

MINUTES  
Cascade Charter Township  
Downtown Development Authority Board of Directors  
October 15, 2019  
5:30 P.M.  
Cascade Library Wisner Center

**ARTICLE 1.** Chairman Puplava called the meeting to order at 5:30 P.M.  
Members Present: Siegle, Makkar, Kingsland, McNeil-Chapman, Puplava, Growney, Stephan  
Members Absent: Beahan, DeWitt  
Others Present: DDA Director Sandra Korhorn, and those listed on the sign in sheet.

**ARTICLE 2. Approve the current Agenda.**

**Motion was made by Member Stephan to approve the Agenda. Supported by Member McNeil-Chapman. Motion carried 6 to 0.**

**ARTICLE 3. Approve the Minutes of the September 17, 2019 Meeting.**

**Motion was made by Member Siegle to approve the Minutes as presented. Supported by Member McNeil-Chapman. Motion carried 6 to 0.**

**ARTICLE 4. Acknowledge visitors and those wishing to speak to non-agenda items.**  
*(Comments are limited to five minutes per speaker)*

No visitors came forward with comment.

**ARTICLE 5. Update on Centennial Park project**

Director Korhorn stated that the project is moving along well, and that she has even seen people using the sidewalks already. Director Korhorn states that the project should be wrapped up within a couple of weeks, exception being the streetlights. The bases are in and the electrical is ready, however the streetlights are on backorder until November 25<sup>th</sup>. Director Korhorn states there have been good comments received from businesses and residents in the area.

Member Makkar arrived at this time.

**ARTICLE 6. Discuss Tree Replacement on 28<sup>th</sup> Street**

Director Korhorn stated that are five trees along 28<sup>th</sup> St between Old 28<sup>th</sup> St. and the Walgreens driveway that have been dead for a couple of years. The Kent County Road Commission gave the Township permission to cut them down this fall, so the Township Buildings and Grounds crew used the bucket truck to saw them down. Director Korhorn stated that she included current pictures of the area with the trees removed, and that she contacted Thornapple River Nursery to recommend what (if anything) should be planted in place of those trees that were removed.

There is a proposal of \$3,100 from Thornapple River Nursery for five new trees; four Cleveland pear trees in an offset position from where the original trees were, and one lilac tree near the Walgreens driveway. Director Korhorn stated that she thinks it may be a good idea to wait until spring to decide if additional trees are even needed in that area, or to possibly put in less than the recommended five.

Member Kingsland stated that she was recently in that area and noticed how nice it was to be able to clearly see the sidewalk and signs, and still have plenty of foliage behind them. When the stumps of the five recently cut down trees are removed, Member Kingsland believes that area will be perfect with just grass. Many Members immediately agreed. Chairman Pupilava also stated her concern of adding pear trees as they are messy/dirty.

Director Korhorn asked if this is a matter Members would like to revisit on a spring Agenda; Chairman Pupilava said that after the “no” opinions today, revisiting this matter does not seem necessary.

**Motion was made by Member Kingsland to remove the stumps of the trees that were cut down, and to re-sod the area in place of planting new trees. Supported by Member Siegle. Motion carried 7-0.**

Discussion was then held about trimming, removing, and planting trees in the DDA area in the future.

**ARTICLE 7. Closed Session – To Discuss Potential Acquisition of Commercial Business.**

**Motion was made by Member Stephan to move into Closed Session at 5:45. Supported by Member Growney. Motion carried 7-0.**

**Motion was made by Member Growney to move into Regular Session. Supported by Member Makkar. Motion carried 7-0**

**ARTICLE 8. Any Other Business**

Director Korhorn reminded Members of the upcoming Joint Meeting (October 21<sup>st</sup>).

**ARTICLE 9. Adjournment**

**Motion was made by Member Siegle to adjourn. Supported by Member Growney. Motion carried 7 to 0. The meeting was adjourned at 6:15 p.m.**

**The DDA held a scheduled Informational Meeting after the conclusion of this Meeting.**

**ARTICLE 1.** Chairman Puplava called the Meeting to order at 6:15pm.

**ARTICLE 2. Approve the Informational Meeting Agenda**

**Motion was made by Member Kingsland to approve the Agenda of the Informational Meeting. Supported by Member Stephan. Motion carried 7-0.**

**ARTICLE 3. Overview of 2019 Projects**

Director Korhorn listed many things the DDA has done so far this year, including:

- New holiday decorations (lights, trees, etc.) have been purchased.
- The Centennial Park streetscape project that is being worked on currently.
- Contributions have been made to events in the community such as the Metro Cruise Warm Up, Sunday Afternoon Live concert series at the Library, and the Thursday night series outdoors at the Library.
- Marketing and updating of the Business Guide for the community.
- Contribution towards the Rapid Bus service in the area.
- Many repairs and maintenance in the district.

**Overview of Future Plans**

- Director Korhorn briefly went over a list of expected future projects, including:
- The construction of an Outdoor Gathering Space at the Library.
- The purchase of the Tuffy property.
- The sidewalk addition on Cascade Road from 28<sup>th</sup> St. to The Cascade Hospital for Animals. (The Township will further the sidewalk to Burton)
- The lumec to LED lighting conversion.
- A synthetic ice sheet in the winter, location to be determined.
- Future property purchase. (Hopeful for the corner across from Tuffy, or property next to it)

### **Capital Improvement Plan (CIP) Overview**

- Carry on with future projects.
- Village gateway improvements/features.
- 28<sup>th</sup> St. midblock crossing near the Crowne Plaza.

**Motion was made by Member Siegle to adjourn the Meeting. Supported by Member Kingsland. Motion carried 7-0.**

Respectfully submitted,  
Diana Kingsland, Secretary