

**CASCADE CHARTER TOWNSHIP**  
**PUBLIC SAFETY ADVISORY COMMITTEE MEETING**  
November 17, 2021 at 9:00 am  
Cascade Township Hall – Large Conference Room  
5920 Tahoe Dr. SE  
Grand Rapids, MI 49546

**Members Present:** Treasurer Ken Peirce, Trustee John Shipley, Trustee Timmy Noordhoek

**Others Present:** Township Manager (TM) Ben Swayze, Fire Chief Adam Magers, Prein & Newhof Engineer John VerPlank, Williams Architect Mark Bushhouse (Zoom), Triangle Project Manager Brianna Pitchford (Zoom)

**Members of the Public:** None

**ARTICLE 1. Call to Order:** Meeting was called to order at 9:03am

**ARTICLE 2. Approval of the Agenda**

*Motion by Trustee Shipley, supported by Trustee Noordhoek to approve the agenda. Motion carried.*

**ARTICLE 3. Approval of the Minutes of the 10.20.21 Meeting**

*Motion by Trustee Shipley, Supported by Trustee Noordhoek to approve the minutes. Motion carried.*

**ARTICLE 4. Fire Station #1 Construction – Progress Update:** Chief Magers gave an update on the work that has been completed to date. Project team is meeting today to review trades packages. Chief Magers reviewed the interior finishes and furniture documents with the committee. Next week the group is reviewing landscaping and civil engineering. The intention will be to have a draft budget for the project to the PSAC at their December 15 meeting. Trustee Shipley indicated he would like to see the facility be as “maintenance free” as possible. Civil Engineer mentioned the need to set up a meeting with the Goldfish Swim school building owner to review changes to the shared drive. Chief Magers and TM Swayze indicated they would set up that meeting.

*No action, discussion only*

**ARTICLE 5. Review & Consider Proposal for Engineered Drawings for Air Cargo Lease Space:** Chief Magers reviewed the proposal from Prein & Newhof. Stamped drawings are required in order to submit for the required building permits. The Cost is within the staff spending authority, but wanted to review with the committee to make sure everyone was on board. Discussion ensued. The Committee saw no issue with engaging Prein & Newhof for the required work.

*No action, discussion only*

**ARTICLE 6. Assistance to Firefighters Grant:** Chief Magers reviewed the grant program with the committee. While Cascade has a harder time securing grants due to our financial position, we continue to apply for them. This year the department will be focusing on firefighter health and wellness with the grant. There would be a 5% grant match if the proposal is successful. The committee discussed and agreed the department should continue to pursue these grants.

*No action, discussion only*

**ARTICLE 6. Public Comment:** None.

**ARTICLE 7. Adjournment:** Motion by Trustee Shipley, supported by Trustee Noordhoek to adjourn the meeting. Meeting adjourned at 9:23am.

**Approved by the Public Safety Advisory Committee – TBD**