Discussion regarding how many firms should be interviewed. Based on the evaluation criteria outline in the RFP, the committee would like to interview Triangle and Erdhardt.

Motion by Trustee Shipley, supported by Trustee Noordhoek to direct staff to set-up interviews with Triangle and Erdhardt. Motion carried.

ARTICLE 5. Fire Station #1 Engineering Services – Infiltration Test (Stormwater) and Ground Penetrating Radar (Utilities) : Chief Magers and TM Swayze reviewed the request from Prein & Newhof regarding additional testing that is needed. They would like to do ground penetrating radar testing of the entry drive to determine if the slope of the drive can be flattened. Approximate cost is \$700. They also need to do infiltration testing to determine stormwater requirements. With the Township set to adopt the new Stormwater ordinance, there will likely be more

stormwater requirements for the project then originally expected. Infiltration testing is required to begin that design process, and is estimated at \$2,000.

TM Swayze explained that the requested testing is within the spending authority of the Township Manager, but wanted to explain the additional testing needed since it wasn't not in the original scope of the project. The committee could either authorize the Township Manager to carry out the request, or could send it to the Township Board if they didn't feel comfortable with that. Discussion ensued.

Motion by Trustee Shipley, supported by Trustee Noordhoek to recommend the Township Manager approve the testing request from Prein & Newhof. Motion carried.

ARTICLE 6. Public Comment: None.

ARTICLE 7. Adjournment: Motion by Trustee Shipley, supported by Trustee Noordhoek to adjourn the meeting. Meeting adjourned at 9:49am.

Approved by the Public Safety Advisory Committee – 10.20.21