

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, May 22, 2019
7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order.
Present: Supervisor Beahan, Clerk Slater, Treasurer Peirce, Trustees Lewis, Koessel, McDonald and Shipley.
Absent: None
Also Present: Manager Swayze, Community Development Peterson, DDA/ED Director Korhorn, and those listed in Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee Lewis and supported by Trustee Koessel to approve the Agenda as presented. Motion carried unanimously.
- Article 4. Presentations**
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
- Article 6. Approval of Consent Agenda**
a. Receive and File Various Meeting Minutes
1. Regular Board Meeting Minutes 05/08/2019.
2. Regular Planning Commission Minutes 04/15/2019
Motion was made by Trustee Koessel and supported by Trustee Shipley to approve the Consent Agenda as presented. Motion carried unanimously.
- Article 7. Financial Actions**
a. **Consider Approval of April, 2019 Payroll, Payables and Transfers.**
Motion was made by Trustee McDonald and supported by Trustee Shipley to approve the April, 2019 Payroll, Payables and Transfers.
Motion carried unanimously.
- Article 8. Unfinished Business**
- Article 9. New Business**
032-2019 Consider Acceptance of the FY 2018 Audit and Comprehensive Annual Financial Report.
Auditor Doug Vredevelde was present to review the audit results with the Board. Motion was made by Treasurer Peirce and supported by Trustee Koessel to Accept the FY 2018 Audit and Comprehensive Annual Financial Report. Motion carried unanimously.
033-2019 Consider Resolution for Road Closure for Misty Lane.
DDA/ED Director Korhorn reviewed the request with the Board. Motion was made by Clerk Slater and supported by Trustee McDonald to approve the Resolution for Road Closure for Misty Lane. Motion carried unanimously by roll call vote.

034-2019

a. Public Hearing – 3217 Thornapple River Drive: Rezone Approximately 12 Acres to PUD.

Community Development Director Peterson reviewed the rezoning request. Motion was made by Trustee Koessel and supported by Trustee Shipley to move into public hearing. Motion carried unanimously. Craig Meurlin, 6333 Thornhills Ct., questioned when changes could occur within a PUD without notifying neighbors. Motion was made by Trustee Koessel and supported by Trustee Lewis to reconvene into regular session. Motion carried unanimously.

b. Consider Approval of Rezoning Approximately 12 Acres at 3217 Thornapple River Drive to PUD to Allow for 21 Condominium Units.

Motion was made by Trustee Koessel and supported by Trustee McDonald to approve the Rezoning of Approximately 12 Acres at 3217 Thornapple River Drive to PUD to Allow for 21 Condominium Units. Motion carried unanimously by roll call vote.

035-2019

Consider Approval of Outdoor Gathering Permit for the Family Nights at the Library.

DDA/ED Director Korhorn reviewed the request by the Cascade Branch of KDL. Motion was made by Trustee Shipley and supported by Clerk Slater to approve the Outdoor Gathering Permit for the Family Nights at the Library. Discussion followed. Motion carried unanimously.

036-2019

Consider Approval of Outdoor Gathering Permit for the Cascade Metro Cruise Warm-Up.

DDA/ED Director Korhorn reviewed the request for approval of Outdoor Gathering Permit. Motion was made by Clerk Slater and supported by Trustee Shipley to approve the Outdoor Gathering Permit for the Cascade Metro Cruise Warm-up. Motion carried unanimously.

037-2019

a. Public Hearing – 1611/1616 Galbraith Drive; Final Plan Approval.

Community Development Director Peterson reviewed the request. Discussion followed. Motion was made by Trustee Lewis and supported by Trustee McDonald to move into public hearing. Motion carried unanimously. Ken Carey, 2929 Thornapple River Dr., addressed the complaint regarding the audible system use for orders at Watermark. Motion was made by Trustee Koessel and supported by Trustee Shipley to reconvene into regular session. Motion carried unanimously.

b. Consider Approval for an Amendment to Add New Office Space and New Swim Center Building at 1611/1616 Galbraith Drive.

Motion was made by Trustee Shipley and supported by Trustee Koessel to approve the Amendment to Add New Office Space and New Swim Center Building at 1611/1616 Galbraith Drive.

Discussion followed. Motion carried unanimously by roll call vote.

- 038-2019** **Consider Approval of Resolution to Proceed with the Redevelopment Ready Communities (RRC) Certification Program.**
DDA/ED Director Korhorn reviewed the program with the Board. Motion was made by Trustee Koessel and supported by Trustee Shipley to approve the Resolution to Proceed with the Redevelopment Ready Communities (RRC) Certification Program. Motion carried unanimously by roll call vote.
- 039-2019** **Consider Approval of a New Site Condominium Subdivision for 19 Single Family Detached Homes at 7280 48th Street.**
Community Development Director Peterson reviewed the new site condominium subdivision for 19 single family detached homes. Motion was made by Trustee Koessel and supported by Trustee Shipley to approve the Tentative Preliminary Plan for the New Site Condominium Subdivision for 19 Single Family Detached Homes at 7280 48th Street. Motion carried unanimously.
- 040-2019** **Consider Approval of Bid for the Centennial Park Streetscape & Median Project.**
DDA/ED Director Korhorn reviewed the project bids with the Board. Motion was made by Trustee McDonald and supported by Trustee Lewis to approve the Bid for the Centennial Park Streetscape & Median Project to Anlaan in the amount of \$606,430.74. Motion carried unanimously.
- 041-2019** **Consider Approval of the Cascade Charter Township Credit Card Issuance and Use Policy.**
Manager Swayze offered a synopsis of the Credit Card Issuance and Use Policy to the Board. Discussion followed. Motion was made by Trustee Koessel and supported by Trustee Shipley to Approve a Resolution of Cascade Charter Township for a Credit Card Issuance and Use Policy. Motion carried unanimously.
- 042-2019** **Consider Adoption of the MERS Resolution Establishing Authorized Signatories for MERS Contract and Service Credit Purchase Approvals.**
Manager Swayze reviewed the request from MERS. Motion was made by Trustee Koessel and supported by Trustee Shipley to approve the Adoption of the MERS Resolution Establishing Authorized Signatories for MERS Contract and Service Credit Purchase Approvals with the requirement of two signatures. Motion carried unanimously by roll call vote.
- 043-2019** **Consider Adoption of the MERS Health Care Savings Program Uniform Resolution Adopting the MERS Health Care Savings Program Participation Agreement.**
Trustee Koessel asked the item be tabled as the Personnel/Finance Committee needed to talk about it and make a recommendation to the Board. Motion was made by Trustee

Koessel and supported by Trustee McDonald to table. Motion carried unanimously.

044-2019 Consider Setting a Public Hearing for a Proposed Ordinance Prohibiting Marihuana Establishments and Facilities in Cascade Charter Township

Motion was made by Trustee McDonald and supported by Trustee Koessel to set a Public Hearing for June 12 for a Proposed Ordinance Prohibiting Marihuana Establishments and Facilities in Cascade Charter Township. Motion carried unanimously.

Article 10. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

Article 11. Manager Comments

Manager Swayze offered the following comments:

- The Road Commission is gearing up for our local road program. We expect it to start in June/July.

Article 12. Board Member Comments

Trustee McDonald offered the following comments:

- Thanked Steve Peterson for keeping us on track re: Watermark project.

Trustee Koessel offered the following comments:

- Had questions regarding PUD Amendments

Trustee Shipley offered the following comments:

- Also had concerns with PUD Amendments
- Thanked residents for attending/staying at the meeting.

Article 13. Adjournment

Motion was made by Treasurer Peirce and supported by Trustee Shipley to adjourn. Motion carried unanimously.

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Denise M. Biegalle
Deputy Clerk

Approved by:

Susan B. Slater, Clerk

Robert S. Beahan, Supervisor