

MEETING MINUTES

Cascade Charter Township
Downtown Development Authority Board of Directors
Tuesday, January 19, 2016
5:30 P.M.
Cascade Library - Wisner Center
2870 Jacksmith Ave SE

ARTICLE 1. Call the Meeting to Order

Chairman Huhn called the meeting to order at 5:30 p.m.
Members Present DDA: David Huhn, Rob Beahan, Jennifer Puplava, Kim Ridings, Paula Rowland, Steve Stephan, Rick Siegle, Matt Smith
Absent: Diana Kingsland (Excused)
Others Present: DDA/ED Director Sandra Korhorn and others listed on the sign in sheet.

ARTICLE 2. Approve the Agenda

Motion was made by Member Beahan to approve the Agenda. Support by Member Ridings. Motion carried, 6-0.

ARTICLE 3. Approve the Minutes of the November 17, 2015 Meeting

Motion was made by Member Puplava to approve the minutes of the November 17, 2015 meeting as written. Support by Member Stephen. Motion carried 6-0.

ARTICLE 4. Acknowledge visitors and those wishing to speak to non-agenda items. (Comments are limited to five minutes per speaker)

No visitors were present.

Member Smith arrived.

ARTICLE 5. Discuss and Review the 2016 Budget

DDA/ED Director Korhorn presented. Director Korhorn states that the DDA budget for 2016 is broken into several areas. The maintenance and repair budget is used for many areas and is allocated at \$37,800.00. We have allocated \$40,000.00 for special projects, which will be used for the Plan for the Library property, a plan for the Thornapple Center Redevelopment, Tassell Park Holiday Lighting. We are 90% complete with the Gardens at the Museum; our sculpture pad will be installed sometime in May. Artist Cynthia McKean of Saugatuck has been selected for the first sculpture piece. This will be a temporary piece, 6 months to a year, as we want to keep it fresh and rotate the artwork. Our goal is to keep people coming back to the park area. The other big ticket item is the Rapid Bus service. The DDA's portion of this service is \$102,800.00 for Fiscal year 2016; this is a three year pilot program, so we will incur that cost for the next three years. Those are the big ticket items, I will provide updates at the meetings as the

moneys are being spent. We collect our revenues from the other taxing authorities in February and September.

Discussion followed.

ARTICLE 6. Discuss Potential 2016 Projects

DDA/ED Director Korhorn presented the Potential 2016 Projects that were rated and discussed at the November meeting as the priority projects for the year.

- 28th Street sidewalk on the north side of 28th Street from Hotel Avenue to Drury Hotel. It's a short stretch at a cost of roughly \$20,000.
- Create plan for the Library property.
- Thornapple Center redevelopment – a meeting will be held between the Commercial Realtors, the Township Board, The Planning Commission and the DDA to discuss development issues and brainstorm ideas.
- Lighting at Tassel Park for the holidays to include a tree at Old 28th and Cascade Road.

Discussion followed.

Member Puplava made a motion to add these four projects to the 2016 Projects. Second by Member Beahan. Motion carried 7-0.

Member Siegle arrived.

Article 7. Election of Officers

Member Rowland made a motion to continue with the existing officers for 2016. Support by Member Stephan. Motion carried 8-0

Member Huhn – Chair

Member Puplava – Vice Chair

Member Kingsland - Secretary

Article 7. Any Other Business

DDA/ED Director Korhorn asked for a contact list of Board Members. She also stated that the Metro Cruise will be moved to the Thornapple Center. A Micro Brewery will be coming to the Cascade area, location to be determined. Also, the Rapid has started throughout the district.

Member Beahan thanked Member Siegle for his contribution to the new dog park in Cascade Township Park.

Article 11. Adjournment

**Member Rowland made a motion to adjourn 6:25 PM. Support by Member Siegle.
Motion carried 8-0. Meeting Adjourned at 6:25 PM**

Respectfully submitted,

Diana Kingsland, Secretary
Ann Seykora, Planning Administrative Assistant
Julie Kutchins, Planning Administrative Assistant