

**MINUTES CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, December 13, 2006

7:00 P.M.

- Article 1.** Supervisor Julien called the meeting to order at 7:00 p.m.
Present: Supervisor Julien, Trustees Beahan, Koessel, Currier, Parrish,
Treasurer Carpenter and Clerk Goodyke.
Absent: None
Also Present: Manager Cravens, Planning Director Petersen, Deputy
Clerk Biegalle, Building Inspections Director Visser, B & G Foreman
McSorley and those listed on Supplement #1.
- Article 2.** Supervisor Julien introduced Boy Scout Troop 334 from Cascade
Christian Church to present the colors and lead in the pledge of allegiance
and the Scout Promise and Oath.
Supervisor Julien took asked for a moment of silence/prayer for passing of
Cascade's previous Township Manager Carl Kerekes.
- Article 3.** The Agenda was revised to include the following:
- **Article 5 d.** – Resolutions to amend various funds within the 2006
Budget.
 - **Article 9. 106-2006** – Township Supervisor Julien's
Boards/Commission Recommendations for 2007.
- The agenda was approved with the above revisions on a motion by Trustee
Koessel and supported by Clerk Goodyke. Motion carried unanimously.
- Article 4. Approval of Consent Agenda**
- a. Receive and File Various Reports
 1. Treasurer's Department Bank Balances October 2006.
 2. Annual Cascade Dam Inspection Report.
 3. Building Department Monthly Report for November, 2006.
 - b. Receive and File Communications
 1. Letter from The Rapid re: Transit Service along 28th St. from
Patterson to Cascade.
 2. Memo from Treasurer Carpenter re: Depositories for Cascade
Charter Township 2007.
 - c. Receive and File Various Meeting Minutes
 1. Regular Planning Commission Minutes for 11/20/06.
 - d. Approval of Township Board Minutes
 1. Regular Board Meeting Minutes for 11/29/06.
 2. Special Budget Meeting Minutes for 11/22/06.
- Motion to approve the consent agenda as submitted was made by Clerk
Goodyke and supported by Trustee Parrish.
Trustee Beahan pointed out an error in the November 29th Board Meeting
Minutes as having a motion made and supported by Trustee Beahan.
Deputy Clerk Biegalle noted the error and will make the correction.

Clerk Goodyke also noted a change to be made on the November 22nd Budget Work Session Meeting minutes Item 1f. Motion carried unanimously.

Article 5. Financial Actions

- a. Consider Approval of November 2006 Bills, Transfers and Payroll. Motion by Trustee Parrish and supported by Clerk Goodyke to approve the November 2006 Bills, Transfers and Payroll. Motion carried unanimously.
- b. Consider Approval of November 2006 Public Utilities Financial Reports. Motion by Trustee Parrish and supported by Treasurer Carpenter to Approve the November 2006 Public Utilities Financial Reports. Motion carried unanimously.
- c. Consider Approval of November 2006 General/Special Funds. Motion by Trustee Parrish and supported by Clerk Goodyke to approve the November 2006 General/Special Funds. Motion carried unanimously.
- d. Consider Resolutions to Amend various funds within the 2006 Budget. Motion by Trustee Parrish to Amend the DDA Fund, Library Fund, Building Inspection Fund, Fire Fund, General Fund and Library Learning Center Construction Fund Budgets. Motion carried unanimously.

Article 6. Public Actions

- a. **Public Hearing – Proposed 2007 General/Special Fund Budgets.** Motion to open the Public Hearing was made by Trustee Parrish and supported by Trustee Koessel. Motion carried unanimously. Manager Cravens reviewed the salary increases of no more than 3.5% on average. He also noted changes in the Fire Department salaries. Manager Cravens also mentioned the projects under the Capital Improvement Fund that will be done next year. Popular programs (i.e., yard waste pickup, July 4th Celebration, insect/weed treatments) will be continued in 2007. Trustee Koessel addressed the issues regarding the replacement of the B& G vehicles. Discussion followed. Motion to close the public hearing and reconvene into regular session was made by Trustee Beahan and supported by Trustee Koessel. Motion carried unanimously.

Article 7. Public Comments

Supervisor Julien asked Boy Scout Troop #334 Leader Kline to address the Board on what merit badge the Boy Scouts were working on.

Article 8. Unfinished Business (None)

Article 9. New Business

100-2006 Consider Resolution Adopting 2007 General/Special Fund Budgets.

Supervisor Julien opened discussion on the recommendation made by the Personnel Committee regarding the Medical Plan for the employees. The proposal that is on the table is to have the Township go to a Health Savings Account (HSA) Plan where the Township would continue to pay 90% of the premiums and the employees would continue to pay 10% of the premiums. This is the same as what has been done in prior years. The HSA deductible would be funded 2/3rd by the Township and 1/3rd (if they choose) by the employee. The maximum deductible for a family/double would be \$2,200/year and the maximum deductible for a single would be \$1,100/year. Which means the Township would pay approximately \$1,470 of the \$2,200 for family/double and approximately \$730 of the \$1,100 for singles through payroll deduction (again, if they choose). Discussion followed including Trustee Curriers concerns regarding the deductible.

Manager Cravens recited for the record, the fourth paragraph of the proposed Resolution regarding the millage rates for the 2007 budget.

Motion was made by Trustee Koessel and supported by Trustee Beahan to adopt the 2007 Budget that has been presented to the Board with the addition of the adoption of the Health Savings Account Plan for all Township employees with this year (2007) the Township contributing 2/3rd of the annual deductible and the employee contributing 1/3rd of the annual deductible, along with the addition of the adoption of all items as outlined by the Township Manager in the presented Resolution concerning all the millages.

Motion carried.

Ayes – 6

Nays – 1(Currier)

101-2006 Consider Resolution for Changing MERS Benefits

Motion was made by Clerk Goodyke and supported by Trustee Parrish to approve the Resolution for Changing MERS Benefits which reflects the Townships contribution being 10% and the Employee contribution being 5.05%. Motion carried unanimously by roll call vote.

102-2006 Consider Resolution to set the Public Hearing for the proposed Centennial Park Land Use and Design Plan Special Assessment District (SAD).

Planning Director Peterson explained to the Board the Resolution is needed to set a Public Hearing for the January 10th meeting. The District would be established to help pay for the land use and design plan that was discussed back in September. Motion was made by Clerk Goodyke and supported by Trustee Koessel to adopt the Resolution to set the Public Hearing for January 10,

2007 for the proposed Centennial Park Land Use and Design Plan Special Assessment District (SAD). Motion carried unanimously by roll call vote.

103-2006 Status Report on Board Goals

Manager Cravens reviewed the progress on the Goals still being worked on.

104-2006 Pathway Fund Projections

Manager Cravens reviewed the aspect on whether or not the Township could afford other pathways. The spreadsheet submitted by Manager Cravens that shows that the Pedestrian Pathway Fund does not have the funds to construct new pathways beyond the existing pathway network. The Pedestrian Pathway Fund has sufficient funds to maintain and repair the pathway network that was promised out of the 1998 Pathway millage. Manager Cravens recommended that the monies come from the General Fund. The General Fund as it is currently budgeted and forecasted will have an undesignated fund balance of \$2,429,030 at the end of 2007. Trustee Parrish mentioned that the pathway on Laraway Lake Drive is frightening going up that hill. Supervisor Julien agreed with Trustee Parrish and thought it should be fixed. Manager Cravens stated that it might be something that the Board included in their 2007 Goals.

105-2006 Consider Resolution to Adopt 2007 Poverty Exemption Policy and Guidelines.

Motion by Clerk Goodyke and supported by Trustee Parrish to Adopt the Resolution to adopt 2007 Poverty Exemption Policy and Guidelines. Motion carried unanimously by roll call vote.

106-2006 Township Supervisor Makes Appointments to Various Township Boards, Commissions and Committees.

Supervisor Julien made recommendations to various Township Boards, Commissions and Committees. Motion was made by Trustee Koessel and supported by Clerk Goodyke to accept the recommendations made by the Supervisor. Motion carried unanimously.

Article 10. Manager's Comments

Managers comments included the following:

- Carl Kerekes Funeral arrangements
- No Board meeting in 2 weeks.
- As requested by the Board Manager Cravens reviewed the mileage reports being submitted by the Building Inspections Department.

Article 11. Board Member Comments

Trustee Beahan's comments included the following:

- Inquired on the snow removal policy for the pathways.

- Thanked Trustee Parrish for her years of service with Cascade Township and wished her luck on her County Commissioner position.

Trustee Koessel's comments included the following:

- Wished everyone a Happy Holiday.
- Also wished Trustee Parrish the best.

Treasurer Carpenter's comments included the following:

- Also wished Trustee Parrish the best.

Clerk Goodyke's comments included the following:

- Forest Shores residents are against contributing towards the extension of the left hand turn lane on Cascade Township. They felt it was a safety issue and that it applies to more people than the Forest Shores residents.
- Also wished Trustee Parrish the best.

Trustee Parrish's comments included the following:

- After 14 years, Trustee Parrish resigned her position as Township Trustee effective 12/31/06. She conveyed her gratitude to the Township for allowing her to serve.

Trustee Currier's comments included the following:

- Also wished Trustee Parrish the best.

Supervisor Julien's comments included the following:

- Also wished Trustee Parrish the best.
- Asked Manager Cravens to put the appointment of a new Board member on the January 10, 2007 Agenda.
- Appointment to the Grand Valley Metro Council. If anyone is interested please let Supervisor Julien know.
- Asked Manager Cravens to put the appointment of Board/Committees within the Board members to be on the January 10, 2007 Agenda.

Article 12. Adjournment

Motion by Trustee Parrish and supported by Trustee Beahan to adjourn.
Motion carried unanimously.

Meeting adjourned at 9:10 p.m.

Respectfully submitted,

Denise M. Biegalle
Deputy Clerk

Approved by:

Ron Goodyke, Clerk

Michael R. Julien, Supervisor

