



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

NOTICE OF PUBLIC MEETING VIA VIDEO CONFERENCE

The Cascade Charter Township Board of Trustees will conduct a regular meeting on Wednesday, October 28, 2020 at 7pm utilizing the Zoom video conferencing platform, to help prevent the spread of COVID-19. For up-to-date information regarding the ongoing public health crisis, please visit:

<http://www.Michigan.gov/coronavirus> or <http://www.CDC.gov/coronavirus>

INSTRUCTIONS FOR ACCESS AND PUBLIC PARTICIPATION

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83029086770>

Or iPhone one-tap :

US: +13126266799,,83029086770# or +19292056099,,83029086770#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1
669 900 6833 or +1 253 215 8782

Webinar ID: 830 2908 6770

International numbers available: <https://us02web.zoom.us/j/83029086770>

Members of the public with disabilities may utilize the Michigan Relay System (7-1-1) to participate in the meeting. If other aids or services are needed for individuals with disabilities please contact the Township Deputy Clerk, Padley Gallagher, at pgallagher@cascadetwp.com or 616-949-1500 at least 24 hours prior to the meeting

PUBLIC PARTICIPATION

Members of the public will be able to listen to and view all discussion by the Township Board and all official materials for this meeting prepared for the Township Board will be included in the meeting packet and available to the public on the Township website www.cascadetwp.com Individuals will be permitted to speak during public comment periods in accordance with the Township Remote Public Meeting Procedure Policy.

If you would like to contact the Cascade Township Board about any matter, on the agenda or otherwise, please do so via email at the addresses below a minimum of 8 hours prior to the meeting. If you wish comments to be read into the public record during the public comment period, you must indicate so and draft communication that can be read in the allotted 3-minute timeframe.

Supervisor Rob Beahan: rbeahan@cascadetwp.com

Clerk Sue Slater: sslater@cascadetwp.com

Treasurer Ken Peirce: kpeirce@cascadetwp.com

Trustee Jim Koessel: jkoessel@cascadetwp.com

Trustee Jack Lewis: jlewis@cascadetwp.com

Trustee Tom McDonald: tmcdonald@cascadetwp.com

Trustee John Shipley: jshipley@cascadetwp.com

Manager Ben Swayze: bswayze@cascadetwp.com

AGENDA
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING
Wednesday, October 28, 2020
7:00 P.M.

Expected Meeting Procedures

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.

- Article 1. Call to Order, Roll Call**
- Article 2. Pledge of Allegiance to the Flag**
- Article 3. Approval of Agenda**
- Article 4. Presentations**
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
- Article 6. Approval of Consent Agenda**
- a. Receive and File Reports
1. Treasurers Report – March 2020
- Article 7. Financial Actions**
- Article 8. Unfinished Business**
- Article 9. New Business**
- 069-2020 Consider Approval of Bid for the LED Streetlight Conversion.**
- 070-2020 Receive Public Comments and Consider Lower Village Plan.**
- 071-2020 Consider Resolution to Extend Timeline for Temporary Outdoor Uses. (roll call)**
- Article 11. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)**
- Article 12. Manager Comments**
- Article 13. Board Member Comments**
- Article 14. Adjournment**

TREASURER'S DEPARTMENT

CASCADE CHARTER TOWNSHIP

TAX ACCOUNTS

MARCH 2020

BANK BALANCES

TOWNSHIP BALANCES

BANK AMOUNT

REGISTER AMOUNT

FLAGSTAR BANK

FLAGSTAR BANK

TAX CHECKING \$18,446.36

TAX CHECKING \$18,446.36

FLAGSTAR BANK

FLAGSTAR BANK

DELINQUENT TAX \$31,848.11

DELINQUENT TAX \$31,848.11

FLAGSTAR BANK

FLAGSTAR BANK

TAX WIRE ACCT \$3,442.04

TAX WIRE ACCT \$3,442.04

GRAND TOTAL \$53,736.51

GRAND TOTAL \$53,736.51

Oxana Sourine 10/21/20

Ken Peirce 10/21/20

Submitted by
OXANA SOURINE
DEPUTY TREASURER

Date

Reviewed by
KENNETH B. PEIRCE
TREASURER

Date

FUND	INSTITUTION	DEMAND DEPOSIT		CDs			SECURITIES			TOTALS	
		\$	%	\$	%	DATE	\$	%	DATE	\$	%
101 GENERAL FUND	FLAGSTAR	945,468.83	0.50								
	FLAGSTAR MMA	1,034,873.72	0.55								
	KENT CTY POOL	1,166,296.60	1.75								
	MI CLASS	1,229,317.33	1.45								
	MERCANTILE			535,196.94	2.45	7/26/2022					
	COMERICA BANK			546,167.21	1.80	3/23/2021					
	HORIZON BANK	526,874.82	0.80								
	GRAND RIVER			515,629.42	2.75	12/19/2020					
	CONSUMERS CU			262,175.00	2.00	1/8/2021					
	LMCU			1,000,000.00	2.65	6/2/2020					
	MACATAWA			262,944.89	2.80	5/21/2020					
	CIBC/ fna PRIVATE				1.50	3/15/2020					
	COMERICA SECUR./WF						500,000.00	2.80	8/17/2020		
	COMERICA SECUR.						500,000.00	1.75	2/28/2023		
TOTAL GENERAL FUND		4,902,831.30	0.99	3,122,113.46	2.44		1,000,000.00	2.28		9,024,944.76	1.64
151 CEMETERY	LMCU	114,998.04	0.50							114,998.04	0.50
206 FIRE FUND	FLAGSTAR	707,618.76	0.55								
	MI CLASS	1,652,710.64	1.45								
	COM CHOICE CU			261,290.23	3.05	4/18/2021					
	LEVEL ONE			272,368.49	2.00	11/21/2020					
	ADVENTURE CU			517,064.41	1.95	2/27/2023					
TOTAL FIRE FUND		2,360,329.40	1.18	1,050,723.13	2.24		500,000.00	2.00	9/30/2022	3,911,052.53	1.57
207 POLICE FUND	FLAGSTAR	362,213.87	0.55								
	FLAGSTAR			400,000.00	1.50	8/25/2020					
	NORTHPOINTE BANK			264,005.12	2.30	5/9/2020					
	CIBC/ fna PRIVATE			788,499.63	1.95	3/25/2022					
TOTAL POLICE FUND		362,213.87	0.55	1,710,114.39	1.91					2,072,328.26	1.67
208 HAZMAT FUND	LMCU	32,669.55	0.35							32,669.55	0.35
209 OPEN SPACE	CHEMICAL	232,959.58	0.10								
	MI CLASS	375,204.07	1.45								
	CHEMICAL			500,000.00	1.62	4/17/2020					
TOTAL OPEN SPACE		608,163.65	0.93	500,000.00	1.62					1,108,163.65	1.24
DAM REPAIR	MI CLASS	400,836.73	1.45								
TOTAL DAM REPAIR	LMCU	400,836.73	1.45	341,374.61	1.15	9/10/2021				742,211.34	1.31
216 PATHWAY FUND	MACATAWA	574,304.52	0.10								
	MI CLASS	307,875.41	1.45								
	CIBC/ fna PRIVATE			503,000.00	2.05	10/17/2020					
	GRAND RIVER			518,170.99	2.05	10/4/2022					
	ADVENTURE CU			541,910.74	2.60	4/9/2020					
TOTAL PATHWAY FUND		882,179.93	0.57	1,563,081.73	2.24					2,445,261.66	1.64
246 PUBLIC UTILITY	FLAGSTAR	388,009.66	0.55								
	IRF	849,171.95	1.45								
	CHEMICAL BANK			532,500.72	1.75	7/5/2021					
TOTAL PUBLIC UTILITY		1,237,181.61	1.17	532,500.72	1.75					1,769,682.33	1.34
248 DDA FUND	FLAGSTAR	153,383.16	0.55								
	MI CLASS	827,232.88	1.45								
	UNION BANK			250,000.00	2.70	8/26/2020					
	ADVENTURE CU			213,640.41	2.00	10/27/2021					
TOTAL DDA FUND		980,616.04	1.31	463,640.41	2.38					1,444,256.45	1.65
249 BLDG. INSPECTION	FLAGSTAR BANK	15,205.00	0.55								
	FLAGSTARL BANK R.	44,501.99	0.55								
	MI CLASS	106,900.07	1.45								
	CONSUMERS CU	314,492.16	1.00								
	CHEMICAL BANK			569,753.35	1.93	10/28/2022					
	CHEMICAL BANK			307,919.91	2.50	4/30/2021					
	FNB OF AMERICA			301,649.26	1.80	10/19/2020					
	FNB OF AMERICA			105,533.99	1.85	12/18/2020					
	FNB OF AMERICA			219,121.47	2.50	9/18/2020					
	FNB OF MI			548,201.80	1.80	12/11/2020					
TOTAL BLDG. INSPECT.	CHEMICAL BANK	481,099.22	0.39	2,373,506.89	2.05					2,854,606.11	1.77
270 LIBRARY FUND	UNITED BANK	554,138.94	0.40								
	MI CLASS	465,175.74	1.45								
	LMCU			445,585.17	1.80	3/27/2021					
	WMCB			258,829.54	2.60	6/1/2020					
	NORTHPOINTE BANK			547,852.06	2.00	4/7/2020					
TOTAL LIBRARY FUND		1,019,314.68	0.88	1,252,266.77	2.05					2,271,581.45	1.53
701 T & A	CHEMICAL BANK	130,304.40	0.20							130,304.40	0.20
701 JAMES TIMMONS	CHEMICAL BANK			12,400.00	2.00	3/21/2022				12,400.00	2.00
701 JACK SMITH INV.	CHEMICAL BANK	23,134.75	0.20							23,134.75	0.20
701 HENRY KRAMER	CHEMICAL BANK	15,387.45	0.20							15,387.45	0.20
TOTAL		13,551,280.62	0.99	12,921,722.11	2.12		1,500,000.00	2.18		27,972,982.73	1.58

Submitted by Oxana Sourine Date 10/21/20
Oxana Sourine Deputy Treasurer

Reviewed by Ken Polce Date 10/21/20
Ken Polce Treasurer

TOWNSHIP BOARD MEMORANDUM

To: Cascade Charter Township Board

From: Sandra Korhorn, DDA/Economic Development Director *SKK*

Subject: Consider Approval of Bid for the LED Streetlight Conversion

Meeting Date: October 28, 2020

The DDA spent a lot of time discussing a LED streetlight conversion to the Lumec streetlights in the district. There was discussion whether to change the fixtures or do a retrofit. These reason behind the change is the Lumec lights are expensive to maintain and any replacement parts/fixtures/poles are also expensive and hard to get.

We worked with Tony Kutzt from Fishbeck who did a cost comparison and found that a retrofit option is less expensive than changing the fixtures and the payback is a lot lower. After some research, the DDA had three streetlights on 28th Street (at Old 28th St.) retrofitted to an LED option last fall. The light output was checked this spring and the measurements came back positive. Based on this, the DDA opted to move forward with the retrofit and directed staff to move forward with the project.

Cascade Township received bids on October 9 for the Decorative Streetscape Lighting – LED Lamp Replacement project. This project was bid with a base bid and an alternate 1. The base bid included lamp replacement in the village up to Thornhills Ave. The alternate bid included replacement from Thornhills west to Kraft Ave.

The DDA budgeted \$80,000 for this project for 2020. The lamps are not available for 12-16 weeks so this project will get pushed to 2021. However, we need to approve the contractor so the lamps can get ordered.

Four bids were received for the project and the two low bids are as follows:

Reliable Relamping had the lowest bid with the following amounts:

- Reliable Relamping Base Bid \$41,268.00
- Reliable Relamping Alternate No. 1 \$26,873.00
- Reliable Relamping **Total \$68,141.00**
-

Kleyn Electric had the next lowest bid with the following amounts:

- Kleyn Electric Base Bid \$42,760.00
- Kleyn Electric Alternate No. 1 \$29,810.00
- Kleyn Electric **Total \$72,570.00**

Tony Kutzt of Fishbeck, reviewed the bids and is recommending the project be awarded to Reliable Relamping. Staff is recommending all the Lumec lights in the district get relamped under the same contract rather than split the project.

Memo

TO: Sandra Korhorn – Cascade Charter Township

FROM: Anthony R. Kutzt, PE, LEED AP

DATE: October 22, 2020 **PROJECT NO.:** 190599

RE: Decorative Streetscape Lighting – LED Lamp Replacement Bid Recommendation

We reviewed the bids received on October 9, 2020 for the Cascade Charter Township (Township) Decorative Streetscape Lighting – LED Lamp Replacement. The following contractors were invited to bid and submitted the attached bids.

1. Buist Electric
2. Kleyn Electric
3. Reliable Relamping
4. Strain Electric

The two lowest bidders in both base bid and base bid plus Alternate No. 1 (28th Street west of Thornhills) are Reliable Relamping and Kleyn Electric. Reliable Relamping had the lowest bid with the following amounts:

Reliable Relamping Base Bid	\$41,268.00
<u>Reliable Relamping Alternate No. 1</u>	<u>\$26,873.00</u>
Reliable Relamping Total	\$68,141.00

Kleyn Electric had the next lowest bid with the following amounts:

Kleyn Electric Base Bid	\$42,760.00
<u>Kleyn Electric Alternate No. 1</u>	<u>\$29,810.00</u>
Kleyn Electric Total	\$72,570.00

We reviewed the proposals from both Reliable Relamping and Kleyn Electric. Both proposals include the full scope of work. We have clarified a few questions from both contractors to be sure the proposals include the full scope of work and provide an equal scope from which to compare pricing. The answers they provided give us confidence in equal bid scopes.

We invited these contractors, because we felt they were all very capable of completing this scope of work and completing the project in a workmanlike manner. We note that Kleyn Electric installed the sample lamps at no charge to the Township. This work aided in testing and resulted in making the decision to use these lamps in the bidding project. This effort was worthwhile and should be seen as an advantage to selecting Kleyn Electric, but it is difficult to justify this as being worth the \$4,429 difference in the two lowest bids. Based on the lowest bid the approximate cost per installed lamp is \$330. Kleyn installed a total of four lamps for the Township, so the approximate value of that work was \$1,320. The cost of the sample install is far less than the price difference

between the Reliable Relamping and Kleyn Electric bids, assuming the Township is planning to complete the base bid and the Alternate No. 1 scope.

Based on this information we recommend hiring the lowest bid, Reliable Relamping to complete the LED lamp replacement project.

Please note that the fixtures will not be available for 12-16 weeks, so this work cannot be completed until early next spring at the earliest. Also, the lamps are not eligible for a utility rebate, because of the existing medium lamp base that the new lamps screw into. The utility rebates require that a medium base not be used to take advantage of rebates. We decided based on the higher initial cost to remove the medium base and the higher future cost for replacing lamps because the medium screw-in base was removed, was not worth the benefit of the utility rebate.

Attachments:

Bid Opening Form

Contractor's Bids

By email

TOWNSHIP BOARD MEMORANDUM

To: Cascade Charter Township Board
From: Sandra Korhorn, DDA/Economic Development Director SKK
Subject: Receive Public Comments and Consider Lower Village Plan
Meeting Date: October 28, 2020

Earlier this year Viridis Design Group submitted a proposal to create a master plan for the lower village area. This area includes the two properties at the intersection of Cascade Rd. and Thornapple River Dr. (Tuffy and the office building below Tuffy).

The lower village is an important and very visible gateway into our community. With the recent purchase of the Tuffy property and the potential purchase of the doctor office below Tuffy, staff felt it was important to consider all possible options for the redevelopment of these parcels.

Viridis Design Group has put together the preferred concept for the Lower Village Plan. The preferred concept plan was designed based on comments received at two public engagement sessions held at Tassell Park in August.

Since we were unable to hold another public open house to receive comments on the plan, we advertised this meeting as an opportunity for the public to provide feedback on the plan.

The DDA reviewed the preferred plan at their October 20 meeting and are forwarding a positive recommendation for approval. They felt the plan complimented Tassell Park, provides an intimate setting for small events and promotes walkability.

After public comments, the township board can approve the plan as designed or request changes based on comments received. Included in the packet is the preferred concept as well as a rendering/perspective view.



NATIVE LANDSCAPING



OUTDOOR FIREPLACE



TERRACED LAWN / SEATWALL



OPEN AIR PAVILION



SPECIAL EVENT PLAZA WITH STRING LIGHTING AND UNIQUE SEATING



RIVERWALK EXTENSION



TREE ALLEE



LOWER VILLAGE REDEVELOPMENT

CASCADE TOWNSHIP, MICHIGAN
OCTOBER 8, 2020



LOWER VILLAGE REDEVELOPMENT

CASCADE TOWNSHIP, MICHIGAN
OCTOBER, 2020

AERIAL SKETCH LOOKING NW



TOWNSHIP BOARD MEMORANDUM

To: Cascade Charter Township Board
From: Sandra Korhorn, DDA/Economic Development Director SKK
Subject: Consider Resolution to Extend Timeline for Temporary Outdoor Uses
Meeting Date: October 28, 2020

In an effort to assist and support local businesses during the pandemic, the Township Board, at their June 10 meeting, passed a resolution allowing administrative site plan review for temporary outdoor food and beverage, retail, recreation and other similar uses due to the coronavirus pandemic. The approved resolution is set to expire November 1, 2020.

We have a handful of businesses that have applied for and been permitted to utilize the Temporary Outdoor regulations. Due to the continued restrictions placed on businesses because of the coronavirus, staff would like to extend the timeline to provide the local businesses an opportunity to continue to operate and support economic recovery efforts.

The attached resolution extends the timeline through June 1, 2021. With the exception of the date change, the regulations are the same as presented at the June meeting and are attached for your review.

**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

RESOLUTION __ of 2020

**RESOLUTION ESTABLISHING AN ADMINISTRATIVE SITE PLAN REVIEW
PROCESS FOR TEMPORARY OUTDOOR FOOD AND BEVERAGE, RETAIL,
RECREATION AND OTHER SIMILAR USES DUE TO CORONAVIRUS PANDEMIC**

Minutes of a regular meeting of the Township Board of Cascade Charter Township, County of Kent, State of Michigan, held via remote access in said Township on October 28, 2020 at 7:00 o'clock p.m., Eastern Daylight Time

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Board Member _____ and supported by Board Member _____.

WHEREAS, on March 10, 2020, Governor Whitmer declared a state of emergency as a result of the Coronavirus (COVID-19) outbreak; and

WHEREAS, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic; and

WHEREAS, on March 13, 2020, the President declared a National Emergency as a result of the COVID-19 outbreak; and

WHEREAS, on June 10, 2020 the Cascade Charter Township Board passed a resolution, which shall expire November 1, 2020, to assist local businesses in reopening strategies, while meeting anticipated social distancing and other safety recommendations; and

WHEREAS, to continue to assist local businesses during the pandemic and in order to meet anticipated social distancing and other safety recommendations, the Township desires to extend the processes of certain temporary uses as outlined in Exhibit “A”; and

WHEREAS, it is the judgement of the Cascade Township Board that for a limited period of time, expedited administrative site plan reviews should be permitted for those temporary uses outlined in Exhibit “A” and that a moratorium on required Planning Commission review of site plans for such uses should be instituted;

NOW, THEREFORE, BE IT RESOLVED that the Cascade Township Board of Trustees affirms that the Recitals set forth above are accurate and adopts the same subject to the following:

1. Through June 1, 2021 the Township Board hereby enacts a moratorium prohibiting the enforcement of any Township Ordinance that would mandate Planning Commission approval of any site plan for a temporary use outlined in Exhibit “A.” This temporary moratorium shall be in effect immediately upon the adoption of this resolution and shall continue through June 1, 2021, at which time this resolution and the associated moratorium shall be rescinded and the status quo with respect to Planning Commission reviews and approval of site plans associated with temporary uses outlined in Exhibit “A” in effect prior to the adoption of this Resolution shall then be back in effect.

2. Subject to all of the terms of this resolution, the Township Community Development Director, with oversight from the Township Manager, is authorized to review and grant temporary site plan approvals, valid through June 1, 2021, subject to the criteria detailed in Exhibit "A"

3. Any approvals granted pursuant to this resolution shall, as a condition to the approval's issuance, include acknowledgement by the applicant that the permission granted is not equivalent to land use approval as set forth in the Zoning Ordinance and does not and shall not be construed to create lawful nonconforming rights or status and is further expressly of a temporary nature as set forth herein.

4. All existing or previous resolutions and parts of resolution, insofar as they may conflict with the provisions of this resolution, are hereby rescinded to the extent necessary to avoid such conflict.

YEAS: Board members _____

NAYS: Board members _____

ABSTAIN: Board members _____

ABSENT: Board members _____

RESOLUTION DECLARED ADOPTED

Susan B. Slater, Township Clerk

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on October 28, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: _____

Susan B. Slater, Township Clerk



The Township Board, at their June 10 meeting, passed a resolution allowing administrative site plan review for temporary outdoor food and beverage, retail, recreation and other similar uses due to the coronavirus pandemic.

These temporary regulations will allow for restaurants, retail, recreational and other similar uses to obtain administrative site plan approval for the following:

1. Temporary drive thru
2. Outdoor retail sales
3. Outdoor physical fitness/health activities
4. Temporary outdoor seating and/or expansion on private or public sidewalks, parking lots, and interior landscape areas
5. Allow for temporary tents and vehicles to be used in conjunction with their request.

Permits for these temporary expanded uses shall be issued by the Community Development Director according to the following criteria:

1. A site plan demonstrating that on and off-site traffic hazards are minimized.
2. Approval from Township Building Inspector
3. Approval from the township fire dept
4. Written approval from the property owner
5. No more than 50% of the required parking on the property may be used
6. Any temporary structure that is proposed it must be anchored according to manufacturer's specifications and the Township is indemnified by the property owner against all property damage or personal injury that may result from potential hazards caused by the erection and placement or failure of the structure.
7. The use is removed by June 1, 2021.
8. Any event that directly or indirectly involves the sale, distribution or consumption of alcoholic beverages must provide a copy of the appropriate permits and approvals from the MLCC for the event prior to the Township signing off on the event. (amended by Ord #10 of 2018)
9. The use is part of an existing business located on or adjacent to the parcel in question.

Temporary Outdoor Use Application

Application to allow for restaurants, retail, recreational and other similar uses to obtain administrative site plan approval for the following:

1. Temporary drive thru
2. Outdoor retail sales
3. Outdoor physical fitness/health activities
4. Temporary outdoor seating and/or expansion on private or public sidewalks, parking lots and interior landscape areas
5. Allow for temporary tents and vehicles to be used in conjunction with their request

Please submit the application and required documentation to Cascade Township, Community Development Department or via email at speterson@cascadetwp.com.

Contact Name: _____ Business/Organization: _____

Business Address: _____ City: _____

State: _____ Zip: _____ Phone: _____

Email Address: _____

Each application shall be accompanied by a detailed explanation, including drawings and diagrams where applicable, of the prospective licensee's plans to provide for the following:

1. A site plan demonstrating that on and off-site traffic hazards are minimized.
2. Written approval from the Property Owner
3. No more than 50% of the required parking on the property may be used
4. Any temporary structure that is proposed it must be anchored according to manufacturer's specifications and the Township is indemnified by the property owner against all property damage or personal injury that may result from potential hazards caused by the erection and placement or failure of the structure.
5. The use is removed by June 1, 2021.
6. Any event that directly or indirectly involves the sale, distribution or consumption of alcoholic beverages must provide a copy of the appropriate permits and approvals from the MLCC for the event prior to the Township signing off on the event. (amended by Ord #10 of 2018)
7. The use is part of an existing business located on or adjacent to the parcel in question.

Permits for these temporary expanded uses shall be issued by the Community Development Director according to the above criteria, in addition to:

- Approval from the Township Building Department
- Approval from the Township Fire Department

Applicant Signature: _____ Date: _____

OFFICE USE ONLY (please attached approvals from Building & Fire Department)

Permit Approved: _____ Permit Denied: _____

Community Development Director: _____ Date: _____