

**Meeting Minutes
Cascade Charter Township
Downtown Development Authority
Board of Directors
March 17, 2009
Cascade Library Wisner Center
2870 Jacksmith Ave. SE**

ATTENDEES: Rob Beahan, David Huhn, Ray James, Julie Johnson, Diana Kingsland, Kirt Ojala, Rick Siegle, Dan Wallace.

Absences: Ron Clark (excused), Joann Noto (excused).

Others Attending: Assistant to the Manager Sandra Otey.

Guests: None.

ARTICLE 1: Call the Meeting to Order

Chairman Huhn called the meeting to order at 7:00 p.m.

ARTICLE 2: Approval of the Agenda

Chairman Huhn requested a motion of approval of the March 17, 2009 DDA Agenda. No revisions, corrections to the agenda and Member Beahan motioned to accept the minutes as presented, supported by Member Ojala. The agenda of the March 17, 2009 was approved as submitted.

ARTICLE 3: Approval of the Minutes of January 20, 2009 Meeting.

Chairman Huhn requested a motion of approval of the January 20, 2009 minutes.

Member Beahan motioned for approval of the minutes as presented, supported by Member Johnson.

All in favor of the January 20, 2009 DDA Minutes as presented; none opposed.
Motion carried.

ARTICLE 4: Update of the Cascade Road Streetscape Project.

Assistant to the Manager Otey said Fishbeck is moving forward with the plans for the Cascade Road streetscape. They do have Independent Bank in agreement with granting an easement and they recently heard from Jim Singer a few days ago and the Grenelefe Board has granted an easement.

Mike Berrevoets has had a number of conversations with Dr. Siegle's arborist and thinks they have a workable plan around the large Burr Oak trees. It was Mr. Berrevoets' understanding if this could be done, then Dr. Siegle was in favor of granting an easement.

The sidewalk is mostly designed but they are waiting for feedback from property owners before finalizing the plans. Fishbeck has not started on any lighting yet because Tony Kutzt will need the sidewalk locations so he can place the light fixtures.

ARTICLE 5: Update of 2010 Streetscape Project, Sidewalk through I-96 Interchange.

Assistant to the Manager Otey said Fishbeck has a proposal from the Geotechnical Engineer to complete the soil borings, preliminary design options and wall options at the I-96 Bridge. This proposal would be considered "Phase I" for them. Once the Township receives MDOT's (Michigan Department of Transportation) approval to something Fishbeck would get another proposal from them to complete the final design. There were surveyors out getting the topographic information and this is ninety (90%) complete.

Fishbeck would like to get the Geotechnical Engineer moving on wall options and then start discussions with MDOT. Fishbeck will get started on the sidewalk design after Cascade Road is completed.

The existing R.O.W. near Kraft is very close (a few feet) to the road so the Township will need to obtain a few easements in that area. Fishbeck would start with this design first so they can approach the property owners regarding easements.

ARTICLE 6. Any Other Business.

- a) Cascade Road Traffic Calming: Assistant to the Manager Otey reported that Fishbeck is currently working on a feasibility study regarding a potential round-about on Cascade Road and 28th Street.
- b) There was discussion regarding whether the DDA currently has any existing bonds.

ARTICLE 7. Adjournment

Chairman Huhn requested a motion for adjournment. At 7:45 p.m. Member Ojala motioned for adjournment, supported by Member Siegle.

Respectfully Submitted,

Lisa Hern, Recording Secretary

Approved as to form by:

Sandra Otey, Assistant to the Manager