

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, September 28, 2022

Wisner Center

2870 Jacksmith Dr SE

Grand Rapids, MI 49546

AND

Virtual Zoom Meeting

7:00 P.M.

HYBRID FORMAT

- Article 1.** Supervisor Lesperance called the meeting to order.
Present: Supervisor Lesperance, Clerk Slater, Treasurer Peirce, Trustees Koessel, McDonald, Shipley and Noordhoek
Absent: None
Also Present: Township Manager Swayze, Manager of Assessment Services Center, Deputy Clerk Brott, and those listed in the Supplement
- Article 2.** Supervisor Lesperance led the Pledge of Allegiance.
- Article 3.** **Approval of Agenda**
Motion by Trustee Shipley, seconded by Trustee McDonald to approve. Motion carried unanimously.
- Article 4.** **Presentations**
None
- Article 5.** **Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
1. Joe Gindzin-3420 Glenstone Ct-Requested an update on the Egypt Creek Landscaping situation. Asked what the Township is doing about the homeless encampment under the bridge on 28th Street. Supervisor Lesperance advised that both items would be addressed later in the meeting.
- Article 6.** **Approval of Consent Agenda**
- a. Receive and File Minutes
 1. Township Board–9/14/22- *Trustee Noordhoek noted in the 9/14/22 Township Board Meeting minutes, Article 9 should be corrected to three (3) seasons instead of permits.*
 - b. Receive and File Reports
 1. Building Department Report – August 2022
 - c. Receive and File Education Requests
 1. Jeff VanTil – Mechanical Inspectors Association of Michigan – Clare, MI – October 19-21, 2022
 - d. Receive and File Communication
None

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Clerk Slater requested Planning Commission meeting minutes be included in the packet as was done previously.

Motion by Trustee Shipley, seconded by Trustee McDonald to approve the Consent Agenda with correction. Motion carried unanimously.

Article 7. Financial Actions

a. Consider Approval of August 2022 Financial Reports

b. Consider Approval of August 2022 Payroll, Payables and Transfers

Motion by Trustee Koessel, seconded by Trustee Shipley to approve. Motion carried unanimously.

Article 8. Unfinished Business

034-2022 Plante Moran Forensic Analysis: Implementation of Recommendations (information added 9.26.22)

Motion by Trustee McDonald, seconded by Trustee Koessel to direct staff to implement the specific recommendations included in the Plante Moran Forensic Analysis in Attachment 1. Motion carried unanimously.

Article 9. New Business

075-2022 Consider Resolution for Road Closure for Treeline Drive (Roll Call)

Motion by Trustee McDonald, seconded by Trustee Shipley to approve. Motion carried unanimously by roll call vote.

076-2022 Consider Appointment of the Township Assessor

Motion by Trustee Koessel, seconded by Trustee Shipley to approve. Motion carried unanimously.

077-2022 Consider Resolution Establishing the Strategic Plan Implementation Committee (information added 9.26.22) (Roll Call)

Motion by Trustee McDonald, seconded by Trustee Koessel to approve the Strategic Plan Implementation Committee with the stated changes to paragraph five (5) which were: First term to begin immediately and end 12/31/23. All terms thereafter are one year in length; committee appointments are made annually. Motion carried unanimously by roll call vote.

078-2022 Consider Appointments to the Strategic Plan Implementation Committee (information added 9.26.22)

Motion by Trustee McDonald, seconded by Trustee Koessel to approve. Motion carried unanimously.

079-2022 Consider Contract with Hope Network for Janitorial Services

Motion by Trustee Shipley, seconded by Trustee McDonald to approve. Motion carried unanimously.

Article 10. Discussion

1. Engineering RFP Bid Review/Selection Process-Request for Proposals (RFP) was issued late summer/early fall. Five (5) bids were received. Manager Swayze and

Engineer Thorne are reviewing bids, but requested direction from the Board how it would like the selection process to be structured. After considerable discussion, Board members agreed an Ad Hoc Committee should be formed to choose the top two bids to bring before the Board.

Motion by Trustee McDonald, seconded by Trustee Koessel to approve the creation of an Ad Hoc Committee comprised of Trustees Shipley, McDonald, and Noordhoek to review RFPs and choose two to bring before the Board. Motion carried unanimously.

Article 11. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

1. Ken VanDerKolk-7200 Leyton-To whom do we make a Parks request? Had a problem launching his kayak near the dam; it looks like someone tried to make it a private launch. Would like to see the Township hire a Director of Parks.
2. Joe Gindzin-Requested a brief overview of the Strategic Plan priorities. Supervisor Lesperance and Manager Swayze directed him to both the Township and the Connecting Cascade websites.
3. Jeff Hughes-7250 Redbud Lane-Discussed biodiversity of Burton Park, and presented pictures from Maryland DNR showing the contrast between protected and unprotected areas.

Article 12. Manager Comments

1. Officer Dieppa and Michigan Department of Transportation (MDOT) are working through a process to move out the inhabitants living under the 28th Street bridge.
2. Representative Alberts has been contacted regarding EGLE's lack of response to concerns about Egypt Creek Landscaping.
3. Groundbreaking for Fire Station #1 is scheduled for 10/26/22 at 10 AM.

Article 13. Board Member Comments

1. Trustee Shipley-Thanked everyone for coming to the meeting.
2. Clerk Slater-Cascade Cemetery sign was installed today; showed a photo.
3. Treasurer Peirce-As of 9/28/22, has collected 96.69% of taxes, and rural numbers increased from 42.9 to 45.1 percent.
4. Supervisor Lesperance-Several residents expressed concern about increase in crime in the area near I-96 and 28th Street. Would like to find a way to respond quickly to this problem.
5. Trustee Noordhoek-A large portion of the Fire Department calls are going to the I-96 and 28th Street area. Is there an ordinance for cost recovery?

Article 14. Adjournment

Motion by Trustee Shipley, seconded by Clerk Slater to adjourn. Motion carried unanimously.

Meeting adjourned at 7:55 pm.

Krissi Brott
Deputy Clerk

Approved by:

Grace Lesperance, Supervisor

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Susan B. Slater, Clerk