

MEETING MINUTES
Cascade Charter Township
Downtown Development Authority Board of Directors
SPECIAL MEETING
Wednesday, May 6, 2015
3:30 P.M.
Cascade Township Office
2865 Thornhills Ave. SE

ARTICLE 1. Call the Meeting to Order

Chairman Huhn called the meeting to order at 3:30 p.m.

Members Present: David Huhn, Rob Beahan, Kim Ridings, Paula Rowland, Matt Smith, Steve Stephan

Members Absent: Diana Kingsland, Rick Siegle, Jennifer Puplava (excused)

Others Present: DDA/ED Director Sandra Korhorn

ARTICLE 2. Approve the Agenda

Motion was made by Member Beahan to approve the Agenda. Support by Member Rowland. Motion carried, 6-0.

ARTICLE 3. Approve the Minutes of the April 21, 2015 Meeting

Motion was made by Member Rowland to approve the minutes of the April 21, 2015 meeting as written. Support by Member Stephan. Motion carried 6-0.

ARTICLE 4. Acknowledge visitors and those wishing to speak to non-agenda items. *(Comments are limited to five minutes per speaker)*

No one wished to speak to non-agenda items.

ARTICLE 5. Discuss DDA Project Bids and Start Dates

DDA/ED Director Korhorn presented. We received bids from 2 contractors for the DDA Village projects. Wyoming Excavators and Kamminga & Roodvoets (K&R) both submitted proposals. As part of the bid package, we included some flexibility on start dates to see if that would vary prices. Staff is recommending K&R for the project with the start date of July 27.

Discussion followed regarding the alternate start date and any potential concerns that may come with that.

Motion was made by Member Rowland to recommend K&R as the contractor with the start date of July 27 for the Village projects. Support by Member Ridings. Motion carried 6-0.

ARTICLE 6. Any Other Business

DDA/ED Director gave the board an update on the public open house that took place on April 24.

Questions and discussion on various properties/projects occurring in the Township.

Member Stephan left the meeting.

ARTICLE 7. Adjournment

**Member Beahan made a motion to adjourn. Support by Member Rowland.
Motion carried 5-0. Meeting Adjourned at 4:10 PM**

Respectfully submitted,

Diana Kingsland, Secretary

Sandra Korhorn, DDA/Economic Development Director