

**AGENDA
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday May 11, 2016

7:00 P.M.

Cascade Branch of the Kent District Library, Wisner Center
2870 Jacksmith, S.E.

Expected Meeting Procedures

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.

- Article 1. Call to Order, Roll Call**
- Article 2. Pledge of Allegiance to the Flag**
- Article 3. Approval of Agenda**
- Article 4. Presentations/Public Comments (limit comments to 3 minutes)**
- Article 5. Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes
 1. Regular Township Board Minutes of 4/27/16.
 - b. Receive and File Reports
 1. Building Department Monthly Report – March, 2016
 2. Kent County Sheriff Office East Precinct Quarterly Reports
 - c. Receive and File Communications
 1. Letter from Supervisor Beahan to Kent County Drain Commissioner re: - Local Drain Maintenance Program.
- Article 6. Financial Actions**
- a. **Consider Pay Draw #7 for the Museum Gardens Project.**
 - b. **Consider Change Order No. 1 and Pay Draw No. 1 for Cascade Road and Burton Street PRV Reconstruction.**
- Article 7. Unfinished Business**
- Article 8. New Business**
- | | |
|-----------------|--|
| 035-2016 | Consider Approval of Resolution for Road Closure Request from the Hidden Hills Neighborhood Association. |
| 036-2016 | Consider Approval of an Addition to the 2016 Local Road Improvements. |
| 037-2016 | Consider Approval of Resolution to Exercise our Right of First Refusal to Purchase Tax Foreclosed Property. |
- Article 9. Public Comments on any other matters. (limit comments to 3 minutes)**
- Article 10. Manager Comments**
- Article 11. Board Member Comments**
- Article 12. Adjournment**

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, April 27, 2016
7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order at 7:00 p.m.
Present: Supervisor Beahan, Clerk Bell, Treasurer Peirce, Trustee McDonald and Goldberg.
Absent: Trustees Lewis and Koessel. (both excused)
Also Present: Manager Swayze DDA/ED Director Korhorn and those listed on Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee Goldberg and supported by Trustee McDonald to approve the Agenda as presented. Motion carried.
- Article 4.** **Presentations/Public Comments (limit comments to 3 minutes)**
- Article 5.** **Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes
 - 1. Regular Township Board Minutes of 4/13/16.
 - 2. Regular Planning Commission Minutes of 03/21/16.
 - 3. Regular Downtown Development Minutes of 03/15/16.
 - b. Receive and File Reports
 - 1. Fire Department Monthly Report – March, 2016.
 - 2. Building Department Monthly Report – March, 2016.
 - 3. Treasurer’s Department Monthly Report – January, 2016.
 - c. Education Requests
 - 1. Oxana Sourine – Ken Peirce – re: Association of Public Treasurers US and Canada – August 14-16, 2016 at Amway Grand Plaza, Grand Rapids, MI.
 - 2. Doug Poolman – Robert Norris – re: Annual Arson School Seminar – May 23-27, 2016 in Bay City, MI.
 - d. Receive and File Communications
 - 1. Letter from Supervisor Beahan to Kent County Road Commission re: - Local Road Projects.
- Motion was made by Trustee Goldberg and supported by Trustee McDonald to approve the Consent Agenda as presented. Motion carried.
- Article 6.** **Financial Actions**
- a. **Consider Approval of March 2016, General/Special Funds.**
Motion was made by Treasurer Peirce and supported by Trustee Goldberg to the March 2016, General/Special Funds. Motion carried.
- Article 7.** **Unfinished Business**
- Article 8.** **New Business**
- 031-2016** **Consider Approval of Consultant for Library Property Plan.**
DDA/ED Director Korhorn reviewed the RFP’s with the Board.
Motion was made by Trustee Goldberg and supported by Trustee McDonald to approve the recommendation made by the DDA to hire Viridis Design Group for the Library Property Plan in the amount of \$14,500. Motion carried.
 - 032-2016** **Consider Approval of 2016 Local Road Improvements.**
Manager Swayze reviewed the local road recommendations.
Discussion followed. Motion was made by Trustee McDonald and supported by Clerk Bell to approve the 2016 Local Road Improvements as recommended by the Infrastructure Committee in the amount of \$326,000. Motion carried.

033-2016

Consider To Approve/not approve the Township Participating in the Kraft Avenue Repairs as part of the FY 2016 Local Road Program.

Manager Swayze reviewed the Kraft Avenue Repairs. Motion was made by Trustee Goldberg and supported by Clerk Bell to not approve the Township Participating in the Kraft Avenue Repairs as part of the FY 2016 Local Road Program. Discussion followed. Motion carried.

034-2016

Consider Approval of Recreation Park Playground Naming Application.

Manager Swayze reviewed the application from Claude Robinson for the naming rights to the ADA Universally Accessible Playground in the Recreation Park. Motion was made by Clerk Bell and supported by Trustee McDonald to approve the application to request a name for a Township Asset to name the Recreation Park Universally Accessible Playground the "Marion and Claude Robinson Children's Playground" and accept the gift of \$30,000 from Claude Robinson to be utilized for construction of the playground. Discussion followed. Motion carried.

Article 9. Public Comments on any other matters. (limit comments to 3 minutes)

Article 10. Manager Comments

Manager Swayze offered the following comments:

- This morning we had a meeting of our Ad-Hoc social media committee.
- The pressure reduction project that has been taking place at Burton and Cascade Rd. in about 98% complete.
- We are working on a small project in Tassell Park... in anticipation of our 5 year FERC review, at the base of the dam some of the shore line has eroded...we will be working with a local contractor to do a small project in that area.

Article 11. Board Member Comments

Treasurer Peirce offered the following comments:

- In delinquent personal property taxes we had one property tax owner who owed approx. \$60,000 and due to the efforts of our Deputy Treasurer we collected all of it.

Article 12. Adjournment

Motion was made by Treasurer Peirce and supported by Trustee Goldberg to adjourn.

Motion carried.

Meeting adjourned at 7:37 p.m.

Respectfully submitted,

Denise M. Biegalle

Deputy Clerk

Approved by:

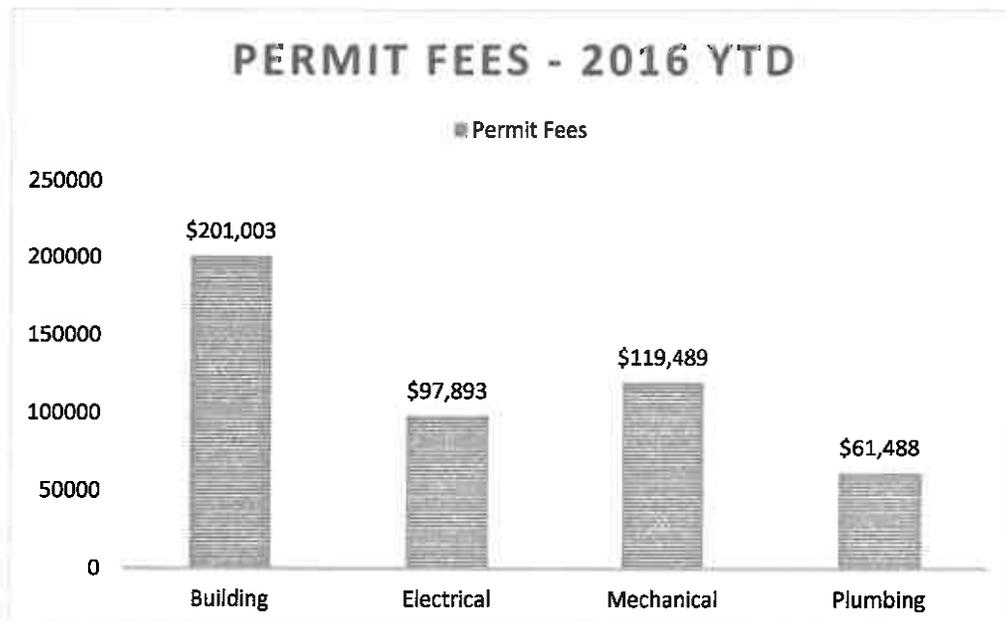
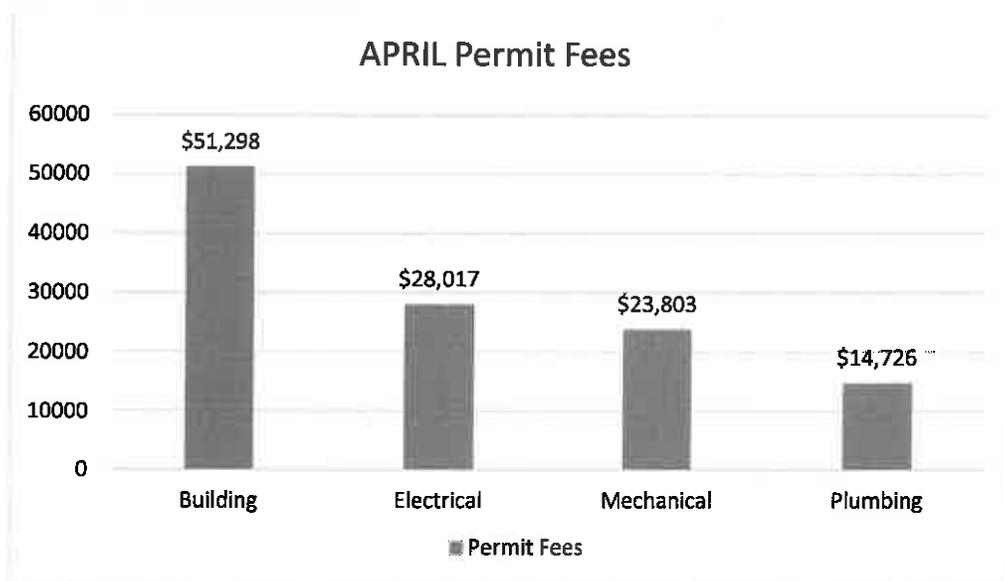
Clem Bell, Clerk

Robert S. Beahan, Supervisor

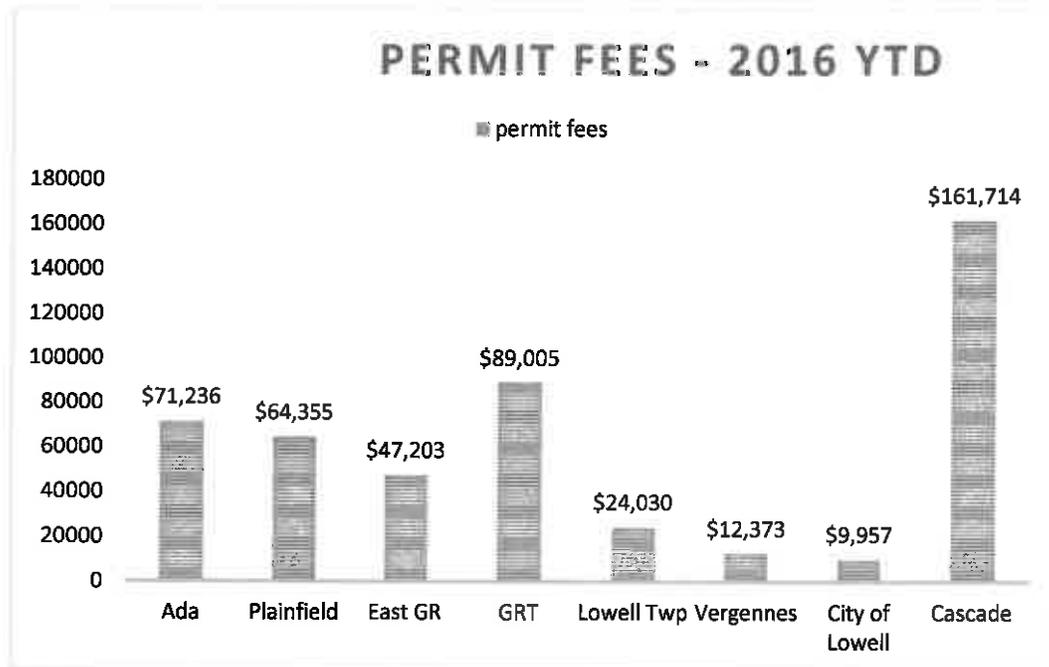
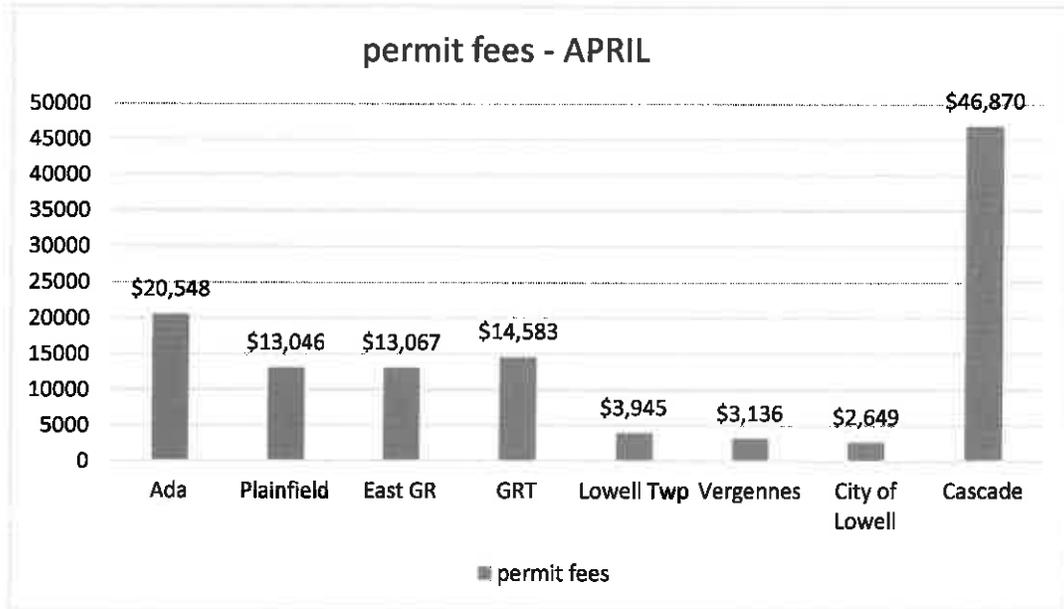
Cascade Inspection Services

APRIL 2016

Permit Fees by Type



Permit Fees by Municipality



Township	#of Per Building	#of Per Electrical	# of Per Mechanical	# of Per Plumbing	Total Permits	Total Fees				
PREV YTD TOTAL	285	\$149,705.00	417	\$69,876.00	733	\$95,686.25	342	\$46,762.00	1777	\$362,029.25
APRIL										
Cascade	37	\$28,407.00	41	\$9,861.00	41	\$5,860.00	26	\$2,742.00	145	\$46,870.00
Lowell Twp	10	\$2,492.00	6	\$548.00	5	\$370.00	4	\$535.00	25	\$3,945.00
Ada	13	\$11,101.00	30	\$4,420.00	30	\$3,014.00	16	\$2,013.00	89	\$20,548.00
Vergennes			4	\$883.00	6	\$765.00	7	\$1,488.00	17	\$3,136.00
GR Twp	17	\$3,264.00	29	\$4,315.00	37	\$5,643.00	11	\$1,361.00	94	\$14,583.00
EGR	31	\$5,549.00	16	\$2,164.00	24	\$3,026.00	17	\$2,328.00	88	\$13,067.00
Plainfield			39	\$4,455.00	50	\$4,850.00	28	\$3,741.00	117	\$13,046.00
City of Lowell	4	\$485.00	9	\$1,371.00	2	\$275.00	2	\$518.00	17	\$2,649.00
MONTH TOTAL	112	\$51,298.00	174	\$28,017.00	195	\$23,803.00	111	\$14,726.00	592	\$117,844.00
YTD 2016	397	\$201,003.00	591	\$97,893.00	928	\$119,489.25	453	\$61,488.00	2369	\$479,873.25
TOTAL-2015	1510	\$665,025.51	1948	\$327,865.00	3070	\$385,822.30	1361	\$216,089.00	7889	\$1,594,801.81
TOTAL-2014	1354	\$615,191.80	1780	\$297,971.00	2860	\$359,989.90	1257	\$196,553.00	7251	\$1,469,705.70
TOTAL-2013	1241	\$644,712.00	1667	\$288,442.06	2583	\$334,045.70	969	\$142,474.00	6460	\$1,409,673.76
TOTAL-2012	1,122	\$511,272.00	1,349	\$188,766.99	2,134	\$247,625.30	835	\$118,335.00	5,440	\$1,065,999.29
TOTAL-2011	949	\$410,550.75	990	\$148,549.50	1585	\$189,180.10	753	\$111,023.00	4277	\$859,303.35
TOTAL-2010	850	\$309,779.00	1330	\$162,994.00	1644	\$188,927.25	625	\$94,790.00	4449	\$756,490.25
TOTAL-2009	712	\$222,039.00	875	\$125,848.00	1313	\$149,101.75	554	\$74,397.00	3463	\$571,382.75
TOTAL-2008	848	\$582,100.75	1043	\$147,674.00	1348	\$164,271.30	697	\$91,695.00	3933	\$951,266.55
TOTAL-2007	1032	\$336,749.55	1069	\$137,857.00	1447	\$151,002.60	778	\$98,270.00	4326	\$723,879.15
TOTAL-2006	1181	\$481,673.30	1547	\$215,121.00	2147	\$243,076.90	1243	\$162,020.00	5173	\$940,523.41
TOTAL-2005	1032	\$419,355.30	1369	\$191,694.00	1874	\$211,234.15	1111	\$144,926.00	5386	\$967,209.45

CASCADE CONSOLIDATED FEES

YEAR 2016

MONTH	Building Comm.	Building Residential	Electrical	Mechanical	Plumbing	TOTAL
JANUARY	\$1,984.00	\$2,368.00	\$3,683.00	\$11,943.75	\$1,620.00	\$21,598.75
FEBRUARY	\$12,913.00	\$11,064.00	\$4,595.00	\$8,740.25	\$1,870.00	\$39,182.25
MARCH	\$31,981.00	\$5,515.00	\$5,390.00	\$5,121.25	\$6,056.00	\$54,063.25
APRIL	\$23,381.00	\$5,026.00	\$9,861.00	\$5,860.00	\$2,742.00	\$46,870.00
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
YEAR END TOTAL	\$70,259.00	\$23,973.00	\$23,529.00	\$31,665.25	\$12,288.00	\$161,714.25
PERMIT # FOR MONTH	40	48	97	162	84	431
PREV PERMIT TOTAL	11	26	41	41	26	145
PERMIT TOTAL FOR YR	51	74	138	203	110	576
YEAR TO DATE	2016	\$161,714.25				
YEAR TO DATE	2015	\$179,791.00				
UNDER	\$18,076.75					

CASCADE SINGLE FAMILY HOMES

Number of Permits	APRIL	YTD 2016	2015	2014	2013	2012
New Residential Homes	2	14	62	154	74	49
VALUE - RESIDENTIAL	\$ 636,217.00	\$ 5,585,889.00	\$ 26,706,215.00	\$ 39,466,458.00	\$ 30,714,184.00	\$16,148,000.00

Cascade Twp -Permit Report by Category/ Fee

Printed: 05/03/2016

4/1/2016 12:00:0 to 4/30/2016 12:00:

Permit	Applicant	Address	Issue Date	Project Value	Permit Fee	Work Description
Res. Single Family						
PB16000139	EASTBROOK HOMES I	6150 HALL ST SE	04/18/2016	305,803	807.00	RESIDENCE W/DECK
PB16000400	EASTBROOK HOMES I	1319 MARSMAN AVE SE	04/21/2016	330,414	857.00	RESIDENCE W/DECK
				636,217	1,664.00	
2	Permits	Value Total		636,217	1,664.00	Fee Total



KENT COUNTY SHERIFF OFFICE

EAST PRECINCT

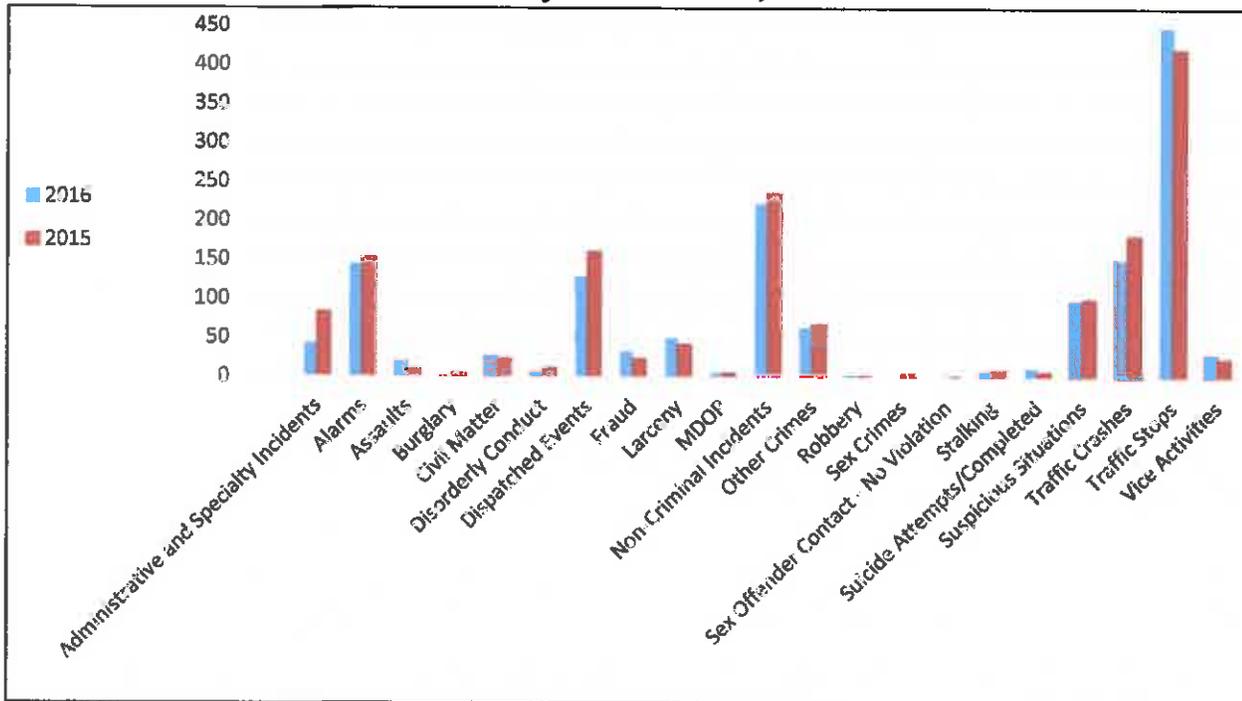
Serving Cascade Township

"A Partnership for Effective Policing"

2016 Quarterly Report

1st Quarter Report

January 1 - March 31, 2016



	2016	2015
Administrative and Specialty Incidents	43	83
Alarms	145	152
Assaults	20	9
Burglary	3	5
Civil Matter	27	22
Disorderly Conduct	6	11
Dispatched Events	130	160
Fraud	33	23
Larceny	50	42
MDOP	6	5
Non-Criminal Incidents	223	235
Other Crimes	64	67
Robbery	4	2
Sex Crimes	1	4
Sex Offender Contact - No Violation		1
Stalking	9	9
Suicide Attempts/Completed	13	7
Suspicious Situations	98	100
Traffic Crashes	152	182
Traffic Stops	450	421
Vice Activities	30	24
TOTAL	1507	1564



KENT COUNTY SHERIFF OFFICE

EAST PRECINCT

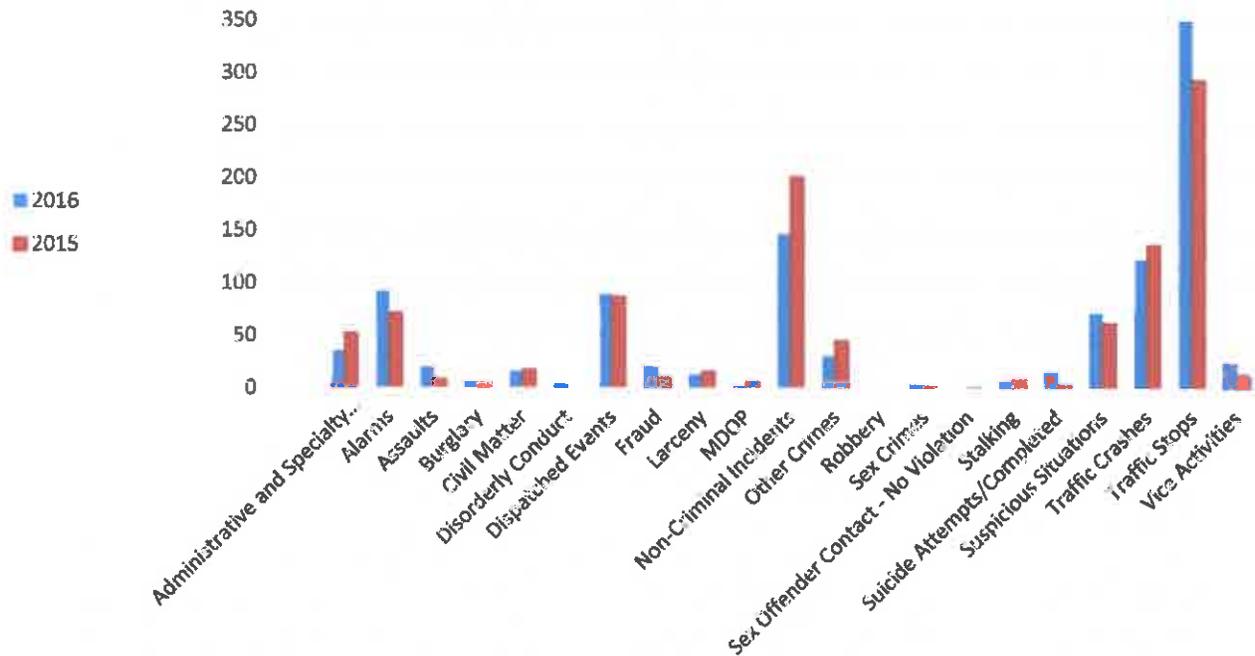
Serving Grand Rapids Township

"A Partnership for Effective Policing"

2016 Quarterly Report

1st Quarter Report

January 1 - March 31, 2016



	2016	2015
Administrative and Specialty Incidents	35	52
Alarms	92	71
Assaults	20	8
Burglary	6	5
Civil Matter	16	17
Disorderly Conduct	4	0
Dispatched Events	90	87
Fraud	20	10
Larceny	13	16
MDOP	3	6
Non-Criminal Incidents	147	201
Other Crimes	31	45
Robbery	1	0
Sex Crimes	4	2
Sex Offender Contact - No Violation	0	1
Stalking	7	8
Suicide Attempts/Completed	15	3
Suspicious Situations	72	62
Traffic Crashes	123	137
Traffic Stops	355	294
Vice Activities	24	13
TOTAL	1078	1038



KENT COUNTY SHERIFF OFFICE

EAST PRECINCT

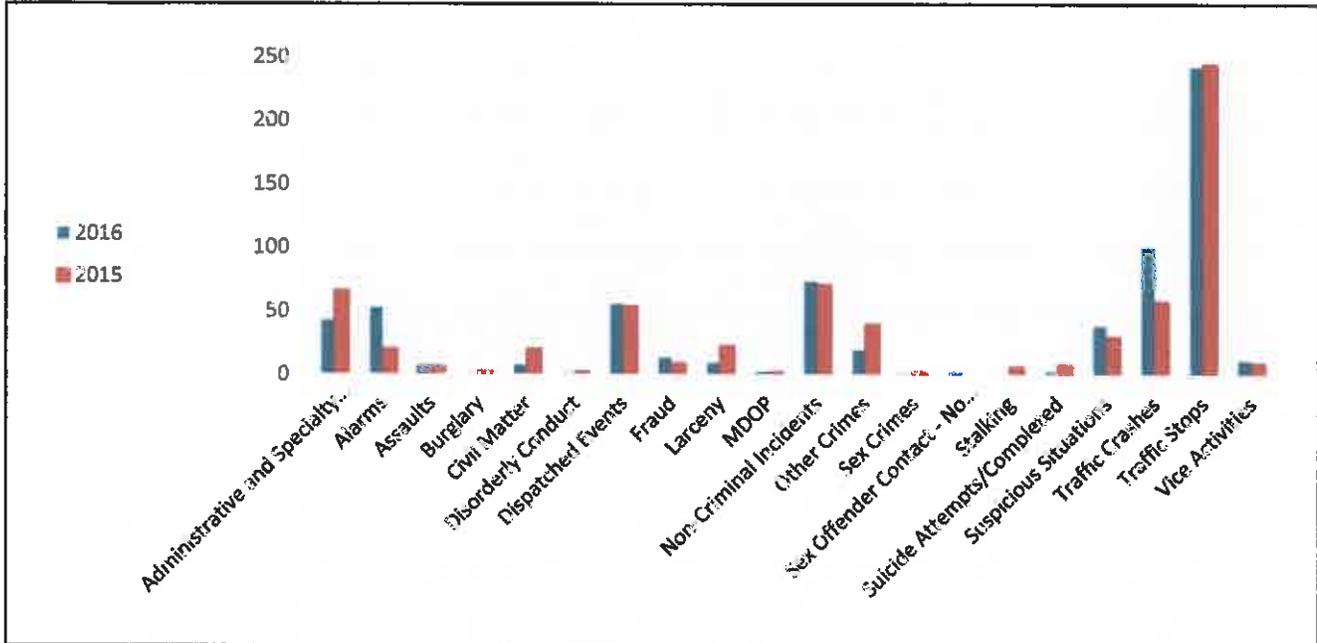
Serving Ada Township

"A Partnership for Effective Policing"

2016 Quarterly Report

1st Quarter Report

January 1 - March 31, 2016



	2016	2015
Administrative and Specialty	43	66
Alarms	53	20
Assaults	8	6
Burglary	2	3
Civil Matter	8	20
Disorderly Conduct	2	2
Dispatched Events	56	54
Fraud	14	9
Larceny	10	23
MDOP	3	2
Non-Criminal Incidents	74	71
Other Crimes	20	40
Sex Crimes	2	2
Sex Offender Contact - No Violation	3	0
Stalking	1	6
Suicide Attempts/Completed	3	8
Suspicious Situations	39	30
Traffic Crashes	100	58
Traffic Stops	243	245
Vice Activities	12	9
TOTAL	696	674



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

May 12th, 2016

Mr. William Byl
Drain Commissioner
Kent County Drain Commission
1500 Scribner Avenue NW
Grand Rapids, MI 49504

Re: Local Drain Maintenance Program

Dear Mr. Byl:

Recently the Township has heard from several resident expressing concerns over the regular maintenance of Kent County Drain Commission drainage courses. Several of the complaints have been related to the retainage ponds located in the Caraville Village subdivision in the vicinity of Burton Street and Santiago Avenue and issues with the outlets that have caused the ponds to rise rapidly during spring rains.

At your earliest convenience, the Cascade Township board requests that you provide the Township with the schedule for regular maintenance of all KCDC owned and/or maintained drainage courses in the Township. If you could also provide us with estimated budgets for these maintenance activities, it will assist us with budgeting for the annual maintenance programs. We would also encourage the Drain Commission to continue regular maintenance activities to reduce the chance for flooding related issues in the future.

We thank you for your consideration. If you have any questions or would like to discuss this matter further please feel free to contact the Township Manager, Ben Swayze, at 949-1500.

Sincerely,

Cascade Charter Township
Rob Beahan, Supervisor

TOWNSHIP BOARD MEMORANDUM

To: Cascade Charter Township Board

From: Sandra Korhorn, DDA/Economic Development Director *SKK*

Subject: Consider Pay Draw #7 for the Museum Gardens project

Meeting Date: May 11, 2016

Attached is the contractor's application for payment #7 for the Museum Gardens improvement project. The pay application, pay estimate report and account balance are attached.

The amount due is \$27,707.70. The work completed and recommended for payment in this pay request has been reviewed and approved by Pat Cornelisse of Cornelisse Design Associates.

The construction work at the Museum Gardens is substantially complete. We are holding 5% retainage for the project.

Staff recommends approval of Pay Draw #7 in the amount of \$27,707.70 for the Museum Gardens project.

Attachments: Pay Draw #7

APPLICATION AND CERTIFICATE FOR PAYMENT

To: Cascade Charter Township
 2865 Thornhills SE
 Grand Rapids, MI 49546
 FROM: APEX Contractors, Inc.
 4101 27th Street, Dorr, MI 49323

PROJECT: Cascade Gateway Park Improvement APPLICATION NO: 7
 PERIOD TO: 4/30/16
 VIA: Cornelisse Design Associates, Inc.
 818 Sarasota SE
 Grand Rapids, MI 49546

ARCHITECT: Pat Cornelisse
 PROJECT NO: 201404
 PO NO: 44562
 CONTRACT DATE: March 5, 2015

OWNER
 ARCHITECT
 CONTRACTOR

CONTRACT FOR: General Construction

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by owner			
4-Jan	TOTAL	\$ 43,484.00	\$ (14,767.00)
APPROVED THIS MONTH			
Number	Date Approved		
5	1/19/2016	\$ -	\$ (1,024.00)
6	4/26/2016	\$ 2,188.79	\$ -
		\$ -	
TOTALS		\$ 45,672.79	\$ (15,791.00)
Net change by Change Orders		\$ 29,881.79	

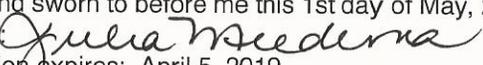
Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM..... \$ 289,293.11
- 2. Net change by change Orders..... \$ 29,881.79
- 3. CONTRACT SUM TO DATE (LINE 1+2)..... \$ 319,174.90
- 4. TOTAL COMPLETED & STORED TO DATE..... \$316,986.11
 (Column G on G703)
- 5. RETAINAGE:
 - a. 5% of Completed Work \$15,849.31
 - b. 10% of Stored Material \$ -
 - Total Retainage(line 5a+5b) \$ 15,849.31
- 6. TOTAL EARNED LESS RETAINAGE \$301,136.80
 (LINE 4 LESS LINE 5 TOTAL)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 273,429.10
- 8. CURRENT PAYMENT DUE..... **\$27,707.70**
- 9. BALANCE TO FINISH, PLUS RETAINAGE..... \$ 18,038.10
 (Line 3 less Line 6)

The undersigned Contractor certifies that to the best of the Contractor's Knowledge information and belief the Work covered by this application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: APEX Contractors, Inc.

By: 

State of: **Michigan** County of: **Allegan**
 Subscribed and sworn to before me this 1st day of May, 2016
 Notary Public: 
 My Commission expires: April 5, 2019

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief, the Work has progressed as indicated, the Quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$27,707.70

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:
 By:  Date: **5.5.16**

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached
 In tabulations below, amounts are stated to the nearest dollar,
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 7
 APPLICATION DATE : 5/1/16
 PERIOD TO: 4/30/16
 ARCHITECT'S PROJECT NO: 201404

A	B	C	D	E	F	G	H	I
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED	THIS PERIOD	MATERIALS PRESENTLY STORED NOT IN D O R E	TOTAL COMPLETED AND STORED TO DATE (D+E+F+)	BALANCE TO FINISH (C-G)	RETAINAGE
1	Demolition work	\$ 10,203.28	\$ 10,203.28	\$ -		\$ 10,203.28	\$ -	\$ 510.16
2	Earthwork	\$ 18,200.00	\$ 18,200.00	\$ -		\$ 18,200.00	\$ -	\$ 910.00
3	Drainage	\$ 30,073.10	\$ 30,073.10	\$ -		\$ 30,073.10	\$ -	\$ 1,503.66
4	Paving, precast straight curb	\$ 64,015.73	\$ 64,015.73	\$ -		\$ 64,015.73	\$ -	\$ 3,200.79
5	Masonry Retaining Walls	\$ 46,600.00	\$ 46,600.00	\$ -		\$ 46,600.00	\$ -	\$ 2,330.00
6	Site Furnishings	\$ 16,285.00	\$ 15,785.00	\$ 500.00		\$ 16,285.00	\$ -	\$ 814.25
7	Site Musical Instruments	\$ 28,025.00	\$ 28,025.00	\$ -		\$ 28,025.00	\$ -	\$ 1,401.25
8	Site Electrical	\$ 38,500.00	\$ 38,500.00	\$ -		\$ 38,500.00	\$ -	\$ 1,925.00
9	Landscape Work	\$ 8,819.50	\$ 3,819.50	\$ 5,000.00		\$ 8,819.50	\$ -	\$ 440.98
10	Irrigation System	\$ 9,700.00	\$ 1,000.00	\$ 8,700.00		\$ 9,700.00	\$ -	\$ 485.00
11	Miscellaneous Items	\$ 18,871.50	\$ 18,871.50	\$ -		\$ 18,871.50	\$ -	\$ 943.58
12	Change Order 1	\$ 825.00	\$ 825.00	\$ -		\$ 825.00	\$ -	\$ 41.25
13	Change Order 2	\$ 8,517.00	\$ 8,517.00	\$ -		\$ 8,517.00	\$ -	\$ 425.85
14	Change Order 3	\$ 18,151.00	\$ 18,151.00	\$ -		\$ 18,151.00	\$ -	\$ 907.55
15	Change Order 4	\$ 1,224.00	\$ 1,224.00	\$ -		\$ 1,224.00	\$ -	\$ 61.20
16	Change Order 5	\$ (1,024.00)		\$ (1,024.00)		\$ (1,024.00)	\$ -	\$ (51.20)
17	Change Order 6	\$ 2,188.79		\$ -		\$ -	\$ 2,188.79	\$ -
18						\$ -	\$ -	\$ -
19						\$ -	\$ -	\$ -
20						\$ -	\$ -	\$ -
21						\$ -	\$ -	\$ -
22						\$ -	\$ -	\$ -
		\$ 319,174.90	\$ 303,810.11	\$ 13,176.00	\$ 0.00	\$ 316,986.11	\$ 2,188.79	\$ 15,849.31



TRANSMITTAL

Mr. Ben Swayze
Cascade Charter Township
2865 Thornhills Avenue, SE
Grand Rapids, MI 49546-7192

May 4, 2016

Re: Cascade Charter Township
Cascade Road and Burton Street PRV Reconstruction

Project No. G140285CD

- FOR REVIEW
- FOR YOUR USE
- AS REQUESTED

Sent By: Michael L. Berrevoets, PE/jc2

COPIES	DATE	DESCRIPTION
1	5/4/2016	Change Order No. 1
1	5/4/2016	Application and Recommendation for Payment No. 1

COMMENTS

Attached is a copy of Change Order No. 1. Please sign and return to our office. We forward an executed copy to the Contractor their files.

We have reviewed the Contractor's Application and Recommendation for Payment No. 1 for the period ending May 2, 2016, and find it in compliance with the work completed to date.

Attached is an Application and Recommendation for Payment No. 1. Please forward one copy with payment to the Contractor and keep the remaining copy for your files.

By email

APPLICATION AND RECOMMENDATION FOR PAYMENT
 PAGE 1 OF 3

TO: Cascade Charter Township
 In Care of: Fishbeck, Thompson, Carr & Huber, Inc. (FTCH)
 1515 Arboretum Drive, SE
 Grand Rapids, MI 49546

FROM (Contractor): Kamminga & Roodvoets, Inc.
 3435 Broadmoor, SE
 Grand Rapids, MI 49512

Application No: 1
 Period From: March 29, 2016
 To: May 2, 2016

Project: Cascade Road/Burton Street PRV Recon
 FTC&H Project Number: G140285CD

APPLICATION FOR PAYMENT:

Application for Payment is made, as indicated below, in connection with the Contract. Schedule of Values sheet is attached as page 3 of 3.

1.	Original Contract Price	\$278,725.00
2.	Net change by Change Orders	\$-(650.60)
3.	Current Contract Price (1 plus 2)	\$278,074.40
4.	Gross Amount Due (From Unit Price Schedule)	\$253,327.95
5.	Retainage (Per Agreement) 10%of Work Completed: (Maximum 5% of Contract Price)	
	Total Retainage	\$13,936.25
6.	Amount Eligible to Date (4 minus 5)	\$239,391.70
7.	Less Previous Payments	\$0.00
8.	Amount Due This Application (6 minus 7)	<u>\$239,391.70</u>

CHANGE ORDER SUMMARY:

Change Orders Approved by Owner	ADDITIONS	DEDUCTIONS
Change Order No. 1		\$650.60
Net Change by Change Orders		\$650.60

APPLICATION AND RECOMMENDATION FOR PAYMENT
PAGE 2 OF 3

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of its knowledge (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Dated 5/4/16, 2016

Kanungwa + ROOBUETS
Contractor

By [Signature]
(Signature)

DAVID SHAVE VP
Name and Title of Signatory

ENGINEER'S RECOMMENDATION:

To: Cascade Charter Township

In accordance with the Contract, the undersigned recommends payment to Contractor.

AMOUNT RECOMMENDED: \$239,391.70
(Attach explanation if amount recommended differs from the amount applied for.)

ENGINEER: Fishbeck, Thompson, Carr & Huber, Inc.

Dated _____ May 4, 2016

By Michael J. Berrevoets
(Signature)

Mike Berrevoets, PE, Project Manager
Name and Title of Signatory

This Recommendation is not negotiable. The AMOUNT RECOMMENDED is payable only to Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of Owner or Contractor under this Contract.

This recommendation for payment is based on a review of the Work performed as compared to the amount of the application. This recommendation does not imply that Engineer is reviewing construction lien documents nor does it imply that Engineer is acting as a guarantor of the property. Any review of construction lien documents by Engineer is for information purposes only.

Cascade Charter Township
Cascade and Burton PRV Reconstruction
Project Number G140285CD

APPLICATION AND RECOMMENDATION FOR PAYMENT

PAGE 3 OF 3

TO: Cascade Charter Township
In Care of: Fishbeck, Thompson, Carr & Huber, Inc. (FTCH)
1515 Arboretum Drive, SE
Grand Rapids, MI 49546

FROM (Contractor): Kamminga & Roodvoets, Inc.
3435 Broadmoor, SE
Grand Rapids, MI 49512

Application No: 1
Period From: March 29, 2016
To: May 2, 2016

Project: Cascade Road/Burton Street PRV Recon
FTC&H Project Number: G140285CD

See attached "Construction Pay Estimate Report" and "Construction Pay Estimate Balance Report."

Gross Amount Due	\$253,327.95
Less Retainage	\$13,936.25
Amount Due to Date	\$239,391.70
Less Previous Payments Recommended	\$0.00
Amount Due This Application	\$239,391.70



Construction Pay Estimate Amount Balance Report

Estimate: 1

Fishbeck, Thompson, Carr & Huber, Inc.

5/4/2016 8:58 AM
FieldManager 5.2a

Contract: _G140285CD, Cascade Rd and Burton St PRV

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
_ Conc Base Course under Pavers	6037050	0035	G140285CD	0001	1,000	1,000	1,000	1,000	100%	300.00000	\$300.00
_ PRV Vault Modifications	8237051	0034	G140285CD	0001	1,000	1,000	1,000	1,000	100%	980.00000	\$980.00
_ Tree, Upsize	8157050	0036	G140285CD	0001	2,000	2,000	2,000	2,000	100%	200.00000	\$400.00
16" 22.5 Degree Bend	_3611018	0019	G140285CD	0001	0,000	0,000	0,000			1,500.00000	
16" Butterfly Valve and box install City Furnished	_120149	0033	G140285CD	0001	1,000	1,000	1,000	1,000	100%	3,529.40000	\$3,529.40
16" Sleeve	_3611018	0018	G140285CD	0001	4,000	3,000	3,000	3,000	75%	1,500.00000	\$4,500.00
16" Water Main (DI CL53)	_3611012	0012	G140285CD	0001	90,000	44,000	44,000	44,000	49%	185.00000	\$8,140.00
16" Plug	_3611017	0017	G140285CD	0001	4,000	4,000	4,000	4,000	100%	750.00000	\$3,000.00
8" 45 Degree Bend	_3611014	0014	G140285CD	0001	6,000	6,000	6,000	6,000	100%	850.00000	\$5,100.00
8" Sleeve	_3611013	0013	G140285CD	0001	4,000	4,000	4,000	4,000	100%	1,200.00000	\$4,800.00
8" Water Main (DI CL53)	_3611011	0011	G140285CD	0001	125,000	90,000	90,000	90,000	72%	140.00000	\$12,600.00
8" Plug	_3611016	0016	G140285CD	0001	2,000	2,000	2,000	2,000	100%	500.00000	\$1,000.00
Adjust Valve Box to Grade	_3611020	0020	G140285CD	0001	3,000	3,000	3,000	3,000	100%	375.00000	\$1,125.00
Aggregate Base, 8 Inch	_3611025	0025	G140285CD	0001	245,000	212,600	212,600	212,600	87%	12.50000	\$2,657.50
Aggregate Shoulder, CIP	_3611028	0029	G140285CD	0001	180,000	180,000	180,000	180,000	100%	2.00000	\$360.00
Cash Allowance - Testing	_3611002	0002	G140285CD	0001	5,000,000		0,000			1.00000	
Concrete Curb and Gutter	_3611026	0026	G140285CD	0001	65,000	65,000	65,000	65,000	100%	29.00000	\$1,885.00
Concrete Curb, Special	_3611027	0027	G140285CD	0001	45,000	33,500	33,500	33,500	74%	33.00000	\$1,105.50
Dust Control	_361100E	0006	G140285CD	0001	1,000	1,000	1,000	1,000	100%	500.00000	\$500.00
HMA Pavement, 4C	_3611030	0030	G140285CD	0001	90,000	77,510	77,510	77,510	86%	90.00000	\$6,975.90
Internal Plumbing, Water Service (PRV and Expansion Tank)	_3611023	0023	G140285CD	0001	8,000,000	8,000,000	8,000,000	8,000,000	100%	1.00000	\$8,000.00
Lawn Restoration	_3611032	0032	G140285CD	0001	1,000	1,000	1,000	1,000	100%	3,000.00000	\$3,000.00
Maintaining Traffic	_3611003	0003	G140285CD	0001	1,000	1,000	1,000	1,000	100%	17,950.00000	\$17,950.00
Mobilization (Maximum of 5% of Total Bid)	_3611001	0001	G140285CD	0001	1,000	1,000	1,000	1,000	100%	13,925.00000	\$13,925.00

Contract: _G140285CD

Estimate: 1



Construction Pay Estimate Amount Balance Report

Estimate: 1

5/4/2016 8:58 AM
FieldManager 5.2a

Fishbeck, Thompson, Carr & Huber, Inc.

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
Pressure Regulating Valve and 6' Manhole Per Detail on Sheet 4	_3611021	0C21	G140285CD	0001	1.000	1.000	1.000	1.000	100%	41,250.00000	\$41,250.00
Pressure Regulating Valve Chamber Per Detail on Sheet 4	_3611022	0C22	G140285CD	0001	1.000	1.000	1.000	1.000	100%	97,000.00000	\$97,000.00
Remove Concrete Curb and Gutter	_3611008	0C09	G140285CD	0001	100.000	98.500	98.500	98.500	99%	7.50000	\$738.75
Remove Existing Valve Chamber, Valve and Interior Hardware	_3611008	0C08	G140285CD	0001	1.000	1.000	1.000	1.000	100%	3,750.00000	\$3,750.00
Remove Pavement	_3611007	0C07	G140285CD	0001	215.000	212.600	212.600	212.600	99%	9.00000	\$1,913.40
Remove Tree 8 to 18-inch Diameter	_3611010	0C10	G140285CD	0001	4.000	3.000	3.000	3.000	75%	350.00000	\$1,050.00
Remove, Salvage and Replace Stone Pavers	_3611028	0C28	G140285CD	0001	55.000	50.000	50.000	50.000	91%	20.00000	\$1,000.00
Soil Erosion and Sedimentation Control	_3611004	0004	G140285CD	0001	1.000	0.500	0.500	0.500	50%	2,500.00000	\$1,250.00
Storm Water Operator's Inspection	_3611005	0005	G140285CD	0001	10.000	4.000	4.000	4.000	40%	75.00000	\$300.00
Subbase	_3611024	0024	G140285CD	0001	85.000	71.000	71.000	71.000	84%	17.50000	\$1,242.50
Thrust Block	_3611015	0015	G140285CD	0001	4.000	4.000	4.000	4.000	100%	250.00000	\$1,000.00
Tree, 3 inch	_3611031	0031	G140285CD	0001	3.000	2.000	2.000	2.000	67%	500.00000	\$1,000.00
Percentage of Contract Completed(curr): 91% (total paid to date / total of all authorized work)											
										Total Amount Paid This Estimate:	\$253,327.95
										Total Amount Paid To Date:	\$253,327.95

Contract: _G140285CD

Estimate: 1



Construction Pay Estimate Report

Fishbeck, Thompson, Carr & Huber, Inc.

5/4/2016 8:58 AM

FieldManager 5.2a

Contract: _G140285CD, Cascade Rd and Burton St PRV

Estimate Date	Estimate No.	Entered By	Estimate Type	Electronic File Created	All Contract Work Completed	Construction Started Date
05/04/2016	1	Michael L Berrevoets	Semi-Monthly	No		
Prime Contractor Kamminga & Roodvoets, Inc.				Managing Office Fishbeck, Thompson, Carr & Huber, Inc.		

Item Usage Summary

Item Description	Item Code	Prop. Line	Project	Category	Project Line No.	Item Type	Mod. No.	Quantity	Dollar Amount
_ Conc Base Course under Pavers	6037050	0035	G140285CD	0001	0163	SA	001	1.000	\$300.00
_ PRV Vault Modifications	8237051	0034	G140285CD	0001	0162	SA	001	1.000	\$980.00
_ Tree, Upsize	8157050	0036	G140285CD	0001	0164	SA	001	2.000	\$400.00
16" Butterfly Valve and box Install City Furnished	_120149	0033	G140285CD	0001	0161	SA	001	1.000	\$3,529.40
16" Sleeve	_3611018	0018	G140285CD	0001	0090	00	000	3.000	\$4,500.00
16" Water Main (DI CL53)	_3611012	0012	G140285CD	0001	0060	00	000	44.000	\$8,140.00
16" Plug	_3611017	0017	G140285CD	0001	0085	00	000	4.000	\$3,000.00
8" 45 Degree Bend	_3611014	0014	G140285CD	0001	0070	00	000	6.000	\$5,100.00
8" Sleeve	_3611013	0013	G140285CD	0001	0065	00	000	4.000	\$4,800.00
8" Water Main (DI CL53)	_3611011	0011	G140285CD	0001	0055	00	000	90.000	\$12,600.00
8" Plug	_3611016	0016	G140285CD	0001	0080	00	000	2.000	\$1,000.00
Adjust Valve Box to Grade	_3611020	0020	G140285CD	0001	0100	00	000	3.000	\$1,125.00
Aggregate Base, 8 Inch	_3611025	0025	G140285CD	0001	0125	00	000	212.600	\$2,657.50
Aggregate Shoulder, CIP	_3611029	0029	G140285CD	0001	0145	00	000	180.000	\$360.00
Concrete Curb and Gutter	_3611026	0026	G140285CD	0001	0130	00	000	65.000	\$1,885.00
Concrete Curb, Special	_3611027	0027	G140285CD	0001	0135	00	000	33.500	\$1,105.50
Dust Control	_3611006	0006	G140285CD	0001	0030	00	000	1.000	\$500.00
HMA Pavement, 4C	_3611030	0030	G140285CD	0001	0150	00	000	77.510	\$6,975.90
Internal Plumbing, Water Service (PRV and Expansion Tank)	_3611023	0023	G140285CD	0001	0115	00	000	8,000.000	\$8,000.00
Lawn Restoration	_3611032	0032	G140285CD	0001	0160	00	000	1.000	\$3,000.00
Maintaining Traffic	_3611003	0003	G140285CD	0001	0015	00	000	1.000	\$17,950.00
Mobilization (Maximum of 5% of Total Bid)	_3611001	0001	G140285CD	0001	0005	00	000	1.000	\$13,925.00
Pressure Regulating Valve and 6' Manhole Per Detail on Sheet 4	_3611021	0021	G140285CD	0001	0105	00	000	1.000	\$41,250.00
Pressure Regulating Valve Chamber Per Detail on Sheet 4	_3611022	0022	G140285CD	0001	0110	00	000	1.000	\$97,000.00

Contract ID: _G140285CD

Estimate: 1

Page 1 of 3



Construction Pay Estimate Report

Fishbeck, Thompson, Carr & Huber, Inc.

5/4/2016 8:58 AM

FieldManager 5.2a

Item Usage Summary

Item Description	Item Code	Prop. Line	Project	Category	Project Line No.	Item Type	Mod. No.	Quantity	Dollar Amount
Remove Concrete Curb and Gutter	_3611009	0009	G140285CD	0001	0045	00	000	98.500	\$738.75
Remove Existing Valve Chamber, Valve and Interior Hardware	_3611008	0008	G140285CD	0001	0040	00	000	1.000	\$3,750.00
Remove Pavement	_3611007	0007	G140285CD	0001	0035	00	000	212.600	\$1,913.40
Remove Tree 8 to 18-inch Diameter	_3611010	0010	G140285CD	0001	0050	00	000	3.000	\$1,050.00
Remove, Salvage and Replace Stone Pavers	_3611028	0028	G140285CD	0001	0140	00	000	50.000	\$1,000.00
Soil Erosion and Sedimentation Control	_3611004	0004	G140285CD	0001	0020	00	000	0.500	\$1,250.00
Storm Water Operator's Inspection	_3611005	0005	G140285CD	0001	0025	00	000	4.000	\$300.00
Subbase	_3611024	0024	G140285CD	0001	0120	00	000	71.000	\$1,242.50
Thrust Block	_3611015	0015	G140285CD	0001	0075	00	000	4.000	\$1,000.00
Tree, 3 inch	_3611031	0031	G140285CD	0001	0155	00	000	2.000	\$1,000.00

Total Estimated Item Payment: \$253,327.95

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	Overall Contract Site	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
G140285CD, Cascade Rd and Burton St PRV	0001	\$253,327.95	\$0.00	\$253,327.95
Voucher Total:				\$253,327.95

Summary

Current Voucher Total:	\$253,327.95	Earnings to date:	\$253,327.95
-Current Retainage:	\$13,936.25	- Retainage to date:	\$13,936.25
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$239,391.70	Net Earnings to date:	\$239,391.70
		- Payments to date:	\$0.00
		Net Earnings this period:	\$239,391.70

CHANGE ORDER
 PAGE 1 OF 1

CONTRACT FOR:	Cascade Road and Burton Street PRV Reconstruction
OWNER:	Cascade Charter Township 2865 Thornhills Avenue, SE Grand Rapids, MI 49546-7192
CONTRACTOR:	Kamminga & Roodvoets, Inc. 3435 Broadmoor, SE Grand Rapids, MI 49512
ENGINEER:	Fishbeck, Thompson, Carr & Huber, Inc. 1515 Arboretum Drive, SE Grand Rapids, MI 49546
ATTACHMENTS:	See attached "Contract Modification"
Contractor shall indicate approval of Change Order through signing of this document and returning to Engineer. Engineer will forward to Owner, who shall indicate approval of Change Order through signing of this document and returning to Engineer. Upon receipt of fully executed (all signatures) Change Order, Engineer will distribute to all parties.	
YOU ARE DIRECTED TO MAKE THE FOLLOWING CHANGES IN THE CONTRACT DOCUMENTS:	
See attached "Contract Modification"	

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$278,725.00

Substantial Completion: 05/20/2016

Ready for final payment: 06/03/2016

Contract Price prior to this Change Order:

\$278,725.00

Contract Time prior to this Change Order:

Substantial Completion: 05/20/2016

Ready for final payment: 06/03/2016

Net ~~increase~~ (decrease) of this Change Order:

\$650.60

Net Decrease of this Change Order:

0 Days

Contract Price with all approved Change Orders:

\$278,074.40

Contract Time with all approved Change Orders:

Substantial Completion: 05/20/2016

Ready for final payment: 06/03/2016

RECOMMENDED

APPROVED

APPROVED

By: Michael L. Berrevoets
 Engineer

By: David Shave
 Contractor

By: _____
 Owner

Michael L. Berrevoets, PE,
 Project Manager
 Name and Title of Signatory

DAVID SHAVE VP
 Name and Title of Signatory

Name and Title of Signatory

Date: May 4, 2016

Date: 5/4/16

Date: _____



Contract Modification

Fishbeck, Thompson, Carr & Huber, Inc.

5/4/2016 8:32 AM

FieldManager 5.2a

Contract: _G140285CD, Cascade Rd and Burton St PRV

Cont. Mod. Number 1	Revision Number	Cont. Mod. Date 5/4/2016	Electronic File Created No	Net Change \$-650.60	Awarded Contract Amount \$278,725.00
Route		Managing Office Fishbeck, Thompson, Carr & Huber, Inc		District 0	Entered By Michael L Berrevoets
Contract Location Cascade Charter Township					

Short Description

Change Order #1

Description of Changes

Partial Balancing Change order and the addition of items required during construction due to changes that occurred.

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
16" Water Main (DI CL53)	_3611012	0012	0060	G140285CD	0001	Original	-10.000	LF	185.00000	\$-1,850.00
Reason: Partial Balancing. Remainder to be balanced once agreement on final quantities reached with Contractor.										
8" Sleeve	_3611013	0013	0065	G140285CD	0001	Original	1.000	EA	1,200.00000	\$1,200.00
Reason: Additional sleeve required										
8" Plug	_3611016	0016	0080	G140285CD	0001	Original	1.000	EA	500.00000	\$500.00
Reason: Additional plug required										
16" 22.5 Degree Bend	_3611019	0019	0095	G140285CD	0001	Original	-4.000	EA	1,500.00000	\$-6,000.00
Reason: 16" 22.5 degree bends not required with design change to save costs on Phase 3 portion of project.										
Concrete Curb and Gutter	_3611026	0026	0130	G140285CD	0001	Original	10.000	LF	29.00000	\$290.00
Reason: due to location of existing water main on Phase 3 an additional 10' of curb needed to be removed and replaced for placement of the valve vault.										

Total Dollar Value: \$-5,860.00



Contract Modification

Fishbeck, Thompson, Carr & Huber, Inc.

5/4/2016 8:32 AM
FieldManager 5.2a

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg. ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
16" Butterfly Valve and box Install City Furnished	_120149	0033	0161	G140285CD	0001 Extra	1.000	Ea	3,529.40000	\$3,529.40

Reason: City of GR requested the addition of a butterfly valve southeast of Cascade Lakes to minimize future shut down disruptions for residents. City provided the new butterfly valve. Contractor installed valve and valve box.

_ PRV Vault Modifications	8237051	0034	0162	G140285CD	0001 Extra	1.000	LS	980.00000	\$980.00
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Reason: Valve vault modifications due to existing WM depth and location and City requested minor changes.
1 - Vault needed to be lowered to avoid vertical conflict with curb and gutter. New pipe entrances cut, grouting factory openings, rework of pipe stands and the addition of SS pipe stands due to new depth and valve box extensions. (\$680)

2 - City requested valve boxes cast in structure top at time of show drawing review. (\$300)

_ Conc Base Course under Pavers	6037050	0035	0183	G140285CD	0001 Extra	1.000	Ea	300.00000	\$300.00
---------------------------------	---------	------	------	-----------	------------	-------	----	-----------	----------

Reason: Cascade Point brick band had concrete pavement under existing bricks. Contractor poured new concrete base prior to brick placement.

_ Tree, Upsize	8157050	0036	0164	G140285CD	0001 Extra	2.000	Ea	200.00000	\$400.00
----------------	---------	------	------	-----------	------------	-------	----	-----------	----------

Reason: Increased size of Birch Trees at Cascade Pointe. Net decrease to contract since one tree was saved.

Total Dollar Value: \$5,209.40

Project / Category Summary

Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
G140285CD	Cascade Rd and Burton St PRV	0	CNST			
0001	Cascade Rd and Burton St PRV					\$-650.60
Total:						\$-650.60

Total Net Change Amount: \$-650.60

Item Increases and Decreases by Item

Fishbeck, Thompson, Carr_Huber, Inc.

5/4/2016 9:15 AM

FieldManager 5.2a

Contract: _G140285CD, Cascade Rd and Burton St PRV

Item: 16" 22.5 Degree Bend

Code: _3611019

Prop. Line: 0019

Item: _3611019, 16" 22.5 Degree Bend

Prop. Line: 0019

Unit: EA

Catg. Auth. Qty: 0.000

Catg. Auth. Amt: \$0.00

Type: Original

Unit Price: \$1,500.00000

Catg. Qty. Placed: 0.000

Catg. Pending Chgs: 0.000

Catg. Qty. Paid: 0.000

Project: G140285CD, Cascade Rd and Burton St PRV

Category: 0001, Cascade Rd and Burton St PRV

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						4.000	\$6,000.00
1	5/4/2016	Approved, 5/4/2016	-4.000	1,500.00000	-6,000.000	0.000	0.00

Item: 16" Water Main (DI CL53)

Code: _3611012

Prop. Line: 0012

Item: _3611012, 16" Water Main (DI CL53)

Prop. Line: 0012

Unit: LF

Catg. Auth. Qty: 90.000

Catg. Auth. Amt: \$16,650.00

Type: Original

Unit Price: \$185.00000

Catg. Qty. Placed: 44.000

Catg. Pending Chgs: 0.000

Catg. Qty. Paid: 44.000

Project: G140285CD, Cascade Rd and Burton St PRV

Category: 0001, Cascade Rd and Burton St PRV

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						100.000	\$18,500.00
1	5/4/2016	Approved, 5/4/2016	-10.000	185.00000	-1,850.000	90.000	16,650.00

Item Increases and Decreases by Item

Fishback, Thompson, Carr, Huber, Inc.

5/4/2016 9:15 AM

FieldManager 5.2a

Item: 8" Sleeve

Code: _3611013

Prop. Line: 0013

Item: _3611013, 8" Sleeve

Prop. Line: 0013

Unit: EA

Catg. Auth. Qty: 4.000

Catg. Auth. Amt: \$4,800.00

Type: Original

Unit Price: \$1,200.00000

Catg. Qty. Placed: 4.000

Catg. Pending Chgs: 0.000

Catg. Qty. Paid: 4.000

Project: G140285CD, Cascade Rd and Burton St PRV

Category: 0001, Cascade Rd and Burton St PRV

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						3.000	\$3,600.00
1	5/4/2016	Approved, 5/4/2016	1.000	1,200.00000	1,200.000	4.000	4,800.00

Item: 8" Plug

Code: _3611016

Prop. Line: 0016

Item: _3611016, 8" Plug

Prop. Line: 0016

Unit: EA

Catg. Auth. Qty: 2.000

Catg. Auth. Amt: \$1,000.00

Type: Original

Unit Price: \$500.00000

Catg. Qty. Placed: 2.000

Catg. Pending Chgs: 0.000

Catg. Qty. Paid: 2.000

Project: G140285CD, Cascade Rd and Burton St PRV

Category: 0001, Cascade Rd and Burton St PRV

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						1.000	\$500.00
1	5/4/2016	Approved, 5/4/2016	1.000	500.00000	500.000	2.000	1,000.00

Item Increases and Decreases by Item

Fishbeck, Thompson, Carr_Huber, Inc.

5/4/2016 9:15 AM

FieldManager 5.2a

Item: Concrete Curb and Gutter

Code: _3611026

Prop. Line: 0026

Item: _3611026, Concrete Curb and Gutter

Prop. Line: 0026

Unit: LF

Catg. Auth. Qty: 65.000

Catg. Auth. Amt: \$1,885.00

Type: Original

Unit Price: \$29.00000

Catg. Qty. Placed: 65.000

Catg. Pending Chgs: 0.000

Catg. Qty. Paid: 65.000

Project: G140285CD, Cascade Rd and Burton St PRV

Category: 0001, Cascade Rd and Burton St PRV

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						55.000	\$1,595.00
1	5/4/2016	Approved, 5/4/2016	10.000	29.00000	290.000	65.000	1,885.00



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: May 11th, 2016
To: Supervisor Beahan and Township Board Members
From: Ben Swayze, Township Manager
Subject: Road Closure Request From the Hidden Hills Neighborhood Association

FACTS:

The Township is in receipt of a request from Leslie Neal, President of the Hidden Hills Neighborhood Association, to close Candlewood Drive between Hidden Hills Street and Vinewood Avenue on Saturday June 4th between 10 am and 2pm for the purpose of a neighborhood block party. While the Kent County Road Commission is responsible for approving the closure of the roads, they require a resolution of support from the Township before they will consider the request.

Attached for your review are:

- Letter of request for road closure from Leslie Neal, President of the Hidden Hills Neighborhood Association.
- Proposed resolution supporting the road closure.

ANALYSIS & CONCLUSIONS:

The road closure request has been reviewed and approved by the Kent County Sheriff's Department and the Cascade Fire Department. The Hidden Hills Neighborhood Association has held similar events in the past and the Township has not been notified of any issues.

The road closure should not negatively impact traffic flow through the neighborhood, and the letter indicates that all houses affected by the road closure will be notified prior to the date of the party.

FINANCIAL CONSIDERATIONS:

There are no direct financial ramifications of approving the request.

RECOMMENDED ACTION:

Approve the *Resolution to Approve a Request for a Road Closure* from the Hidden Hills Neighborhood Association

**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

RESOLUTION ___ of 2016

RESOLUTION TO APPROVE A REQUEST FOR A ROAD CLOSURE

Minutes of a regular meeting of the Township Board of Cascade Charter Township, County of Kent, State of Michigan, held at the Wisner Center, 2870 Jacksmith Dr. S.E. in said Township on May 11, 2016 at 7:00 o'clock p.m., Eastern Daylight Time

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Board Member _____ and supported by Board Member _____.

WHEREAS, the Hidden Hills Neighborhood Association wishes to hold a block party on Saturday, June 4th 2016; and,

WHEREAS, they will need to close Candlewood Drive between Hidden Hills Street and Vinewood Avenue between 10:00 am and 2:00 pm to facilitate the block party; and,

WHEREAS, the Kent County Sheriff's Department and Cascade Fire Department have reviewed and approved the request; and,

WHEREAS, Candlewick Drive is a local street.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT, the Cascade Charter Township Board approves the request for Hidden Hills Drive to be closed for the purpose of a block party on Saturday June 4th from 10:00 am until 2:00 pm; and,

BE IT FURTHER RESOLVED THAT, the Cascade Township Board hereby directs the Clerk to forward this request to the Kent County Road Commission for the necessary permit.

YEAS: Board members _____

NAYS: Board members _____

ABSTAIN: Board members _____

ABSENT: Board members _____

RESOLUTION DECLARED ADOPTED

Clem Bell, Township Clerk

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on May 11th, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: _____

Clem Bell, Township Clerk

Leslie Lynn Neal

7485 Candlewood Drive, SE • Grand Rapids, MI 49546
(616) 929-7640
ctleslie@aol.com

Cascade Township
Attn: Clerk's Office
2865 Thornhills Ave. SE
Grand Rapids, MI 49546-7192

To Whom This May Concern,

This letter is a formal request to allow Hidden Hills Neighborhood Association to block off Candlewood Drive between Hidden Hills Street and Vinewood Avenue on Saturday, June 4, 2016 between 10:00 am – 2:00 pm for the purpose of a neighborhood wide block party.

This road closure should not affect the flow of travel through the neighborhood. There are alternate routes for traffic to come and go through the neighborhood.

All houses directly affected by the road closure will be notified prior to date of the party.

For any questions or comments please contact Leslie Neal at (616) 929-7640. Thank you for your assistance in this matter.

Leslie Neal,

A handwritten signature in black ink that reads "Leslie Neal". The signature is written in a cursive, flowing style.

Hidden Hills Neighborhood Association President & Social Committee Chair



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: May 11th, 2016
To: Supervisor Beahan & Cascade Township Board
From: Benjamin Swayze, Township Manager
Subject: Approval of an Addition to the 2016 Local Road Improvements

FACTS:

At the April 27th Township Board Meeting the Board approved the FY 2016 Local Road Maintenance Program, which included the following work:

- Resurfacing Kilmer Drive
- Capeseal in the Burger Plat
- Capeseal in Oliver Woods
- Resurfacing of Gladys
- Minor Construction on Snow Avenue

The KCRC and Ada Township have reached out to Cascade to request that we partner with them on resurfacing Hall Street from Forest Hills High School to Fox Hollow Drive. The section of Hall Street from Cascade Road to Forest Hills High School was paved in 2012 as part of a joint project between Cascade, Ada and the KCRC. Ada Township will be repaving Fox Hollow as part of their FY2016 Local Road Maintenance program.

This section of road is currently classified as a local road, and the boundary agreement with the Kent County Road Commission indicates Cascade is responsible for this section of road. However, if the Township agrees to add this section of road to our program for 2016, Ada has agreed to cover 50% of the local cost sharing for the improvement.

The KCRC is recommending a 2" overlay for this section of road. The estimated cost would be \$130,000 with the Township share at \$65,000. Ada has agreed to cover 50%, so Cascade's responsibility would be reduced to \$32,500.

ANALYSIS & CONCLUSIONS:

A similar cost sharing arrangement was negotiated when the section of Hall Street from Cascade Road to Forest Hills High School was resurfaced in 2012. This section of road was the responsibility of Ada Township per the boundary agreement with the KCRC, however Cascade Township contributed to the project in order to facilitate its completion

The Infrastructure Committee considered the request at their May 4th meeting and have recommended the Township Board add Hall Street from Forest Hills Central High School to Fox Hollow to the FY 2016 local road program. The Committee felt that the road was in poor enough condition to warrant attention, and that it made sense to ensure a "completed" section of road in conjunction with the planned Ada Township work. Additionally, the offer from Ada Township to cover half of the Township share will save the Township \$32,500 from if we chose to forgo this opportunity and address this section of road sometime in the future.

FINANCIAL CONSIDERATIONS:

The estimated cost for the project would be \$130,000 with the Township share at \$65,000. Ada has agreed to cover 50%, so Cascade's responsibility would be reduced to \$32,500. After approving the FY 2016 local road program at the last meeting there is \$23,000 left in the road maintenance budget, so a small budget amendment (\$9,500) would be needed to accommodate this project.

RECOMMENDED ACTION:

To approve the adding Hall Street from Forest Hills Central High School to Fox Hollow to the FY 2016 Cascade Township local road program as recommended by the Infrastructure Committee.



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: May 11th, 2016
To: Supervisor Beahan & Cascade Township Board
From: Benjamin Swayze, Township Manager
Subject: Resolution to Exercise Right of First Refusal to Purchase Tax Foreclosed Property

FACTS:

The commercial property located at 3500 Thornapple River Drive, Grand Rapids, MI 49546 (Parcel ID# 41-19-16-353-001) has been tax foreclosed by Kent County due to non-payment of taxes from 2013. As the local government of jurisdiction, Cascade Township is afforded the right of first refusal for this property by the General Property Tax Act. Specifically, MCL 211.78m states:

“...a city, village, or township may purchase for a public purpose any property located within that city, village, or township set forth in the judgment and subject to sale under this section by payment to the foreclosing governmental unit of the minimum bid”

Cascade Township has been notified by the Office of the Treasurer of Kent County that the Township, if it chooses, can exercise its right-of first refusal and purchase the property for the taxes due, which is \$1,715.29. As spelled out in the enabling legislation, the Township can only purchase the property for a public purpose and must declare what that purpose is.

Attached for your review is:

- Correspondence from the Office of the Treasurer of Kent County regarding the property
- Map of the subject property
- Proposed resolution to purchase the property

ANALYSIS & CONCLUSIONS:

The Township staff met to review the opportunity when we received the correspondence from the Kent County Treasurer's Office. After reviewing the property, staff feels the Township should consider purchasing the property due to the fact that Trout Creek runs through and adjacent to the property. The Township is currently working on developing a comprehensive Stormwater Asset Management Plan through our SAW grant with the MDEQ. We are anticipating that once it is complete, the plan will recommend future maintenance and restoration activities on Trout Creek. Purchasing the parcel will allow for Trout Creek access for maintenance activities and staging for construction activities.

The Infrastructure Committee considered the request at their May 4th meeting and has recommended that the Township Board approve the resolution to purchase the foreclosed property

FINANCIAL CONSIDERATIONS:

The cost to the Township of acquiring the tax foreclosed property at 3500 Thornapple River Drive through right of first refusal is \$1,715.29, which represents the taxes due on the parcel for 2013, 2014 and 2015. The purchase of the property is not specifically included in the FY2016 budget, but no budget amendment will be necessary as other projects have come in under budget.

RECOMMENDED ACTION:

To approve the resolution to exercise right of first refusal for the purchase of tax foreclosed property at 3500 Thornapple River Drive, Grand Rapids, MI 49546

OFFICE OF THE TREASURER

COUNTY ADMINISTRATION BUILDING • P.O. BOX Y • GRAND RAPIDS, MICHIGAN 49501-4925

TELEPHONE: (616) 632-7500

FACSIMILE: (616) 632-7505



KENNETH D. PARRISH
Treasurer

April 20, 2016

Dear Local Treasurer / Assessor:

Enclosed is a list of properties the Kent County Treasurer foreclosed on due to non-payment of the 2013 taxes. Please review the list / parcel(s) and let me know if your government unit will be exercising their rights to purchase under the first right of refusal.

If your unit is planning on purchasing any property I will need to know the public purpose for this property once approved, I will need a copy of the Boards resolution or minutes of the meeting. Please put this on the Boards agenda as soon as possible.

If you do not plan on purchasing the property, you can just email letting me know.

If you have never purchased under the first right of refusal, please contact me and I will review the process.

Our auction is scheduled for Thursday August 25, 2015 at the DeVos Place which is located at 303 Monroe NW Grand Rapids, MI 49503.

Please change the name and address on the foreclosure to:
Kent County Treasurer
300 Monroe NW
Grand Rapids, MI 49503

Please make sure it is in the Treasurers name as it is easier to identify the property as the County of Kent owns several properties.

If you have any questions please contact me at denise.terpstra@kentcountymi.gov or 616-632-7488.

Sincerely yours,

A handwritten signature in cursive script that reads 'Denise Terpstra'.

Denise Terpstra

2016 APR 14 AM 10:22



Mary Hollinrake P:1/1 10:44AM
Kent Cnty MI Rgstr 04/14/2016 SEAL

Notice of Judgement of Foreclosure

Michigan Department of Treasury
3731 (3-09)

Required by section 78k(8) of The General Property Tax Act, 1893 PA 206, as amended, MCL 211.78k(8).

On February 19, 2016, in Civil Action No. 15-05383-CZ, in the Circuit Court of Kent County, the Kent County Treasurer entered a Judgement of Foreclosure in the Matter of the Petition of the County Treasurer against the property described below, vesting absolute title to the real property in the County of Kent, by the Kent County Treasurer, as provided by Section 78k of The General Property Tax Act, 1893 PA 206, as amended, MCL 211.78k, if not redeemed by March 31, 2016. Under the General Property Act, the Judgement of Foreclosure became final and unappealable on March 31, 2016.

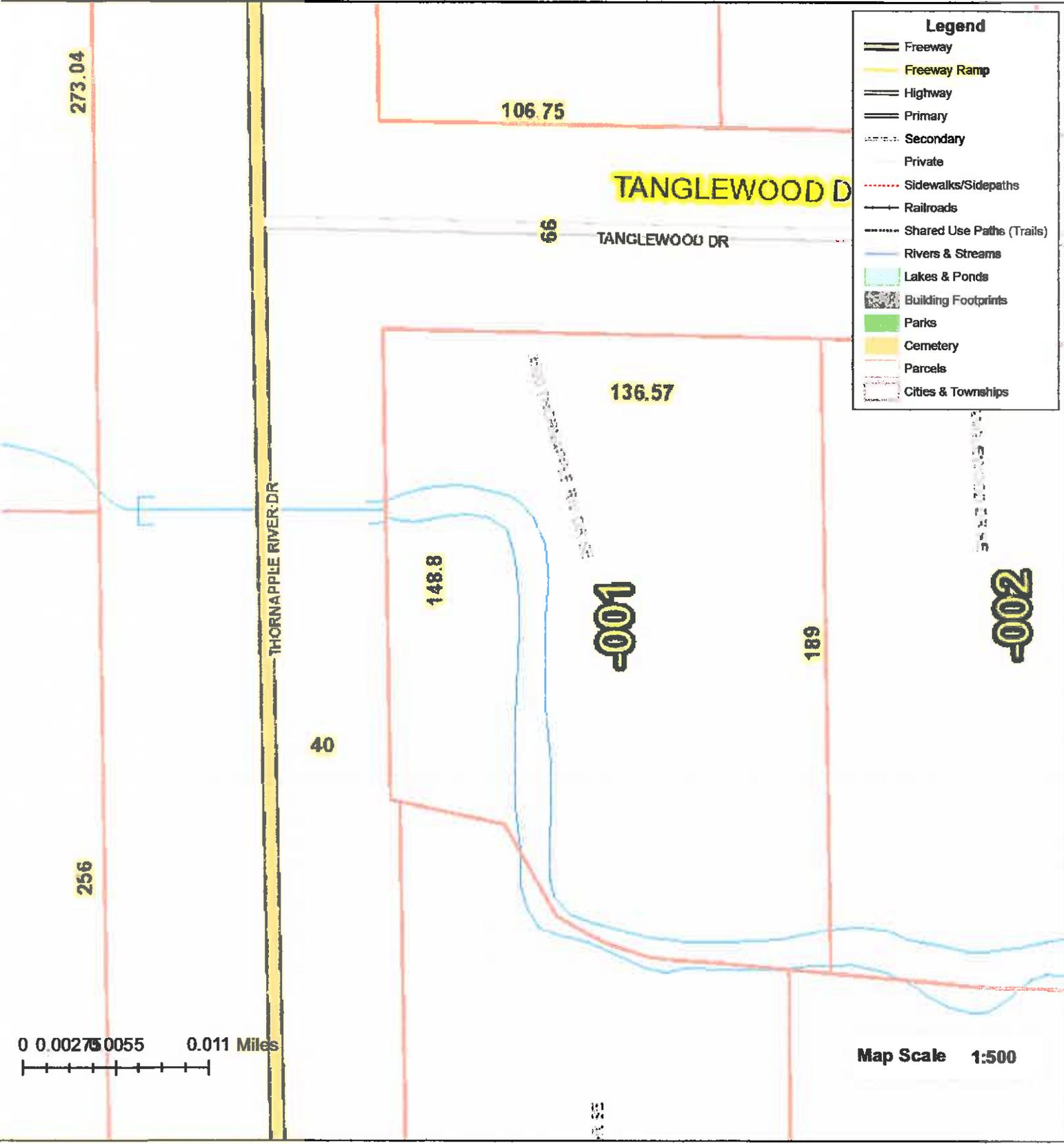
Parcel No. 41-19-16-353-001	Property Forfeited to County Treasurer on March 3, 2015. Certificate of Forfeiture recorded on Instrument # 201504100030445
Property Address (if available): 3500 THORNAPPLE RIV DR SE GRAND RAPIDS MI 49546	Owner: MARTIN ROBERT W
County: KENT COUNTY Local Unit Name: CASCADE TOWNSHIP Local Unit Code: 18 Legal Description of the Property: LOT 58 * WHISPERING BROOK NO.1	
April 11, 2016	County Treasurer Signature <i>Kenneth D. Panich</i>
Notary Public, State of Michigan, County of Kent My Commission Expires on October 5, 2018 Acting in the County of Kent Subscribed to and sworn before me on this 1st day of May 2015. <i>Denise M. Terpstra</i> Denise M. Terpstra, Notary Public	Drafted by and when recorded, return to: County Treasurer for the County of Kent Address: 300 MONROE AVE NW PO BOX Y GRAND RAPIDS MI 49501

3500 Thornapple River Drive



Legend

- Freeway
- Freeway Ramp
- Highway
- Primary
- Secondary
- Private
- Sidewalks/Sidepaths
- Railroads
- Shared Use Paths (Trails)
- Rivers & Streams
- Lakes & Ponds
- Building Footprints
- Parks
- Cemetery
- Parcels
- Cities & Townships



0 0.0025 0.005 0.011 Miles

Map Scale 1:500

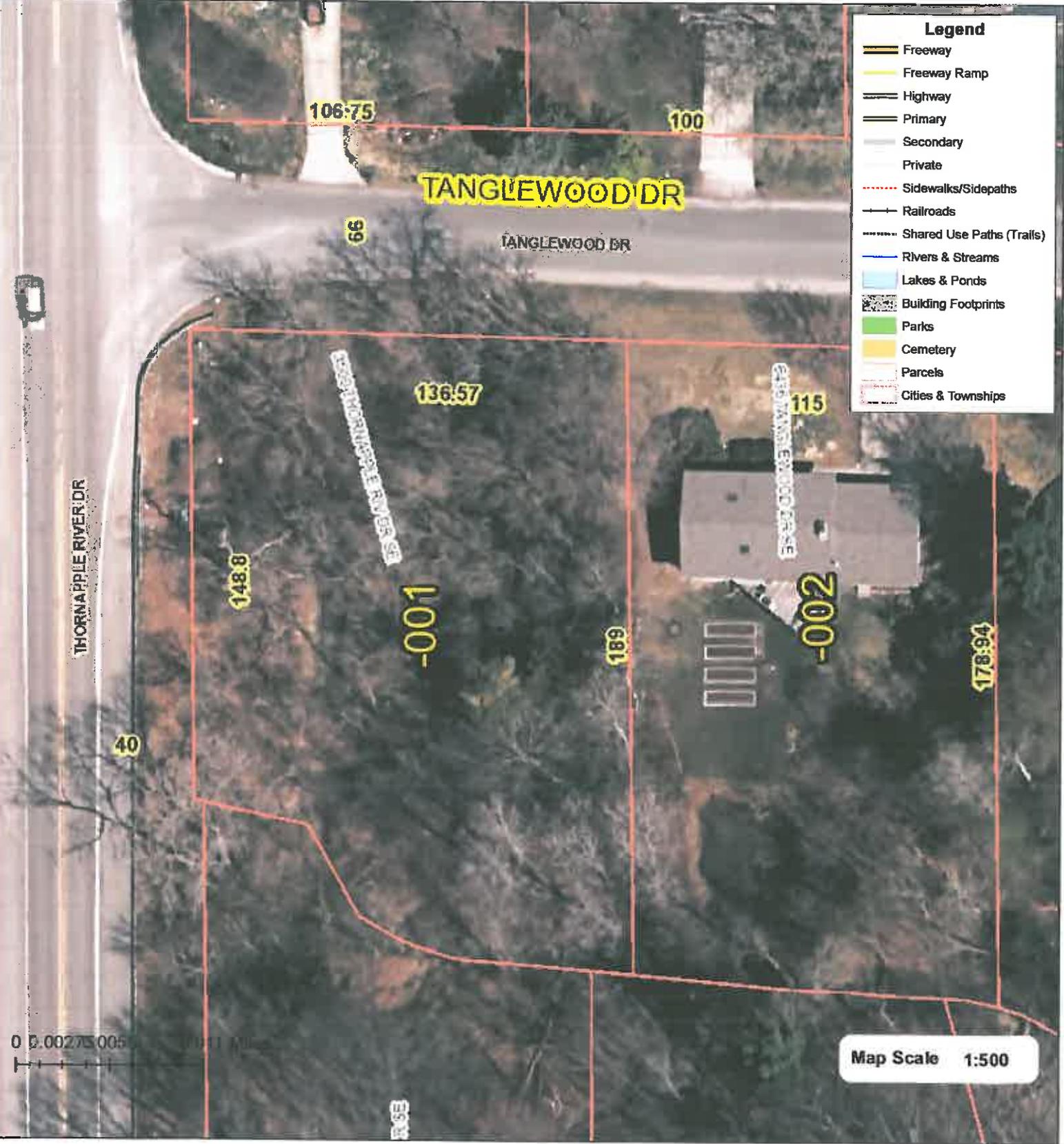


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3500 Thornapple River Drive



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**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

RESOLUTION ___ of 2016

**RESOLUTION TO EXERCISE RIGHT OF FIRST REFUSAL FOR THE PURCHASE
OF TAX FORECLOSED PROPERTY AT 3500 THORNAPPLE RIVER DRIVE, GRAND
RAPIDS, MI 49546**

Minutes of a regular meeting of the Township Board of Cascade charter Township, County of Kent, State of Michigan, held at the Wisner Center in said Township on May 11, 2016 at 7:00 o'clock p.m., Eastern Daylight Time

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Board Member _____ and supported by Board Member _____.

WHEREAS, The General Property Tax Act MCL 211.78m allows for “a city, village, or township may purchase for a public purpose any property located within that city, village, or township set forth in the judgment and subject to sale under this section by payment to the foreclosing governmental unit of the minimum bid” and

WHEREAS, the Township has received notification from the Office of the Treasurer of Kent County that the vacant parcel of land located at 3500 Thornapple River Dr, Grand Rapids, MI 4946 (Parcel ID 41-19-16-353-001) has been foreclosed upon due to the non-payment of the 2013 taxes; and

WHEREAS, the Cascade Township Board of Trustees has determined that it is in the best interest of Cascade Township to exercise the right-of-first refusal and purchase the property for the minimum payment due, which is \$1,715.29; and

WHEREAS, The Township intends to utilize the purchased property for the public purpose of providing a public access point to Trout Creek, which runs through the property, for planned maintenance activities in accordance with the Cascade Township Stormwater Management Plan.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

Cascade Charter Township hereby exercises its right of first refusal to purchase the tax foreclosed property located at 3500 Thornapple River Dr, Grand Rapids, MI 4946 (Parcel ID 41-19-16-353-001) pursuant to the public purpose of providing a public access point to Trout Creek, which runs through the property, for planned maintenance activities in accordance with the Cascade Township Stormwater Management Plan.

YEAS: Board members _____

NAYS: Board members _____

ABSTAIN: Board members _____

ABSENT: Board members _____

RESOLUTION DECLARED ADOPTED

Clem Bell, Township Clerk

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on May 11, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: _____

Clem Bell, Township Clerk