

**REVISED
AGENDA
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday June 22, 2016

7:00 P.M.

Cascade Branch of the Kent District Library, Wisner Center
2870 Jacksmith, S.E.

Expected Meeting Procedures

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.

Article 1. Call to Order, Roll Call

Article 2. Pledge of Allegiance to the Flag

Article 3. Approval of Agenda

Article 4. Presentations/Public Comments (limit comments to 3 minutes)

Article 5. Approval of Consent Agenda

- a. Receive and File Various Meeting Minutes
 1. Regular Township Board Minutes of 6/08/16.
 2. Zoning Board of Appeals Minutes of 3/22/16 and 5/10/16.
 3. Planning Commission Minutes of 5/16/16.
- b. Receive and File Reports
 1. Treasurer Department's Monthly Report – April, 2016.
- c. Education Requests
 1. Roger McCarty/Jennifer Genter – Michigan Assessor Association Conference – August 14-17, 2016 – Mackinac Island
- d. Receive and File Communications
 1. Kent County Road Commissioner Resolution – re: Street Name Change.
 2. Letter from Comcast – re: Channel Line-ups.

Article 6. Financial Actions

- a. **Consider Approval of May 2016, General/Special Funds Financial Report.**
- b. **Consider Approval of Pay Draw #9 for the Museum Garden Project.**
- c. **Consider Approval of Change Order #2 and Pay Draw #2 for Cascade Road and Burton Street PRV Reconstruction.**

Article 7. Unfinished Business

Article 8. New Business

~~045-2016~~ ~~a. Public Hearing – A Request for Approval of IFT Plant Rehabilitation District for Lacks Industries LLC located at 5460 Cascade Rd.~~

- ~~_____ b. Consider a Request for Approval of IFT Plant Rehabilitation District for Lacks Industries LLC located at 5460 Cascade Rd. (roll call)~~
- ~~046-2016 a. Public Hearing—A Request for Approval of IFT Certificate for Plant Rehabilitation for Lacks Industries LLC located at 5460 Cascade Rd.~~
- ~~_____ b. Consider a Request for Approval of IFT Certificate for Plant Rehabilitation for Lacks Industries LLC located at 5460 Cascade Rd. (roll call)~~
- ~~047-2016 a. Public Hearing—A Request for Approval an Industrial Development District for Lacks Industries LLC located at 5460 Cascade Rd.~~
- ~~_____ b. Consider a Request for Approval of an Industrial Development District for Lacks Industries LLC located at 5460 Cascade Rd. (roll call)~~
- ~~048-2016 a. Public Hearing—A Request for Approval of an IFT Certificate for Lacks Industries LLC located at 5460 Cascade Rd.~~
- ~~_____ b. Consider a Request for Approval of an IFT Certificate for Lacks Industries LLC located at 5460 Cascade Rd. (roll call)~~
- 049-2016 Consider Approval of Outdoor Gathering Application from Schmohz Brewing on July 30th from noon until 7:00 p.m.**
- 050-2016 Consider Approval of the METRO Act Right-of-way Unilateral Permit Request from McLeonUSA Telecommunication Services LLC and Authorize the Township Manager to Execute the Agreement on Behalf of the Township.**
- 051-2016 Consider Approval of the Issuance of the Cascade Charter Township Request for Proposals for Township Legal Services.**
- 052-2016 Consider Approval of Resolution to Provide a Deferment From Summer Taxes Without Penalty for Certain Taxpayers. (roll call)**

- Article 9. Public Comments on any other matters. (limit comments to 3 minutes)**
- Article 10. Manager Comments**
- Article 11. Board Member Comments**
- Article 12. Adjournment**

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday June 8, 2016

7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order at 7:00 p.m.
Present: Supervisor Beahan, Clerk Bell, Treasurer Peirce, Trustee Lewis, Koessel, Goldberg and McDonald.
Absent: None
Also Present: Manager Swayze, Assessor McCarty and those listed in Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee Lewis and supported by Trustee Koessel to approve the Agenda as presented. Motion carried unanimously.
- Article 4. Presentations/Public Comments (limit comments to 3 minutes)**
Chris/Kathy Taylor, 6027 Champagne Ct., addressing the Board regarding the new Township Hall proposal specifically not having the information sent out to residents. Luxury far beyond necessity.
Chad Stabler, (% Gary and Pamela Sage, 1755 Beard Dr.), had concerns regarding the proposed Township Hall...not good stewardship of tax dollars.
Frank/Irene Drew, 1730 Mont Rue, very much opposed to a brand new building and it is not needed. Loves the old building.
Bob Berkler, 7160 Burger, posed questions to the Board...who was on the feasibility study and what the cost for the new fire station is going to be.
Jim Sweetman, 1780 Beard Dr., reviewed Cascade Connections and until recently did it mention a "feasibility study" Should be up for vote.
Tom Ippel, 2861 Cascade Springs, disappointed that we have been left out of the conversation regarding the proposed Township Hall.
Joan Artis, 3065 Bannockburn Dr., had concerns with Township "drop off" debacle. Regarding the proposed Township Hall...just want to see smiling faces when she comes in.
Grace Lesperance, 2573 Cascade Springs Dr., it's easy to spend other people's money...and in this case its "you guys" proposing to spend a lot of our money.
Stephanie Hoffer, 2802 Burrwick Dr., stated a lot of the "dissent" that we have been hearing is clearly a lack of communication by the Township. Also stated several "benchmarks" that have shown the Board is being "responsible" stewards of the township monies.
Tom Koster, 1930 Boxthorne Ct., has there been a public hearing with questions answered by the Board.
Kevin Furmaga, 6080 Champagne Ct., agree with much of what has been stated... a large part of this has been a communication problem.
Trustee McDonald stated that he knew where the residents were coming from as he was in their shoes in 2001 regarding the Camel Back Bridge. We hear you and get the message.
Trustee Goldberg also stated he too very much appreciate what he has heard tonight. It's been a frustration that we haven't had more public input to this point. From what I am hearing, it's because people are just not aware of what's going on. Certainly some of that blame falls on us. Your input is good, glad we have it and hope to get more and we will try to do a better job getting out the word and getting more input.
Dan Hill, 7684 Kirkwall, my frustration is the lack of communication.
Nick Katsavelas, 2985 Burrwick Dr., addressed the question/answer sheet put out by the Township.

Julie Beezhold, 6783 Forest Valley Dr., people are very frustrated. Appalled by the Feasibility study... would like to see "efficiencies" explored further.

Irene Drew, 1730 Mont Rue asked that the voters decide if there is a new township hall needed.

Tom Ippel, 2861 Cascade Springs, is there some limit on how much the Township Board can spend without them needing to be a vote of the people.

Frank Dozema, 1674 Mont Rue Dr., clearly there is a communication problem.

Article 5. Approval of Consent Agenda

- a. Receive and File Various Meeting Minutes
 1. Regular Township Board Minutes of 5/25/16.
 - b. Receive and File Reports
 1. Building Department's Monthly Report – May, 2016.
 2. Fire Department's Monthly Report – April, 2016
 - c. Education Requests
 1. Todd Stevenson/Clem Bell – WMD Radiological/Nuclear course for Hazardous Material Technicians – October 3-6, 2016 – Nevada National Security Site.
 2. Roger McCarty – IAAO Conference – August 28-31, 2016 – Tampa FL. Total amount not to exceed \$1,000.
- Motion was made by Trustee Lewis and supported by Trustee Goldberg to approve the Consent Agenda as presented. Motion carried unanimously.

Article 6. Financial Actions

- a. **Consider Approval of May 2016, Payables, Payroll and Transfers.**

Motion was made by Trustee Koessel and supported by Trustee McDonald to approve the May 2016 Payables, Payroll and Transfers. Motion carried unanimously.
- b. **Consider Approval of Pay Draw #8 for the Museum Garden Project.**

Motion was made by Trustee Goldberg and supported by Trustee Koessel to approve the Pay Draw #8 for the Museum Garden Project.

Article 7. Unfinished Business

Article 8. New Business

042-2016

a. Public Hearing – A Request for Approval of IFT Exemption Certificate for a New Facility for Bradford White.

Motion was made by Trustee Koessel and supported by Trustee Lewis to move into public hearing. Motion carried unanimously. Assessor McCarty reviewed the request. No public comment heard. Motion was made by Trustee Goldberg and supported by Trustee Koessel to reconvene into regular session. Motion carried unanimously.

b. Consider Approval of IFT Exemption Certificate for a New Facility for Bradford White at 5005 Kraft Ave.

Motion was made by Trustee Goldberg and supported by Trustee Lewis to approve the IFT Exemption Certificate for a New Facility for Bradford White at 5005 Kraft Ave. for (4) years. Motion carried unanimously by roll call vote.

043-2016

Consider Acceptance of FY 2015 Audit and Comprehensive Annual Financial Report.

Doug Vredevelde the Townships auditor gave a presentation for the fiscal year audit. The Township has a clean unqualified opinion which is a good thing and what you hope for in an audit. Motion was made by Trustee Koessel and supported by Clerk Bell to accept the FY 2015 Audit and Comprehensive Annual Financial Report. Motion carried unanimously.

044-2016

Consider Approval of the Kent County Road Commission Preparing and Approving a MDOT Transportation Alternative Grant for a Pedestrian Pathway Crossing on the Burton Street Bridge over I-96.

Manager Swayze reviewed the potential grant opportunity to fund a separated pedestrian bridge at the I-96 overpass. Discussion followed. Motion was made by Treasurer Peirce and supported by Trustee McDonald to approve the County to prepare the grand request.

Aye – 4

Nay – 3 (Bell, Goldberg, Koessel)

Article 9.

Public Comments on any other matters. (limit comments to 3 minutes)

Grace Lesperance, 2573 Cascade Springs Dr., wondering if Township could purchase the property next to ACE Hardware to keep it woods, open space. What is the status of the expansion of Leslie Tassell Park.

Article 10.

Manager Comments

Manager Swayze offered the following comments:

- The playground at the Rec Park is completed. Finished it a day and a half early. We had a tremendous turn out for the Community build. Thanked Clerk Bell for all his help. The next phase to the project is pouring the rubber surface and this takes approx. (2) weeks. We are trying to coordinate with the donor Claude Robinson to make sure he can attend some type of opening. We want to have it open before the 4th of July weekend.
- Separate from the Township Hall project, the DDA is working on a conceptual planning project for the open space at Jacksmith and 28th St. They are having their first public input meeting this June 14th at the Wisner Center from 6-8 p.m. This will be the first of 2 public input sessions. We also have a survey on line.

Article 11.

Board Member Comments

Supervisor Beahan offered the following comments:

- Would like to make a comment regarding the public comment policy that we have. When most of the present board members started we did not have a policy for public comment. And there wasn't an opportunity in the meeting for someone to address the Board and make their comments. We thought about it and a number of years ago we instigated a public comment section for the meeting. Not only at the start of the meeting but at the end of the meeting. I looked at other government bodies have and tried to develop on that would be appropriate for this venue. One of the things that most of them had (and that we didn't put on) was no cheering, comments or applause. Because what it really does is it intimidates other people that are in the audience speaking that would like to speak against something maybe that is against the majority that are talking. I think it also adds to the mob mentality and makes it more of a reality show. We

didn't think we needed to put that in. Most communities...if they have a public comment policy they request no applause. When Trustee Lewis made the comment regarding applause it was "in-line" and "appropriate" for him to request. We want to hear resident's comments.

Treasurer Peirce offered the following comments:

- The big take away I took from this meeting (and I wish some of our other commenters had stayed for the entire meeting) is that we did not do a very good job in communicating about the new Township Hall. We will do our best to address this and change it and make sure it is transparent to our residents.
- I have been a CFO and a general counsel of three companies ...one of which was a New York Stock Exchange public company, so I have a little background on finance. I took this job not for the money. If you know what we get paid...its peanuts. We are probably one of the lowest paid Township Boards in the County and one of the best managed and governed townships in the State. I take exception to any thought that we were doing this for self-grandiose plans or we are trying to build a monument. The four trustee do not even have offices in the Township Hall. Rob, Clem and I are part-time...my furniture I think comes from the Korean War. I am proud of that...I want the tax payers to see that I am not spending a lot of money on "stuff. I want you to believe that our intentions are as good as they can be... we are conservitors of your finances. This is one of the best professional boards I have served on.

Trustee Lewis offered the following comments:

- Thank you Rob for clarifying my "mistake" in offering the idea that the audience hold their applause.
- This job as being a Trustee...coming to meeting and talking to "blank chairs" gets boring really quick. Many of our meetings nobody shows up. I am so happy to have you here. We really take care of our dollars and try our very best to look out for the residents. I am proud as punch as to what this Board has done for your tax dollars and taking care of it.

Trustee Koessel offered the following comments:

- I pay taxes just like all of you do. What I think is really important for you to understand. I don't disagree with the communication thing. Jack said it best you folks have no idea how many hours this Board spends, it is not just this meeting. There are committees...we probably had 3-4 public meetings on the issue at hand. Going back to the day we had the discussion...regarding the feasibility study. The current Township Hall is 50 years old, there are limits what can be done to it. I think the Board made a fiscally responsible decision...my whole career has been finance. I don't take what I do lightly when it comes to the financial spending of the Township monies. This Board does want to hear residents input...it's good to have people come here and see what we do.

Clerk Bell offered the following comments:

- Hats off to all three of you guys. I wish the people that left were here to hear that. I'm new here...I've been on the Board for 2 months. I have the water right behind my ears. What I do bring is construction...and if we do go forward, you will have my eyes looking at every single number. I appreciate the candor. We need it more...everyone needs it, you may not want to hear it, but there is a right thing and what you're hearing.

Trustee Mc Donald offered the following comments:

- I appreciate all the input and I really like to responses here...I wish the others that left were hear to hear.

Trustee Goldberg offered the following comments:

- I agree with much of what has been said. Happy to talk with anyone who wants to talk with me or any other board member after the meeting or any other time would be happy to answer questions at that point.

Article 12. Adjournment

Motion was made by Treasurer Peirce and supported by Trustee Lewis to adjourn. Motion carried unanimously.

Meeting adjourned at 9:09 p.m.

Draft

ZONING MINUTES
Cascade Charter Township
Zoning Board of Appeals
Tuesday, March 22, 2016
7:00 P.M.
Cascade Library Wisner Center
2870 Jackson Avenue SE

ARTICLE 1. Chairman Berra called the meeting to order at 7:00 P.M.
Members Present: Berra, Casey, McDonald, Milliken, Pennington
Members Absent: None
Others Present: Community Development Director Steve Peterson and those listed on the sign in sheet.

ARTICLE 2. Chairman Berra led the Pledge of Allegiance to the flag.

ARTICLE 3. Approve the current Agenda.

Motion made to approve the Agenda as printed by Member Pennington. Support by Member McDonald. Motion carried 5-0.

ARTICLE 4. Approve the Minutes of the January 12, 2016 Meeting.

Motion made by Member McDonald to approve the Minutes of the January 12, 2016 Meeting as written. Support by Member Pennington. Motion carried 5-0.

ARTICLE 5. Acknowledge visitors and those wishing to speak to non-agenda items.

No visitors present wished to speak to non-agenda items.

ARTICLE 6. **Case #15:3285 Cascade Township**

Public Hearing

Property Address: 5211 28th Street

Requested Action: The Applicant is seeking a variance to allow a sign to be constructed taller than permitted by the sign ordinance and closer to the ROW than permitted.

Community Development Director Peterson presented the case. This is located at 28th Street and I-96. This is a sign for the Township. The Township is applying for a variance to have a sign that is a little taller than permitted and closer to the Right of Way (ROW) than permitted. The drawing in the packet shows that there are a couple of walls present and the sign sits atop the walls. The wall is adjacent to the ROW and the sign sits about three (3) feet back. That is the first variance the Township needs for the location of the sign and then another for height of the sign. We are including the swoop feature as part of the sign which makes the sign 11.5". The way we handle municipal signage is essentially we took the most restrictive signage in the Township and applied it to municipal signs. Municipal signs are limited to 64 sq. ft. This sign in total would be about 21 sq. ft. Municipal signs are either permitted in the right of way or are required to be 25' back from the ROW and five (5) feet high. This sign is three (3) feet from the ROW and 11.5 feet high. A little background on how we got here, the Township has been talking about having some improved identity signage when you come in and out of

the Township. The DDA has incorporated this into their plans as well. When Drury Hotel came in and built on the adjacent lot they stated that they would build the walls for us as part of a streetscape improvement. That is something that essentially was required. We offer several different options in order for them to be permitted to build to the height that they required. If there is not a sign out there, there will be a wall that Drury will be building for us. We had our designer create something that we could use throughout the township and you will see it elsewhere in the Township in the future in the Village and at the 36th Street Interchange. We are also looking to place a sign at Patterson and 28th Street. If this were a commercial sign in this Expressway Zoning District the sign could be 30' tall and 110 sq. ft. In this particular zoning district a much larger sign would be permitted. The ROW is quite large at 75-80' to the middle of the ROW and another 200' to the south. My point is that this is unusual so the even the placement of the sign in the wall although adjacent to the ROW from an appearance standpoint will not appear out of place as you go west down 28th Street. That is not that different from other variances that have been granted in areas that have a wider ROW than usual. The Township has received some variances in the past. The 28th Street banners for the 4th of July received a variance as did the Tassel Park signs. I did give you the findings of fact, I am recommending the approval of the sign as it is shown on the sketches in your packet. I think this meets our standards and thresholds for a sign variance. I don't think there will be a problem with other businesses saying that there was special treatment given to the Township. I am recommending that the sign variance be approved.

Member Pennington wanted to know if the sign design as was originally presented was a very expensive design, is that what has been decided upon for this location and the other locations? Director Peterson stated that they met with a local fabricator to build out of different materials, which reduced the cost. The look of the signs are all similar, but the cost was significantly reduced.

Chairman Berra asked the applicant to come forward with comments.

The Applicant did not have any further comments.

Member McDonald made a motion to open the Public Hearing. Second by Member Pennington. Motion passes 5-0.

Chairman Berra asked anyone with comments to come forward.

Ben Swayze, Cascade Township Manager, stated that there will be approximately 12 signs, and the second one has been budgeted for this year. It will go down on Patterson and 28th Street. Because of the way they are designed they won't be permitted to be in any of the ROW, as they do not meet any of the Road Commission standards. So this will be brought to the Board each time for sign reviews.

Member McDonald made a motion to close the Public Hearing. Second by Member Pennington. Motion passes 5-0.

Member McDonald made a motion to approve the variance based on meeting the findings of fact as indicated in the staff report. Second by Member Pennington. Motion passes 5-0

ARTICLE 7 Any other business.

Director Peterson stated there will not be an April 12 meeting.

ARTICLE 8. Adjournment

Member McDonald to adjourn the meeting. Support by Member Pennington. Motion Passed 5-0. Meeting adjourned at 7:20 PM.

Respectfully submitted,

Ann Seykora/Julie Kutchins
Planning Administrative Assistant

ZONING MINUTES
Cascade Charter Township
Zoning Board of Appeals
Tuesday, May 10, 2016
7:00 P.M.
Cascade Library Wisner Center
2870 Jackson Avenue SE

ARTICLE 1. Chairman Berra called the meeting to order at 7:00 P.M.
Members Present: Berra, Casey, McDonald, Milliken, Pennington
Members Absent: None
Others Present: Community Development Director Steve Peterson and those listed on the sign in sheet.

ARTICLE 2. Chairman Berra led the Pledge of Allegiance to the flag.

ARTICLE 3. Approve the current Agenda.

Motion made to approve the Agenda as printed by Member McDonald. Support by Member Pennington. Motion carried 5-0.

ARTICLE 4. Approve the Minutes of the March 22, 2016 Meeting.

Motion made by Member Milliken to approve the Minutes of the March 22, 2016 Meeting as written. Support by Member McDonald. Motion carried 5-0.

ARTICLE 5. Acknowledge visitors and those wishing to speak to non-agenda items.

No visitors present wished to speak to non-agenda items.

ARTICLE 6. Case #16:3304 Cascade Metro Cruise
Public Hearing

Property Address: 6797 Cascade Rd SE

Requested Action: The Applicant is seeking approval from the Zoning Board to have up to 6 food trucks for the Metro Cruise warm-up event August 25 and 26.

Community Development Director Peterson presented the case. The location is in the village by the old Daanes shopping center. They would like to have some food trucks for the Metro Cruise warm-up event this year. This is not a variance, section 4.18 subsection 4 of our Zoning ordinance is used. In terms of it being temporary, they are talking about it being on site for only 48 hours, the event dates are August 25 and 26. The staff recommendation is that you approve the request to allow the food trucks at the shopping center for the event, with the condition that they only be there for the 2 days that they asked for and they provide a copy of the health department permit to serve food prior to the event.

Member Pennington asked if what they discussed at the Planning meeting with regard to the food trucks, if the ordinance is adopted, would they have to come back to the Zoning Board of Appeals. Director Peterson replied that they would not have to come back if they did the same thing under the same conditions. The Planning Commission is

looking at adopting some regulations specific to food trucks. Unless you wanted to make that part of the conditions, that you wanted to see it and get a report on how it went last year, then we would make them come back. I am not suggesting that we need that for this one.

Chairman Berra asked the applicant to come forward with comments.

Carmen Villahermosa deCox Co-Chair of the Cascade Metro Cruise warm-up. We have decided to call it At The Starting Line this year, as we have changed the location. The food truck part of this is going to be exciting this year. Gonzo from MLive is going to be spearheading the food trucks that will be here. There will be 6 trucks and there will be a food truck competition and we anticipate that it will draw a crowd. We are asking that each truck donate 20% of their proceeds back to this event, since it is a great opportunity for them to be here.

Chairman Berra asked if there were going to be different ethnic foods. The Applicant stated that they have requested different ethnic foods. We have a very good concert line up for the event with Delilah De Wilde and on Friday we are having Steve Azar. We think that Friday nights event is going to require the Food Trucks to be available as the crowds are anticipated to be quite large. Chairman Berra asked if alcohol would be available for purchase. The Applicant stated that alcohol will not be available for purchase this year. We are expecting a very large turnout. We have sent notices to the surrounding neighbors and every single business in the parking lot to let them know what is going on. We give them copies of all of our meeting minutes to keep everyone informed. I think this event will be a big hit and I really hope you will approve the Food Trucks.

Member McDonald made a motion to open the Public Hearing. Second by Member Pennington. Motion passes 5-0.

Chairman Berra asked anyone with comments to come forward.

No one came forward with comments.

Member McDonald made a motion to close the Public Hearing. Second by Member Casey. Motion passes 5-0.

Member McDonald made a motion to approve the variance based on the findings of fact as indicated in the staff report. Second by Member Casey. Motion passes 5-0

ARTICLE 7 Any other business.

ARTICLE 8. Adjournment

Member McDonald to adjourn the meeting. Support by Member Pennington. Motion Passed 5-0. Meeting adjourned at 7:20 PM.

Respectfully submitted,

Ann Seykora/Julie Kutchins
Planning Administrative Assistant

MINUTES

Cascade Charter Township Planning Commission
Monday, May 16, 2016
7:00 P.M.

ARTICLE 1. Chairman Waalkes called the meeting to order at 7:00 PM.
Members Present: Lewis, Mead, Pennington, Robinson, Sperla, Williams
Members Absent: Member Katsma (Excused) Member Rissi (Excused)
Others Present: Community Development Director, Steve Peterson, and others listed on the sign in sheet.

ARTICLE 2. Pledge of Allegiance to the flag.

ARTICLE 3. Approve the current Agenda.

Motion to adjust the Agenda to move discussion of Article 7 before Article 6 by Member Lewis to approve the amended Agenda. Support by Member Pennington. Motion carried 7-0.

ARTICLE 4. Approve the Minutes of the April 18, 2016 meeting.

Motion by Member Lewis to approve the minutes of the April 18, 2016 as written. Support by Member Pennington. Motion carried 7-0.

ARTICLE 5. Acknowledge visitors and those wishing to speak to non-agenda items (Comments are limited to five minutes per speaker.)

No one wished to speak on a non-agenda item.

ARTICLE 6. Case # 16:3301 Patrick Keeler
Public Hearing

Property Address: 8100 45th St

Requested Action: The applicant is requesting a Special Use Permit to allow an accessory building resulting in a building in excess of 832 sq.ft.

Director Peterson stated the location is 45th St. between Whitneyville and Cherry Lane. The request is an addition to an accessory building over 832 sq. ft., it is just over 1500 sq. ft. total, the site plan in the packet shows the addition to the existing building. On a recent site inspection, I did find a small plastic out building on the property, it has a roof, so we define that as a building.

Technically this piece of property is only allowed one accessory building, so that particular building has to come down, with or without this project. I believe this

building is on the larger side. I am recommending approval with the condition that the small plastic building be removed and that the accessory building is not used for any business purposes. Member Lewis wanted to make a correction on the presentation, that they not use it for business purposes or for living space. No opposition has been heard on this addition.

Chairman Waalkes asked the Applicant to come forward with comments.

Patrick Keeler, 8100 45th St, I did want to address anyone that would have any opposition to the accessory building. I have spoken to my closest neighbors and they have not stated any opposition.

Member Mead asked the reason for the large size of the building. The Applicant stated that he wants to put two 10' doors on the building and he needed to be at 24x28 or the 2nd door would not fit. My mother-in-law has antique cars that we want to be able to get into the building for storage.

Member Sperla asked the Applicant if he was going to remove the other building from the site. The Applicant stated that is was his intention to remove the building.

Member Mead asked if the building would be plumbed and electric service. The Applicant stated that it would have electric only.

Member Robinson made a motion to open the Public Hearing. Support by Member Lewis. Motion carried 7-0.

No one wished to speak at the Public Hearing.

Member Mead made a motion to close the Public Hearing. Second by Member Sperla. Motion carried 7-0.

Member Sperla made a motion to approve the Special Use Permit for Case #16:3301 Patrick Keeler. Second by Member Robinson. Motion passes 7-0.

**ARTICLE 7. Case #16:3303 Cascade Thornapple River Association
Public Hearing
Property Address: 7238 Cascade Road
Requested Action: The Applicant is requesting TYPE II Special Use Permit to allow river association member to launch and retrieve boats.**

Director Peterson presented the case. The Type II Special Permit is a little different, in that, the Planning Commission will make a recommendation to the Township Board and Board will make the final decision. They have been after a boat launch for their members for a number of years as our Ordinance stated that access to the river is allowed for only those that have property on the river or have deeded rights to the river prior to November of 1995. This means that there are a lot of people that have rights to the river but have no access. Some of the neighborhoods like Goodwood, Maracaibo Shores, Whispering Ridge and Kilmer have their own neighborhood launch sites. The River Association extends from the Cascade Road dam to 68th St so there is a piece of it that is in Caledonia Township. Based on the literature from the River Association there are about 150 members of the association. It is being set up on a private piece of property owned by Scott and Hazel Rissi. They have access and would allow for the launching based on an appointment process. Property is over an acre and the driveway is long enough to allow cars to get off of Cascade Rd and if there were people waiting there is enough space to pass. The River Association wants to use this to gage if it is working for the members and the property owner. I am recommending approval with the proposed rules and the rules recommended in the staff report.

Member Lewis asked if this launch is limited to a specific time of year to be used. They have in their rules that there is an appointment type setup and it is intended to be used in the spring to launch and fall for the retrieve. According to their rules, no greater than April 10 thru the second Sunday in May 9am-9pm and September thru the first Sunday in November 9am-9pm. Member Lewis wants to know if there are any other restrictions would apply to this river launch. Director Peterson thought this is better directed to their association, but indicated they have submitted a set of rules.

Chairman Waalkes asked the Applicant to come forward with comments.

Hazel Rissi, 7238 Cascade Rd, stated that number 11 in the rules states that it would be a scheduled time, done at the property owner's discretion. It would not be all day every day. We did talk to the neighbors and they are on board with it. Member Mead asked if there is a fee associated with the launch. The Applicant responded that the current fee is \$100.00 per season per household and those are fees collected by the River Association. Also are there any Association members of record that don't own enough property to accommodate a boat for the season, if they just want to put the boat in for a day. Director Peterson states that Rule number 4 of their rules addresses that as no daytime use. Member Williams would like to know how many would pay the \$100.00 for the service to the River Association. Carl Mast, 7796 Thornapple Bayou, is Vice President of the River Association, responds that there are

approximately 50 active members who do not have adequate access. Our membership is voluntary and this is another thing that we can offer to them. Member Williams asked if the Applicant would get paid for every boat that is launched. The Applicant replied that some of the money would go to the property owner for maintenance of the ramp, dock and lawn. Chairman Waalkes asked how the Association is going to secure the launch. The Applicant replied that it will not be visible from the road so only the members will know it is there. Member Williams wonders if there will be a time span between each launch and if the cars will have ample space. The Applicant refers to the map and shows that there can potentially be three cars and boat trailers at a time without issue. Member Williams asked if there is any issue with the size of the boats. The Applicant replies that it is a deep ramp and can accommodate any size boat that fits in the river.

Member Lewis needs clarification on what is going to be voted. Are the 17 items and the three additional rules and that the Township be notified if there are any rules that are changed. Member Pennington reiterates that they are making a recommendation for approval of the Special Use Permit, and if any changes are made to their rules that the Township be notified. Chairman Waalkes agrees.

Member Mead asked Director Peterson if it creates any issue if the property owner will financially benefit from this commercial venture. Director Peterson would not categorize this as a commercial venture it is more for getting reimbursed to fix their lawn.

Member Pennington wants to know if the Applicant sells their property, is the next owner stuck with this situation or does this approval make it so the launch can be there. Director Peterson responds that the launch can be there as long as it continues to operate under the conditions that the Township grants, but the next owner can discontinue if they choose.

Member Pennington made a motion to open the Public Hearing. Support by Member Sperla. Motion passes 7-0.

Lyle Breem, 7196 Cascade Rd, lives next door to the Applicant. Scott and Hazel Rissi are members of the river association and know what members have paid and which have not. I have been launching boats for 24 years and the Rissi's will have to use that money to fix their lawn, as it will get torn up. We share the same driveway and I am the only one that sees it. I love that they are doing this.

Chuck Whitley, 5030 Sequoia Dr., I am on the board of the River Association. Getting this boat launch started will be a learning curve. I am concerned about the rules that get drafted, being that it is a one year test. What kind of wiggle

room is there and do we have to go back to the Township or stop doing something. Being that it is a short window that the boats can launch. Chairman Waalkes states that the 17 rules have to be followed. If there are any rule changes that need to be made, it will be small enough that Stephanie Fast can address those. Director Peterson says the one year time limit will determine what is working and what isn't.

David Lewis, 7310 Kilmer, I used to have a lot on the river without access and had a difficult time finding someone to let me on the river with their launch. I think with all the rules and regulations put in place this is a great help for people with no access.

Dave Mills, 7425 Kenrob DR SE, I have been in the area for many years and I think this solves a need and a problem. I credit the Rissi's and think this is a good thing.

Jeff Carpenter, 5016 Sequoia Dr., we support the granting of the Type II Special Use Permit for the Cascade Thornapple River Association, on the property owned by the Rissi's, regarding the use of the existing boat ramp at 7238 Cascade Rd for the river association members only.

Chairman Waalkes states that everything we have heard tonight seems to be in favor of the launch. I think that goes to communicating to everyone ahead of time instead of getting a notice of a public hearing.

Member Lewis wants to submit that the Township has no plans to add a ramp to the river for public use. Member Sperla states that government can get a bit too technical and strict on what people can do with their property and being that there is no opposition being expressed, I think this should be passed. Chairman Waalkes also states that the Townships has a Key hole Ordinance, where one person has property on the river and it is opened up to others not on the river. I think the rules and how this is set up through the association is a good way to do it.

Member Pennington made a motion to close Public Hearing. Support by Member Mead. Motion carried 9-0.

Member Sperla made a motion to forward Planning Commission approval to the Cascade Township Board on Case #16:3303 to approve the Type II Special Use Permit with the following conditions:

1. Approval of the proposed CTRA Boat launch rules you submitted.
 - i. As well as the following township conditions:

2. The CTRA add a rule that would require the Association to notify the Township Board of any proposed rule changes to the use and restriction for the launch site.
3. The township should be allowed to revoke launching privileges and/or close the launch site for violations.
4. Permit is granted for one year at that time this could be reviewed again by the Township for approval and/or modifications to the special use permit.
5. Member use only.
6. This approval is only good for the current property owner.
7. The property owner has the right to terminate the agreement with the CTRA.

Support by Member Williams. Motion passes 9-0.

ARTICLE 8. Any other business.

Member Lewis wanted to thank the members of the Planning Commission in the past. Those that sat through the period in time when the architects were requested to put flowers and bushes into the plans. I am proud of this board and those in the past. Cascade looks beautiful because of it. I tip my hat to them.

ARTICLE 9. Adjournment

**Motion made by Member Lewis to adjourn. Support by Member Robinson
Motion carried 9-0. Meeting adjourned at 8:06 PM.**

Respectfully submitted,
Scott Rissi, Secretary
Ann Seykora/Julie Kutchins – Planning Administrative Assistant

TREASURER'S DEPARTMENT

CASCADE CHARTER TOWNSHIP

TAX ACCOUNTS

APRIL 16

BANK BALANCES

TOWNSHIP BALANCES

BANK	AMOUNT
<u>CHEMICAL BANK</u>	
TAX CHECKING	\$14,088.91
<u>CHEMICAL BANK</u>	
DELINQUENT TAX	\$71,963.22
<u>CHEMICAL BANK</u>	
TAX WIRE ACCT	\$58.91
GRAND TOTAL	<u><u>\$86,111.04</u></u>

REGISTER	AMOUNT
<u>CHEMICAL BANK</u>	
TAX CHECKING	\$14,088.91
<u>CHEMICAL BANK</u>	
DELINQUENT TAX	\$71,963.22
<u>CHEMICAL BANK</u>	
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GRAND TOTAL	<u><u>\$86,111.04</u></u>

Oxana Sourine 6/7/2016

Submitted by
OXANA SOURINE
DEPUTY TREASURER

Date

Kenneth B. Peirce 6/8/2016

Reviewed by
KENNETH B. PEIRCE
TREASURER

Date

CASCADE CHARTER TOWNSHIP
 TREASURER'S OFFICE REPORT
 April 2016

FUND	INSTITUTION	DEMAND DEPOSIT		CDs			SECURITIES			TOTALS				
		\$	%	\$	%	DATE	\$	%	DATE	\$	%			
101	GENERAL FUND	CHEMICAL	935,777.98	0.05										
		KENT CTY POOL	4,950,190.91	0.59										
		INDEPENDENT			300,000.00	1.35	9/27/2016							
		MERCANTILE			510,599.72	0.90	7/20/2018							
		FLAGSTAR			257,674.61	0.65	11/21/2016							
		HUNTINGTON			514,670.13	0.91	9/13/2017							
		UNITED BANK				0.80	4/11/2016							
		CONSUMERS CU			250,000.00	1.50	7/8/2016							
		MACATAWA			250,000.00	0.89	11/21/2016							
		BANK OF HOLLAND			266,373.53	0.75	5/27/2016							
		FLAGSTAR			500,000.00	0.80	1/12/2017							
		COMERICA SECUR.WF						500,000.00	1.00	9/25/2017				
	TOTAL GENERAL FUND		5,885,968.89	0.50	2,849,317.99	0.95		500,000.00	1.00			9,235,286.88	0.67	
151	CEMETERY	LMCU	96,469.55	0.40								96,469.55	0.40	
206	FIRE FUND	CHEMICAL	529,222.66	0.05										
		LMCU	1,109,356.81	0.50										
		LMCU			536,265.51	1.40	10/25/2017							
		COM CHOICE CU			250,000.00	1.27	3/18/2017							
		FNBA			531,427.61	1.50	7/24/2018							
		HUNTINGTON			259,925.13	0.55	11/17/2017							
		OPTION1			250,005.00	0.75	3/24/2017							
		5/3 BANK			250,000.00	0.69	7/21/2016							
	TOTAL FIRE FUND		1,638,581.47	0.35	2,077,623.25	1.14		-				3,716,204.72	0.79	
207	POLICE FUND	FLAGSTAR	894,198.94	0.50										
		NORTHPOINTE BANK			250,000.00	1.20	11/8/2016							
		BANK OF HOLLAND			614,281.25	1.00	8/20/2016							
	TOTAL POLICE FUND		894,198.94	0.50	864,281.25	1.06		-				1,758,480.19	0.77	
208	HAZMAT FUND	LMCU	45,484.38	0.35								45,484.38	0.35	
209	OPEN SPACE	CHEMICAL	189,953.09	0.05										
		LMCU (HOMEYER)	352,455.03	0.50										
		FLAGSTAR				0.45	4/12/2016							
		CWCU			250,001.00	0.75	10/15/2016							
	TOTAL OPEN SPACE		542,408.12	0.34	250,001.00	0.75						782,409.12	0.47	
211	DAM REPAIR	LMCU	237,546.61	0.50										
		LMCU			311,935.86	1.30	3/10/2017							
	TOTAL DAM REPAIR		237,546.61	0.50	311,935.86	1.30		-	-			549,482.47	0.95	
216	PATHWAY FUND	MACATAWA	717,290.39	0.25										
		OPTON1			524,327.53	1.10	10/8/2018							
	TOTAL PATHWAY FUND		717,290.39	0.25	524,327.53	1.10		-				1,241,617.92	0.61	
246	PUBLIC UTILITY	CHEMICAL BANK	233,996.70	0.05										
	IRF	LMCU	451,703.96	0.50										
		LMCU			700,000.00	1.40	12/22/2016							
		TALMER			500,000.00	0.95	6/29/2018							
	TOTAL PUBLIC UTILITY		685,700.66	0.35	1,200,000.00	1.21		-	-			1,885,700.66	0.90	
248	DDA FUND	LMCU	17,186.04	0.50										
		CHEMICAL BANK	5,416.69	0.05										
		OPTION ONE			200,005.00	0.75	3/24/2017							
		BANK OF HOLLAND			265,466.16	0.75	5/26/2016							
	TOTAL DDA FUND		22,602.73	0.39	465,471.16	0.75		-	-			488,073.89	0.73	
249	BLDG. INSPECTION	CHEMICAL BANK	197,907.90	0.05										
		CHEMICAL BANK R.	28,654.00											
		CONSUMERS CU			300,025.00	0.70	3/10/2017							
		TALMER BANK			400,000.00	0.75	4/28/2017							
		FNB OF AMERICA			100,879.52	1.40	12/18/2017							
		FNB OF AMERICA			200,000.00	1.35	9/18/2016							
		FNB OF MI			511,395.83	1.15	10/11/2018							
		FIRST COMMUNITY B.			250,000.00	1.00	5/27/2018							
		INDEPENDENT BANK			300,000.00	1.10	12/19/2016							
	TOTAL BLDG. INSPECT.		226,561.90	0.04	2,082,300.35	1.01						2,288,862.25	0.92	
270	LIBRARY FUND	UNITED BANK	452,921.39	0.40										
		LMCU			832,967.83	1.30	3/20/2017							
		WMCB			250,000.00	0.65	6/1/2016							
		NORTHPOINTE BANK			533,905.65	1.30	4/7/2018							
	TOTAL LIBRARY FUND		452,921.39	0.40	1,616,873.48	1.23		-				2,069,794.87	1.05	
701	T & A	CHEMICAL BANK	129,367.45	0.05								129,367.45	0.05	
701	JAMES TIMMONS	CHEMICAL BANK			12,400.00	1.60	3/21/2017					12,400.00	1.60	
701	JACK SMITH INV.	CHEMICAL BANK	22,809.29	0.05								22,809.29	0.05	
701	HENRY KRAMER	CHEMICAL BANK	15,171.05	0.05								15,171.05	0.05	
	TOTAL		11,613,082.82	0.43	12,234,531.87	1.07		500,000.00	1.00			24,347,614.69	0.76	

Oxana Sourine 6.8.16
 Submitted by Date
 Oxana Sourine Deputy Treasurer

Ken Peirce 6/8/16
 Reviewed by Date
 Ken Peirce Treasurer



**Cascade Charter Township
Seminar/Conference Attendance Request Form**

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3. Any request that requires an overnight stay or expenditure over \$200 requires Township Board approval before the seminar/conference is attended.
4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$200 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar/conference. The Township Board will be informed of request at their next scheduled meeting.

This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.

Name: ROGER MCCARTY

Application Date: 6/10/16

Location of Seminar/Conference MISSION POINT RESORT

Name of Proposed Seminar/Conference: MICHIGAN ASSESSOR ASSOCIATION CONF.

Description of Seminar/Conference: (may also be attached) SEE ATTACHED EDUCATION

(over)

How will the Seminar/Conference benefit the employee and the township? _____

UPDATES FROM STC ON CHANGES IN ADMINISTRATION, LEGISLATION
AND PROCEDURES

Cost of the Seminar/Conference: (Registration) \$ 250

(Lodging) \$ 240 (Travel) \$ 270

Account #: 101-257-724

Your Signature: Roy McCas

Approvals:

Department Head: Roy McCas Date: 6-10-16

Township Manager: _____ Date: _____

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting



This year's conference offers attendees an outstanding opportunity to meet, share and learn best practices in the performance of assessment-related work and the ability to obtain up to 14 hours of the State Tax Commission's required continuing education credit.

~ Monday Educational Sessions ~

Current Assessing Topics

This session discusses the many changes in property tax administration due to recent court decisions, legislation, and State Tax Commission actions, along with other topics of current interest and upcoming changes on the horizon.

(This course provides 4 hours of continuing education credit toward assessor certification.)

Presented by:

Timothy Schnelle, MMAO, STC Assessment & Certification Division

To Divide or Not to Divide

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Presented by:

Amy L DeHaan, MMAO
Assessor, Garfield Township

~ Tuesday Educational Sessions ~

The Appraisal Foundation - USPAP Update Course for Mass Appraisal

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Presented by:

Micheal Lohmeier, MMAO, MAI, SRA, FASA, AQB Certified USPAP Instructor
Assessor, City of Auburn Hills

Communication Is a Two-Way Street

Learn how to identify and remove barriers to communication, use Active Listening skills, identify Type/Anti-Type to help you understand why there are some people you really struggle with and how to tailor your delivery for success. Conflict Resolution will build on the Communications skills learned and walk you through an easy-to-learn process to help avoid and de-escalate trouble situations. Attendees should expect group and individual interaction throughout the day. We will wrap up with a conversation around Situational Leadership and how you can apply your skills in leading your organization with accountability.

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Presented by:

Dennis Limatta
Supervisor, Grand Blanc Township

~ Wednesday Educational Session ~

Updates on understanding Small Taxpayer and Eligible Manufacturing personal property Exemption and Essential Services Assessment Procedures & Legislative Changes

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Presented by:

Heather Frick, MAAC, Executive Director, State Tax Commission

David Buick, MMAO, Essential Services Assessment Administrator, Michigan Department of Treasury

Michigan Assessors Association



44th Annual Summer Conference

"A Step Back in Time . . . in Michigan"

August 14 - 17, 2016

Conference Registration Form

To register on-line, go to www.maa-usa.org

Please type or print clearly. (Please complete all fields and print clearly).

First Name: ROGER Last Name: MCCARTY

Title: ASSESSOR

Mailing address: 2865 THORNHILL SE

City, State, Zip: GRAND RAPIDS, MI 49546

Business Phone: 616 949 6176 Home Phone/Cell: 616 570 2416

Email address: RMCCARTY@CASCADETWP.COM Is this your 1st MAA Conference?: Yes No

Guest Name: *

**(Guest/Companion Registration: (Please provide only if you are registering another person and include payment))*

EDUCATION SESSIONS (Please indicate which education programs you plan to attend)

All educational sessions have been approved for continuing education credit by the State Tax Commission (up to a full 14 hours of credit).

- | | | |
|---|---------------------------|------------------|
| <input checked="" type="checkbox"/> Mon (PM) - "Current Assessment Topics" | Tim Schnelle | - 4 Hours Credit |
| <input type="checkbox"/> Mon (PM) - "To Divide or Not to Divide" | Amy L DeHaan | - 4 Hours Credit |
| <input type="checkbox"/> Tue - "USPAP Update Course for Mass Appraisal" | Micheal Lohmeier | - 6 Hours Credit |
| <input checked="" type="checkbox"/> Tue - "Communication is a Two-Way Street" | Dennis Limmatta | - 6 Hours Credit |
| <input checked="" type="checkbox"/> Wed (AM) - "PP Exemptions, ESA & Legislative Changes" | Heather Frick/David Buick | - 4 Hours Credit |

Registration Fees	Early Registration (BEFORE July 23, 2016)	Regular Registration (ON or AFTER July 23, 2016)	Amount
MAA Member	<input checked="" type="checkbox"/> \$250.00	<input type="checkbox"/> \$300.00	\$ <u>250</u>
Non-member	<input type="checkbox"/> \$300.00	<input type="checkbox"/> \$350.00	\$ _____
Spouse/Companion*	<input type="checkbox"/> \$150.00	<input type="checkbox"/> \$200.00	\$ _____
Conference Exhibitor*	<input type="checkbox"/> \$400.00	<input type="checkbox"/> \$400.00	\$ _____
Conference Contribution Type:			\$ _____

* A "companion" is defined as family member or individual not employed in assessment administration or related field.

* Includes one conference registration, skirted table, electrical and Wi-Fi.

(Education, Coffee Break/\$350, Hospitality, Reception/Entertainment, Pres. Reception/\$350, Golf Hole/\$125/Hole, Misc.)

Total Amount Enclosed [†] \$ 250

[†] A 2.5% convenience fee will be added to all online registrations at time of final payment.

Please make check payable to: **Michigan Assessors Association**
P.O. BOX 638, Grand Ledge, MI 48837

Memberships will be verified. New memberships must be received prior to or with the Conference Registration to qualify for the regular member rate. Faxed registrations will not be processed. Payment must accompany all conference registrations. If payment is received after July 20, 2015, a \$50 fee will be charged. Cancellation Policy: A full refund can be processed if the request is received prior to July 20th. Direct questions to Conference Chairman, Kristen Sieloff at: 586-469-5470 or kristen.sieloff@maainfo.org.



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Name: Jennifer Genter

Application Date: 6/13/16

Location of Seminar/Conference Mission Pointe - Mackinac Island

Name of Proposed Seminar/Conference: Michigan Assessor's Association

Description of Seminar/Conference: (may also be attached) See Attached

(over)

How will the Seminar/Conference benefit the employee and the township? This will provide me with additional assessing knowledge that is up to date + relative through the educational classes offered, which will in turn be brought back to our office to assist us with our duties. It is also an excellent opportunity for me to meet other colleagues around the state and build good relations. It is wonderful to have this kind of resource among our judiciary. Thank you for your consideration.

Cost of the Seminar/Conference: (Registration) \$ 250

(Lodging) \$ 1-375⁰⁰ ^{would share lodging with Dep. M Alpine} (Travel) \$ 270

Account #: 101-257-724

Your Signature: Jennifer Jenter

Approvals:

Department Head: [Signature] Date: 6/13/16

Township Manager: _____ Date: _____

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting



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Assessor, Garfield Township

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Micheal Lohmeier, MMAO, MAI, SRA, FASA, AQB Certified USPAP Instructor
Assessor, City of Auburn Hills

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Presented by:

Heather Frick, MAAO, Executive Director, State Tax Commission

David Buick, MAAO, Essential Services Assessment Administrator, Michigan Department of Treasury

Michigan Assessors Association



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"A Step Back in Time . . . in Michigan"

August 14 - 17, 2016

Conference Registration Form

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Please type or print clearly. (Please complete all fields and print clearly).

First Name: Jennifer Last Name: Genter

Title: Deputy Assessor

Mailing address: 2865 Thornhills SE

City, State, Zip: Grand Rapids, MI 49546

Business Phone: 616-949-6176 Home Phone/Cell: 616-915-2444

Email address: jgenter@cascadetwp.com Is this your 1st MAA Conference?: Yes No

Guest Name:*
*(Guest/Companion Registration: (Please provide only if you are registering another person and include payment))

EDUCATION SESSIONS (Please indicate which education programs you plan to attend)

All educational sessions have been approved for continuing education credit by the State Tax Commission (up to a full 14 hours of credit).

- | | | |
|---|---------------------------|------------------|
| <input type="checkbox"/> Mon (PM) - "Current Assessment Topics" | Tim Schnelle | - 4 Hours Credit |
| <input checked="" type="checkbox"/> Mon (PM) - "To Divide or Not to Divide" | Amy L DeHaan | - 4 Hours Credit |
| <input checked="" type="checkbox"/> Tue - "USPAP Update Course for Mass Appraisal" | Micheal Lohmeier | - 6 Hours Credit |
| <input type="checkbox"/> Tue - "Communication is a Two-Way Street" | Dennis Liimatta | - 6 Hours Credit |
| <input checked="" type="checkbox"/> Wed (AM) - "PP Exemptions, ESA & Legislative Changes" | Heather Frick/David Buick | - 4 Hours Credit |

Registration Fees	Early Registration (BEFORE July 23, 2016)	Regular Registration (ON or AFTER July 23, 2016)	Amount
MAA Member	<input checked="" type="checkbox"/> \$250.00	<input type="checkbox"/> \$300.00	\$ <u>250⁰⁰</u>
Non-member	<input type="checkbox"/> \$300.00	<input type="checkbox"/> \$350.00	\$ _____
Spouse/Companion*	<input type="checkbox"/> \$150.00	<input type="checkbox"/> \$200.00	\$ _____
* A "companion" is defined as family member or individual not employed in assessment administration or related field.			
Conference Exhibitor*	<input type="checkbox"/> \$400.00	<input type="checkbox"/> \$400.00	\$ _____
* Includes one conference registration, skirted table, electrical and Wi-Fi.			
Conference Contribution Type:			\$ _____
(Education, Coffee Break/\$350, Hospitality, Reception/Entertainment, Pres. Reception/\$350, Golf Hole/\$125/Hole, Misc.)			

Total Amount Enclosed * \$ 250⁰⁰

* A 2.5% convenience fee will be added to all online registrations at time of final payment.

Please make check payable to: Michigan Assessors Association

P.O. BOX 638, Grand Ledge, MI 48837

Memberships will be verified. New memberships must be received prior to or with the Conference Registration to qualify for the regular member rate. Faxed registrations will not be processed. Payment must accompany all conference registrations. If payment is received after July 20, 2015, a \$50 fee will be charged. Cancellation Policy: A full refund can be processed if the request is received prior to July 20th. Direct questions to Conference Chairman, Kristen Sieloff at: 586-469-5470 or kristen.sieloff@macombgov.org.

Resolution

Board of Road Commissioners of the County of Kent County
Street Name Change

COPY

Commissioner Groenleer offered the following resolution in regards to authorizing the street name change from South Complex Drive to Tim Dougherty Drive.

The Board of County Road Commissioners of the County of Kent adopted the following resolution authorizing the street name change from South Complex Drive in an unplatted part of the Northwest quarter, Section 19, Cascade Township (T6N, R10W) to Tim Dougherty Drive.

WHEREAS, a request was received to rename South Complex Drive from Patterson Avenue easterly to its ending in an unplatted part of the Northwest quarter, Section 19, Cascade Township (T6N, R10W), Kent County, Michigan, in memory of a veteran Road Commission employee Timothy Dougherty,

WHEREAS, all addressees and property owners having property frontage and street addresses on South Complex Drive east from Patterson Avenue to its ending, concur with and support the street name change to Tim Dougherty Drive,

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Road Commissioners does hereby authorize the street name change to Tim Dougherty Drive from Patterson Avenue easterly to its ending in an unplatted part of the Northwest quarter, Section 19, Cascade Township (T8N, R11W)] .

Moved by Commissioner Groenleer, seconded by Commissioner Malone that the Board **adopts the resolution for street name change to Tim Dougherty Drive**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, and Malone—3.

Nays: 0.

I, John L. Strauss, Secretary of the Board of County Road Commissioners of the County of Kent, do hereby certify that the above resolution was passed by unanimous vote of said Board on the twelfth day of January, 2016.

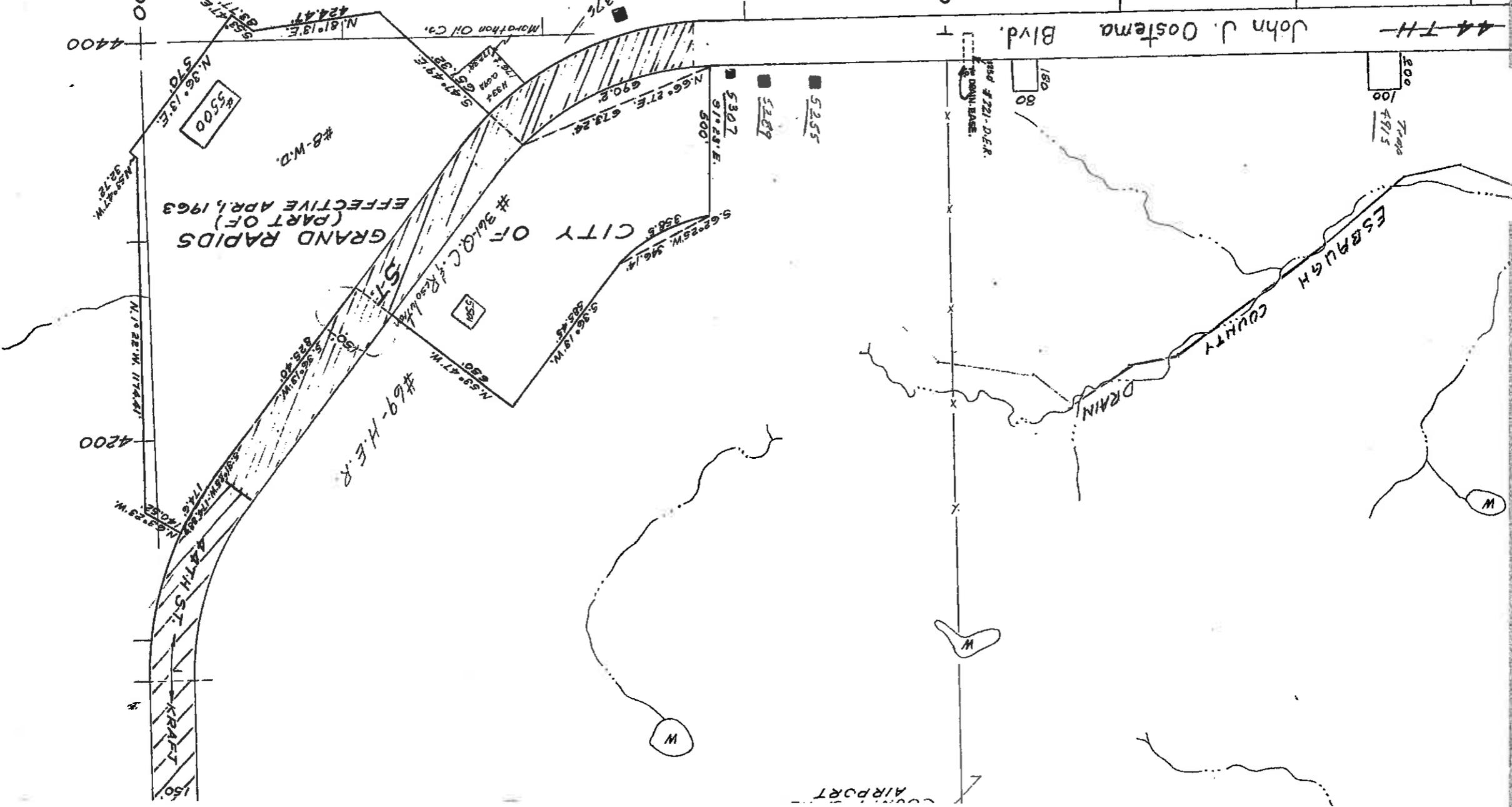


John L. Strauss, Secretary
**BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF KENT
STATE OF MICHIGAN**

SECTION NO. 19

T. 6 N. R. 10 W.
CASCADE TWP.

LOCAL ROAD SYSTEM: 2,101' = 0.40 Miles
Checked: Dec, '15 JS



GRAND RAPIDS
(PART OF)
EFFECTIVE APR. 1, 1963

#69-H.E.R.

#8-W.D.

ESBROUGH COUNTY
DRAIN

AIRPORT

John J. Oostema Blvd.

7140
4915

150
80

5255

5289

5307

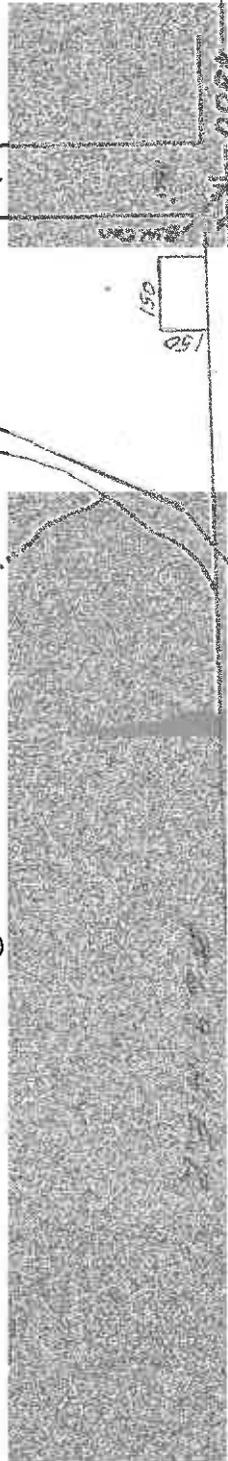
5376

5500

5600

5200

5000





June 1, 2016

Mr. Benjamin Swayze, Manager
Cascade Township
2865 Thornhills Ave. SE
Grand Rapids, MI 49546

Dear Mr. Swayze:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you some changes to the channel lineup. Customers are being notified of these changes via bill messages.

Effective June 21, 2016, the following channels will move from Digital Preferred service to Digital Starter service: NFL Network, NFL Network HD, TV One, and TV One HD.

Also, effective July 28, 2016, Centric (channel 174) will no longer be available in the Sports and Entertainment Package. Centric will continue to be available on the Digital Preferred service.

As always, feel free to contact me directly at 616-575-0479 with any questions you may have

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeffrey Snyder", with a long, sweeping flourish extending to the right.

Jeffrey Snyder
Manager of External Affairs
Comcast, Heartland Region
3500 Patterson Ave. SE
Grand Rapids, MI 49512

FINANCIAL REPORTS
GENERAL / SPECIAL FUNDS
MAY 2016

FUND NAME	FUND BALANCE	LIABILITIES LONG TERM DEBT	BOND FINAL PAYMENT	CALLABLE DATE	CURRENT INTEREST RATE
GENERAL FUND - 101 UNASSIGNED	\$8,672,931.40				
GENERAL FUND - 101 COMMITTED NONSPENDABLE	\$ 974,543.00				
GENERAL FUND BALANCE	\$9,647,474.40				
FIRE FUND - 206 RESTRICTED	\$2,682,332.96				
FIRE FND - COMMITTED	\$ 858,000.00				
FIRE FUND BALANCE	\$3,540,332.96				
POLICE FUND - 207 RESTRICTED	\$1,483,033.34				
POLICE FUND - 207 COMMITTED	\$230,000.00				
POLICE FUND BALANCE	\$1,713,033.34				
HAZMAT FUND - 208 RESTRICTED	\$45,066.07				
CCT OPEN SPACE FUND - 209 RESTRICTED	\$324,602.15	2009 \$	4,236,627.52	2028	5/1/2019
CCT OPEN SPACE FUND - 209 COMMITTED	\$116,000.00				3.25
AUGUST HOMEYER - 209 COMMITTED	\$ 352,455.03 **				
CCT OPEN SPACE FUND BALANCE	\$793,057.18				
DAM MAJOR REPAIR FUND - 211 RESTRICTED	\$299,482.47				
DAM MAJOR REPAIR FUND - 211 COMMITTED	\$250,000.00				
DAM MAJOR REPAIR FUND BALANCE	\$549,482.47				
PATHWAYS FUND - 216 RESTRICTED	\$1,042,107.75				
PATHWAYS FUND - 216 COMMITTED	\$ 200,000.00	REF/2012	\$547,088.03	2017	
PATHWAYS FUND BALANCE	\$1,242,107.75				1.85
		TOTAL	\$547,088.03		
IMPROVEMENT REVOLVING FUND	\$ 1,617,048.98	REF 2012 \$	157,120.47	2017	1.85
		TOTAL \$	157,120.47		
DDA FUND - 248 RESTRICTED	\$ 481,214.58	REF/2010	\$527,448.50	2020	2.80
BUILDING INSP FUND - 249 RESTRICTED	\$2,285,165.07				
BUILDING INSP FUND BALANCE	\$2,285,165.07				
LIBRARY FUND - 270 RESTRICTED	\$1,461,847.16				
LIBRARY FUND - 270 COMMITTED	\$ 595,000.00				
LIBRARY FUND BALANCE	\$2,056,847.16				
AUGUST HOMEYER/ - 408 RESTRICTED OPEN SPACE PRESERVATION FUND (MOVED TO CCT OPEN SPACE)	\$0.00				
TOTAL ALL FUNDS	\$23,970,829.96	\$	5,468,284.52		
TRUST AND AGENCY FUNDS					
CEMETERY TRUST FUND - 151 UNSPENDABLE	\$92,224.26				
CEMETERY TRUST FUND - 151 (COMMITTED)	\$5,000.00				
TOTAL CEMETERY TRUST FUND	\$97,224.26				
TRUST & AGENCY FUND -701	\$174,857.51				
TAX FUND - 703	\$38,021.66				
TOTAL TRUST & AGENCY	\$310,103.43				

** A portion of A Homeyer balance has not been committed by Board as of statement date.**

Printed 6/13/2016
12:53 PM

FOR DETAILS OF COMMITTED FUNDS SEE BALANCE SHEET OF EACH FUND
BOARD RESOLUTION 104-2012

06/13/2016

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 101 - GENERAL FUND									
Revenues									
Dept 000									
101-000-401-401	GENERAL PROPERTY TAXES	1,219,050.00	1,219,050.00	1,177,011.12	1,177,023.43	42,026.57	0.00	0.00	96.55
101-000-401-404	HYDRANT	0.00	0.00	39,921.23	0.00	0.00	0.00	0.00	0.00
101-000-401-405	STREETLIGHT	70,000.00	70,000.00	68,405.79	66,468.23	3,531.77	0.00	0.00	94.95
101-000-401-410	PERSONAL PROPERTY TAX	130,850.00	130,850.00	113,750.35	122,689.73	8,160.27	0.00	0.00	93.76
101-000-401-420	DELINQUENT TAXES	7,500.00	7,500.00	12,862.42	14,676.59	(7,176.59)	5,098.43	0.00	195.69
101-000-401-437	ABATEMENT TAXES	12,400.00	12,400.00	12,243.82	12,055.06	344.94	0.00	0.00	97.22
101-000-401-445	INTEREST & PENALTIES ON TAXES	12,000.00	12,000.00	14,719.40	10,115.05	1,884.95	0.00	0.00	84.29
101-000-401-447	TAX ADMINISTRATION FEES	530,000.00	530,000.00	516,947.75	155,656.14	374,343.86	0.00	0.00	29.37
101-000-450-460	CABLE / FIBER OPTIC	333,500.00	333,500.00	341,339.33	101,917.54	231,582.46	1,618.45	0.00	30.56
101-000-450-465	CABLE - PEG FEES	70,000.00	70,000.00	64,710.85	5,765.99	64,234.01	285.03	0.00	8.24
101-000-450-480	SOIL EROSION PERMITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-450-490	DOG LICENSES	300.00	300.00	112.80	68.00	232.00	0.00	0.00	22.67
101-000-450-498	OTHER PERMITS	750.00	750.00	960.00	245.00	505.00	15.00	0.00	32.67
101-000-451-000	LIQUOR LICENSE	20,000.00	20,000.00	20,683.30	27.50	19,972.50	27.50	0.00	0.14
101-000-539-010	DEQ-SAW GRANT 2016	0.00	0.00	0.00	24,093.90	(24,093.90)	14,279.40	0.00	100.00
101-000-539-576	STATE SHARED REV.-SALES TAX	1,408,515.00	1,408,515.00	1,332,799.00	422,429.00	986,086.00	198,367.00	0.00	29.99
101-000-539-579	ELECTION REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-539-580	STATE SHARED REV-EVIP	0.00	0.00	0.00	7,557.00	(7,557.00)	7,557.00	0.00	100.00
101-000-539-581	PA 48 (METRO AUTHORITY)	10,500.00	10,500.00	11,132.05	500.00	10,000.00	0.00	0.00	4.76
101-000-569-000	STATE GRANT- OTHERS	0.00	0.00	4,002.49	0.00	0.00	0.00	0.00	0.00
101-000-600-607	EAST GR ZONING FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-600-608	PLANNING AND ZONING FEES	25,000.00	25,000.00	33,711.72	6,742.95	18,257.05	1,176.67	0.00	26.97
101-000-600-609	LIQUOR LICENSE INSPECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-600-610	SUMMER TAX COLLECTION FEE	25,600.00	25,600.00	25,533.20	0.00	25,600.00	0.00	0.00	0.00
101-000-600-611	SEWER & WATER IMPLEMENTATION	20,000.00	20,000.00	73,127.51	804.94	19,195.06	(103.51)	0.00	4.02
101-000-600-614	PA 198 TAX APPLICATION FEE	2,000.00	2,000.00	4,000.00	2,000.00	0.00	0.00	0.00	100.00
101-000-600-626	PASSPORT APPLICATION FEE	20,000.00	20,000.00	20,625.00	9,565.00	10,435.00	1,315.00	0.00	47.83
101-000-600-634	CEMETERY-OPENINGS AND CLOSINGS	15,000.00	15,000.00	17,375.00	5,550.00	9,450.00	500.00	0.00	37.00
101-000-600-636	CEMETERY-CARE FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-600-644	NSF FEES	100.00	100.00	0.00	0.00	100.00	0.00	0.00	0.00
101-000-600-647	YARD WASTE TAG FEE	2,000.00	2,000.00	2,177.20	481.00	1,519.00	34.00	0.00	24.05
101-000-600-648	SALE OF PRINTED MATERIAL	200.00	200.00	143.68	10.00	190.00	0.00	0.00	5.00
101-000-656-000	ORDNANCE FINES	0.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00
101-000-665-000	INTEREST ON INVESTMENTS	61,000.00	61,000.00	35,388.35	25,144.01	35,855.99	21,215.35	0.00	41.22
101-000-665-001	INTEREST TIMMONS FUND	150.00	150.00	197.17	65.74	84.26	16.70	0.00	43.83
101-000-665-002	DAM LEASE PAYMENTS	70,400.00	70,400.00	70,855.74	34,339.85	36,060.15	0.00	0.00	48.78
101-000-665-003	RENTAL OF FACILITIES	1,200.00	1,200.00	1,372.50	742.50	457.50	252.50	0.00	61.88
101-000-665-004	CELLULAR TOWERS	96,000.00	96,000.00	95,670.75	46,005.05	49,994.95	2,756.08	0.00	47.92
101-000-665-031	INTEREST ON INVESTMENT- WELLS FAR	0.00	0.00	1,246.58	1,246.58	(1,246.58)	0.00	0.00	100.00
101-000-665-200	INTEREST ON INVESTMENT FHR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-665-210	INTEREST ON INVEST-GF COAMERICA 91	5,000.00	5,000.00	4,872.77	0.00	5,000.00	0.00	0.00	0.00
101-000-671-010	MISC- SAW GRANT MATCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-671-653	PARK INCOME	6,500.00	6,500.00	6,255.00	3,675.00	2,825.00	1,665.00	0.00	56.54
101-000-671-671	MISCELLANEOUS INCOME	4,000.00	4,000.00	2,612.09	10,741.08	(6,741.08)	4.50	0.00	268.53
101-000-671-672	SALE OF VOTER REG INFO	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-671-675	DONATIONS	4,000.00	4,000.00	4,000.00	0.00	4,000.00	0.00	0.00	0.00
101-000-671-676	PARK DONATIONS	0.00	0.00	25,000.00	30,500.00	(30,500.00)	30,500.00	0.00	100.00
101-000-671-680	MISC INCOME - TRANSIT TICKETS	0.00	0.00	0.00	(2,001.00)	2,001.00	120.00	0.00	100.00
101-000-671-683	REIMBURSEMENTS/REFUNDS	1,000.00	1,000.00	1,894.63	29,977.07	(28,977.07)	30,563.02	0.00	2,997.71
101-000-672-888	FOREST SHORES SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-673-000	SALE OF ASSETS	0.00	0.00	0.00	125.00	(125.00)	25.00	0.00	100.00
101-000-674-000	4TH OF JULY SPONSORS	18,000.00	18,000.00	14,650.00	13,550.00	4,450.00	5,650.00	0.00	75.28
101-000-674-200	HALLOWEEN SPONSORS	2,000.00	2,000.00	2,000.00	0.00	2,000.00	0.00	0.00	0.00
101-000-676-000	ELECTION REIMBURSEMENT	0.00	0.00	8,042.05	0.00	0.00	0.00	0.00	0.00
101-000-679-000	INTERFUND REIMBURSE/BLDG INSPECT	86,000.00	86,000.00	127,275.45	31,517.85	54,482.15	2,907.20	0.00	36.65
101-000-679-200	INTERFUND REIMBURSEMENT/LIBRARY	16,336.00	16,336.00	16,336.00	0.00	16,336.00	0.00	0.00	0.00
101-000-698-400	BOND/LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-698-500	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-699-100	TRANSFER FROM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-699-209	INTERFUND REIMB CCT OPEN SPACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-699-246	TRF FROM IRF	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
101-000-699-248	TRF FROM DDA	94,340.00	94,340.00	94,340.00	0.00	94,340.00	0.00	0.00	0.00
101-000-699-888	TRF FROM IRF-FOREST SHORES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		4,402,191.00	4,402,191.00	4,420,704.09	2,372,070.78	2,030,120.22	325,845.32	0.00	53.88

06/13/2016

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BGDGT USED
TOTAL Revenues		4,402,191.00	4,402,191.00	4,420,704.09	2,372,070.78	2,030,120.22	325,845.32	0.00	53.88
Expenditures									
Dept 101-TOWNSHIP BOARD									
101-101-703-000	TRUSTEE SALARIES	23,353.00	23,353.00	22,208.21	9,730.00	13,623.00	1,946.00	0.00	41.66
101-101-710-000	TRUSTEE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-101-723-000	TOWNSHIP DUES	16,175.00	16,175.00	15,987.73	6,462.00	9,713.00	6,126.00	0.00	39.95
101-101-724-000	EDUCATION	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00	0.00	0.00
101-101-860-000	TRUSTEE MILEAGE	250.00	250.00	0.00	0.00	250.00	0.00	0.00	0.00
101-101-862-500	TRUSTEE EXPENSE ACCOUNT	500.00	500.00	156.07	0.00	500.00	0.00	0.00	0.00
101-101-924-100	TRUSTEE CELL PHONES	750.00	750.00	368.73	320.65	429.35	128.26	0.00	42.75
101-101-981-000	TRUSTEE SMALL EQUIP AND FURNITURE	1,000.00	1,000.00	4,185.03	0.00	1,000.00	0.00	0.00	0.00
Total Dept 101-TOWNSHIP BOARD		43,728.00	43,728.00	42,905.77	16,512.65	27,215.35	8,200.26	0.00	37.76
Dept 171-SUPERVISOR/MANAGER									
101-171-703-000	SUPERVISOR SALARY	11,461.00	11,461.00	8,104.06	4,775.20	6,685.80	955.04	0.00	41.66
101-171-703-200	ASSIGNABLE SALARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-171-706-000	MANAGERS SALARY	103,233.00	103,233.00	103,220.17	44,480.42	58,752.58	12,134.22	0.00	43.09
101-171-706-200	ASST TO THE MANAGER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-171-710-000	SUPERVISOR EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-171-711-000	MANAGER EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-171-723-000	SUP/MGR MEMBERSHIPS AND DUES	1,965.00	1,965.00	1,122.80	260.00	1,705.00	0.00	0.00	13.23
101-171-724-000	EDUCATION	3,300.00	3,300.00	3,627.17	18.00	3,282.00	0.00	0.00	0.55
101-171-725-000	DEPARTMENT EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-171-725-100	TUITION REIMBURSEMENT	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00	0.00
101-171-860-000	SUP/MGR/DEPT MILEAGE	3,400.00	3,400.00	3,072.18	872.67	2,527.33	32.94	0.00	25.67
101-171-862-500	SUPERVISOR EXPENSE ACCOUNT	500.00	500.00	101.17	41.35	458.65	6.99	0.00	8.27
101-171-862-550	MANAGER EXPENSE ACCOUNT	650.00	650.00	170.87	158.39	491.61	90.23	0.00	24.37
101-171-863-000	MANAGER VEHICLE MAINT/FUEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-171-901-000	MANAGER PUBLICATIONS	500.00	500.00	59.00	0.00	500.00	0.00	0.00	0.00
101-171-925-000	MANAGER CELL PHONE	1,700.00	1,700.00	2,183.51	687.23	1,012.77	177.11	0.00	40.43
101-171-967-000	SPECIAL PROJECTS	2,000.00	2,000.00	7,000.00	0.00	2,000.00	0.00	0.00	0.00
101-171-981-000	SMALL EQUIPMENT/FURNITURE	2,400.00	2,400.00	1,216.85	1,321.70	1,078.30	0.00	0.00	55.07
Total Dept 171-SUPERVISOR/MANAGER		133,609.00	133,609.00	129,877.78	52,614.96	80,994.04	13,396.53	0.00	39.38
Dept 215-CLERK									
101-215-703-000	CLERK SALARY	11,461.00	11,461.00	9,723.90	4,775.20	6,685.80	955.04	0.00	41.66
101-215-704-000	DEPUTY CLERK	6,569.00	6,569.00	7,357.56	0.00	6,569.00	0.00	0.00	0.00
101-215-704-050	HR DIRECTOR	59,118.00	59,118.00	57,118.22	27,790.40	31,327.60	7,579.20	0.00	47.01
101-215-704-100	ADDITIONAL HELP/OVERTIME	2,500.00	2,500.00	68.31	934.38	1,565.62	0.00	0.00	37.38
101-215-710-000	CLERK EXPENSE ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-215-723-000	CLERK MEMBERSHIPS AND DUES	550.00	550.00	340.00	30.00	520.00	0.00	0.00	5.45
101-215-724-000	EDUCATION	2,400.00	2,400.00	1,464.41	774.20	1,625.80	205.00	0.00	32.26
101-215-725-000	CLERK TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-215-860-000	CLERK MILEAGE	600.00	600.00	576.73	196.02	403.98	47.52	0.00	32.67
101-215-862-500	CLERK'S EXPENSE ACCOUNT	100.00	100.00	12.00	0.00	100.00	0.00	0.00	0.00
101-215-870-000	TRANSITION-CONSULTING SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-215-925-000	CLERK CELL PHONE	1,100.00	1,100.00	1,327.59	428.02	671.98	82.03	0.00	38.91
101-215-981-000	SMALL EQUIPMENT/FURNITURE	1,200.00	1,200.00	0.00	1,878.19	(678.19)	442.20	0.00	156.52
Total Dept 215-CLERK		85,598.00	85,598.00	77,988.72	36,806.41	48,791.59	9,310.99	0.00	43.00
Dept 253-TREASURER									
101-253-703-000	TREASURER SALARY	11,461.00	11,461.00	8,959.74	4,775.20	6,685.80	955.04	0.00	41.66
101-253-707-000	DEPUTY TREASURER	51,941.00	51,941.00	51,076.85	24,420.01	27,520.99	6,660.00	0.00	47.01
101-253-707-050	ACCOUNT CLERK I	5,772.00	5,772.00	5,576.00	0.00	5,772.00	0.00	0.00	0.00
101-253-707-060	ACCOUNT CLERK II	46,759.00	46,759.00	45,896.96	19,782.40	26,976.60	5,395.20	0.00	42.31
101-253-707-100	ADDITIONAL HELP/OVERTIME	2,500.00	2,500.00	2,038.00	822.00	1,678.00	0.00	0.00	32.88
101-253-710-000	TREASURER EXPENSE ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-253-723-000	TREASURER MEMBERSHIPS AND DUES	600.00	600.00	485.00	200.00	400.00	0.00	0.00	33.33
101-253-724-000	EDUCATION	3,000.00	3,000.00	3,618.09	1,576.12	1,423.88	1,251.12	0.00	52.54
101-253-725-000	EDUCATION/TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-253-860-000	TREASURER MILEAGE	600.00	600.00	408.01	94.50	505.50	56.70	0.00	15.75
101-253-862-500	TREASURER'S EXPENSE ACCOUNT	300.00	300.00	107.19	0.00	300.00	0.00	0.00	0.00
101-253-900-000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-253-924-100	TREASURER'S CELL PHONES	250.00	250.00	64.12	80.15	169.85	32.06	0.00	32.06
101-253-939-000	TREASURER SERVICE CONTRACTS	2,300.00	2,300.00	2,199.00	2,206.00	94.00	2,206.00	0.00	95.91
101-253-981-000	SMALL EQUIPMENT/FURNITURE	1,000.00	1,000.00	1,623.93	0.00	1,000.00	0.00	0.00	0.00
Total Dept 253-TREASURER		126,483.00	126,483.00	122,052.89	53,956.38	72,526.62	16,556.12	0.00	42.66

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REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Dept 257-ASSESSING									
101-257-703-000	ASSESSOR	85,066.00	85,066.00	80,450.99	35,989.25	49,076.75	9,815.25	0.00	42.31
101-257-704-000	DEPUTY ASSESSOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-706-000	ASSESSING BOARD OF REVIEW EXPENSE	3,370.00	3,370.00	2,211.73	1,748.55	1,621.45	0.00	0.00	51.89
101-257-708-000	SR RESIDENTIAL APPRAISER JM/JG	57,143.00	57,143.00	52,665.43	23,251.57	33,891.43	7,269.24	0.00	40.69
101-257-708-500	RESIDENTIAL APPRAISER	44,400.00	44,400.00	39,710.07	18,784.59	25,615.41	5,123.07	0.00	42.31
101-257-709-000	WAGES/SALARIES OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-710-000	ASSESSING EXPENSE ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-723-000	ASSESSING MEMBERSHIPS AND DUES	1,514.00	1,514.00	1,412.50	150.00	1,364.00	150.00	0.00	9.91
101-257-724-000	EDUCATION	7,615.00	7,615.00	5,180.46	384.61	7,230.39	142.56	0.00	5.05
101-257-727-000	ASSESSING OFFICE SUPPLIES	800.00	800.00	389.48	0.00	800.00	0.00	0.00	0.00
101-257-787-000	BOARD OF REVIEW OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-801-000	ASSESSING CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-860-000	ASSESSING MILEAGE	2,900.00	2,900.00	1,718.18	324.00	2,576.00	77.22	0.00	11.17
101-257-862-500	ASSESSING EXPENSE ACCOUNT	100.00	100.00	92.47	0.00	100.00	0.00	0.00	0.00
101-257-900-000	ASSESSING PRINTING AND PUBLISHING	5,200.00	5,200.00	2,540.99	1,382.92	3,808.08	0.00	9.00	26.77
101-257-924-100	CELL PHONES/DATA	250.00	250.00	0.00	80.15	169.85	32.06	0.00	32.06
101-257-939-000	ASSESSING SERVICE CONTRACTS	3,500.00	3,500.00	3,249.20	1,936.00	2,133.20	0.00	(569.20)	39.05
101-257-981-000	ASSESSING SMALL EQUIP AND FURNITU	2,375.00	2,375.00	377.48	1,660.38	714.62	0.00	0.00	69.91
Total Dept 257-ASSESSING		214,233.00	214,233.00	189,998.98	85,692.02	129,101.18	22,609.40	(560.20)	39.74
Dept 262-ELECTIONS									
101-262-703-000	ELECTION SALARIES/PT HELP	27,000.00	27,000.00	3,927.86	6,910.00	20,090.00	0.00	0.00	25.59
101-262-703-100	WAGES & SALARIES- EK	7,000.00	7,000.00	1,865.20	198.75	6,801.25	198.75	0.00	2.84
101-262-756-000	ELECTION SUPPLIES	6,000.00	6,000.00	609.72	729.11	5,270.89	50.00	0.00	12.15
101-262-788-000	ELECTION MISC EXPENSES	6,000.00	6,000.00	1,687.42	1,933.75	4,066.25	974.45	0.00	32.23
101-262-801-000	ELECTION CONTRACT INSPECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-262-932-000	MAINT/OFFICE EQUIP & COMPUTER RE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 262-ELECTIONS		46,000.00	46,000.00	8,090.20	9,771.61	36,228.39	1,223.20	0.00	21.24
Dept 265-BUILDING AND GROUNDS									
101-265-707-000	BLDG & GROUNDS SUPERVISOR	44,778.00	44,778.00	39,469.09	18,946.41	25,831.59	5,167.20	0.00	42.31
101-265-707-100	BLDG & GROUNDS ADDITIONAL HELP	58,520.00	58,520.00	42,576.43	10,812.00	47,708.00	9,054.00	0.00	18.48
101-265-707-200	BLDG & GROUNDS LABORER I	32,988.00	32,988.00	31,005.52	13,956.80	19,031.20	3,806.40	0.00	42.31
101-265-707-250	BLDG & GROUNDS LABORER I	32,988.00	32,988.00	34,110.06	14,270.04	18,717.96	4,079.99	0.00	43.26
101-265-707-300	BLDG & GROUNDS LABORER I	32,988.00	32,988.00	33,496.15	13,367.20	19,620.80	3,645.60	0.00	40.52
101-265-707-400	BLDG & GROUNDS LABORER I	32,988.00	32,988.00	31,603.53	13,988.52	18,999.48	3,806.40	0.00	42.40
101-265-709-000	WAGES/SALARIES OVERTIME	7,500.00	7,500.00	7,231.76	2,080.17	5,419.83	1,063.96	0.00	27.74
101-265-710-000	BLDG & GROUNDS EXPENSE ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-265-723-000	BLDG & GRDS MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-265-724-000	EDUCATION	750.00	750.00	0.00	0.00	750.00	0.00	0.00	0.00
101-265-725-000	EDUCATION/TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-265-768-000	BLDG & GROUNDS UNIFORMS	3,100.00	3,100.00	1,530.07	735.54	2,364.46	26.08	0.00	23.73
101-265-801-000	B&G CONTRACT LAWN/SNOW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-265-802-200	JANITORIAL CONTRACT	8,300.00	8,300.00	5,544.00	1,848.00	2,756.00	462.00	3,696.00	66.80
101-265-810-000	INSURANCE CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-265-860-000	MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-265-863-000	BLDG & GRDS VEHICLE MAINTENANCE	35,000.00	35,000.00	23,243.25	11,459.13	23,540.87	2,210.94	0.00	32.74
101-265-864-000	BLDG & GRDS VEHICLE FUEL	17,000.00	17,000.00	28,156.41	5,054.36	11,491.53	1,153.15	454.11	32.40
101-265-921-000	COMPLEX ELECTRICITY	30,000.00	30,000.00	28,738.79	8,988.63	21,011.37	2,082.66	0.00	29.96
101-265-923-000	COMPLEX HEATING	12,000.00	12,000.00	7,925.45	4,300.96	7,699.04	776.38	0.00	35.84
101-265-924-000	COMPLEX PHONES	8,000.00	8,000.00	8,602.98	3,751.94	4,248.06	1,306.55	0.00	46.90
101-265-924-100	BLDG AND GROUNDS CELL PHONES	1,700.00	1,700.00	2,845.52	766.56	933.44	164.50	0.00	45.09
101-265-927-000	COMPLEX WATER-SEWER	7,500.00	7,500.00	6,446.76	1,656.36	5,843.64	782.28	0.00	22.08
101-265-931-000	COMPLEX MAINTENANCE	60,000.00	60,000.00	25,610.65	9,787.63	36,475.56	2,839.32	13,736.81	39.21
101-265-932-000	OFFICE EQUIP/COMPUTER REPAIR	12,250.00	12,250.00	12,036.16	2,410.00	8,340.00	0.00	1,500.00	31.92
101-265-939-000	SERVICE CONTRACTS	750.00	750.00	0.00	0.00	750.00	0.00	0.00	0.00
101-265-945-000	OUTDOOR WARNING SIRENS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-265-958-000	SOFTWARE SUPPORT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-265-960-000	MUSEUM UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-265-961-000	MUSEUM MAINTENANCE	0.00	0.00	0.00	93.36	(93.36)	93.36	0.00	100.00
101-265-962-000	MUSEUM WATER-SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-265-963-000	MUSEUM JANITORIAL CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-265-964-000	FLOWER BEDS & LANDSCAPE MAINT	0.00	0.00	1,794.52	0.00	0.00	0.00	0.00	0.00
101-265-981-000	SMALL EQUIPMENT/FURNITURE	2,000.00	2,000.00	2,920.33	199.99	1,800.01	0.00	0.00	10.00
Total Dept 265-BUILDING AND GROUNDS		441,100.00	441,100.00	374,887.43	138,473.60	283,239.48	42,520.77	19,386.92	35.79
Dept 276-CEMETERY									

06/13/2016

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016	2016	END BALANCE	YTD BALANCE	UNENCUMBERED	ACTIVITY FOR		% BGDG
		ORIGINAL	AMENDED	12/31/2015	05/31/2016		MONTH 05/31/2016	ENCUMBERED	
		BUDGET	BUDGET	NORM (ABNORM)	NORM (ABNORM)	BALANCE	INCR (DECR)	YEAR-TO-DATE	
101-276-820-000	BACKHOE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-276-821-000	ENGINEERING COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-276-860-000	MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-276-921-000	CEMETERY ELECTRICITY	1,000.00	1,000.00	1,624.85	419.03	580.97	133.97	0.00	41.90
101-276-931-000	MAINT & REPAIR/IMPROVEMENTS	3,000.00	3,000.00	6,117.22	0.00	3,000.00	0.00	0.00	0.00
101-276-932-000	CEMETERY MAINT	4,000.00	4,000.00	1,815.93	169.98	3,830.02	169.98	0.00	4.25
101-276-981-000	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 276-CEMETERY		8,000.00	8,000.00	9,558.00	589.01	7,410.99	303.95	0.00	7.36
Dept 295-ADMINISTRATIVE									
101-295-704-000	SR ACCOUNTANT	61,422.00	61,422.00	59,451.37	25,986.41	35,435.59	7,087.20	0.00	42.31
101-295-704-050	HR DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-295-707-000	ADMINISTRATIVE CLERK I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-295-708-000	ADMIN ADDITIONAL HELP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-295-709-000	WAGES/SALARIES OVERTIME	1,000.00	1,000.00	559.07	708.72	291.28	354.36	0.00	70.87
101-295-723-000	MEMBERSHIP AND DUES	475.00	475.00	415.00	0.00	475.00	0.00	0.00	0.00
101-295-724-000	EDUCATION	1,900.00	1,900.00	1,541.73	(353.80)	2,253.80	16.20	0.00	(18.62)
101-295-725-100	TUITION REIMBURSEMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00
101-295-726-000	EMPLOYEE TRAINING	3,000.00	3,000.00	2,170.00	913.95	2,086.05	0.00	0.00	30.47
101-295-727-000	OFFICE SUPPLIES	10,000.00	10,000.00	8,613.85	4,667.50	3,905.40	1,262.68	1,427.10	60.95
101-295-730-000	POSTAGE	15,000.00	15,000.00	14,074.74	5,393.08	9,606.92	(10.00)	0.00	35.95
101-295-757-000	MISCELLANEOUS SUPPLIES/EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-295-787-000	OTHER EXPENSES	10,700.00	10,700.00	7,250.61	1,285.47	7,837.79	257.62	1,576.74	26.75
101-295-787-300	OTHER EXP - POSITIVE PAY FEE	1,000.00	1,000.00	50.00	0.00	1,000.00	0.00	0.00	0.00
101-295-788-000	ORDINANCE VIOLATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-295-807-000	AUDIT FEES & SERVICES	14,320.00	14,320.00	14,600.00	13,200.00	0.00	2,000.00	1,120.00	100.00
101-295-810-000	INSURANCE/CONTRACT SVCS	13,330.00	13,330.00	12,916.00	13,225.80	104.20	0.00	0.00	99.22
101-295-811-000	MUN NOTE DISCOUNT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-295-814-000	TAX/ASSESSING ADMIN COSTS	21,000.00	21,000.00	18,004.12	5,114.51	2,457.76	100.00	13,427.73	88.30
101-295-815-000	COMPUTER COSTS-ISP	3,500.00	3,500.00	1,505.00	748.00	264.00	130.00	2,488.00	92.46
101-295-815-100	COMPUTER COSTS-WEB SITE	7,000.00	7,000.00	3,938.00	3,795.00	3,205.00	3,795.00	0.00	54.21
101-295-815-300	COMPUTER COST - BSA ANNUAL SUPPP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-295-816-000	INSECT/WEEED CONTROL	33,800.00	33,800.00	49,220.00	2,131.80	31,668.20	0.00	0.00	6.31
101-295-818-100	CONTRACT SERVICE- TEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-295-821-000	ENGINEERING COSTS	35,000.00	35,000.00	105,934.00	6,449.24	28,550.76	495.00	0.00	18.43
101-295-821-295	ENGINEERING- TOWN HALL	0.00	0.00	19,654.18	0.00	0.00	0.00	0.00	0.00
101-295-822-000	BURTON ST S&W ENGINEERING DESIGN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-295-826-000	LEGAL FEES	30,000.00	30,000.00	31,994.30	15,736.04	14,263.96	915.40	0.00	52.45
101-295-827-000	LIB SPACE STUDY/BOND ISSUANCE COS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-295-827-100	SPACE STUDY-ARCH DEV/PLANNING MI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-295-860-000	ADMINISTRATIVE MILEAGE	500.00	500.00	414.30	0.00	500.00	0.00	0.00	0.00
101-295-881-000	FOURTH OF JULY	50,000.00	50,000.00	45,328.19	20,819.80	8,492.70	0.00	20,687.50	83.01
101-295-881-200	HALLOWEEN	2,500.00	2,500.00	2,033.06	0.00	2,500.00	0.00	0.00	0.00
101-295-881-300	KDL MUSIC PROGRAMING	3,000.00	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00	0.00
101-295-882-000	SENIOR CITIZENS	1,900.00	1,900.00	1,802.50	0.00	1,900.00	0.00	0.00	0.00
101-295-885-000	NEWSLETTER	23,000.00	23,000.00	21,154.83	8,968.33	0.00	0.00	14,031.67	100.00
101-295-900-000	PRINTING/PUBLISHING	7,500.00	7,500.00	3,391.69	1,922.38	5,577.62	377.11	0.00	25.63
101-295-901-000	PUBLICATIONS	0.00	0.00	0.00	395.00	(395.00)	0.00	0.00	100.00
101-295-924-100	CELL PHONES/DATA	500.00	500.00	48.09	80.15	419.85	32.06	0.00	16.03
101-295-939-000	SERVICE CONTRACTS	11,700.00	11,700.00	13,427.60	3,096.25	242.35	188.19	8,361.40	97.93
101-295-941-000	POSTAGE MACHINE LEASE	3,000.00	3,000.00	2,700.00	675.00	300.00	0.00	2,025.00	90.00
101-295-950-000	PROPERTY TAX REFUNDS	3,000.00	3,000.00	2,354.62	1,004.05	1,995.95	680.07	0.00	33.47
101-295-951-000	CABLE EQUIPMENT GRANTS	35,000.00	35,000.00	35,282.65	35,000.00	0.00	0.00	0.00	100.00
101-295-952-000	REGIS	37,898.00	37,898.00	56,847.00	18,949.00	0.00	18,949.00	18,949.00	100.00
101-295-952-100	KENT COUNTY AERIAL PHOTO	3,500.00	3,500.00	3,294.41	3,294.42	205.58	3,294.42	0.00	94.13
101-295-954-000	NPDES PHASE II	2,900.00	2,900.00	2,855.00	0.00	2,900.00	0.00	0.00	0.00
101-295-955-000	COMMUNITY MEDIA CENTER	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	100.00
101-295-956-000	RIGHT PLACE PROGRAM CONTRIBUTIOI	5,000.00	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00	0.00
101-295-957-000	GENERAL FUND PHYSICAL EXAMS	2,000.00	2,000.00	1,575.00	696.00	1,304.00	463.00	0.00	34.80
101-295-964-100	ADMIN HOOKUP REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-295-967-000	SPECIAL PROJECTS	35,000.00	35,000.00	22,872.50	1,636.95	33,363.05	86.95	0.00	4.68
101-295-981-000	SMALL EQUIPMENT/FURNITURE	3,700.00	3,700.00	1,341.08	1,166.00	2,534.00	29.99	0.00	31.51
Total Dept 295-ADMINISTRATIVE		500,545.00	500,545.00	581,614.49	201,705.05	214,745.81	40,504.25	84,094.14	57.10
Dept 445-DRAIN									
101-445-816-000	DRAIN MAINTENANCE	12,000.00	12,000.00	2,914.28	0.00	12,000.00	0.00	0.00	0.00
101-445-817-000	DRAIN CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-445-818-000	STORM WATER GRANT MATCH/KCDC	0.00	0.00	0.00	1,448.60	(1,448.60)	0.00	0.00	100.00
101-445-818-010	STORM WATER/SAW GRANT CONTR SE	0.00	0.00	0.00	12,906.00	(12,906.00)	0.00	0.00	100.00

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REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
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GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
101-445-821-000	DRAIN ENGINEERING	40,000.00	40,000.00	42,581.52	16,938.45	23,061.55	4,051.00	0.00	42.35
101-445-822-000	ILLCIT DISCHARGE PLAN	500.00	500.00	500.00	500.00	0.00	0.00	0.00	100.00
101-445-823-000	DRAIN/STORM WATER PERMIT	400.00	400.00	400.00	0.00	400.00	0.00	0.00	0.00
Total Dept 445-DRAIN		52,900.00	52,900.00	46,395.80	31,793.05	21,106.95	4,051.00	0.00	60.10
Dept 446-ROADS									
101-446-818-000	DUST CONTROL LAYER	3,300.00	3,300.00	2,749.60	0.00	3,300.00	0.00	0.00	0.00
101-446-819-000	ROAD REPAIR	1,000.00	1,000.00	181.95	0.00	1,000.00	0.00	0.00	0.00
101-446-820-000	ROAD CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-446-821-000	ROAD OVERLAYS	350,000.00	350,000.00	434,731.69	0.00	350,000.00	0.00	0.00	0.00
101-446-821-500	ROAD ENGINEERING STUDIES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00
Total Dept 446-ROADS		357,300.00	357,300.00	437,663.24	0.00	357,300.00	0.00	0.00	0.00
Dept 447-YARD WASTE REMOVAL									
101-447-787-000	YARD WASTE OTHER EXPENSES	600.00	600.00	0.00	680.80	(80.80)	0.00	0.00	113.47
101-447-818-000	CONTRACTED SERVICES	34,000.00	34,000.00	25,691.17	12,076.50	17,347.00	12,076.50	4,576.50	48.98
101-447-820-000	SPRING/FALL CLEAN-UP	27,000.00	27,000.00	17,288.88	0.00	27,000.00	0.00	0.00	0.00
Total Dept 447-YARD WASTE REMOVAL		61,600.00	61,600.00	42,980.05	12,757.30	44,266.20	12,076.50	4,576.50	28.14
Dept 448-STREET LIGHTS									
101-448-926-000	STREETLIGHTING	120,000.00	120,000.00	112,984.61	34,585.18	85,414.82	8,632.91	0.00	28.82
101-448-927-100	TRAFFIC SIGNALS	3,000.00	3,000.00	719.18	1,665.92	1,334.08	42.73	0.00	55.53
Total Dept 448-STREET LIGHTS		123,000.00	123,000.00	113,703.79	36,251.10	86,748.90	8,675.64	0.00	29.47
Dept 463-HYDRANTS									
101-463-944-000	HYDRANT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 463-HYDRANTS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 652-TRANSPORTATION									
101-652-859-000	TRANSPORTATION SERVICES	77,000.00	77,000.00	73,500.50	15,616.25	0.00	3,412.50	61,383.75	100.00
101-652-860-000	MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-652-861-000	BUS SERVICE 33RD & 36TH	29,004.00	29,004.00	28,208.16	30,401.24	(20,854.40)	0.00	19,457.16	171.90
101-652-861-100	BUS SERVICE 28TH ST	308,400.00	308,400.00	0.00	47,951.40	0.00	0.00	260,448.60	100.00
Total Dept 652-TRANSPORTATION		414,404.00	414,404.00	101,708.66	93,968.89	(20,854.40)	3,412.50	341,289.51	105.03
Dept 721-PLANNING									
101-721-703-000	COMMUNITY DEVELOPMENT DIRECTOR	83,374.00	83,374.00	79,867.45	35,273.37	48,100.63	9,620.01	0.00	42.31
101-721-704-000	FRONT DESK CLERK (PT)	37,077.00	37,077.00	31,436.84	15,668.84	21,408.16	4,582.18	0.00	42.26
101-721-704-500	PLANNING INTERN	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00
101-721-705-500	DDA ECONOMIC DEVELOPMENT DIRECTOR	63,006.00	63,006.00	63,219.44	26,656.08	36,349.92	7,269.84	0.00	42.31
101-721-705-550	COMMUNITY STANDARDS OFFICER	24,910.00	24,910.00	14,177.40	7,814.34	17,095.66	2,035.92	0.00	31.37
101-721-706-000	PLANNING COMMISSION PER DIEM	9,000.00	9,000.00	4,565.00	0.00	9,000.00	0.00	0.00	0.00
101-721-707-000	ZONING BOARD PER DIEM	3,000.00	3,000.00	1,835.00	0.00	3,000.00	0.00	0.00	0.00
101-721-708-000	WAGES/SALARIES-PLANNING OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-721-709-000	WAGES AND SALARIES PLANNING-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-721-710-000	PLANNING EXPENSE ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-721-723-000	COMM DEV MEMBERSHIPS AND DUES	1,000.00	1,000.00	839.00	400.00	295.00	0.00	305.00	70.50
101-721-724-000	EDUCATION	4,000.00	4,000.00	933.93	0.00	4,000.00	0.00	0.00	0.00
101-721-725-000	PLANNING TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-721-727-000	COMM DEV SUPPLIES	500.00	500.00	6.35	0.00	500.00	0.00	0.00	0.00
101-721-768-000	COMM DEV UNIFORMS	500.00	500.00	268.22	163.94	336.06	163.94	0.00	32.79
101-721-787-000	PLANNING OTHER EXP/MINUTES	500.00	500.00	179.29	0.00	500.00	0.00	0.00	0.00
101-721-818-000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-721-860-000	COMM DEV MILEAGE	1,200.00	1,200.00	200.17	33.24	1,166.76	3.00	0.00	2.77
101-721-862-500	COMM DEV EXPENSE ACCOUNT	500.00	500.00	267.24	80.16	419.84	14.39	0.00	16.03
101-721-900-000	PRINTING & PUBLISHING	10,000.00	10,000.00	7,474.40	1,784.35	8,215.65	443.10	0.00	17.84
101-721-901-000	DIGITAL IMAGING	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00
101-721-925-000	COMM DEV CELL/DATA	1,700.00	1,700.00	1,388.40	849.87	850.13	215.47	0.00	49.99
101-721-950-000	PLANNING REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-721-967-000	SPECIAL PROJECTS	30,000.00	30,000.00	18,572.00	4,378.50	21,991.50	2,203.50	3,630.00	26.70
101-721-967-050	PARK REC PLAN UPDATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-721-981-000	COMM DEV SMALL EQUIP AND FURNITURE	1,200.00	1,200.00	2,365.10	1,186.00	14.00	0.00	0.00	98.83
Total Dept 721-PLANNING		281,467.00	281,467.00	227,595.23	94,288.69	183,243.31	26,551.35	3,935.00	34.90
Dept 756-PARKS									
101-756-756-000	PARK OPERATING SUPPLIES	4,000.00	4,000.00	3,394.69	1,576.96	(5,330.36)	1,117.11	7,753.40	233.26
101-756-921-000	PARK ELECTRICITY	5,800.00	5,800.00	4,828.26	1,937.23	3,862.77	360.91	0.00	33.40
101-756-924-000	PARK PHONES	1,000.00	1,000.00	725.78	304.27	695.73	121.83	0.00	30.43
101-756-927-000	PARK WATER-SEWER	3,200.00	3,200.00	2,848.53	281.90	2,918.10	0.00	0.00	8.81

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 FINAL

GL NUMBER	DESCRIPTION	2016	2016	END BALANCE	YTD BALANCE	UNENCUMBERED BALANCE	ACTIVITY FOR	ENCUMBERED YEAR-TO-DATE	% BDGT USED	
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2015 NORM (ABNORM)	05/31/2016 NORM (ABNORM)		MONTH 05/31/2016 INCR (DECR)			
101-756-935-000	PARK MAINTENANCE	33,300.00	33,300.00	49,152.19	40,682.84	(26,572.21)	19,565.38	19,189.37	179.80	
101-756-937-000	STORM WATER IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-756-960-000	MUSEUM UTILITIES/UNEMPLOYMENT (0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-756-981-000	SMALL EQUIPMENT/FURNITURE	300.00	300.00	0.00	0.00	300.00	0.00	0.00	0.00	
Total Dept 756-PARKS		47,600.00	47,600.00	60,949.45	44,783.20	(24,125.97)	21,165.23	26,942.77	150.68	
Dept 803-HISTORICAL										
101-803-757-000	HISTORICAL MISCELLANEOUS EXP	250.00	250.00	0.00	0.00	250.00	0.00	0.00	0.00	
101-803-758-000	PROJECTS, PROMOTIONS & PROGRAM	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	100.00	
101-803-759-000	SUPPLIES, POSTAGE & MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-803-760-000	SURVEY PROJECT MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-803-921-000	MUSEUM - ELECTRICITY	720.00	720.00	689.46	335.66	384.34	52.34	0.00	46.62	
101-803-923-000	MUSEUM - HEATING/UTILITY	1,140.00	1,140.00	943.14	485.90	654.10	65.21	0.00	42.62	
101-803-927-000	MUSEUM WATER-SEWER	260.00	260.00	251.72	67.98	192.02	0.00	0.00	26.15	
101-803-960-000	MUSEUM UTILITIES/UNEMPLOYMENT (0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-803-961-000	MUSEUM MAINTENANCE	2,400.00	2,400.00	1,364.38	2,707.24	(3,540.08)	2,600.00	3,232.84	247.50	
101-803-962-000	MUSEUM WATER&SEWER(CHG TO 927-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-803-981-000	SMALL EQUIPMENT/FURNITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 803-HISTORICAL		9,770.00	9,770.00	8,248.70	8,596.78	(2,059.62)	2,717.55	3,232.84	121.08	
Dept 850-BENEFITS/INSURANCE										
101-850-715-000	FICA-EMPLOYER	81,776.00	81,776.00	71,289.34	31,035.34	50,740.66	8,872.20	0.00	37.95	
101-850-717-000	WORKERS COMP INSURANCE	19,590.00	19,590.00	22,327.74	0.00	19,590.00	0.00	0.00	0.00	
101-850-718-000	VISION INSURANCE BENEFITS	2,022.00	2,022.00	1,784.73	732.15	1,289.85	146.43	0.00	36.21	
101-850-719-000	HEALTH INSURANCE BENEFITS	107,819.00	107,819.00	111,291.98	44,313.41	63,505.59	6,888.13	0.00	41.10	
101-850-719-100	OPT-OUT INSURANCE	4,000.00	4,000.00	3,000.00	500.00	3,500.00	0.00	0.00	12.50	
101-850-719-200	MI CLAIMS TAX- HEALTH	850.00	850.00	0.00	0.00	850.00	0.00	0.00	0.00	
101-850-720-000	LIFE & DIS INSURANCE BENEFITS	7,255.00	7,255.00	6,457.77	3,003.27	4,251.73	1,014.22	0.00	41.40	
101-850-721-000	DENTAL INSURANCE BENEFITS	10,381.00	10,381.00	14,895.15	5,147.47	5,233.53	3,138.92	0.00	49.59	
101-850-721-200	MI CLAIMS TAX - DENTAL	250.00	250.00	116.90	123.58	126.42	85.85	0.00	49.43	
101-850-722-000	PENSION PLAN BENEFITS	89,345.00	89,345.00	394,864.01	38,009.84	51,335.16	10,088.62	0.00	42.54	
101-850-723-000	OTHER BENEFITS	1,500.00	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00	0.00	
101-850-810-000	INSURANCE AND BONDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-850-960-000	UNEMPLOYMENT COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 850-BENEFITS/INSURANCE		324,788.00	324,788.00	627,527.62	122,865.06	201,922.94	30,234.37	0.00	37.83	
Dept 901-CAPITAL OUTLAY										
101-901-821-756	CAPITAL OUTLAY ENGINEERING - PARK	0.00	0.00	2,173.50	0.00	0.00	0.00	0.00	0.00	
101-901-970-000	CAPITAL OUTLAY - FFE	91,500.00	91,500.00	0.00	33,014.40	44,546.00	8,292.40	13,939.60	51.32	
101-901-971-000	CAPITAL OUTLAY - LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-901-971-300	LAND AQUISION- THORNAPPLE RIVER	0.00	0.00	274,895.09	0.00	0.00	0.00	0.00	0.00	
101-901-974-000	CAPITAL OUTLAY - LANDIMP	680,000.00	680,000.00	0.00	600.00	399,400.00	600.00	280,000.00	41.26	
101-901-974-756	CAPITAL OUTLAY LAND IMPROV-PARKS	0.00	0.00	439,246.69	(10,000.00)	10,000.00	(10,000.00)	0.00	100.00	
101-901-975-000	CAPITAL OUTLAY - BLDGIMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-901-976-350	CENT PARK SIDEWALK/STREETSCAPE PH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-901-979-000	BUILDING AND GROUNDS CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-901-979-756	CAPITAL OUTLAY EQUIP - PARKS	0.00	0.00	34,810.16	0.00	0.00	0.00	0.00	0.00	
101-901-980-100	GENERAL ADMIN. CAPITAL OUTLAY	0.00	0.00	12,846.31	0.00	0.00	0.00	0.00	0.00	
101-901-980-295	CAPITAL OUTLAY OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-901-980-550	CCT OPEN SPACE CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-901-980-600	ELECTIONS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-901-981-756	CAPITAL EQUIP VEHICLE- PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-901-983-000	PARK CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 901-CAPITAL OUTLAY		771,500.00	771,500.00	763,971.75	23,614.40	453,946.00	(1,107.60)	293,939.60	41.16	
Dept 965-TRANSFERS OUT										
101-965-999-004	TRANSFER TO CEMETERY TRUST FUN	1,500.00	1,500.00	2,025.00	0.00	1,500.00	0.00	0.00	0.00	
101-965-999-005	TRANSFER TO DAM MAJOR REPAIR	40,000.00	40,000.00	40,000.00	20,000.00	20,000.00	0.00	0.00	50.00	
101-965-999-006	TRANSFER TO FIRE FUND	400,000.00	400,000.00	400,000.00	166,666.65	233,333.35	33,333.33	0.00	41.67	
101-965-999-011	TRANSFER TO BUILDING INSP FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-965-999-012	TRANSFER TO A.HOMEYER/OPEN SP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-965-999-209	TRANSFER TO CCT OPEN SPACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-965-999-246	TRANSFER TO IRF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-965-999-888	TRANSFER TO FOREST SHORES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 965-TRANSFERS OUT		441,500.00	441,500.00	442,025.00	186,666.65	254,833.35	33,333.33	0.00	42.28	
Dept 990-DEBT SERVICE										
101-990-992-001	BOND PRINCIPAL(#1,2&4)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-990-992-003	MUN NOTE/PARK PRINCIPAL (#3)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

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REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016	2016	END BALANCE	YTD BALANCE	UNENCUMBERED BALANCE	ACTIVITY FOR	ENCUMBERED YEAR-TO-DATE	% BDGT USED	
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2015 NORM (ABNORM)	05/31/2016 NORM (ABNORM)		MONTH 05/31/2016 INCR (DECR)			
101-990-996-001	BOND INTEREST & FEES (#1,2&4)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-990-996-002	MUN NOTE/PARK INT & FEES (#3)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 990-DEBT SERVICE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL Expenditures		4,485,125.00	4,485,125.00	4,409,743.55	1,251,706.81	2,456,581.11	295,735.34	776,837.08	45.23	
Fund 101 - GENERAL FUND:										
TOTAL REVENUES		4,402,191.00	4,402,191.00	4,420,704.09	2,372,070.78	2,030,120.22	325,845.32	0.00	53.88	
TOTAL EXPENDITURES		4,485,125.00	4,485,125.00	4,409,743.55	1,251,706.81	2,456,581.11	295,735.34	776,837.08	45.23	
NET OF REVENUES/EXPENDITURES - 2015					10,960.54	10,960.54				
NET OF REVENUES & EXPENDITURES		(82,934.00)	(82,934.00)	10,960.54	1,120,363.97	(426,460.89)	30,109.98	(776,837.08)	414.22	
BEG. FUND BALANCE		8,516,149.89	8,516,149.89	8,516,149.89	8,516,149.89					
END FUND BALANCE		8,433,215.89	8,433,215.89	8,527,110.43	9,647,474.40					

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TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
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GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
101-000-001-103	CASH- CHEMICAL WIRE# 7505	1.00	
101-000-001-190	CHEMICAL -CASH OPER	1,112,979.40	
101-000-001-500	GF CASH - K.C. POOL	4,950,190.91	
101-000-001-700	CASH - GIFT CARDS	255.64	
101-000-003-001	CD - INDEPENDENT BANK 9019789418 M9/16	300,000.00	
101-000-003-019	CD- FLAGSTAR BANK	757,674.61	
101-000-003-020	CD - HUNTINGTON	514,670.13	
101-000-003-022	CD- MERCANTILE BANK OF MI 7/20/2018	510,599.72	
101-000-003-025	CD - MACATAWA BANK M 11/21/2014	250,000.00	
101-000-003-028	CONSUMER CREDIT UNION M 7/08/2016	250,000.00	
101-000-003-031	WELLS FARGO CD (MONTHLY INT) M9/25/17	500,000.00	
101-000-081-000	DUE FROM OTHER GOVERNMENT UNITS	512,923.85	
101-000-204-000	ACCRUED PAYROLL		13,249.73
101-000-231-220	DEPENDENT LIFE W/H	74.42	
101-000-231-221	ADDITIONAL LIFE W/H	1,290.03	
101-000-231-222	SHORT TERM DISABILITY W/H		8.08
101-000-231-224	LONG TERM CARE W/H	72.50	
101-000-390-000	FUND BALANCE - UNASSIGNED		7,541,606.89
101-000-391-001	FUND BALANCE - COMMITTED/PENSION 2012		499,543.00
101-000-391-003	FUND BALANCE - COMMITTED/ PP TAX 2012		475,000.00
101-000-401-401	GENERAL PROPERTY TAXES		1,177,023.43
101-000-401-405	STREETLIGHT		66,468.23
101-000-401-410	PERSONAL PROPERTY TAX		122,689.73
101-000-401-420	DELINQUENT TAXES		14,676.59
101-000-401-437	ABATEMENT TAXES		12,055.06
101-000-401-445	INTEREST & PENALTIES ON TAXES		10,115.05
101-000-401-447	TAX ADMINISTRATION FEES		155,656.14
101-000-450-460	CABLE / FIBER OPTIC		101,917.54
101-000-450-465	CABLE - PEG FEES		5,765.99
101-000-450-490	DOG LICENSES		68.00
101-000-450-498	OTHER PERMITS		245.00
101-000-451-000	LIQUOR LICENSE		27.50
101-000-539-010	DEQ-SAW GRANT 2016		24,093.90
101-000-539-576	STATE SHARED REV.-SALES TAX		422,429.00
101-000-539-580	STATE SHARED REV-EVIP		7,557.00
101-000-539-581	PA 48 (METRO AUTHORITY)		500.00
101-000-600-608	PLANNING AND ZONING FEES		6,742.95
101-000-600-611	SEWER & WATER IMPLEMENTATION		804.94
101-000-600-614	PA 198 TAX APPLICATION FEE		2,000.00
101-000-600-626	PASSPORT APPLICATION FEE		9,565.00
101-000-600-634	CEMETERY-OPENINGS AND CLOSINGS		5,550.00
101-000-600-647	YARD WASTE TAG FEE		481.00
101-000-600-648	SALE OF PRINTED MATERIAL		10.00
101-000-665-000	INTEREST ON INVESTMENTS		25,144.01
101-000-665-001	INTEREST TIMMONS FUND		65.74
101-000-665-002	DAM LEASE PAYMENTS		34,339.85

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TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
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 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-000-665-003	RENTAL OF FACILITIES		742.50
101-000-665-004	CELLULAR TOWERS		46,005.05
101-000-665-031	INTEREST ON INVESTMENT- WELLS FARGO		1,246.58
101-000-671-653	PARK INCOME		3,675.00
101-000-671-671	MISCELLANEOUS INCOME		10,741.08
101-000-671-676	PARK DONATIONS		30,500.00
101-000-671-680	MISC INCOME - TRANSIT TICKETS	2,001.00	
101-000-671-683	REIMBURSEMENTS/REFUNDS		29,977.07
101-000-673-000	SALE OF ASSETS		125.00
101-000-674-000	4TH OF JULY SPONSORS		13,550.00
101-000-679-000	INTERFUND REIMBURSE/BLDG INSPECTION FUND		31,517.85
101-101-703-000	TRUSTEE SALARIES	9,730.00	
101-101-723-000	TOWNSHIP DUES	6,462.00	
101-101-924-100	TRUSTEE CELL PHONES	320.65	
101-171-703-000	SUPERVISOR SALARY	4,775.20	
101-171-706-000	MANAGERS SALARY	44,480.42	
101-171-723-000	SUP/MGR MEMBERSHIPS AND DUES	260.00	
101-171-724-000	EDUCATION	18.00	
101-171-860-000	SUP/MGR/DEPT MILEAGE	872.67	
101-171-862-500	SUPERVISOR EXPENSE ACCOUNT	41.35	
101-171-862-550	MANAGER EXPENSE ACCOUNT	158.39	
101-171-925-000	MANAGER CELL PHONE	687.23	
101-171-981-000	SMALL EQUIPMENT/FURNITURE	1,321.70	
101-215-703-000	CLERK SALARY	4,775.20	
101-215-704-050	HR DIRECTOR	27,790.40	
101-215-704-100	ADDITIONAL HELP/OVERTIME	934.38	
101-215-723-000	CLERK MEMBERSHIPS AND DUES	30.00	
101-215-724-000	EDUCATION	774.20	
101-215-860-000	CLERK MILEAGE	196.02	
101-215-925-000	CLERK CELL PHONE	428.02	
101-215-981-000	SMALL EQUIPMENT/FURNITURE	1,878.19	
101-253-703-000	TREASURER SALARY	4,775.20	
101-253-707-000	DEPUTY TREASURER	24,420.01	
101-253-707-060	ACCOUNT CLERK II	19,782.40	
101-253-707-100	ADDITIONAL HELP/OVERTIME	822.00	
101-253-723-000	TREASURER MEMBERSHIPS AND DUES	200.00	
101-253-724-000	EDUCATION	1,576.12	
101-253-860-000	TREASURER MILEAGE	94.50	
101-253-924-100	TREASURER'S CELL PHONES	80.15	
101-253-939-000	TREASURER SERVICE CONTRACTS	2,206.00	
101-257-703-000	ASSESSOR	35,989.25	
101-257-706-000	ASSESSING BOARD OF REVIEW EXPENSE	1,748.55	
101-257-708-000	SR RESIDENTIAL APPRAISER JM/JG	23,251.57	
101-257-708-500	RESIDENTIAL APPRAISER	18,784.59	
101-257-723-000	ASSESSING MEMBERSHIPS AND DUES	150.00	
101-257-724-000	EDUCATION	384.61	
101-257-860-000	ASSESSING MILEAGE	324.00	

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GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-257-900-000	ASSESSING PRINTING AND PUBLISHING	1,382.92	
101-257-924-100	CELL PHONES/DATA	80.15	
101-257-939-000	ASSESSING SERVICE CONTRACTS	1,936.00	
101-257-981-000	ASSESSING SMALL EQUIP AND FURNITURE	1,660.38	
101-262-703-000	ELECTION SALARIES/PT HELP	6,910.00	
101-262-703-100	WAGES & SALARIES- EK	198.75	
101-262-756-000	ELECTION SUPPLIES	729.11	
101-262-788-000	ELECTION MISC EXPENSES	1,933.75	
101-265-707-000	BLDG & GROUNDS SUPERVISOR	18,946.41	
101-265-707-100	BLDG & GROUNDS ADDITIONAL HELP	10,812.00	
101-265-707-200	BLDG & GROUNDS LABORER I	13,956.80	
101-265-707-250	BLDG & GROUNDS LABORER I	14,270.04	
101-265-707-300	BLDG & GROUNDS LABORER I	13,367.20	
101-265-707-400	BLDG & GROUNDS LABORER I	13,988.52	
101-265-709-000	WAGES/SALARIES OVERTIME	2,080.17	
101-265-768-000	BLDG & GROUNDS UNIFORMS	735.54	
101-265-802-200	JANITORIAL CONTRACT	1,848.00	
101-265-863-000	BLDG & GRDS VEHICLE MAINTENANCE	11,459.13	
101-265-864-000	BLDG & GRDS VEHICLE FUEL	5,054.36	
101-265-921-000	COMPLEX ELECTRICITY	8,988.63	
101-265-923-000	COMPLEX HEATING	4,300.96	
101-265-924-000	COMPLEX PHONES	3,751.94	
101-265-924-100	BLDG AND GROUNDS CELL PHONES	766.56	
101-265-927-000	COMPLEX WATER-SEWER	1,656.36	
101-265-931-000	COMPLEX MAINTENANCE	9,787.63	
101-265-932-000	OFFICE EQUIP/COMPUTER REPAIR	2,410.00	
101-265-961-000	MUSEUM MAINTENANCE	93.36	
101-265-981-000	SMALL EQUIPMENT/FURNITURE	199.99	
101-276-921-000	CEMETERY ELECTRICITY	419.03	
101-276-932-000	CEMETERY MAINT	169.98	
101-295-704-000	SR ACCOUNTANT	25,986.41	
101-295-709-000	WAGES/SALARIES OVERTIME	708.72	
101-295-724-000	EDUCATION		353.80
101-295-726-000	EMPLOYEE TRAINING	913.95	
101-295-727-000	OFFICE SUPPLIES	4,667.50	
101-295-730-000	POSTAGE	5,393.08	
101-295-787-000	OTHER EXPENSES	1,285.47	
101-295-807-000	AUDIT FEES & SERVICES	13,200.00	
101-295-810-000	INSURANCE/CONTRACT SVCS	13,225.80	
101-295-814-000	TAX/ASSESSING ADMIN COSTS	5,114.51	
101-295-815-000	COMPUTER COSTS-ISP	748.00	
101-295-815-100	COMPUTER COSTS-WEB SITE	3,795.00	
101-295-816-000	INSECT/WEED CONTROL	2,131.80	
101-295-821-000	ENGINEERING COSTS	6,449.24	
101-295-826-000	LEGAL FEES	15,736.04	
101-295-881-000	FOURTH OF JULY	20,819.80	
101-295-885-000	NEWSLETTER	8,968.33	

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TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
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GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-295-900-000	PRINTING/PUBLISHING	1,922.38	
101-295-901-000	PUBLICATIONS	395.00	
101-295-924-100	CELL PHONES/DATA	80.15	
101-295-939-000	SERVICE CONTRACTS	3,096.25	
101-295-941-000	POSTAGE MACHINE LEASE	675.00	
101-295-950-000	PROPERTY TAX REFUNDS	1,004.05	
101-295-951-000	CABLE EQUIPMENT GRANTS	35,000.00	
101-295-952-000	REGIS	18,949.00	
101-295-952-100	KENT COUNTY AERIAL PHOTO	3,294.42	
101-295-955-000	COMMUNITY MEDIA CENTER	5,000.00	
101-295-957-000	GENERAL FUND PHYSICAL EXAMS	696.00	
101-295-967-000	SPECIAL PROJECTS	1,636.95	
101-295-981-000	SMALL EQUIPMENT/FURNITURE	1,166.00	
101-445-818-000	STORM WATER GRANT MATCH/KCDC	1,448.60	
101-445-818-010	STORM WATER/SAW GRANT CONTR SERVICE	12,906.00	
101-445-821-000	DRAIN ENGINEERING	16,938.45	
101-445-822-000	ILLCIT DISCHARGE PLAN	500.00	
101-447-787-000	YARD WASTE OTHER EXPENSES	680.80	
101-447-818-000	CONTRACTED SERVICES	12,076.50	
101-448-926-000	STREETLIGHTING	34,585.18	
101-448-927-100	TRAFFIC SIGNALS	1,665.92	
101-652-859-000	TRANSPORTATION SERVICES	15,616.25	
101-652-861-000	BUS SERVICE 33RD & 36TH	30,401.24	
101-652-861-100	BUS SERVICE 28TH ST	47,951.40	
101-721-703-000	COMMUNITY DEVELOPMENT DIRECTOR	35,273.37	
101-721-704-000	FRONT DESK CLERK (PT)	15,668.84	
101-721-705-500	DDA ECONOMIC DEVELOPMENT DIRECTOR	26,656.08	
101-721-705-550	COMMUNITY STANDARDS OFFICER	7,814.34	
101-721-723-000	COMM DEV MEMBERSHIPS AND DUES	400.00	
101-721-768-000	COMM DEV UNIFORMS	163.94	
101-721-860-000	COMM DEV MILEAGE	33.24	
101-721-862-500	COMM DEV EXPENSE ACCOUNT	80.16	
101-721-900-000	PRINTING & PUBLISHING	1,784.35	
101-721-925-000	COMM DEV CELL/DATA	849.87	
101-721-967-000	SPECIAL PROJECTS	4,378.50	
101-721-981-000	COMM DEV SMALL EQUIP AND FURNITURE	1,186.00	
101-756-756-000	PARK OPERATING SUPPLIES	1,576.96	
101-756-921-000	PARK ELECTRICITY	1,937.23	
101-756-924-000	PARK PHONES	304.27	
101-756-927-000	PARK WATER-SEWER	281.90	
101-756-935-000	PARK MAINTENANCE	40,682.84	
101-803-758-000	PROJECTS, PROMOTIONS & PROGRAM	5,000.00	
101-803-921-000	MUSEUM - ELECTRICITY	335.66	
101-803-923-000	MUSEUM - HEATING/UTILITY	485.90	
101-803-927-000	MUSEUM WATER-SEWER	67.98	
101-803-961-000	MUSEUM MAINTENANCE	2,707.24	
101-850-715-000	FICA-EMPLOYER	31,035.34	

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GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-850-718-000	VISION INSURANCE BENEFITS	732.15	
101-850-719-000	HEALTH INSURANCE BENEFITS	44,313.41	
101-850-719-100	OPT-OUT INSURANCE	500.00	
101-850-720-000	LIFE & DIS INSURANCE BENEFITS	3,003.27	
101-850-721-000	DENTAL INSURANCE BENEFITS	5,147.47	
101-850-721-200	MI CLAIMS TAX - DENTAL	123.58	
101-850-722-000	PENSION PLAN BENEFITS	38,009.84	
101-901-970-000	CAPITAL OUTLAY - FFE	33,014.40	
101-901-974-000	CAPITAL OUTLAY - LANDIMP	600.00	
101-901-974-756	CAPITAL OUTLAY LAND IMPROV-PARKS		10,000.00
101-965-999-005	TRANSFER TO DAM MAJOR REPAIR	20,000.00	
101-965-999-006	TRANSFER TO FIRE FUND	166,666.65	
Total Fund 101 - GENERAL FUND			
NET OF REVENUES/EXPENDITURES - 2015		10,924,793.82	10,960.54
			10,924,793.82

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BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
 Period Ending 05/31/2016
 FINAL

GL Number	Description	Balance
Fund 101 - GENERAL FUND		
*** Assets ***		
101-000-001-103	CASH- CHEMICAL WIRE# 7505	1.00
101-000-001-190	CHEMICAL -CASH OPER	1,112,979.40
101-000-001-500	GF CASH - K.C. POOL	4,950,190.91
101-000-001-700	CASH - GIFT CARDS	255.64
101-000-003-001	CD - INDEPENDENT BANK 9019789418 M9/16	300,000.00
101-000-003-019	CD- FLAGSTAR BANK	757,674.61
101-000-003-020	CD - HUNTINGTON	514,670.13
101-000-003-022	CD- MERCANTILE BANK OF MI 7/20/2018	510,599.72
101-000-003-025	CD - MACATAWA BANK M 11/21/2014	250,000.00
101-000-003-028	CONSUMER CREDIT UNION M 7/08/2016	250,000.00
101-000-003-031	WELLS FARGO CD (MONTHLY INT) M9/25/17	500,000.00
101-000-081-000	DUE FROM OTHER GOVERNMENT UNITS	512,923.85
	Total Assets	9,659,295.26
*** Liabilities ***		
101-000-204-000	ACCRUED PAYROLL	13,249.73
101-000-231-220	DEPENDENT LIFE W/H	(74.42)
101-000-231-221	ADDITIONAL LIFE W/H	(1,290.03)
101-000-231-222	SHORT TERM DISABILITY W/H	8.08
101-000-231-224	LONG TERM CARE W/H	(72.50)
	Total Liabilities	11,820.86
*** Fund Balance ***		
101-000-390-000	FUND BALANCE - UNASSIGNED	7,541,606.89
101-000-391-001	FUND BALANCE - COMMITTED/PENSION 2012	499,543.00
101-000-391-003	FUND BALANCE - COMMITTED/ PP TAX 2012	475,000.00
	Total Fund Balance	8,516,149.89
	Beginning Fund Balance - 2015	8,516,149.89
	Net of Revenues VS Expenditures - 2015	10,960.54
	*2015 End FB/2016 Beg FB	8,527,110.43
	Net of Revenues VS Expenditures - Current Year	1,120,363.97
	Ending Fund Balance	9,647,474.40
	Total Liabilities And Fund Balance	9,659,295.26

* Year Not Closed

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REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
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GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 151 - CEMETERY TRUST FUND									
Revenues									
Dept 000									
151-000-600-634	CEMETERY-OPENINGS AND CLOSINGS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00
151-000-600-636	CEMETERY-CARE FEE	4,000.00	4,000.00	14,620.00	3,900.00	100.00	520.00	0.00	97.50
151-000-665-000	INTEREST ON INVESTMENTS	100.00	100.00	46.15	130.14	(30.14)	31.59	0.00	130.14
151-000-671-676	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
151-000-699-000	TRANSFER FROM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
151-000-699-101	TRANSFER FROM GENERAL FUND	0.00	0.00	2,025.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		5,600.00	5,600.00	16,691.15	4,030.14	1,569.86	551.59	0.00	71.97
TOTAL Revenues		5,600.00	5,600.00	16,691.15	4,030.14	1,569.86	551.59	0.00	71.97
Expenditures									
Dept 276-CEMETERY									
151-276-787-000	OTHER EXPENSES	250.00	250.00	206.53	5.59	244.41	0.00	0.00	2.24
151-276-931-000	MAINT & REPAIR/IMPROVEMENTS	2,000.00	2,000.00	2,205.22	35.67	480.32	(234.71)	1,484.01	75.98
151-276-932-000	MAINT/OFFICE EQUIP & COMPUTER RE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 276-CEMETERY		2,250.00	2,250.00	2,411.75	41.26	724.73	(234.71)	1,484.01	67.79
TOTAL Expenditures		2,250.00	2,250.00	2,411.75	41.26	724.73	(234.71)	1,484.01	67.79
Fund 151 - CEMETERY TRUST FUND:									
TOTAL REVENUES		5,600.00	5,600.00	16,691.15	4,030.14	1,569.86	551.59	0.00	71.97
TOTAL EXPENDITURES		2,250.00	2,250.00	2,411.75	41.26	724.73	(234.71)	1,484.01	67.79
NET OF REVENUES/EXPENDITURES - 2015					14,279.40	14,279.40			
NET OF REVENUES & EXPENDITURES		3,350.00	3,350.00	14,279.40	3,988.88	845.13	786.30	(1,484.01)	74.77
BEG. FUND BALANCE		78,955.98	78,955.98	78,955.98	78,955.98				
END FUND BALANCE		82,305.98	82,305.98	93,235.38	97,224.26				

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TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 05/31/2016
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 151 - CEMETERY TRUST FUND			
151-000-015-005	MONEY MARKET LAKE MICH CR UN 12/15	97,224.26	
151-000-390-000	FUND BALANCE - NONSPENDABLE		73,955.98
151-000-391-001	FUND BALANCE-COMMITTED WHITNEYVILLE M 11		5,000.00
151-000-600-636	CEMETERY-CARE FEE		3,900.00
151-000-665-000	INTEREST ON INVESTMENTS		130.14
151-276-787-000	OTHER EXPENSES	5.59	
151-276-931-000	MAINT & REPAIR/IMPROVEMENTS	35.67	
Total Fund 151 - CEMETERY TRUST FUND			
NET OF REVENUES/EXPENDITURES - 2015		97,265.52	14,279.40
			97,265.52

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BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 05/31/2016
FINAL

GL Number	Description	Balance
Fund 151 - CEMETERY TRUST FUND		
*** Assets ***		
151-000-015-005	MONEY MARKET LAKE MICH CR UN 12/15	97,224.26
	Total Assets	<u>97,224.26</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
151-000-390-000	FUND BALANCE - NONSPENDABLE	73,955.98
151-000-391-001	FUND BALANCE-COMMITTED WHITNEYVILLE M 11	5,000.00
	Total Fund Balance	<u>78,955.98</u>
	Beginning Fund Balance - 2015	<u>78,955.98</u>
	Net of Revenues VS Expenditures - 2015	14,279.40
	*2015 End FB/2016 Beg FB	93,235.38
	Net of Revenues VS Expenditures - Current Year	3,988.88
	Ending Fund Balance	97,224.26
	Total Liabilities And Fund Balance	<u>97,224.26</u>
* Year Not Closed		

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REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 206 - FIRE FUND									
Revenues									
Dept 000									
206-000-401-402	TAX LEVY	1,650,120.00	1,650,120.00	1,593,267.54	1,593,283.80	56,836.20	0.00	0.00	96.56
206-000-401-410	PERSONAL PROPERTY TAX	177,115.00	177,115.00	153,978.67	166,079.02	11,035.98	0.00	0.00	93.77
206-000-401-412	DELINQUENT TAXES-LEVY	8,000.00	8,000.00	12,866.37	11,235.86	(3,235.86)	4,686.13	0.00	140.45
206-000-401-437	ABATEMENT TAXES-LEVY	16,755.00	16,755.00	16,573.87	16,318.32	436.68	0.00	0.00	97.39
206-000-401-445	PENALTIES & INTEREST ON TAXES	500.00	500.00	359.10	268.48	231.52	0.00	0.00	53.70
206-000-520-521	HOMELAND SECURITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-520-522	FIRE EQUIP GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-600-644	NSF FEES	0.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00
206-000-655-661	DISTRICT COURT FINES	1,000.00	1,000.00	651.88	0.00	1,000.00	0.00	0.00	0.00
206-000-665-000	INTEREST REVENUE	24,100.00	24,100.00	13,092.10	14,415.45	9,684.55	13,134.46	0.00	59.82
206-000-665-200	INTEREST ON INVESTMENT 3075 PB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-665-201	INTEREST ON INVESTMENT 2610DG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-665-300	INTEREST ON INVESTMENT GNR 066	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-671-671	MISCELLANEOUS INCOME	250.00	250.00	100.00	0.00	250.00	0.00	0.00	0.00
206-000-671-675	DONATIONS	500.00	500.00	730.00	100.00	400.00	0.00	0.00	20.00
206-000-671-683	REIMBURSEMENTS/REFUNDS	250.00	250.00	20.00	0.00	250.00	0.00	0.00	0.00
206-000-671-687	INSURANCE REIMBURSEMENT	0.00	0.00	23,769.51	0.00	0.00	0.00	0.00	0.00
206-000-673-000	SALE OF ASSETS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
206-000-676-000	REIMBURSEMENT INSURANCE/ELECTIO	0.00	0.00	1,845.41	0.00	0.00	0.00	0.00	0.00
206-000-698-000	BOND/LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-698-200	VEHICLE LOAN PROCEEDS (MEDIC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-699-000	TRANSFER FROM GENERAL FUND	400,000.00	400,000.00	400,000.00	166,666.65	233,333.35	33,333.33	0.00	41.67
Total Dept 000		2,280,590.00	2,280,590.00	2,217,259.45	1,968,367.58	312,222.42	51,153.92	0.00	86.31
TOTAL Revenues		2,280,590.00	2,280,590.00	2,217,259.45	1,968,367.58	312,222.42	51,153.92	0.00	86.31
Expenditures									
Dept 336-FIRE DEPARTMENT									
206-336-703-000	FIREFIGHTERS SALARY	697,274.00	697,274.00	659,922.47	273,917.66	423,356.34	73,413.51	0.00	39.28
206-336-705-000	FIRE CHIEF	85,193.00	85,193.00	84,097.45	36,042.82	49,150.18	9,829.86	0.00	42.31
206-336-707-000	LIEUTENANT-RR	70,359.00	70,359.00	68,897.17	28,529.78	41,829.22	8,118.54	0.00	40.55
206-336-708-000	LIEUTENANT-TS	61,765.00	61,765.00	60,072.87	26,070.45	35,694.55	7,126.38	0.00	42.21
206-336-708-200	LIEUTENANT-DV	70,359.00	70,359.00	70,285.60	29,767.98	40,591.02	8,118.54	0.00	42.31
206-336-708-400	FIRE INSPECTOR	64,847.00	64,847.00	64,845.23	27,438.40	37,408.60	7,483.20	0.00	42.31
206-336-709-000	WAGES/SALARIES OVERTIME	40,000.00	40,000.00	40,102.98	20,250.36	19,749.64	4,040.42	0.00	50.63
206-336-710-000	FIRE PAID ON CALL	172,878.00	172,878.00	173,781.98	79,814.80	93,063.20	29,840.87	0.00	46.17
206-336-723-000	FIRE MEMBERSHIP AND DUES	950.00	950.00	745.00	285.00	665.00	0.00	0.00	30.00
206-336-723-100	FIRE PROPERTY/CON /VEHICLE INS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-336-724-000	FIRE EDUCATION	8,000.00	8,000.00	5,262.44	2,261.38	5,738.62	0.00	0.00	28.27
206-336-725-000	FIRE TUITION	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00
206-336-726-000	FIRE TRAINING	5,000.00	5,000.00	1,164.96	2,339.45	1,972.94	2,119.45	687.61	60.54
206-336-727-000	FIRE OFFICE SUPPLIES	3,500.00	3,500.00	1,459.78	283.77	2,278.28	0.00	937.95	34.91
206-336-738-000	FIRE MAINT SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
206-336-745-000	FIRE FUELS	22,000.00	22,000.00	13,073.81	3,343.52	18,656.48	1,075.35	0.00	15.20
206-336-768-000	FIRE UNIFORMS	9,000.00	9,000.00	5,930.24	3,279.69	5,617.39	191.97	102.92	37.58
206-336-787-000	FIRE OTHER EXPENSES	2,000.00	2,000.00	2,533.86	606.97	1,393.03	105.37	0.00	30.35
206-336-802-000	FIRE CONTRACTUAL SERVICE	6,900.00	6,900.00	8,382.22	594.36	6,305.64	0.00	0.00	8.61
206-336-802-100	FIRE DISPATCH SERVICE	19,904.00	19,904.00	9,952.00	10,712.00	9,192.00	0.00	0.00	53.82
206-336-803-000	FIRE FIGHTER HIRING	1,500.00	1,500.00	0.00	85.00	1,415.00	0.00	0.00	5.67
206-336-807-000	FIRE AUDIT FEES & SERVICES	2,640.00	2,640.00	2,250.00	2,475.00	0.00	375.00	165.00	100.00
206-336-810-000	FIRE PROPERTY/CON/VEHICLE INS	13,078.00	13,078.00	12,294.00	13,225.80	(147.80)	0.00	0.00	101.13
206-336-826-000	FIRE LEGAL FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
206-336-860-000	FIRE MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-336-862-000	FIRE CONTRACTUAL INSPECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-336-887-000	FIRE PUBLIC RELATIONS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00
206-336-887-100	FIRE PUB RELATIONS-HALLOWEEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-336-901-000	FIRE PUBLICATIONS	1,500.00	1,500.00	462.95	613.16	886.84	461.36	0.00	40.88
206-336-921-002	FIRE ELECTRICITY/BUTTRICK	9,000.00	9,000.00	8,726.00	2,700.04	6,299.96	565.73	0.00	30.00
206-336-923-002	FIRE HEATING/BUTTRICK	4,320.00	4,320.00	3,444.57	1,677.46	2,642.54	169.16	0.00	38.83
206-336-924-000	FIRE PHONES	6,000.00	6,000.00	6,915.43	2,426.29	3,573.71	841.06	0.00	40.44
206-336-924-002	FIRE PHONES/BUTTRICK	3,000.00	3,000.00	2,332.70	896.52	2,103.48	164.36	0.00	29.88
206-336-924-100	CELL PHONES/DATA	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
206-336-927-002	FIRE WATER/BUTTRICK	1,750.00	1,750.00	972.52	124.81	1,625.19	0.00	0.00	7.13

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REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016	2016	END BALANCE	YTD BALANCE	UNENCUMBERED BALANCE	ACTIVITY FOR		% BDGT USED	
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2015 NORM (ABNORM)	05/31/2016 NORM (ABNORM)		MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE		
206-336-932-000	FIRE OFF EQUIP & COMPUTER REPA	3,000.00	3,000.00	2,100.00	0.00	3,000.00		0.00	0.00	0.00
206-336-936-000	FIRE STATION MAINT	16,000.00	16,000.00	14,347.84	3,137.21	11,069.84		1,392.30	1,792.95	30.81
206-336-936-002	FIRE STATION MAINT/BUTTRICK	28,000.00	28,000.00	15,338.01	12,680.91	11,294.79		2,604.31	4,024.30	59.66
206-336-937-000	FIRE RADIO MAINT	5,500.00	5,500.00	4,544.60	750.00	4,750.00		0.00	0.00	13.64
206-336-937-522	FIRE RADIO MAINT-AFG	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
206-336-938-000	FIRE EQUIPMENT MAINT	48,000.00	48,000.00	62,608.88	5,480.89	39,130.07		410.54	3,389.04	18.48
206-336-938-522	FIRE EQUIP MAINT-AFG	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
206-336-939-000	FIRE COPIER/LEASE/SERVICE	750.00	750.00	769.88	344.24	405.76		69.52	0.00	45.90
206-336-941-000	FIRE POSTAGE & MACHINE LEASE	900.00	900.00	794.90	300.00	600.00		0.00	0.00	33.33
206-336-950-000	PROPERTY TAX REFUNDS	1,600.00	1,600.00	984.91	568.89	1,031.11		0.00	0.00	35.56
206-336-957-000	FIRE PHYSICAL EXAMS	16,000.00	16,000.00	11,406.18	12,600.00	3,400.00		251.00	0.00	78.75
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	12,500.00	12,500.00	6,195.28	963.25	11,124.05		918.51	412.70	11.01
206-336-959-000	FIRE PROTECTIVE CLOTHING	22,500.00	22,500.00	15,384.03	0.00	22,500.00		0.00	0.00	0.00
206-336-960-960	FIRE HAZMAT	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
206-336-981-000	SMALL EQUIPMENT/FURNITURE	6,200.00	6,200.00	7,250.99	1,733.75	4,466.25		0.00	0.00	27.96
Total Dept 336-FIRE DEPARTMENT		1,554,167.00	1,554,167.00	1,449,633.73	608,321.61	934,332.92		159,686.31	11,512.47	39.88
Dept 850-BENEFITS/INSURANCE										
206-850-715-000	FICA-EMPLOYER	96,595.00	96,595.00	88,020.80	38,248.14	58,346.86		10,829.44	0.00	39.60
206-850-717-000	WORKERS COMP INSURANCE	48,723.00	48,723.00	55,551.45	0.00	48,723.00		0.00	0.00	0.00
206-850-718-000	VISION INSURANCE BENEFITS	2,579.00	2,579.00	2,221.47	974.10	1,604.90		194.82	0.00	37.77
206-850-719-000	HEALTH INSURANCE BENEFITS	130,539.00	130,539.00	111,061.28	51,981.99	78,557.01		9,589.14	0.00	39.82
206-850-719-100	OPT-OUT INSURANCE	5,000.00	5,000.00	4,000.00	2,000.00	3,000.00		0.00	0.00	40.00
206-850-719-200	MI CLAIMS TAX- HEALTH	1,400.00	1,400.00	0.00	0.00	1,400.00		0.00	0.00	0.00
206-850-720-000	LIFE & DISABILITY INSURANCE	9,104.00	9,104.00	8,157.12	4,175.10	4,928.90		1,275.30	0.00	45.86
206-850-720-100	FIRE CASUALTY INSURANCE	6,200.00	6,200.00	6,171.00	0.00	6,200.00		0.00	0.00	0.00
206-850-721-000	DENTAL INSURANCE BENEFITS	20,134.00	20,134.00	23,269.00	9,534.87	10,599.13		5,779.23	0.00	47.36
206-850-721-200	MI CLAIMS TAX - DENTAL	350.00	350.00	166.69	206.80	143.20		143.91	0.00	59.09
206-850-722-000	PENSION PLAN BENEFITS	108,980.00	108,980.00	104,278.58	44,890.45	64,089.55		12,230.34	0.00	41.19
206-850-723-000	MEMBERSHIP AND DUES	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
206-850-960-000	FIRE UNEMPLOYMENT COSTS	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Total Dept 850-BENEFITS/INSURANCE		429,604.00	429,604.00	402,897.39	152,011.45	277,592.55		40,042.18	0.00	35.38
Dept 901-CAPITAL OUTLAY										
206-901-970-000	CAPITAL OUTLAY - FFE	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
206-901-971-000	CAPITAL OUTLAY - LAND	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
206-901-974-000	CAPITAL OUTLAY - LAND IMP	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
206-901-975-000	CAPITAL OUTLAY - BLDGIMP	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
206-901-980-000	FIRE- OFFICE EQUIPMENT & FURNITURE	66,500.00	66,500.00	180,504.26	23,140.17	22,448.06		47.72	20,911.77	66.24
206-901-981-000	CAPITAL OUTLAY - VEHICLES	79,500.00	79,500.00	45,159.69	76,260.76	3,239.24		0.00	0.00	95.93
Total Dept 901-CAPITAL OUTLAY		146,000.00	146,000.00	225,663.95	99,400.93	25,687.30		47.72	20,911.77	82.41
Dept 965-TRANSFERS OUT										
206-965-999-000	TRANSFER TO OTHER FUND	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Total Dept 965-TRANSFERS OUT		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Dept 970-CAPITAL OUTLAY										
206-970-970-000	FIRE CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Total Dept 970-CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Dept 990-DEBT SERVICE										
206-990-992-001	BOND PRINCIPAL REF/2003	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
206-990-992-002	2005 LOAN PRINCIPAL-TANKER# 4	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
206-990-996-001	BOND INTEREST/FEES REF 2003	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
206-990-996-002	2005 LOAN INTEREST-TANKER# 4	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Total Dept 990-DEBT SERVICE		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
TOTAL Expenditures		2,129,771.00	2,129,771.00	2,078,195.07	859,733.99	1,237,612.77		199,776.21	32,424.24	41.89
Fund 206 - FIRE FUND:										
TOTAL REVENUES		2,280,590.00	2,280,590.00	2,217,259.45	1,968,367.58	312,222.42		51,153.92	0.00	86.31
TOTAL EXPENDITURES		2,129,771.00	2,129,771.00	2,078,195.07	859,733.99	1,237,612.77		199,776.21	32,424.24	41.89
NET OF REVENUES/EXPENDITURES - 2015					139,064.38	139,064.38				
NET OF REVENUES & EXPENDITURES		150,819.00	150,819.00	139,064.38	1,108,633.59	(925,390.35)		(148,622.29)	(32,424.24)	713.58
BEG. FUND BALANCE		2,292,634.99	2,292,634.99	2,292,634.99	2,292,634.99					
END FUND BALANCE		2,443,453.99	2,443,453.99	2,431,699.37	3,540,332.96					

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GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 206 - FIRE FUND			
206-000-001-100	CASH -CHEM	369,752.59	
206-000-001-700	CASH - GIFT CARDS	200.00	
206-000-003-000	CASH	0.05	
206-000-003-007	CD - 53RD BANK M 11/19/2015	250,000.00	
206-000-003-014	CD - LAKE MICH CR UN-49 M-3/25/2017	536,265.51	
206-000-003-015	CD - COMMUNITY WEST CR UN	5.00	
206-000-003-016	CD-OPTION ONE CR UN	250,000.00	
206-000-003-020	CD - HUNTINGTON M11/17/2017	259,925.13	
206-000-003-024	FIRST NATL BANK OF AMERICA #303659 7/15	531,427.61	
206-000-003-032	COMMUNITY CHOICE CR UN M 3/18/17	250,000.00	
206-000-015-005	MONEY MARKET LAKE MICH CR UN	1,109,358.81	
206-000-204-000	ACCRUED PAYROLL		16,601.74
206-000-390-000	FUND BALANCE - RESTRICTED		1,434,634.99
206-000-391-003	FUND BALANCE - COMMITTED RESCUE VEH 12		198,000.00
206-000-391-004	FUND BALANCE - COMMITTTED/ PP TAX 2012		660,000.00
206-000-401-402	TAX LEVY		1,593,283.80
206-000-401-410	PERSONAL PROPERTY TAX		166,079.02
206-000-401-412	DELINQUENT TAXES-LEVY		11,235.86
206-000-401-437	ABATEMENT TAXES-LEVY		16,318.32
206-000-401-445	PENALTIES & INTEREST ON TAXES		268.48
206-000-665-000	INTEREST REVENUE		14,415.45
206-000-671-675	DONATIONS		100.00
206-000-699-000	TRANSFER FROM GENERAL FUND		166,666.65
206-336-703-000	FIREFIGHTERS SALARY	273,917.66	
206-336-705-000	FIRE CHIEF	36,042.82	
206-336-707-000	LIEUTENANT-RR	28,529.78	
206-336-708-000	LIEUTENANT-TS	26,070.45	
206-336-708-200	LIEUTENANT-DV	29,767.98	
206-336-708-400	FIRE INSPECTOR	27,438.40	
206-336-709-000	WAGES/SALARIES OVERTIME	20,250.36	
206-336-710-000	FIRE PAID ON CALL	79,814.80	
206-336-723-000	FIRE MEMBERSHIP AND DUES	285.00	
206-336-724-000	FIRE EDUCATION	2,261.38	
206-336-726-000	FIRE TRAINING	2,339.45	
206-336-727-000	FIRE OFFICE SUPPLIES	283.77	
206-336-745-000	FIRE FUELS	3,343.52	
206-336-768-000	FIRE UNIFORMS	3,279.69	
206-336-787-000	FIRE OTHER EXPENSES	606.97	
206-336-802-000	FIRE CONTRACTUAL SERVICE	594.36	
206-336-802-100	FIRE DISPATCH SERVICE	10,712.00	
206-336-803-000	FIRE FIGHTER HIRING	85.00	
206-336-807-000	FIRE AUDIT FEES & SERVICES	2,475.00	
206-336-810-000	FIRE PROPERTY/CON/VECHICLE INS	13,225.80	
206-336-901-000	FIRE PUBLICATIONS	613.16	
206-336-921-002	FIRE ELECTRICITY/BUTTRICK	2,700.04	

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GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
206-336-923-002	FIRE HEATING/BUTTRICK	1,677.46	
206-336-924-000	FIRE PHONES	2,426.29	
206-336-924-002	FIRE PHONES/BUTTRICK	896.52	
206-336-927-002	FIRE WATER/BUTTRICK	124.81	
206-336-936-000	FIRE STATION MAINT	3,137.21	
206-336-936-002	FIRE STATION MAINT/BUTTRICK	12,680.91	
206-336-937-000	FIRE RADIO MAINT	750.00	
206-336-938-000	FIRE EQUIPMENT MAINT	5,480.89	
206-336-939-000	FIRE COPIER/LEASE/SERVICE	344.24	
206-336-941-000	FIRE POSTAGE & MACHINE LEASE	300.00	
206-336-950-000	PROPERTY TAX REFUNDS	568.89	
206-336-957-000	FIRE PHYSICAL EXAMS	12,600.00	
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	963.25	
206-336-981-000	SMALL EQUIPMENT/FURNITURE	1,733.75	
206-850-715-000	FICA-EMPLOYER	38,248.14	
206-850-718-000	VISION INSURANCE BENEFITS	974.10	
206-850-719-000	HEALTH INSURANCE BENEFITS	51,981.99	
206-850-719-100	OPT-OUT INSURANCE	2,000.00	
206-850-720-000	LIFE & DISABILITY INSURANCE	4,175.10	
206-850-721-000	DENTAL INSURANCE BENEFITS	9,534.87	
206-850-721-200	MI CLAIMS TAX - DENTAL	206.80	
206-850-722-000	PENSION PLAN BENEFITS	44,890.45	
206-901-980-000	FIRE- OFFICE EQUIPMENT & FURNITURE	23,140.17	
206-901-981-000	CAPITAL OUTLAY - VEHICLES	76,260.76	
Total Fund 206 - FIRE FUND			
NET OF REVENUES/EXPENDITURES - 2015		4,416,668.69	139,064.38
			4,416,668.69

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GL Number	Description	Balance
Fund 206 - FIRE FUND		
*** Assets ***		
206-000-001-100	CASH -CHEM	369,752.59
206-000-001-700	CASH - GIFT CARDS	200.00
206-000-003-000	CASH	0.05
206-000-003-007	CD - 53RD BANK M 11/19/2015	250,000.00
206-000-003-014	CD - LAKE MICH CR UN-49 M-3/25/2017	536,265.51
206-000-003-015	CD - COMMUNITY WEST CR UN	5.00
206-000-003-016	CD-OPTION ONE CR UN	250,000.00
206-000-003-020	CD - HUNTINGTON M11/17/2017	259,925.13
206-000-003-024	FIRST NATL BANK OF AMERICA #303659 7/15	531,427.61
206-000-003-032	COMMUNITY CHOICE CR UN M 3/18/17	250,000.00
206-000-015-005	MONEY MARKET LAKE MICH CR UN	1,109,358.81
	Total Assets	3,556,934.70
*** Liabilities ***		
206-000-204-000	ACCRUED PAYROLL	16,601.74
	Total Liabilities	16,601.74
*** Fund Balance ***		
206-000-390-000	FUND BALANCE - RESTRICTED	1,434,634.99
206-000-391-003	FUND BALANCE - COMMITTED RESCUE VEH 12	198,000.00
206-000-391-004	FUND BALANCE - COMMITTED/ PP TAX 2012	660,000.00
	Total Fund Balance	2,292,634.99
	Beginning Fund Balance - 2015	2,292,634.99
	Net of Revenues VS Expenditures - 2015	139,064.38
	*2015 End FB/2016 Beg FB	2,431,699.37
	Net of Revenues VS Expenditures - Current Year	1,108,633.59
	Ending Fund Balance	3,540,332.96
	Total Liabilities And Fund Balance	3,556,934.70

* Year Not Closed

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GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 207 - POLICE FUND									
Revenues									
Dept 000									
207-000-401-402	TAX LEVY	575,990.00	575,990.00	556,140.35	556,147.16	19,842.84	0.00	0.00	96.56
207-000-401-410	PERSONAL PROPERTY TAX	61,825.00	61,825.00	53,748.08	57,971.78	3,853.22	0.00	0.00	93.77
207-000-401-412	DELINQUENT TAXES-LEVY	2,500.00	2,500.00	4,499.20	3,921.96	(1,421.96)	1,635.76	0.00	156.88
207-000-401-437	ABATEMENT TAXES-LEVY	5,850.00	5,850.00	5,785.31	5,696.15	153.85	0.00	0.00	97.37
207-000-401-445	INTEREST & PENALTIES ON TAX	150.00	150.00	125.26	93.63	56.37	0.00	0.00	62.42
207-000-665-000	INTEREST REVENUE	30,000.00	30,000.00	2,867.39	1,367.66	28,632.34	365.86	0.00	4.56
207-000-665-100	INTEREST ON INVESTMENT FNR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
207-000-671-675	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
207-000-671-683	REIMBURSEMENTS/REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
207-000-677-000	TRANSFER FROM GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		676,315.00	676,315.00	623,165.59	625,198.34	51,116.66	2,001.62	0.00	92.44
TOTAL Revenues		676,315.00	676,315.00	623,165.59	625,198.34	51,116.66	2,001.62	0.00	92.44
Expenditures									
Dept 301-POLICE DEPARTMENT									
207-301-787-000	OTHER EXPENSES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
207-301-801-000	SHERIFF PROTECTION	643,022.00	643,022.00	594,798.36	131,148.50	511,873.50	47,082.66	0.00	20.40
207-301-801-200	PRECINCT OFFICE RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
207-301-801-300	SCHOOL RESOURCE OFFICER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
207-301-826-000	LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
207-301-950-000	PROPERTY TAX REFUNDS	400.00	400.00	343.80	198.58	201.42	0.00	0.00	49.65
Total Dept 301-POLICE DEPARTMENT		644,422.00	644,422.00	595,142.16	131,347.08	513,074.92	47,082.66	0.00	20.38
Dept 965-TRANSFERS OUT									
207-965-999-000	TRANSFER TO OTHER FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 965-TRANSFERS OUT		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		644,422.00	644,422.00	595,142.16	131,347.08	513,074.92	47,082.66	0.00	20.38
Fund 207 - POLICE FUND:									
TOTAL REVENUES		676,315.00	676,315.00	623,165.59	625,198.34	51,116.66	2,001.62	0.00	92.44
TOTAL EXPENDITURES		644,422.00	644,422.00	595,142.16	131,347.08	513,074.92	47,082.66	0.00	20.38
NET OF REVENUES/EXPENDITURES - 2015				28,023.43	28,023.43				
NET OF REVENUES & EXPENDITURES		31,893.00	31,893.00	28,023.43	493,851.26	(461,958.26)	(45,081.04)	0.00	1,548.46
BEG. FUND BALANCE		1,191,158.65	1,191,158.65	1,191,158.65	1,191,158.65				
END FUND BALANCE		1,223,051.65	1,223,051.65	1,219,182.08	1,713,033.34				

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GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 207 - POLICE FUND			
207-000-003-000	CASH-POLICE FUND - 53RD SECURITIES	0.05	
207-000-003-011	CD - THE BANK OF HOLLAND 8/20/2016	614,281.25	
207-000-003-027	CD - NORTHPOINTE BANK 11/08/2016	250,000.00	
207-000-015-019	POLICE M/M FLAGSTAR BANK	848,752.04	
207-000-390-000	FUND BALANCE - RESTRICTED		961,158.65
207-000-391-001	FUND BALANCE - COMMITTED/ PP TAX 2012		230,000.00
207-000-401-402	TAX LEVY		556,147.16
207-000-401-410	PERSONAL PROPERTY TAX		57,971.78
207-000-401-412	DELINQUENT TAXES-LEVY		3,921.96
207-000-401-437	ABATEMENT TAXES-LEVY		5,696.15
207-000-401-445	INTEREST & PENALTIES ON TAX		93.63
207-000-665-000	INTEREST REVENUE		1,367.66
207-301-801-000	SHERIFF PROTECTION	131,148.50	
207-301-950-000	PROPERTY TAX REFUNDS	198.58	
Total Fund 207 - POLICE FUND			
NET OF REVENUES/EXPENDITURES - 2015		1,844,380.42	28,023.43
			1,844,380.42

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GL Number	Description	Balance
Fund 207 - POLICE FUND		
*** Assets ***		
207-000-003-000	CASH-POLICE FUND - 53RD SECURITIES	0.05
207-000-003-011	CD - THE BANK OF HOLLAND 8/20/2016	614,281.25
207-000-003-027	CD - NORTHPOINTE BANK 11/08/2016	250,000.00
207-000-015-019	POLICE M/M FLAGSTAR BANK	848,752.04
	Total Assets	<u>1,713,033.34</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
207-000-390-000	FUND BALANCE - RESTRICTED	961,158.65
207-000-391-001	FUND BALANCE - COMMITTED/ PP TAX 2012	230,000.00
	Total Fund Balance	<u>1,191,158.65</u>
	Beginning Fund Balance - 2015	<u>1,191,158.65</u>
	Net of Revenues VS Expenditures - 2015	28,023.43
	*2015 End FB/2016 Beg FB	1,219,182.08
	Net of Revenues VS Expenditures - Current Year	493,851.26
	Ending Fund Balance	1,713,033.34
	Total Liabilities And Fund Balance	<u>1,713,033.34</u>
* Year Not Closed		

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GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 208 - HAZMAT FUND									
Revenues									
Dept 000									
208-000-607-500	HAZMAT - CASCADE TWP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000-607-600	HAZMAT KENTWOOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000-607-700	HAZMAT - GAINES TWP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000-665-000	HAZMAT INTEREST	200.00	200.00	193.69	55.46	144.54	13.61	0.00	27.73
208-000-671-000	HAZMAT REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		200.00	200.00	193.69	55.46	144.54	13.61	0.00	27.73
TOTAL Revenues		200.00	200.00	193.69	55.46	144.54	13.61	0.00	27.73
Expenditures									
Dept 344-HAZMAT									
208-344-726-000	HAZMAT SUPPLIES	500.00	500.00	102.77	0.00	500.00	0.00	0.00	0.00
208-344-728-000	HAZMAT OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-344-787-000	HAZMAT EQUIPMENT REPAIRS	1,500.00	1,500.00	273.81	137.06	1,362.94	0.00	0.00	9.14
208-344-789-000	HAZMAT TRAINING	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00
208-344-958-000	HAZMAT EQUIPMENT	3,000.00	3,000.00	8,420.10	926.68	2,073.32	418.31	0.00	30.89
Total Dept 344-HAZMAT		8,000.00	8,000.00	8,796.68	1,063.74	6,936.26	418.31	0.00	13.30
TOTAL Expenditures		8,000.00	8,000.00	8,796.68	1,063.74	6,936.26	418.31	0.00	13.30
Fund 208 - HAZMAT FUND:									
TOTAL REVENUES		200.00	200.00	193.69	55.46	144.54	13.61	0.00	27.73
TOTAL EXPENDITURES		8,000.00	8,000.00	8,796.68	1,063.74	6,936.26	418.31	0.00	13.30
NET OF REVENUES/EXPENDITURES - 2015					(8,602.99)	(8,602.99)			
NET OF REVENUES & EXPENDITURES		(7,800.00)	(7,800.00)	(8,602.99)	(1,008.28)	(6,791.72)	(404.70)	0.00	12.93
BEG. FUND BALANCE		54,677.34	54,677.34	54,677.34	54,677.34				
END FUND BALANCE		46,877.34	46,877.34	46,074.35	45,066.07				

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GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 208 - HAZMAT FUND			
208-000-015-005	MM LAKE MICH CR UN 112010265771	45,066.07	
208-000-390-000	FUND BALANCE - RESTRICTED		54,677.34
208-000-665-000	HAZMAT INTEREST		55.46
208-344-787-000	HAZMAT EQUIPMENT REPAIRS	137.06	
208-344-958-000	HAZMAT EQUIPMENT	926.68	
Total Fund 208 - HAZMAT FUND			
DEFICIENCY OF REVENUES/EXPENDITURES - 2015		8,602.99	
		54,732.80	54,732.80

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<u>GL Number</u>	<u>Description</u>	<u>Balance</u>
Fund 208 - HAZMAT FUND		
*** Assets ***		
208-000-015-005	MM LAKE MICH CR UN 112010265771	45,066.07
	Total Assets	<u>45,066.07</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
208-000-390-000	FUND BALANCE - RESTRICTED	54,677.34
	Total Fund Balance	<u>54,677.34</u>
	Beginning Fund Balance - 2015	<u>54,677.34</u>
	Net of Revenues VS Expenditures - 2015	(8,602.99)
	*2015 End FB/2016 Beg FB	46,074.35
	Net of Revenues VS Expenditures - Current Year	(1,008.28)
	Ending Fund Balance	45,066.07
	Total Liabilities And Fund Balance	<u>45,066.07</u>
* Year Not Closed		

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GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 209 - CCT OPEN SPACE									
Revenues									
Dept 000									
209-000-401-402	TAX LEVY	288,540.00	288,540.00	278,597.91	278,601.29	9,938.71	0.00	0.00	96.56
209-000-401-410	PERSONAL PROPERTY TAX	30,975.00	30,975.00	26,926.17	29,042.22	1,932.78	0.00	0.00	93.76
209-000-401-412	DELINQUENT TAXES-LEVY	1,500.00	1,500.00	2,140.64	1,964.82	(464.82)	819.48	0.00	130.99
209-000-401-437	ABATEMENT TAXES-LEVY	2,930.00	2,930.00	2,898.23	2,853.53	76.47	0.00	0.00	97.39
209-000-401-445	INTEREST & PENALTIES ON TAXES	100.00	100.00	62.81	46.93	53.07	0.00	0.00	46.93
209-000-539-100	CCT OPEN SPACE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-665-000	INTEREST ON INVESTMENTS	4,000.00	4,000.00	198.37	343.78	3,656.22	11.63	0.00	8.59
209-000-665-408	INTEREST ON HOMEYER FUND	0.00	0.00	148.65	582.44	(582.44)	144.50	0.00	100.00
209-000-671-675	DONATIONS	500.00	500.00	92.80	0.00	500.00	0.00	0.00	0.00
209-000-671-683	REIMBURSEMENTS/REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-673-000	CCT OPEN SPACE - SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-689-000	BOND SALE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-699-101	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-699-408	INTERFUND REIMB- HOMEYER OPEN SP	0.00	0.00	351,723.94	0.00	0.00	0.00	0.00	0.00
Total Dept 000		328,545.00	328,545.00	662,789.52	313,435.01	15,109.99	975.61	0.00	95.40
TOTAL Revenues		328,545.00	328,545.00	662,789.52	313,435.01	15,109.99	975.61	0.00	95.40
Expenditures									
Dept 751-OPEN SPACE PRESERVATION									
209-751-787-000	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-801-000	CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-821-000	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-821-100	ENGINEERING DESIGN -BOLT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-826-000	LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-827-000	BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-921-000	ELECTRICITY	2,000.00	2,000.00	1,171.73	520.35	1,479.65	122.04	0.00	26.02
209-751-923-000	HEATING/UTILITY	1,500.00	1,500.00	78.45	0.00	1,500.00	(102.03)	0.00	0.00
209-751-927-000	WATER-SEWER	500.00	500.00	255.08	72.13	427.87	0.00	0.00	14.43
209-751-935-000	PARK MAINTENANCE	20,000.00	20,000.00	17,447.97	438.60	19,008.11	151.41	553.29	4.96
209-751-950-000	TAX REFUNDS	200.00	200.00	172.24	99.48	100.52	0.00	0.00	49.74
209-751-971-000	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-971-100	LAND AQUISION-BOLT PARK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-971-200	LAND AQUITION - FASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-980-100	CONSTRUCTION - PEACE PARK(BOLT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-980-250	CONSTRUCTION - BURTON PARK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 751-OPEN SPACE PRESERVATION		24,200.00	24,200.00	19,125.47	1,130.56	22,516.15	171.42	553.29	6.96
Dept 901-CAPITAL OUTLAY									
209-901-970-000	CAPITAL OUTLAY - FFE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-901-971-000	CAPITAL OUTLAY - LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-901-974-000	CAPITAL OUTLAY - LANDIMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-901-975-000	CAPITAL OUTLAY - BLDGIMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 965-TRANSFERS OUT									
209-965-998-000	BOND DISCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-965-999-000	TRANSFER TO OTHER FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-965-999-101	TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 965-TRANSFERS OUT		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 990-DEBT SERVICE									
209-990-992-001	BOND PRINCIPAL PAYMENT	210,000.00	210,000.00	205,000.00	210,000.00	0.00	0.00	0.00	100.00
209-990-996-001	INTEREST AND FEES BA 2009	139,959.00	139,959.00	146,446.26	72,060.63	67,898.37	0.00	0.00	51.49
Total Dept 990-DEBT SERVICE		349,959.00	349,959.00	351,446.26	282,060.63	67,898.37	0.00	0.00	80.60
TOTAL Expenditures		374,159.00	374,159.00	370,571.73	283,191.19	90,414.52	171.42	553.29	75.84
Fund 209 - CCT OPEN SPACE:									
TOTAL REVENUES		328,545.00	328,545.00	662,789.52	313,435.01	15,109.99	975.61	0.00	95.40
TOTAL EXPENDITURES		374,159.00	374,159.00	370,571.73	283,191.19	90,414.52	171.42	553.29	75.84
NET OF REVENUES/EXPENDITURES - 2015					292,217.79	292,217.79			
NET OF REVENUES & EXPENDITURES		(45,614.00)	(45,614.00)	292,217.79	30,243.82	(75,304.53)	804.19	(553.29)	65.09

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REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 05/31/2016
FINAL

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
BEG. FUND BALANCE		470,595.57	470,595.57	470,595.57	470,595.57				
END FUND BALANCE		424,981.57	424,981.57	762,813.36	793,057.18				

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TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 05/31/2016
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 209 - CCT OPEN SPACE			
209-000-001-100	CASH -CHEM	190,601.15	
209-000-003-015	CD - COMMUNITY WEST CR UN/M 10/15/16	250,001.00	
209-000-015-005	MONEY MARKET LAKE MICH CR UN HOMEYER	352,455.03	
209-000-390-000	FUND BALANCE - RESTRICTED		2,722.98
209-000-391-001	FUND BALANCE - COMMITTED/PP TAX 2012		116,000.00
209-000-391-004	FUND BALANCE - COMMITTTED HOMEYER 12/15		351,872.59
209-000-401-402	TAX LEVY		278,601.29
209-000-401-410	PERSONAL PROPERTY TAX		29,042.22
209-000-401-412	DELINQUENT TAXES-LEVY		1,964.82
209-000-401-437	ABATEMENT TAXES-LEVY		2,853.53
209-000-401-445	INTEREST & PENALTIES ON TAXES		46.93
209-000-665-000	INTEREST ON INVESTMENTS		343.78
209-000-665-408	INTEREST ON HOMEYER FUND		582.44
209-751-921-000	ELECTRICITY	520.35	
209-751-927-000	WATER-SEWER	72.13	
209-751-935-000	PARK MAINTENANCE	438.60	
209-751-950-000	TAX REFUNDS	99.48	
209-990-992-001	BOND PRINICIPAL PAYMENT	210,000.00	
209-990-996-001	INTEREST AND FEES BA 2009	72,060.63	
Total Fund 209 - CCT OPEN SPACE			
NET OF REVENUES/EXPENDITURES - 2015		1,076,248.37	292,217.79
			1,076,248.37

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BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 05/31/2016
FINAL

GL Number	Description	Balance
Fund 209 - CCT OPEN SPACE		
*** Assets ***		
209-000-001-100	CASH -CHEM	190,601.15
209-000-003-015	CD - COMMUNITY WEST CR UN/M 10/15/16	250,001.00
209-000-015-005	MONEY MARKET LAKE MICH CR UN HOMEYER	352,455.03
	Total Assets	793,057.18
*** Liabilities ***		
	Total Liabilities	0.00
*** Fund Balance ***		
209-000-390-000	FUND BALANCE - RESTRICTED	2,722.98
209-000-391-001	FUND BALANCE - COMMITTED/PP TAX 2012	116,000.00
209-000-391-004	FUND BALANCE - COMMITTED HOMEYER 12/15	351,872.59
	Total Fund Balance	470,595.57
	Beginning Fund Balance - 2015	470,595.57
	Net of Revenues VS Expenditures - 2015	292,217.79
	*2015 End FB/2016 Beg FB	762,813.36
	Net of Revenues VS Expenditures - Current Year	30,243.82
	Ending Fund Balance	793,057.18
	Total Liabilities And Fund Balance	793,057.18
* Year Not Closed		

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REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 211 - DAM MAJOR REPAIR FUND									
Revenues									
Dept 000									
211-000-665-000	INTEREST REVENUE	900.00	900.00	948.16	367.90	532.10	96.16	0.00	40.88
211-000-675-000	CONTRIBUTIONS	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	100.00
211-000-699-101	TRANSFERS FROM GENERAL FUND	40,000.00	40,000.00	40,000.00	20,000.00	20,000.00	0.00	0.00	50.00
Total Dept 000		45,900.00	45,900.00	45,948.16	25,367.90	20,532.10	96.16	0.00	55.27
TOTAL Revenues		45,900.00	45,900.00	45,948.16	25,367.90	20,532.10	96.16	0.00	55.27
Expenditures									
Dept 901-CAPITAL OUTLAY									
211-901-970-000	CAPITAL OUTLAY - FFE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211-901-971-000	CAPITAL OUTLAY - LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211-901-974-000	CAPITAL OUTLAY - LANDIMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211-901-975-000	CAPITAL OUTLAY - BLDGIMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211-901-980-000	EXPENSES/DAM MAJOR REPAIR	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	0.00	0.00
211-901-990-000	INSPECTION REPORTS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY		25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	0.00	0.00
TOTAL Expenditures		25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	0.00	0.00
Fund 211 - DAM MAJOR REPAIR FUND:									
TOTAL REVENUES		45,900.00	45,900.00	45,948.16	25,367.90	20,532.10	96.16	0.00	55.27
TOTAL EXPENDITURES		25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	0.00	0.00
NET OF REVENUES/EXPENDITURES - 2015					45,948.16	45,948.16			
NET OF REVENUES & EXPENDITURES		20,900.00	20,900.00	45,948.16	25,367.90	(4,467.90)	96.16	0.00	121.38
BEG. FUND BALANCE		478,166.41	478,166.41	478,166.41	478,166.41				
END FUND BALANCE		499,066.41	499,066.41	524,114.57	549,482.47				

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TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 05/31/2016
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 211 - DAM MAJOR REPAIR FUND			
211-000-003-014	CD - LAKE MICH CR UN #40 3/10/2017	311,935.86	
211-000-015-005	MM LAKE MICH CR UN- DAM REPAIR 1026577-0	237,546.61	
211-000-390-000	FUND BALANCE - RESTRICTED		228,166.41
211-000-391-001	FUND BALANCE-COMMITTED/FUTURE REPAIRS12		250,000.00
211-000-665-000	INTEREST REVENUE		367.90
211-000-675-000	CONTRIBUTIONS		5,000.00
211-000-699-101	TRANSFERS FROM GENERAL FUND		20,000.00
Total Fund 211 - DAM MAJOR REPAIR FUND			
NET OF REVENUES/EXPENDITURES - 2015		549,482.47	45,948.16
			549,482.47

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BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 05/31/2016
FINAL

GL Number	Description	Balance
Fund 211 - DAM MAJOR REPAIR FUND		
*** Assets ***		
211-000-003-014	CD - LAKE MICH CR UN #40 3/10/2017	311,935.86
211-000-015-005	MM LAKE MICH CR UN- DAM REPAIR 1026577-0	237,546.61
	Total Assets	549,482.47
*** Liabilities ***		
	Total Liabilities	0.00
*** Fund Balance ***		
211-000-390-000	FUND BALANCE - RESTRICTED	228,166.41
211-000-391-001	FUND BALANCE-COMMITTED/FUTURE REPAIRS12	250,000.00
	Total Fund Balance	478,166.41
	Beginning Fund Balance - 2015	478,166.41
	Net of Revenues VS Expenditures - 2015	45,948.16
	*2015 End FB/2016 Beg FB	524,114.57
	Net of Revenues VS Expenditures - Current Year	25,367.90
	Ending Fund Balance	549,482.47
	Total Liabilities And Fund Balance	549,482.47
* Year Not Closed		

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDOGT USED
Fund 216 - PATHWAYS FUND									
Revenues									
Dept 000									
216-000-401-402	TAX LEVY	499,950.00	499,950.00	482,726.49	482,732.07	17,217.93	0.00	0.00	96.56
216-000-401-410	PERSONAL PROPERTY TAX	53,665.00	53,665.00	46,653.20	50,319.29	3,345.71	0.00	0.00	93.77
216-000-401-412	DELINQUENT TAX LEVY	2,500.00	2,500.00	3,898.29	3,404.29	(904.29)	1,419.83	0.00	136.17
216-000-401-437	ABATEMENT TAXES-LEVY	5,080.00	5,080.00	5,021.63	4,944.24	135.76	0.00	0.00	97.33
216-000-401-445	PENALTIES & INTEREST ON TAX	125.00	125.00	108.89	81.40	43.60	0.00	0.00	65.12
216-000-665-000	INTEREST REVENUE	1,000.00	1,000.00	13,018.81	439.31	560.69	143.36	0.00	43.93
216-000-665-100	INTEREST ON INVESTMENT FNR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-000-665-200	INTEREST ON INVESTMENT FHR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-000-665-201	INTEREST ON INVESTMENT FHR2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-000-671-671	MISCELLANEOUS INCOME	0.00	0.00	15,868.00	0.00	0.00	0.00	0.00	0.00
216-000-671-675	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-000-673-000	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-000-698-000	BOND/LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		562,320.00	562,320.00	567,295.31	541,920.60	20,399.40	1,563.19	0.00	96.37
TOTAL Revenues		562,320.00	562,320.00	567,295.31	541,920.60	20,399.40	1,563.19	0.00	96.37
Expenditures									
Dept 758-PATHWAYS									
216-758-728-000	OPERATING SUPPLIES	8,000.00	8,000.00	6,583.58	397.25	7,602.75	0.00	0.00	4.97
216-758-757-000	MISCELLANEOUS SUPPLIES/EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-758-787-000	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-758-811-000	MUN NOTE DISCOUNT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-758-811-100	CAP IMP BOND DISCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-758-821-100	ENGINEERING	35,000.00	35,000.00	2,687.50	1,680.00	33,320.00	330.00	0.00	4.80
216-758-826-000	LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-758-827-000	BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-758-923-000	HEATING/UTILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-758-931-000	MAINT & REPAIR	70,000.00	70,000.00	72,852.10	697.92	68,810.07	600.00	492.01	1.70
216-758-950-000	PROPERTY TAX REFUNDS	400.00	400.00	298.43	172.37	227.63	0.00	0.00	43.09
216-758-955-000	MISCELLANEOUS EXPENSE	0.00	0.00	12.80	0.00	0.00	0.00	0.00	0.00
216-758-970-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-758-974-000	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-758-977-000	BIKE LANE - CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-758-978-000	BIKE LANE ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-758-981-000	SMALL EQUIP AND FURNITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-758-990-000	INSPECTION REPORTS-DAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-758-996-000	INTEREST & FISCAL CHG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 758-PATHWAYS		113,400.00	113,400.00	82,434.41	2,947.54	109,960.45	930.00	492.01	3.03
Dept 901-CAPITAL OUTLAY									
216-901-970-000	CAPITAL OUTLAY - FFE	0.00	0.00	6,975.00	0.00	0.00	0.00	0.00	0.00
216-901-971-000	CAPITAL OUTLAY - LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-901-974-000	CAPITAL OUTLAY - LANDIMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-901-974-500	CONST - PATHWAYS/BURTON	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-901-975-000	CAPITAL OUTLAY - BLDGIMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY		0.00	0.00	6,975.00	0.00	0.00	0.00	0.00	0.00
Dept 965-TRANSFERS OUT									
216-965-999-000	TRANSFER TO OTHER FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 965-TRANSFERS OUT		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 970-CAPITAL OUTLAY									
216-970-970-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 970-CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 990-DEBT SERVICE									
216-990-992-001	MUN NOTE 1999/PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-990-992-002	MUN NOTE 2000/PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-990-992-003	MUN NOTE 2002A/PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-990-992-004	BOND/LOAN PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
216-990-992-005	CAP IMP BOND 2005/PRINCIPAL	0.00	0.00	175,000.00	0.00	0.00	0.00	0.00	0.00
216-990-992-006	MUN NOTE 2010/PRINCIPAL	0.00	0.00	130,000.00	0.00	0.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	2016	2016	END BALANCE	YTD BALANCE	UNENCUMBERED	ACTIVITY FOR	ENCUMBERED	% BDGT	
		ORIGINAL	AMENDED	12/31/2015	05/31/2016		MONTH 05/31/2016			
		BUDGET	BUDGET	NORM (ABNORM)	NORM (ABNORM)	BALANCE	INCR (DECR)	YEAR-TO-DATE	USED	
216-990-992-007	BOND PRINCIPAL- 2012 REFINANCE	250,000.00	250,000.00	199,000.00	0.00	250,000.00	0.00	0.00	0.00	
216-990-996-001	MUN NOTE 1999/INT & FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
216-990-996-002	MUN NOTE 2000/INT & FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
216-990-996-003	MUN NOTE 2002A/INT & FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
216-990-996-004	CAP IMP BOND 2002/INT & FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
216-990-996-005	CAP IMP BOND 2005/INT & FEES	0.00	0.00	7,977.50	0.00	0.00	0.00	0.00	0.00	
216-990-996-006	MUN NOTE 2010/ INT AND FEES	0.00	0.00	3,185.00	0.00	0.00	0.00	0.00	0.00	
216-990-996-207	BOND INTEREST- 2012 REFINANCE	9,707.00	9,707.00	12,812.70	4,790.01	4,916.99	0.00	0.00	49.35	
Total Dept 990-DEBT SERVICE		259,707.00	259,707.00	527,975.20	4,790.01	254,916.99	0.00	0.00	1.84	
TOTAL Expenditures		373,107.00	373,107.00	617,384.61	7,737.55	364,877.44	930.00	492.01	2.21	
Fund 216 - PATHWAYS FUND:										
TOTAL REVENUES		562,320.00	562,320.00	567,295.31	541,920.60	20,399.40	1,563.19	0.00	96.37	
TOTAL EXPENDITURES		373,107.00	373,107.00	617,384.61	7,737.55	364,877.44	930.00	492.01	2.21	
NET OF REVENUES/EXPENDITURES - 2015					(50,089.30)	(50,089.30)				
NET OF REVENUES & EXPENDITURES		189,213.00	189,213.00	(50,089.30)	534,183.05	(344,478.04)	633.19	(492.01)	282.06	
BEG. FUND BALANCE		758,014.00	758,014.00	758,014.00	758,014.00					
END FUND BALANCE		947,227.00	947,227.00	707,924.70	1,242,107.75					

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TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
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GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 216 - PATHWAYS FUND			
216-000-003-016	CD-OPTION ONE CR UN M 10/08/2018	524,327.53	
216-000-015-025	PATHWAYS M/M MACATAWA BANK	717,780.22	
216-000-390-000	FUND BALANCE - RESTRICTED		558,014.00
216-000-391-001	FUND BALANCE - COMMITTED - PP TAX 2012		200,000.00
216-000-401-402	TAX LEVY		482,732.07
216-000-401-410	PERSONAL PROPERTY TAX		50,319.29
216-000-401-412	DELINQUENT TAX LEVY		3,404.29
216-000-401-437	ABATEMENT TAXES-LEVY		4,944.24
216-000-401-445	PENALTIES & INTEREST ON TAX		81.40
216-000-665-000	INTEREST REVENUE		439.31
216-758-728-000	OPERATING SUPPLIES	397.25	
216-758-821-100	ENGINEERING	1,680.00	
216-758-931-000	MAINT & REPAIR	697.92	
216-758-950-000	PROPERTY TAX REFUNDS	172.37	
216-990-996-207	BOND INTEREST- 2012 REFINANCE	4,790.01	
Total Fund 216 - PATHWAYS FUND			
DEFICIENCY OF REVENUES/EXPENDITURES - 2015		50,089.30	
		1,299,934.60	1,299,934.60

06/13/2016

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 05/31/2016
FINAL

<u>GL Number</u>	<u>Description</u>	<u>Balance</u>
Fund 216 - PATHWAYS FUND		
*** Assets ***		
216-000-003-016	CD-OPTION ONE CR UN M 10/08/2018	524,327.53
216-000-015-025	PATHWAYS M/M MACATAWA BANK	717,780.22
	Total Assets	<u>1,242,107.75</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
216-000-390-000	FUND BALANCE - RESTRICTED	558,014.00
216-000-391-001	FUND BALANCE - COMMITTED - PP TAX 2012	200,000.00
	Total Fund Balance	<u>758,014.00</u>
	Beginning Fund Balance - 2015	<u>758,014.00</u>
	Net of Revenues VS Expenditures - 2015	(50,089.30)
	*2015 End FB/2016 Beg FB	707,924.70
	Net of Revenues VS Expenditures - Current Year	534,183.05
	Ending Fund Balance	1,242,107.75
	Total Liabilities And Fund Balance	<u>1,242,107.75</u>
* Year Not Closed		

06/13/2016

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 246 - IRF									
Revenues									
Dept 000									
246-000-630-000	HOOKUP FEES	200,000.00	200,000.00	730,240.00	89,996.00	110,004.00	11,000.00	0.00	45.00
246-000-665-000	INTEREST ON INVESTMENTS	3,000.00	3,000.00	11,515.93	777.56	2,222.44	194.28	0.00	25.92
246-000-669-000	INT & P S/A-ORDINANCE	4,500.00	4,500.00	6,840.82	4,151.31	348.69	1,184.83	0.00	92.25
246-000-669-003	INT & P S/A-CARAVELLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-000-669-005	INT & P S/A-OAKBLUFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-000-669-006	INT & P S/A-KRAFT #28S	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-000-669-011	INT & P S/A OAK TERRACE	0.00	0.00	1,571.55	(1,571.55)	1,571.55	(1,571.55)	0.00	100.00
246-000-669-888	INT& P S/A FOREST SHORES	80.00	80.00	0.00	0.00	80.00	0.00	0.00	0.00
246-000-669-889	INT & P S/A ORDINANCE-MARACAIBO S	20.00	20.00	0.00	0.00	20.00	0.00	0.00	0.00
246-000-671-000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-000-672-000	S/A REVENUE-ORDINANCE	15,000.00	15,000.00	21,085.07	0.00	15,000.00	0.00	0.00	0.00
246-000-672-003	S/A REVENUE-CARAVELLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-000-672-005	S/A REVENUE-OAKBLUFF SAD #27W	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-000-672-006	S/A REVENUE-KRAFT #28S	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-000-672-008	S/A REVENUE-INACTIVE	12,000.00	12,000.00	29,430.00	0.00	12,000.00	0.00	0.00	0.00
246-000-672-010	S/A REVENUE - KRAFT 2013	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-000-672-011	S/A REVENUE - OAK TERRACE	0.00	0.00	17,461.80	(5,820.60)	5,820.60	(5,820.60)	0.00	100.00
246-000-672-888	FOREST SHORES SPECIAL ASSESSMENT	940.00	940.00	0.00	0.00	940.00	0.00	0.00	0.00
246-000-672-889	S/A REV ORDINANCE- MARACAIBO SHO	205.00	205.00	0.00	0.00	205.00	0.00	0.00	0.00
246-000-680-200	DEVELOPER CONTRIBUTION-BURTON	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-000-680-250	CONTRIBUTION-5680 KRAFT 8" LATERA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-000-680-260	CONTRIBUTIONS CASCADE LAKES CTL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-000-690-000	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-000-698-000	BOND/LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-000-699-101	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-000-699-888	TRANSFER FROM FOREST SHORES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-000-699-889	TRANSFER FROM MARACAIBO SHORES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		235,745.00	235,745.00	818,145.17	87,532.72	148,212.28	4,986.96	0.00	37.13
TOTAL Revenues		235,745.00	235,745.00	818,145.17	87,532.72	148,212.28	4,986.96	0.00	37.13
Expenditures									
Dept 295-ADMINISTRATIVE									
246-295-821-000	ADMIN ENGINEERING COSTS	90,000.00	90,000.00	18,701.00	51,765.08	38,234.92	15,726.20	0.00	57.52
246-295-826-000	ADMIN LEGAL FEES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00	0.00
246-295-827-000	BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-295-901-000	PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-295-939-000	ADMIN SERVICE CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-295-964-000	ADMIN 10%/HOOKUP TO GENERAL	20,000.00	20,000.00	73,024.00	0.00	20,000.00	0.00	0.00	0.00
246-295-964-100	ADMIN HOOK-UP REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-295-964-110	STEELCASE SEWER PAYBACK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-295-974-000	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-295-980-000	ADMIN MISCELLANEOUS EXPENSE	1,000.00	1,000.00	1,145.63	0.00	1,000.00	0.00	0.00	0.00
Total Dept 295-ADMINISTRATIVE		113,500.00	113,500.00	92,870.63	51,765.08	61,734.92	15,726.20	0.00	45.61
Dept 440-BURTON ST									
246-440-821-000	ENGINEERING/ROAD OVERLAYS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-440-822-000	BURTON ST S&W ENG DESIGN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-440-823-000	BURTON ST S&W ENG CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-440-826-000	BURTON ST S&W LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-440-980-000	BURTON STREET S&W CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 440-BURTON ST		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 441-CAS TRANS W MAIN CONSTRUCTION									
246-441-980-000	CAS TRANS W MAIN CONST COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 441-CAS TRANS W MAIN CONSTRUCTION		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 448-STREET LIGHTS									
246-448-980-000	TAMMARRON/FHPS WATER CONST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 448-STREET LIGHTS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 449-28TH STREET FORCEMAIN									
246-449-980-000	28TH ST FORCEMAIN CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

06/13/2016 REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Total Dept 449-28TH STREET FORCEMAIN									
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 450-CASCADE LAKES CENTER TURN LANE									
246-450-980-260	CONSTRUCTION CASCADE LAKES CTL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 450-CASCADE LAKES CENTER TURN LANE									
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 455									
246-455-821-000	ENGINEERING/ROAD OVERLAYS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-455-890-000		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 455									
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 901-CAPITAL OUTLAY									
246-901-821-240	ENGINEERING- OAK TERRACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-901-821-241	ENGINEERING- OAK TERRACE ST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-901-821-243	ENGINEERING - NORTH CENTRAL PRESS	15,000.00	15,000.00	4,611.26	0.00	15,000.00	0.00	0.00	0.00
246-901-821-250	ENG CONST-TAMMARRON/LARAWAY II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-901-970-000	CAPITAL OUTLAY - FFE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-901-971-000	CAPITAL OUTLAY - LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-901-972-240	KRAFT SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-901-972-300	BURTON/CASCADE PV PROJECT	300,000.00	300,000.00	0.00	239,619.74	60,380.26	239,619.74	0.00	79.87
246-901-973-240	KRAFT WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-901-973-241	OAK TERRACE ST PROJEC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-901-973-243	NORTH CENTRAL PRESSURE PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-901-974-000	CAPITAL OUTLAY - LANDIMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-901-975-000	CAPITAL OUTLAY - BLDGIMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY									
		315,000.00	315,000.00	4,611.26	239,619.74	75,380.26	239,619.74	0.00	76.07
Dept 906-DEBT SERVICE									
246-906-991-001	PRINCIPAL PAYMENT/2002 REF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-906-991-004	PRINCIPAL PAY/CAP IMP 2002	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-906-996-001	INT & FIS CHG/2002 REF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-906-996-003	INT & FIS CHG/ 1996A	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-906-996-004	INT & FIS CHG/CAP IMP 2002	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 906-DEBT SERVICE									
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 965-TRANSFERS OUT									
246-965-999-000	TRANSFER TO OTHER FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-965-999-101	TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 965-TRANSFERS OUT									
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 990-DEBT SERVICE									
246-990-991-001	PRINCIPAL PAYMENT/2002 REF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-990-991-004	PRINCIPAL PAY/CAP IMP 2002	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-990-992-001	BOND PRINCIPAL-2012 REFINANCE	76,000.00	76,000.00	74,000.00	0.00	76,000.00	0.00	0.00	0.00
246-990-996-001	INTEREST AND FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-990-996-004	LOAN/BOND INTEREST AND FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-990-996-201	BOND INTEREST -2012 REFINANCE	4,040.00	4,040.00	5,298.30	1,956.49	2,083.51	0.00	0.00	48.43
Total Dept 990-DEBT SERVICE									
		80,040.00	80,040.00	79,298.30	1,956.49	78,083.51	0.00	0.00	2.44
TOTAL Expenditures									
		508,540.00	508,540.00	176,780.19	293,341.31	215,198.69	255,345.94	0.00	57.68
Fund 246 - IRF:									
TOTAL REVENUES		235,745.00	235,745.00	818,145.17	87,532.72	148,212.28	4,986.96	0.00	37.13
TOTAL EXPENDITURES		508,540.00	508,540.00	176,780.19	293,341.31	215,198.69	255,345.94	0.00	57.68
NET OF REVENUES/EXPENDITURES - 2015					641,364.98	641,364.98			
NET OF REVENUES & EXPENDITURES		(272,795.00)	(272,795.00)	641,364.98	(205,808.59)	(66,986.41)	(250,358.98)	0.00	75.44
BEG. FUND BALANCE		1,181,492.59	1,181,492.59	1,181,492.59	1,181,492.59				
END FUND BALANCE		908,697.59	908,697.59	1,822,857.57	1,617,048.98				

06/13/2016

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 05/31/2016
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 246 - IRF			
246-000-003-014	IRF CD - LAKE MICH CR UN #42	700,000.00	
246-000-003-030	CD - TALMER BANK & TRUST M	500,000.00	
246-000-015-004	MONEY MARKET - CHEMICAL BANK	180,756.79	
246-000-015-005	IRF MM LAKE MICH CR UN	301,703.96	
246-000-030-001	S/A ORDINANCE RECEIVABLE	19,095.11	
246-000-030-010	S/A RECEIVABLE- KRAFT & 60TH IMPRV 2014	274,829.61	
246-000-030-011	S/A RECEIVABLE- OAK TERRACE	46,564.90	
246-000-030-099	S/A RECEIVABLE-INACTIVE-SEWER	1,196,488.52	
246-000-030-100	S/A RECEIVABLE-INACTIVE-WATER	2,247,073.30	
246-000-040-001	ACCOUNTS RECEIVABLE-ORDINANCE	1,759.15	
246-000-040-006	ACCOUNTS RECEIVABLE-DELQ USAGE	2,314.57	
246-000-339-000	DEFERRED REVENUE-ORDINANCE		305,910.21
246-000-339-001	DEFERRED REV-INACTIVE-SEWER		1,234,488.52
246-000-339-002	DEFERRED REV-INACTIVE-WATER		2,266,573.30
246-000-339-011	DEFERRED REVENUE- OAK TERRACE		46,564.90
246-000-390-000	FUND BALANCE - RESTRICTED		1,181,492.59
246-000-630-000	HOOKUP FEES		89,996.00
246-000-665-000	INTEREST ON INVESTMENTS		777.56
246-000-669-000	INT & P S/A-ORDINANCE		4,151.31
246-000-669-011	INT & P S/A OAK TERRACE	1,571.55	
246-000-672-011	S/A REVENUE - OAK TERRACE	5,820.60	
246-295-821-000	ADMIN ENGINEERING COSTS	51,765.08	
246-901-972-300	BURTON/CASCADE PV PROJECT	239,619.74	
246-990-996-201	BOND INTEREST -2012 REFINANCE	1,956.49	
Total Fund 246 - IRF			
NET OF REVENUES/EXPENDITURES - 2015		5,771,319.37	641,364.98
			5,771,319.37

06/13/2016

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 05/31/2016
FINAL

GL Number	Description	Balance
Fund 246 - IRF		
*** Assets ***		
246-000-003-014	IRF CD - LAKE MICH CR UN #42	700,000.00
246-000-003-030	CD - TALMER BANK & TRUST M	500,000.00
246-000-015-004	MONEY MARKET - CHEMICAL BANK	180,756.79
246-000-015-005	IRF MM LAKE MICH CR UN	301,703.96
246-000-030-001	S/A ORDINANCE RECEIVABLE	19,095.11
246-000-030-010	S/A RECEIVABLE- KRAFT & 60TH IMPRV 2014	274,829.61
246-000-030-011	S/A RECEIVABLE- OAK TERRACE	46,564.90
246-000-030-099	S/A RECEIVABLE-INACTIVE-SEWER	1,196,488.52
246-000-030-100	S/A RECEIVABLE-INACTIVE-WATER	2,247,073.30
246-000-040-001	ACCOUNTS RECEIVABLE-ORDINANCE	1,759.15
246-000-040-006	ACCOUNTS RECEIVABLE-DELQ USAGE	2,314.57
	Total Assets	<u>5,470,585.91</u>
*** Liabilities ***		
246-000-339-000	DEFERRED REVENUE-ORDINANCE	305,910.21
246-000-339-001	DEFERRED REV-INACTIVE-SEWER	1,234,488.52
246-000-339-002	DEFERRED REV-INACTIVE-WATER	2,266,573.30
246-000-339-011	DEFERRED REVENUE- OAK TERRACE	46,564.90
	Total Liabilities	<u>3,853,536.93</u>
*** Fund Balance ***		
246-000-390-000	FUND BALANCE - RESTRICTED	1,181,492.59
	Total Fund Balance	<u>1,181,492.59</u>
	Beginning Fund Balance - 2015	<u>1,181,492.59</u>
	Net of Revenues VS Expenditures - 2015	641,364.98
	*2015 End FB/2016 Beg FB	1,822,857.57
	Net of Revenues VS Expenditures - Current Year	(205,808.59)
	Ending Fund Balance	1,617,048.98
	Total Liabilities And Fund Balance	<u>5,470,585.91</u>

* Year Not Closed

06/13/2016

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 248 - DDA									
Revenues									
Dept 000									
248-000-401-401	TAXES - CASCADE TOWNSHIP	167,550.00	167,550.00	148,136.13	165,187.66	2,362.34	0.00	0.00	98.59
248-000-401-402	TAXES - G.R.C.C.	90,000.00	90,000.00	84,927.95	(1,195.18)	91,195.18	0.00	0.00	(1.33)
248-000-401-403	TAXES-KENT COUNTY	275,000.00	275,000.00	259,772.96	59,909.08	215,090.92	0.00	0.00	21.79
248-000-401-404	HYDRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-401-405	TAXES - STREETLIGHTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-401-406	KDL TAXES-DDA	60,850.00	60,850.00	53,800.44	59,993.25	856.75	0.00	0.00	98.59
248-000-665-000	INTEREST REVENUE	8,000.00	8,000.00	11,841.64	6,126.93	1,873.07	6,025.99	0.00	76.59
248-000-665-150	USB FINANCIAL - INT FNR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-665-300	INTEREST ON INVESTMENT GNR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-669-004	INT & PENALTY CENT PARK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-671-683	REIMBURSEMENTS/REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-672-000	S/A REVENUE-CENT PARK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-675-300	DDACONTRIB & DONATION- METRO CR	3,000.00	3,000.00	4,034.89	3,000.00	0.00	3,000.00	0.00	100.00
248-000-675-310	DDA CONTRIBUTION & DONATION-SCU	0.00	0.00	0.00	10,000.00	(10,000.00)	10,000.00	0.00	100.00
248-000-676-000	INSURANCE REIMBURSEMENT	0.00	0.00	6,013.00	0.00	0.00	0.00	0.00	0.00
248-000-698-000	BOND/LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-699-000	TRANSFERS FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		604,400.00	604,400.00	568,527.01	303,021.74	301,378.26	19,025.99	0.00	50.14
TOTAL Revenues		604,400.00	604,400.00	568,527.01	303,021.74	301,378.26	19,025.99	0.00	50.14
Expenditures									
Dept 170-DDA OPERATIONS/CONSTRUCTION									
248-170-723-000	DDA - MEMBERSHIP AND DUES	940.00	940.00	0.00	270.00	400.00	0.00	270.00	57.45
248-170-724-000	DDA - EDUCATION	2,000.00	2,000.00	0.00	35.00	1,965.00	0.00	0.00	1.75
248-170-787-000	OTHER EXPENSES	10,000.00	10,000.00	8,275.77	19.99	9,980.01	0.00	0.00	0.20
248-170-821-000	ENGINEERING	10,000.00	10,000.00	3,350.00	218.85	9,781.15	53.85	0.00	2.19
248-170-821-266	ENGINEERING - SIDEWALK W 28TH ST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-821-350	ENGINEERING - CENT PARK P#2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-826-265	LEGAL	4,000.00	4,000.00	560.00	160.00	3,840.00	160.00	0.00	4.00
248-170-827-000	BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-860-000	DDA - MILEAGE	400.00	400.00	0.00	1.00	399.00	1.00	0.00	0.25
248-170-861-100	BUS SERVICE 28TH ST	102,800.00	102,800.00	0.00	15,983.80	0.00	0.00	86,816.20	100.00
248-170-921-000	ELECTRICITY	27,000.00	27,000.00	24,989.49	8,570.50	18,429.50	1,815.16	0.00	31.74
248-170-922-000	STREETLIGHTS	6,000.00	6,000.00	13,024.00	0.00	6,000.00	0.00	0.00	0.00
248-170-924-100	CELL PHONES	850.00	850.00	80.15	130.13	719.87	32.06	0.00	15.31
248-170-927-000	WATER-SEWER	6,500.00	6,500.00	2,601.45	9.85	6,490.15	0.00	0.00	0.15
248-170-931-000	MAINT & REPAIR/IMPROVEMENTS	37,800.00	37,800.00	22,023.85	2,944.27	25,408.73	2,318.00	9,447.00	32.78
248-170-931-300	DDA REPAIR & MAINT- METRO CRUISE	8,000.00	8,000.00	8,817.14	401.25	6,346.25	401.25	1,252.50	20.67
248-170-950-000	DDA PROPERTY TAX REFUNDS	10,000.00	10,000.00	11,665.54	4,504.02	5,495.98	0.00	0.00	45.04
248-170-967-000	SPECIAL PROJECTS	40,000.00	40,000.00	1,000.00	1,650.00	38,350.00	0.00	0.00	4.13
248-170-976-100	STREETSCAPE DESIGN (28TH ST)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-976-200	DDA LIGHTS/WALK CONSTRUCTION AD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-976-300	STREETSCAPE DESIGN-CENTENNIAL PK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-976-350	CENT PARK SIDEWALK/STREETSCAPE P#	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-976-400	STREETSCAPE DESIGN - 28TH ST MEDIA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-980-000	VAR CONSTRUCTION/DAM MAJOR REP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-980-100	SIDEWALK CONSTRUCTION S/SIDE (28T	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-980-200	SIDEWALK CONSTRUCTION CASCADE RI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-980-266	SIDEWALK CONST - W 28TH ST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-980-300	SIDEWALK CONST - CENTENNIAL PARK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-980-400	SIDEWALK CONST - 28TH ST MEDIAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-981-000	SMALL EQUIP AND FURNITURE	500.00	500.00	72.13	0.00	500.00	0.00	0.00	0.00
248-170-981-100	SIDEWALK ENGINEERING S/SIDE 28TH S	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-981-300	CONST ENGINEERING - CENTENNIAL PA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-981-350	CENT PARK- SIDEWALK ENGINEERING P	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-981-400	CONST ENGINEERING - 28TH ST MEDIA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-982-100	SIDEWALK EASEMENTS S/SIDE 28TH ST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-982-200	SIDEWALK EASEMENTS-CASCADE RD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 170-DDA OPERATIONS/CONSTRUCTION		266,790.00	266,790.00	96,459.52	34,898.66	134,105.64	4,781.32	97,785.70	49.73
Dept 901-CAPITAL OUTLAY									
248-901-821-051	ENGINEERING- MUSEUM GARDENS	0.00	0.00	41,280.09	1,242.90	(1,242.90)	855.90	0.00	100.00

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REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
248-901-821-052	ENGINEERING-OLD 28TH STREE REALIG	0.00	0.00	5,604.00	0.00	0.00	0.00	0.00	0.00
248-901-821-053	ENGINEER-MILLAGE AREA MID-BLOCK C	0.00	0.00	677.00	682.00	(682.00)	0.00	0.00	100.00
248-901-821-054	ENGINEERING- ENHANCED INTERSECTH	0.00	0.00	144,648.42	5,425.50	(5,425.50)	0.00	0.00	100.00
248-901-970-000	CAPITAL OUTLAY - FFE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-971-000	CAPITAL OUTLAY - LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-974-000	CAPITAL OUTLAY - LANDIMP	20,000.00	20,000.00	0.00	165.00	19,835.00	165.00	0.00	0.83
248-901-974-051	MUSEUM GARDENS PROJECT	15,000.00	15,000.00	275,998.70	49,151.48	(34,151.48)	49,151.48	0.00	327.68
248-901-974-052	OLD 28TH ST REALIGNMENT	0.00	0.00	77,019.84	0.00	0.00	0.00	0.00	0.00
248-901-974-053	CAP OUT-VILLAGE AREA MID-BLOCK CR	0.00	0.00	160,000.00	52,167.61	(52,167.61)	0.00	0.00	100.00
248-901-974-054	CAPITAL OUTLAY- ENHANCED INTERSEC	5,000.00	5,000.00	1,164,551.10	0.00	5,000.00	0.00	0.00	0.00
248-901-974-170	CAPITAL OUTLAY LAND IMPROV-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-975-000	CAPITAL OUTLAY - BLDGIMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-979-000	DDA -BUILDING AND GROUNDS EQUIPM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-980-266	SIDEWALK CONST - W 28TH ST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-980-300	SIDEWALK CONST - CENTENNIAL PARK I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-981-300	CONST ENGINEERING - CENTENNIAL PA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY		40,000.00	40,000.00	1,869,779.15	108,834.49	(68,834.49)	50,172.38	0.00	272.09
Dept 965-TRANSFERS OUT									
248-965-999-101	TRANSFER TO GENERAL FUND	94,340.00	94,340.00	94,340.00	0.00	94,340.00	0.00	0.00	0.00
Total Dept 965-TRANSFERS OUT		94,340.00	94,340.00	94,340.00	0.00	94,340.00	0.00	0.00	0.00
Dept 990-DEBT SERVICE									
248-990-992-002	BOND PRINCIPAL/2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-990-992-003	MUN BOND 2010 /PRINCIPAL	91,000.00	91,000.00	89,000.00	0.00	91,000.00	0.00	0.00	0.00
248-990-996-002	BOND INTEREST & FEES/2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-990-996-003	MUN BOND 2010 / INT & FEES	15,777.00	15,777.00	17,957.50	7,888.50	7,888.50	0.00	0.00	50.00
Total Dept 990-DEBT SERVICE		106,777.00	106,777.00	106,957.50	7,888.50	98,888.50	0.00	0.00	7.39
TOTAL Expenditures		507,907.00	507,907.00	2,167,536.17	151,621.65	258,499.65	54,953.70	97,785.70	49.10
Fund 248 - DDA:									
TOTAL REVENUES		604,400.00	604,400.00	568,527.01	303,021.74	301,378.26	19,025.99	0.00	50.14
TOTAL EXPENDITURES		507,907.00	507,907.00	2,167,536.17	151,621.65	258,499.65	54,953.70	97,785.70	49.10
NET OF REVENUES/EXPENDITURES - 2015					(1,599,009.16)	(1,599,009.16)			
NET OF REVENUES & EXPENDITURES		96,493.00	96,493.00	(1,599,009.16)	151,400.09	42,878.61	(35,927.71)	(97,785.70)	55.56
BEG. FUND BALANCE		1,928,823.65	1,928,823.65	1,928,823.65	1,928,823.65				
END FUND BALANCE		2,025,316.65	2,025,316.65	329,814.49	481,214.58				

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TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 248 - DDA			
248-000-003-016	CD-OPTION ONE CR UN	200,000.00	
248-000-015-004	MONEY MARKET - CHEMICAL BANK	236,592.38	
248-000-015-005	M/M LAKE MICH CR UN 0001026578	17,184.04	
248-000-015-010	OPTION 1 CR UN-MM	5.00	
248-000-040-000	ACCOUNTS RECEIVABLE	12,453.00	
248-000-081-000	DUE FROM OTHER GOVERNMENT UNITS	14,980.16	
248-000-390-000	FUND BALANCE - RESTRICTED		1,928,823.65
248-000-401-401	TAXES - CASCADE TOWNSHIP		165,187.66
248-000-401-402	TAXES - G.R.C.C.	1,195.18	
248-000-401-403	TAXES-KENT COUNTY		59,909.08
248-000-401-406	KDL TAXES-DDA		59,993.25
248-000-665-000	INTEREST REVENUE		6,126.93
248-000-675-300	DDACONTRIB & DONATION- METRO CRUISE WU		3,000.00
248-000-675-310	DDA CONTRIBUTION & DONATION-SCULPTURE		10,000.00
248-170-723-000	DDA - MEMBERSHIP AND DUES	270.00	
248-170-724-000	DDA - EDUCATION	35.00	
248-170-787-000	OTHER EXPENSES	19.99	
248-170-821-000	ENGINEERING	218.85	
248-170-826-265	LEGAL	160.00	
248-170-860-000	DDA - MILEAGE	1.00	
248-170-861-100	BUS SERVICE 28TH ST	15,983.80	
248-170-921-000	ELECTRICITY	8,570.50	
248-170-924-100	CELL PHONES	130.13	
248-170-927-000	WATER-SEWER	9.85	
248-170-931-000	MAINT & REPAIR/IMPROVEMENTS	2,944.27	
248-170-931-300	DDA REPAIR & MAINT- METRO CRUISE WU	401.25	
248-170-950-000	DDA PROPERTY TAX REFUNDS	4,504.02	
248-170-967-000	SPECIAL PROJECTS	1,650.00	
248-901-821-051	ENGINEERING- MUSEUM GARDENS	1,242.90	
248-901-821-053	ENGINEER-MILLAGE AREA MID-BLOCK CROSSING	682.00	
248-901-821-054	ENGINEERING- ENHANCED INTERSECTIONS	5,425.50	
248-901-974-000	CAPITAL OUTLAY - LANDIMP	165.00	
248-901-974-051	MUSEUM GARDENS PROJECT	49,151.48	
248-901-974-053	CAP OUT-VILLAGE AREA MID-BLOCK CROSSING	52,167.61	
248-990-996-003	MUN BOND 2010 / INT & FEES	7,888.50	
Total Fund 248 - DDA			
DEFICIENCY OF REVENUES/EXPENDITURES - 2015		1,599,009.16	
		2,233,040.57	2,233,040.57

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BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 05/31/2016
FINAL

GL Number	Description	Balance
Fund 248 - DDA		
*** Assets ***		
248-000-003-016	CD-OPTION ONE CR UN	200,000.00
248-000-015-004	MONEY MARKET - CHEMICAL BANK	236,592.38
248-000-015-005	M/M LAKE MICH CR UN 0001026578	17,184.04
248-000-015-010	OPTION 1 CR UN-MM	5.00
248-000-040-000	ACCOUNTS RECEIVABLE	12,453.00
248-000-081-000	DUE FROM OTHER GOVERNMENT UNITS	14,980.16
	Total Assets	<u>481,214.58</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
248-000-390-000	FUND BALANCE - RESTRICTED	1,928,823.65
	Total Fund Balance	<u>1,928,823.65</u>
	Beginning Fund Balance - 2015	<u>1,928,823.65</u>
	Net of Revenues VS Expenditures - 2015	(1,599,009.16)
	*2015 End FB/2016 Beg FB	329,814.49
	Net of Revenues VS Expenditures - Current Year	151,400.09
	Ending Fund Balance	481,214.58
	Total Liabilities And Fund Balance	<u>481,214.58</u>
* Year Not Closed		

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REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 249 - BUILDING FUND									
Revenues									
Dept 000									
249-000-600-644	NSF FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-000-607-483	CASCADE TWP BLDG COM PERMITS	130,000.00	130,000.00	257,317.00	73,786.24	56,213.76	3,527.24	0.00	56.76
249-000-607-484	CASCADE TWP BLDG RES PERMITS	95,000.00	95,000.00	94,835.00	33,535.00	61,465.00	9,477.00	0.00	35.30
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS	70,000.00	70,000.00	105,856.00	31,217.00	38,783.00	7,838.00	0.00	44.60
249-000-607-486	CASCADE TWP MECHANICAL PERMITS	80,000.00	80,000.00	116,960.25	38,436.75	41,563.25	8,571.50	0.00	48.05
249-000-607-487	CASCADE TWP PLUMBING PERMITS	55,000.00	55,000.00	61,509.00	13,582.00	41,418.00	3,234.00	0.00	24.69
249-000-607-488	CASCADE TWP PLAN REVIEWS	85,000.00	85,000.00	110,484.00	41,067.00	43,933.00	4,421.00	0.00	48.31
249-000-607-490	CASCADE TWP CONTRACTOR REG	8,000.00	8,000.00	7,110.00	8,000.00	2,405.00	1,455.00	0.00	69.94
249-000-607-500	LOWELL TWP BUILDING PERMITS	21,000.00	21,000.00	19,938.50	16,604.00	4,396.00	1,763.00	0.00	79.07
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS	8,000.00	8,000.00	9,156.00	5,358.00	2,642.00	2,358.00	0.00	66.98
249-000-607-502	LOWELL TWP MECHANICAL PERMITS	8,000.00	8,000.00	10,505.00	4,800.00	3,200.00	1,185.00	0.00	60.00
249-000-607-503	LOWELL TWP PLUMBING PERMITS	6,000.00	6,000.00	5,768.00	3,361.00	2,639.00	637.00	0.00	56.02
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS	8,000.00	8,000.00	9,969.00	5,240.00	2,760.00	869.00	0.00	65.50
249-000-607-512	VERGENNES TWP MECHANICAL PERMIT	7,000.00	7,000.00	9,350.00	5,634.00	1,366.00	1,070.00	0.00	80.49
249-000-607-516	VERGENNES TWP PLUMBING PERMITS	8,000.00	8,000.00	5,592.00	3,438.00	4,562.00	507.00	0.00	42.98
249-000-607-517	VERGENNES TWP SPECIAL BILLING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-000-607-520	ADA TWP BUILDING PERMITS	80,000.00	80,000.00	99,083.76	43,252.00	36,748.00	13,258.00	0.00	54.07
249-000-607-521	ADA TWP PLUMBING PERMITS	30,000.00	30,000.00	29,413.00	13,188.00	16,812.00	3,367.00	0.00	43.96
249-000-607-522	ADA TWP SPECIAL BILLING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-000-607-523	ADA TWP ELECTRICAL PERMITS	35,000.00	35,000.00	41,732.00	20,134.00	14,866.00	6,084.00	0.00	57.53
249-000-607-524	ADA TWP MECHANICAL PERMITS	35,000.00	35,000.00	47,594.75	21,999.00	13,001.00	4,720.00	0.00	62.85
249-000-607-531	GR TWP BUILDING PERMITS	105,000.00	105,000.00	109,932.25	48,837.00	56,163.00	7,960.00	0.00	46.51
249-000-607-532	GR TWP ELECTRICAL PERMITS	50,000.00	50,000.00	46,019.00	20,467.00	29,533.00	2,185.00	0.00	40.93
249-000-607-533	GR TWP MECHANICAL PERMITS	58,000.00	58,000.00	58,209.50	26,953.50	31,046.50	5,375.25	0.00	46.47
249-000-607-534	GR TWP PLUMBING PERMITS	38,000.00	38,000.00	32,704.00	11,090.00	26,910.00	2,837.00	0.00	29.18
249-000-607-535	GR TWP SPECIAL BILLING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-000-607-536	EAST GR BUILDING PERMITS	56,000.00	56,000.00	64,424.00	19,852.00	36,148.00	2,927.00	0.00	35.45
249-000-607-537	EAST GR ELECTRICAL PERMITS	32,000.00	32,000.00	37,295.00	13,571.00	18,429.00	3,311.00	0.00	42.41
249-000-607-538	EAST GR MECHANICAL PERMITS	40,000.00	40,000.00	42,213.75	14,461.00	25,539.00	2,885.00	0.00	36.15
249-000-607-539	EAST GR PLUMBING PERMITS	24,000.00	24,000.00	27,994.00	9,952.00	14,048.00	1,430.00	0.00	41.47
249-000-607-540	EAST GR SPECIAL BILLING	0.00	0.00	0.00	55.00	(55.00)	0.00	0.00	100.00
249-000-607-541	EAST GR-RENTAL INSP	4,000.00	4,000.00	2,450.00	2,850.00	1,150.00	2,650.00	0.00	71.25
249-000-607-550	PLAINFIELD BUILDING PERMITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS	62,000.00	62,000.00	69,411.00	29,794.00	32,206.00	7,716.00	0.00	48.05
249-000-607-552	PLAINFIELD MECHANICAL PERMITS	84,000.00	84,000.00	95,069.05	34,491.75	49,508.25	6,780.00	0.00	41.06
249-000-607-553	PLAINFIELD - PLUMBING PERMITS	42,000.00	42,000.00	48,456.00	18,555.00	23,445.00	4,015.00	0.00	44.18
249-000-607-555	PLAINFIELD INSPECTION FEES -NP	2,000.00	2,000.00	2,550.00	0.00	2,000.00	0.00	0.00	0.00
249-000-607-560	LOWELL, CITY OF - BUILDING PERMITS	18,000.00	18,000.00	19,355.00	5,354.00	12,646.00	1,285.00	0.00	29.74
249-000-607-561	LOWELL, CITY OF - ELECTRICAL PERMITS	7,000.00	7,000.00	7,347.00	2,543.00	4,457.00	457.00	0.00	36.33
249-000-607-562	LOWELL, CITY OF - MECHANICAL PERMI	5,000.00	5,000.00	5,160.00	2,040.00	2,960.00	410.00	0.00	40.80
249-000-607-563	LOWELL CITY OF - PLUMBING PERMITS	5,000.00	5,000.00	4,653.00	2,197.00	2,803.00	350.00	0.00	43.94
249-000-665-000	INTEREST REVENUE	18,850.00	18,850.00	11,583.47	82.17	18,767.83	21.82	0.00	0.44
249-000-671-671	MISCELLANEOUS INCOME	1,000.00	1,000.00	1,865.50	919.00	81.00	75.00	0.00	91.90
249-000-671-677	SALE OF ICC BOOKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-000-673-000	SALE OF ASSETS	0.00	0.00	0.00	100.00	(100.00)	0.00	0.00	100.00
249-000-676-000	REIMBURSEMENT INSURANCE/ELECTIO	0.00	0.00	(1,845.41)	0.00	0.00	0.00	0.00	0.00
249-000-677-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-000-698-000	BOND/LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,420,850.00	1,420,850.00	1,727,019.37	644,391.41	776,458.59	127,011.81	0.00	45.35
TOTAL Revenues		1,420,850.00	1,420,850.00	1,727,019.37	644,391.41	776,458.59	127,011.81	0.00	45.35
Expenditures									
Dept 371-BUILDING DEPARTMENT									
249-371-703-000	DIRECTOR OF INSPECTIONS	84,980.00	84,980.00	73,135.33	35,966.70	49,013.30	9,805.26	0.00	42.32
249-371-705-000	WAGES/SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-705-100	BUILDING CLERICAL I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-705-200	BUILDING CLERICAL II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-706-000	BLDG WAGES/SALARY- KD	62,830.00	62,830.00	62,263.95	26,581.83	36,248.17	7,249.59	0.00	42.31
249-371-706-302	BLDG INSPECTOR - JB	62,484.00	62,484.00	61,921.41	26,435.53	36,048.47	7,209.69	0.00	42.31
249-371-706-303	BLDG INSPECTOR - WB	65,127.00	65,127.00	64,539.97	27,553.46	37,573.54	7,514.58	0.00	42.31
249-371-706-304	BLDG INSPECTOR - DH	67,141.00	67,141.00	67,116.09	28,405.63	38,735.37	7,746.99	0.00	42.31
249-371-706-305	BLDG INSPECTOR - JV/VM	62,485.00	62,485.00	61,921.41	26,435.53	36,049.47	7,209.69	0.00	42.31

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REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
249-371-706-306	BLDG INSPECTOR / PT - SB	59,944.00	59,944.00	47,517.15	25,360.94	34,583.06	6,916.62	0.00	42.31
249-371-706-307	BLDG INSPECTOR - JH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-706-309	BLDG INSPECTOR - DHU	57,143.00	57,143.00	54,916.22	24,175.91	32,967.09	6,593.43	0.00	42.31
249-371-706-400	BUILDING CLERICAL I	39,032.00	39,032.00	36,667.84	16,517.64	22,514.36	4,504.80	0.00	42.32
249-371-706-401	BUILDING CLERICAL II- JC	16,900.00	16,900.00	13,771.34	6,762.95	10,137.05	1,977.94	0.00	40.02
249-371-706-402	BUILDING CLERICAL PART-TIME KH	16,900.00	16,900.00	13,408.82	5,865.76	11,034.24	1,526.25	0.00	34.71
249-371-706-500	BLDG ADDITIONAL HELP	28,000.00	28,000.00	16,562.51	4,778.00	23,222.00	1,405.32	0.00	17.06
249-371-707-000	INSPECTOR-JS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-708-000	INSPECTOR-BW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-709-000	WAGES/SALARIES OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-710-000	INSPECTOR-DH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-711-000	INSPECTOR-DC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-712-000	P.T. INSPECTOR-RS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-713-000	BLDG ADDITIONAL HELP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-723-000	MEMBERSHIPS AND DUES	3,200.00	3,200.00	3,464.00	1,150.00	2,050.00	0.00	0.00	35.94
249-371-724-000	EDUCATION	6,000.00	6,000.00	1,958.73	1,925.84	4,074.16	240.84	0.00	32.10
249-371-727-000	SUPPLIES	8,500.00	8,500.00	2,762.94	781.45	3,718.55	222.23	4,000.00	56.25
249-371-756-000	DEPARTMENT SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-757-000	SUPPLIES-ICC BOOKS	9,000.00	9,000.00	3,784.27	110.00	4,890.00	0.00	4,000.00	45.67
249-371-768-000	DEPARTMENT UNIFORMS	3,900.00	3,900.00	2,366.06	1,873.15	2,026.85	0.00	0.00	48.03
249-371-787-000	OTHER EXPENSES	1,600.00	1,600.00	514.15	182.39	1,417.61	182.39	0.00	11.40
249-371-787-200	OTHER EXPENSES- CREDIT CARD FEES	12,000.00	12,000.00	11,011.80	3,842.65	8,157.35	1,828.13	0.00	32.02
249-371-807-000	AUDIT FEES & SERVICES	1,300.00	1,300.00	750.00	825.00	405.00	125.00	70.00	68.85
249-371-810-000	INSURANCE	5,800.00	5,800.00	6,346.00	6,612.90	(812.90)	0.00	0.00	114.02
249-371-826-000	LEGAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-827-100	SPACE STUDY-ARCH DEV/PLANNING MI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-860-000	MILEAGE	54,000.00	54,000.00	58,692.41	20,127.96	33,872.04	4,427.46	0.00	37.27
249-371-861-500	INSPECTOR-DC MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-861-600	INSPECTOR-KD MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-861-700	INSPECTOR-JS MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-861-800	INSPECTOR-BW MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-861-900	INSPECTOR-TB MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-861-990	INSPECTOR-DH MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-861-995	P.T. INSPECTOR-RS MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-862-500	DEPT HEAD, SUPV EXPENSES	500.00	500.00	286.15	129.69	370.31	78.90	0.00	25.94
249-371-863-000	DEPARTMENT VEHICLE MAINT/FUEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-891-000	PLANNING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-892-000	ACCOUNTING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-893-000	FACILITIES USE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-900-000	PRINTING & PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
249-371-924-000	PHONES	1,800.00	1,800.00	979.43	385.71	1,414.29	154.02	0.00	21.43
249-371-924-100	CELL PHONES	5,500.00	5,500.00	5,652.28	2,669.35	2,830.65	676.63	0.00	48.53
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR	6,000.00	6,000.00	0.00	114.94	5,885.06	0.00	0.00	1.92
249-371-939-000	SERVICE CONTRACTS	12,000.00	12,000.00	9,903.53	4,847.73	4,500.00	1,223.98	2,652.27	62.50
249-371-939-100	SERVICE CONTRACTS - PERMITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-941-000	POSTAGE & MACHINE LEASE	1,000.00	1,000.00	750.00	300.00	700.00	0.00	0.00	30.00
249-371-950-000	DEPARTMENT REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-957-000	BLDG PHYSICAL EXAMS	750.00	750.00	0.00	0.00	750.00	0.00	0.00	0.00
249-371-964-100	ADMIN HOOKUP REFUNDS/PERMITS DL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-964-200	DECORATIONS/PERMITS DUE VERGENN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-964-300	PERMITS DUE TO GR TWP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-964-400	PERMITS DUE TO ADA TWP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-964-500	PERMITS DUE TO EAST GR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-967-000	BLDG - SPECIAL PROJECTS	24,000.00	24,000.00	24,514.33	0.00	24,000.00	0.00	0.00	0.00
249-371-980-200	LARAWAY LK MISC EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-981-000	SMALL EQUIPMENT/FURNITURE	6,000.00	6,000.00	5,056.09	765.37	2,234.63	15.45	3,000.00	62.76
Total Dept 371-BUILDING DEPARTMENT		787,816.00	787,816.00	712,534.21	301,484.01	472,609.72	78,835.19	13,722.27	40.01
Dept 850-BENEFITS/INSURANCE									
249-850-715-000	FICA-EMPLOYER	47,657.00	47,657.00	41,876.15	18,178.99	29,478.01	5,051.86	0.00	38.15
249-850-717-000	WORKERS COMP INSURANCE	10,026.00	10,026.00	11,431.81	0.00	10,026.00	0.00	0.00	0.00
249-850-718-000	VISION INSURANCE BENEFITS	1,391.00	1,391.00	1,214.40	506.00	885.00	101.20	0.00	36.38
249-850-719-000	HEALTH INSURANCE BENEFITS	90,936.00	90,936.00	80,846.50	42,749.90	48,186.10	8,320.30	0.00	47.01
249-850-719-100	OPT-OUT INSURANCE	2,000.00	2,000.00	1,500.00	500.00	1,500.00	0.00	0.00	25.00
249-850-719-200	MI CLAIMS TAX- HEALTH	200.00	200.00	0.00	0.00	200.00	0.00	0.00	0.00
249-850-720-000	LIFE & DISABILITY INSURANCE	4,803.00	4,803.00	4,013.76	2,006.88	2,796.12	668.96	0.00	41.78
249-850-721-000	DENTAL INSURANCE BENEFITS	10,738.00	10,738.00	8,518.32	3,618.46	7,119.54	2,034.56	0.00	33.70
249-850-721-200	MI CLAIMS TAX - DENTAL	200.00	200.00	71.69	76.65	123.35	51.50	0.00	38.33
249-850-722-000	PENSION PLAN BENEFITS	56,117.00	56,117.00	204,286.24	23,850.15	32,266.85	6,494.49	0.00	42.50

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
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GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
249-850-960-000	BLDG UNEMPLOYMENT COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 850-BENEFITS/INSURANCE		224,068.00	224,068.00	353,758.87	91,487.03	132,580.97	22,722.87	0.00	40.83
Dept 901-CAPITAL OUTLAY									
249-901-970-000	CAPITAL OUTLAY - FFE	0.00	0.00	11,579.00	0.00	0.00	0.00	0.00	0.00
249-901-971-000	CAPITAL OUTLAY - LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-901-974-000	CAPITAL OUTLAY - LANDIMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-901-975-000	CAPITAL OUTLAY - BLDGIMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY		0.00	0.00	11,579.00	0.00	0.00	0.00	0.00	0.00
Dept 964-PAYMENTS TO OTHER TOWNSHIPS									
249-964-964-100	PERMITS DUE TO LOWELL TWP	8,600.00	8,600.00	8,958.10	4,806.00	3,794.00	789.00	0.00	55.88
249-964-964-200	PERMITS DUE TO VERGENNES TWP	4,600.00	4,600.00	5,111.60	2,474.60	2,125.40	627.20	0.00	53.80
249-964-964-300	PERMITS DUE TO GR TWP	50,200.00	50,200.00	49,327.95	17,802.05	32,397.95	2,916.60	0.00	35.46
249-964-964-400	PERMITS DUE TO ADA TWP	36,000.00	36,000.00	43,581.70	14,247.20	21,752.80	4,109.60	0.00	39.58
249-964-964-500	PERMITS DUE TO EAST GR	30,400.00	30,400.00	34,401.35	9,440.60	20,959.40	2,613.40	0.00	31.05
249-964-964-600	PERMITS DUE PLAINFIELD	37,600.00	37,600.00	42,572.21	12,870.95	24,729.05	2,609.20	0.00	34.23
249-964-964-700	PERMITS DUE CITY OF LOWELL	7,000.00	7,000.00	7,304.00	1,991.40	5,008.60	529.80	0.00	28.45
249-964-964-800	PERMITS DUE CASCADE TWP	86,000.00	86,000.00	127,275.45	31,517.85	54,482.15	9,328.00	0.00	36.65
Total Dept 964-PAYMENTS TO OTHER TOWNSHIPS		260,400.00	260,400.00	318,532.36	95,150.65	165,249.35	23,522.80	0.00	36.54
Dept 965-TRANSFERS OUT									
249-965-999-100	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 965-TRANSFERS OUT		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 990-DEBT SERVICE									
249-990-992-001	BOND PRINCIPAL PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-990-996-001	INTEREST AND FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 990-DEBT SERVICE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		1,272,284.00	1,272,284.00	1,396,404.44	488,121.69	770,440.04	125,080.86	13,722.27	39.44
Fund 249 - BUILDING FUND:									
TOTAL REVENUES		1,420,850.00	1,420,850.00	1,727,019.37	644,391.41	776,458.59	127,011.81	0.00	45.35
TOTAL EXPENDITURES		1,272,284.00	1,272,284.00	1,396,404.44	488,121.69	770,440.04	125,080.86	13,722.27	39.44
NET OF REVENUES/EXPENDITURES - 2015					330,614.93	330,614.93			
NET OF REVENUES & EXPENDITURES		148,566.00	148,566.00	330,614.93	156,269.72	6,018.55	1,930.95	(13,722.27)	95.95
BEG. FUND BALANCE		1,798,280.42	1,798,280.42	1,798,280.42	1,798,280.42				
END FUND BALANCE		1,946,846.42	1,946,846.42	2,128,895.35	2,285,165.07				

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TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 05/31/2016
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 249 - BUILDING FUND			
249-000-001-100	CASH - CHEM	232,203.92	
249-000-003-001	CD - INDEPENDENT BANK M 12/19/16	300,000.00	
249-000-003-021	FIRST NATIONAL BANK OF MI/ M 10/11/2015	511,395.83	
249-000-003-024	FIRST NATIONAL BANK OF AMERICA	300,879.52	
249-000-003-028	CONSUMER CREDIT UNION M 3/10/2017	300,025.00	
249-000-003-029	CD - FIRST COMMUNITY BANK M5/27/2018	250,000.00	
249-000-003-030	CD - TALMER BANK & TRUST M4/28/2017	400,000.00	
249-000-204-000	ACCRUED PAYROLL		8,239.20
249-000-237-000	DUE TO IRF SW CONNECTIONS		1,100.00
249-000-390-000	FUND BALANCE - RESTRICTED		1,798,280.42
249-000-607-483	CASCADE TWP BLDG COM PERMITS		73,786.24
249-000-607-484	CASCADE TWP BLDG RES PERMITS		33,535.00
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS		31,217.00
249-000-607-486	CASCADE TWP MECHANICAL PERMITS		38,436.75
249-000-607-487	CASCADE TWP PLUMBING PERMITS		13,582.00
249-000-607-488	CASCADE TWP PLAN REVIEWS		41,067.00
249-000-607-490	CASCADE TWP CONTRACTOR REG		5,595.00
249-000-607-500	LOWELL TWP BUILDING PERMITS		16,604.00
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS		5,358.00
249-000-607-502	LOWELL TWP MECHANICAL PERMITS		4,800.00
249-000-607-503	LOWELL TWP PLUMBING PERMITS		3,361.00
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS		5,240.00
249-000-607-512	VERGENNES TWP MECHANICAL PERMITS		5,634.00
249-000-607-516	VERGENNES TWP PLUMBING PERMITS		3,438.00
249-000-607-520	ADA TWP BUILDING PERMITS		43,252.00
249-000-607-521	ADA TWP PLUMBING PERMITS		13,188.00
249-000-607-523	ADA TWP ELECTRICAL PERMITS		20,134.00
249-000-607-524	ADA TWP MECHANICAL PERMITS		21,999.00
249-000-607-531	GR TWP BUILDING PERMITS		48,837.00
249-000-607-532	GR TWP ELECTRICAL PERMITS		20,467.00
249-000-607-533	GR TWP MECHANICAL PERMITS		26,953.50
249-000-607-534	GR TWP PLUMBING PERMITS		11,090.00
249-000-607-536	EAST GR BUILDING PERMITS		19,852.00
249-000-607-537	EAST GR ELECTRICAL PERMITS		13,571.00
249-000-607-538	EAST GR MECHANICAL PERMITS		14,461.00
249-000-607-539	EAST GR PLUMBING PERMITS		9,952.00
249-000-607-540	EAST GR SPECIAL BILLING		55.00
249-000-607-541	EAST GR-RENTAL INSP		2,850.00
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS		29,794.00
249-000-607-552	PLAINFIELD MECHANICAL PERMITS		34,491.75
249-000-607-553	PLAINFIELD - PLUMBING PERMITS		18,555.00
249-000-607-560	LOWELL, CITY OF - BUILDING PERMITS		5,354.00
249-000-607-561	LOWELL, CITY OF - ELECTRICAL PERMITS		2,543.00
249-000-607-562	LOWELL, CITY OF - MECHANICAL PERMITS		2,040.00
249-000-607-563	LOWELL CITY OF - PLUMBING PERMITS		2,197.00

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TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 05/31/2016
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
249-000-665-000	INTEREST REVENUE		82.17
249-000-671-671	MISCELLANEOUS INCOME		919.00
249-000-673-000	SALE OF ASSETS		100.00
249-371-703-000	DIRECTOR OF INSPECTIONS	35,966.70	
249-371-706-000	BLDG WAGES/SALARY- KD	26,581.83	
249-371-706-302	BLDG INSPECTOR - JB	26,435.53	
249-371-706-303	BLDG INSPECTOR - WB	27,553.46	
249-371-706-304	BLDG INSPECTOR - DH	28,405.63	
249-371-706-305	BLDG INSPECTOR - JV/VM	26,435.53	
249-371-706-306	BLDG INSPECTOR / PT - SB	25,360.94	
249-371-706-309	BLDG INSPECTOR - DHU	24,175.91	
249-371-706-400	BUILDING CLERICAL I	16,517.64	
249-371-706-401	BUILDING CLERICAL II- JC	6,762.95	
249-371-706-402	BUILDING CLERICAL PART-TIME KH	5,865.76	
249-371-706-500	BLDG ADDITIONAL HELP	4,778.00	
249-371-723-000	MEMBERSHIPS AND DUES	1,150.00	
249-371-724-000	EDUCATION	1,925.84	
249-371-727-000	SUPPLIES	781.45	
249-371-757-000	SUPPLIES-ICC BOOKS	110.00	
249-371-768-000	DEPARTMENT UNIFORMS	1,873.15	
249-371-787-000	OTHER EXPENSES	182.39	
249-371-787-200	OTHER EXPENSES- CREDIT CARD FEES	3,842.65	
249-371-807-000	AUDIT FEES & SERVICES	825.00	
249-371-810-000	INSURANCE	6,612.90	
249-371-860-000	MILEAGE	20,127.96	
249-371-862-500	DEPT HEAD, SUPV EXPENSES	129.69	
249-371-924-000	PHONES	385.71	
249-371-924-100	CELL PHONES	2,669.35	
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR	114.94	
249-371-939-000	SERVICE CONTRACTS	4,847.73	
249-371-941-000	POSTAGE & MACHINE LEASE	300.00	
249-371-981-000	SMALL EQUIPMENT/FURNITURE	765.37	
249-850-715-000	FICA-EMPLOYER	18,178.99	
249-850-718-000	VISION INSURANCE BENEFITS	506.00	
249-850-719-000	HEALTH INSURANCE BENEFITS	42,749.90	
249-850-719-100	OPT-OUT INSURANCE	500.00	
249-850-720-000	LIFE & DISABILITY INSURANCE	2,006.88	
249-850-721-000	DENTAL INSURANCE BENEFITS	3,618.46	
249-850-721-200	MI CLAIMS TAX - DENTAL	76.65	
249-850-722-000	PENSION PLAN BENEFITS	23,850.15	
249-964-964-100	PERMITS DUE TO LOWELL TWP	4,806.00	
249-964-964-200	PERMITS DUE TO VERGENNES TWP	2,474.60	
249-964-964-300	PERMITS DUE TO GR TWP	17,802.05	
249-964-964-400	PERMITS DUE TO ADA TWP	14,247.20	
249-964-964-500	PERMITS DUE TO EAST GR	9,440.60	
249-964-964-600	PERMITS DUE PLAINFIELD	12,870.95	
249-964-964-700	PERMITS DUE CITY OF LOWELL	1,991.40	

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TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 05/31/2016
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
249-964-964-800	PERMITS DUE CASCADE TWP	31,517.85	
Total Fund 249 - BUILDING FUND			
NET OF REVENUES/EXPENDITURES - 2015		2,782,625.96	330,614.93
			2,782,625.96

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BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 05/31/2016
FINAL

GL Number	Description	Balance
Fund 249 - BUILDING FUND		
*** Assets ***		
249-000-001-100	CASH - CHEM	232,203.92
249-000-003-001	CD - INDEPENDENT BANK M 12/19/16	300,000.00
249-000-003-021	FIRST NATIONAL BANK OF MI/ M 10/11/2015	511,395.83
249-000-003-024	FIRST NATIONAL BANK OF AMERICA	300,879.52
249-000-003-028	CONSUMER CREDIT UNION M 3/10/2017	300,025.00
249-000-003-029	CD - FIRST COMMUNITY BANK M5/27/2018	250,000.00
249-000-003-030	CD - TALMER BANK & TRUST M4/28/2017	400,000.00
	Total Assets	2,294,504.27
*** Liabilities ***		
249-000-204-000	ACCRUED PAYROLL	8,239.20
249-000-237-000	DUE TO IRF SW CONNECTIONS	1,100.00
	Total Liabilities	9,339.20
*** Fund Balance ***		
249-000-390-000	FUND BALANCE - RESTRICTED	1,798,280.42
	Total Fund Balance	1,798,280.42
	Beginning Fund Balance - 2015	1,798,280.42
	Net of Revenues VS Expenditures - 2015	330,614.93
	*2015 End FB/2016 Beg FB	2,128,895.35
	Net of Revenues VS Expenditures - Current Year	156,269.72
	Ending Fund Balance	2,285,165.07
	Total Liabilities And Fund Balance	2,294,504.27

* Year Not Closed

06/13/2016 REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 270 - LIBRARY FUND									
Revenues									
Dept 000									
270-000-401-402	TAX LEVY	188,350.00	188,350.00	181,845.69	181,846.78	6,503.22	0.00	0.00	96.55
270-000-401-410	PERSONAL PROPERTY TAX	20,200.00	20,200.00	17,560.70	18,941.37	1,258.63	0.00	0.00	93.77
270-000-401-412	DELINQUENT TAX LEVY	1,200.00	1,200.00	1,586.38	1,311.36	(111.36)	534.60	0.00	109.28
270-000-401-437	ABATEMENT TAXES-LEVY	1,915.00	1,915.00	1,890.12	1,860.97	54.03	0.00	0.00	97.18
270-000-401-445	PENALTIES & INTEREST ON TAX	100.00	100.00	42.00	30.61	69.39	0.00	0.00	30.61
270-000-587-587	KENT DISTRICT LIBRARY PAYMENT	32,869.00	32,869.00	32,869.52	8,217.38	24,651.62	0.00	0.00	25.00
270-000-665-000	INTEREST REVENUE	13,850.00	13,850.00	1,427.02	8,018.07	5,831.93	156.04	0.00	57.89
270-000-665-100	INTEREST ON INVESTMENT FNR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
270-000-671-671	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
270-000-671-675	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
270-000-673-000	SALE OF ASSETS	0.00	0.00	290.00	0.00	0.00	0.00	0.00	0.00
270-000-676-000	REIMBURSEMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
270-000-698-000	BOND/LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
270-000-698-100		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		258,484.00	258,484.00	237,511.43	220,226.54	38,257.46	690.64	0.00	85.20
TOTAL Revenues		258,484.00	258,484.00	237,511.43	220,226.54	38,257.46	690.64	0.00	85.20
Expenditures									
Dept 790-LIBRARY									
270-790-727-000	LIBRARY SUPPLIES	6,600.00	6,600.00	5,593.53	1,339.26	1,600.00	494.77	3,660.74	75.76
270-790-729-000	LIB ELECTRONIC SUBSCRIPTIONS	900.00	900.00	882.00	0.00	150.00	0.00	750.00	83.33
270-790-757-000	LIBRARY OPERATIONAL EXPENSES	200.00	200.00	0.00	0.00	200.00	0.00	0.00	0.00
270-790-787-000	LIBRARY OTHER EXPENSES	1,000.00	1,000.00	18.25	0.00	1,000.00	0.00	0.00	0.00
270-790-802-200	LIBRARY JANITORIAL CONTRACT	28,000.00	28,000.00	23,964.00	7,988.00	4,036.00	1,997.00	15,976.00	85.59
270-790-810-000	LIBRARY PROPERTY INSURANCE	11,106.00	11,106.00	10,577.00	11,021.50	84.50	0.00	0.00	99.24
270-790-811-000	LIBRARY PROPERTY/CON INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
270-790-827-000	LIB SPACE STUDY/BOND ISSUANCE COS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
270-790-827-100	SPACE STUDY-ARCH DEV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
270-790-880-000	LIBRARY PROMOTIONS/PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
270-790-921-000	LIBRARY ELECTRICITY	55,000.00	55,000.00	52,496.70	16,603.29	38,396.71	4,286.85	0.00	30.19
270-790-923-000	LIBRARY HEATING	16,000.00	16,000.00	10,348.61	4,637.99	11,362.01	620.27	0.00	28.99
270-790-924-000	LIBRARY PHONES	800.00	800.00	725.78	304.27	495.73	121.83	0.00	38.03
270-790-927-000	LIBRARY WATER-SEWER	6,500.00	6,500.00	5,920.11	1,915.95	4,584.05	955.27	0.00	29.48
270-790-931-000	LIBRARY MAINTENANCE	65,000.00	65,000.00	66,981.80	22,209.00	25,149.90	5,006.32	17,641.10	61.31
270-790-931-100	LIBRARY MAINT/ADDITIONAL	16,336.00	16,336.00	16,336.00	0.00	15,799.00	0.00	757.00	4.63
270-790-950-000	PROPERTY TAX REFUNDS	250.00	250.00	216.98	64.89	185.11	0.00	0.00	25.96
270-790-981-000	SMALL EQUIPMENT/FURNITURE	1,400.00	1,400.00	1,626.09	931.52	468.48	0.00	0.00	66.54
270-790-990-000	INSPECTION REPORTS-DAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 790-LIBRARY		209,092.00	209,092.00	195,686.85	67,015.67	103,291.49	13,482.31	38,784.84	50.60
Dept 901-CAPITAL OUTLAY									
270-901-970-000	CAPITAL OUTLAY - FFE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
270-901-971-000	CAPITAL OUTLAY - LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
270-901-974-000	CAPITAL OUTLAY - LANDIMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
270-901-975-000	CAPITAL OUTLAY - BLDGIMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
270-901-980-650	LIBRARY CIP	50,000.00	50,000.00	109,108.82	0.00	50,000.00	0.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY		50,000.00	50,000.00	109,108.82	0.00	50,000.00	0.00	0.00	0.00
Dept 990-DEBT SERVICE									
270-990-992-001	BOND PRINCIPAL PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
270-990-992-002	BOND/NOTE PRINCIPAL PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
270-990-996-001	BOND INTEREST & FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
270-990-999-000	TRANSFER TO OTHER FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 990-DEBT SERVICE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		259,092.00	259,092.00	304,795.67	67,015.67	153,291.49	13,482.31	38,784.84	40.84
Fund 270 - LIBRARY FUND:									
TOTAL REVENUES		258,484.00	258,484.00	237,511.43	220,226.54	38,257.46	690.64	0.00	85.20
TOTAL EXPENDITURES		259,092.00	259,092.00	304,795.67	67,015.67	153,291.49	13,482.31	38,784.84	40.84
NET OF REVENUES/EXPENDITURES - 2015					(67,284.24)	(67,284.24)			
NET OF REVENUES & EXPENDITURES		(608.00)	(608.00)	(67,284.24)	153,210.87	(115,034.03)	(12,791.67)	(38,784.84)	18,820.07

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REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 05/31/2016
FINAL

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
BEG. FUND BALANCE		1,970,920.53	1,970,920.53	1,970,920.53	1,970,920.53				
END FUND BALANCE		1,970,312.53	1,970,312.53	1,903,636.29	2,056,847.16				

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TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 05/31/2016
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 270 - LIBRARY FUND			
270-000-003-014	CD - LAKE MICH CR UN #41 M3/20/2017	832,967.83	
270-000-003-026	CD - WEST MI COMMUNITY BANK M 6/1/2016	250,000.00	
270-000-003-027	CD - NORTHPOINTE BANK MM 4/7/2018	533,905.65	
270-000-015-023	LIBRARY M/M UNITED BANK	439,973.68	
270-000-390-000	FUND BALANCE - RESTRICTED		1,375,920.53
270-000-391-001	FUND BALANCE - COMMITTED/MAJOR REPAIRS11		400,000.00
270-000-391-003	FUND BALANCE - COMMITTED/PP TAX 2012		195,000.00
270-000-401-402	TAX LEVY		181,846.78
270-000-401-410	PERSONAL PROPERTY TAX		18,941.37
270-000-401-412	DELINQUENT TAX LEVY		1,311.36
270-000-401-437	ABATEMENT TAXES-LEVY		1,860.97
270-000-401-445	PENALTIES & INTEREST ON TAX		30.61
270-000-587-587	KENT DISTRICT LIBRARY PAYMENT		8,217.38
270-000-665-000	INTEREST REVENUE		8,018.07
270-790-727-000	LIBRARY SUPPLIES	1,339.26	
270-790-802-200	LIBRARY JANITORIAL CONTRACT	7,988.00	
270-790-810-000	LIBRARY PROPERTY INSURANCE	11,021.50	
270-790-921-000	LIBRARY ELECTRICITY	16,603.29	
270-790-923-000	LIBRARY HEATING	4,637.99	
270-790-924-000	LIBRARY PHONES	304.27	
270-790-927-000	LIBRARY WATER-SEWER	1,915.95	
270-790-931-000	LIBRARY MAINTENANCE	22,209.00	
270-790-950-000	PROPERTY TAX REFUNDS	64.89	
270-790-981-000	SMALL EQUIPMENT/FURNITURE	931.52	
Total Fund 270 - LIBRARY FUND			
DEFICIENCY OF REVENUES/EXPENDITURES - 2015		67,284.24	
		2,191,147.07	2,191,147.07

06/13/2016

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 05/31/2016
FINAL

GL Number	Description	Balance
Fund 270 - LIBRARY FUND		
*** Assets ***		
270-000-003-014	CD - LAKE MICH CR UN #41 M3/20/2017	832,967.83
270-000-003-026	CD - WEST MI COMMUNITY BANK M 6/1/2016	250,000.00
270-000-003-027	CD - NORTHPOINTE BANK MM 4/7/2018	533,905.65
270-000-015-023	LIBRARY M/M UNITED BANK	439,973.68
	Total Assets	2,056,847.16
*** Liabilities ***		
	Total Liabilities	0.00
*** Fund Balance ***		
270-000-390-000	FUND BALANCE - RESTRICTED	1,375,920.53
270-000-391-001	FUND BALANCE - COMMITTED/MAJOR REPAIRS11	400,000.00
270-000-391-003	FUND BALANCE - COMMITTED/PP TAX 2012	195,000.00
	Total Fund Balance	1,970,920.53
	Beginning Fund Balance - 2015	1,970,920.53
	Net of Revenues VS Expenditures - 2015	(67,284.24)
	*2015 End FB/2016 Beg FB	1,903,636.29
	Net of Revenues VS Expenditures - Current Year	153,210.87
	Ending Fund Balance	2,056,847.16
	Total Liabilities And Fund Balance	2,056,847.16

* Year Not Closed

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REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2016
 FINAL

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	END BALANCE 12/31/2015 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	UNENCUMBERED BALANCE	ACTIVITY FOR MONTH 05/31/2016 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 408 - A. HOMEYER/OPEN SPACE PRESERVATION FUND									
Revenues									
Dept 000									
408-000-665-000	INTEREST REVENUE	1,800.00	1,800.00	1,597.51	0.00	1,800.00	0.00	0.00	0.00
408-000-671-675	DONATIONS/HOMEYER	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00
408-000-671-676	DONATIONS-OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
408-000-699-000	TRANSFER FROM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,800.00	1,800.00	2,597.51	0.00	1,800.00	0.00	0.00	0.00
TOTAL Revenues		1,800.00	1,800.00	2,597.51	0.00	1,800.00	0.00	0.00	0.00
Expenditures									
Dept 751-OPEN SPACE PRESERVATION									
408-751-787-000	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
408-751-802-000	OPEN SP. LAND INVENTORY STUDY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
408-751-971-000	ACQUISITION OF LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 751-OPEN SPACE PRESERVATION		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 965-TRANSFERS OUT									
408-965-999-209	TRANSFER TO CCT OPEN SPACE	0.00	0.00	351,723.94	0.00	0.00	0.00	0.00	0.00
Total Dept 965-TRANSFERS OUT		0.00	0.00	351,723.94	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		0.00	0.00	351,723.94	0.00	0.00	0.00	0.00	0.00
Fund 408 - A. HOMEYER/OPEN SPACE PRESERVATION FUND:									
TOTAL REVENUES		1,800.00	1,800.00	2,597.51	0.00	1,800.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	351,723.94	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES/EXPENDITURES - 2015					(349,126.43)	(349,126.43)			
NET OF REVENUES & EXPENDITURES		1,800.00	1,800.00	(349,126.43)	0.00	1,800.00	0.00	0.00	0.00
BEG. FUND BALANCE		349,126.43	349,126.43	349,126.43	349,126.43				
END FUND BALANCE		350,926.43	350,926.43						
TOTAL REVENUES - ALL FUNDS									
TOTAL EXPENDITURES - ALL FUNDS									
NET OF REVENUES & EXPENDITURES									
BEG. FUND BALANCE - ALL FUNDS									
END FUND BALANCE - ALL FUNDS									

06/13/2016

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 05/31/2016
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 408 - A. HOMEYER/OPEN SPACE PRESERVATION FUND			
408-000-390-000	FUND BALANCE - RESTRICTED		349,126.43
Total Fund 408 - A. HOMEYER/OPEN SPACE PRESERVATION FUND			349,126.43
DEFICIENCY OF REVENUES/EXPENDITURES - 2015		349,126.43	
		349,126.43	349,126.43

06/13/2016

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 05/31/2016
FINAL

<u>GL Number</u>	<u>Description</u>	<u>Balance</u>
Fund 408 - A. HOMEYER/OPEN SPACE PRESERVATION FUND		
*** Assets ***		
	Total Assets	<u>0.00</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
408-000-390-000	FUND BALANCE - RESTRICTED	349,126.43
	Total Fund Balance	<u>349,126.43</u>
	Beginning Fund Balance - 2015	<u>349,126.43</u>
	Net of Revenues VS Expenditures - 2015	(349,126.43)
	*2015 End FB/2016 Beg FB	0.00
	Net of Revenues VS Expenditures - Current Year	0.00
	Ending Fund Balance	0.00
	Total Liabilities And Fund Balance	<u>0.00</u>
* Year Not Closed		

06/13/2016

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 05/31/2016
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 701 - TRUST AND AGENCY			
701-000-003-002	CD-HENRY KRAMER BOND M 10/16/2015	15,172.93	
701-000-003-004	CD-JACK SMITH/INVEST M 10/16/2015	22,812.13	
701-000-003-018	CD - CHEMICAL BANK JAMES TIMMONS	12,400.00	
701-000-015-004	MONEY MARKET - CHEMICAL BANK	124,472.45	
701-000-230-004	T&A INTERST DUE GF		27.05
701-000-250-016	YMCA PATHWAY BOND 11/2014		13,760.00
701-000-250-080	CASCADE POINTE-PATHWAY BOND		9,554.62
701-000-252-050	WALMART S/W INSP GR 3/2013		826.83
701-000-252-166	REDWOOD LIVING/WHITE WATER S/W 4/2014		3,413.30
701-000-252-167	RIDGES OF CASCADE S/W 4/2014		948.12
701-000-252-168	STONESHIRE PHASE II S/W 4/2014		1,559.25
701-000-252-227	CASCADE MARKETPLACE 5/08		8,858.33
701-000-252-230	FORD AIRPORT PK LOT S/W		8,468.75
701-000-252-231	DRURY DEVELOPMENT S/W 9/2015		5,870.08
701-000-252-235	GROOTERS PROJECT		1,482.65
701-000-252-236	LACKS TRIM DIV S/W 1/2016		17,920.25
701-000-252-751	GLENWOOD HILLS S/W BOND		23,211.72
701-000-253-273	TURNBERRY 11-3042 7/2011		570.50
701-000-253-299	CAPITAL TELECOM LLC 12-3107 8/2012		500.00
701-000-253-323	TRADEMARK INC 14-3217 10/2014		500.00
701-000-253-325	CASCADE ONE LLC 14-3219 10/2014		500.00
701-000-253-328	MIEDEMA METAL BUILDING SYSTEM 11/14		26.00
701-000-253-329	VANECK ENTERPRISE 14-3228 11/14		500.00
701-000-253-350	BUFFUM BUILDERS LLC 15-3282 10/2015		500.00
701-000-253-353	DANIEL KAMPHUIS 16-3299 REZONING		500.00
701-000-253-355	CASCADE HOSPITALITY INC 16-3305 5/2016		500.00
701-000-253-357	CASCADE PAPER CONVERTERS 16-3310 5/2016		500.00
701-000-255-000	CUSTOMER DEPOSIT AND INTEREST PAYABLE		1,000.00
701-000-255-741	JAMES TIMMONS TRUST		12,400.00
701-000-255-742	JACKS SMITH (IRF) M 10/16/2015		22,812.13
701-000-255-743	CUSTOMER DEPOSITS- SOLICITATION BONDS		475.00
701-000-283-004	REDWOOD LIVING PERFORMANCE BOND 13-3139		10,000.00
701-000-283-165	ADVANTAGE LABEL AND PACKAGING 7/2015		7,500.00
701-000-283-166	LACKS ENT LANSCAPING BOND 15-3258 10/15		5,000.00
701-000-283-740	HENRY KRAMER PERFORMANCE BOND		15,172.93
Total Fund 701 - TRUST AND AGENCY		174,857.51	174,857.51

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06/13/2016

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 05/31/2016
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 703 - CURRENT TAX COLLECTION FUND			
703-000-001-001	CASH (CASH DRAWER)	150.00	
703-000-001-100	CASH -CHEM	1,521.36	
703-000-001-102	CASH-CHEM /DELQ TAX	36,276.27	
703-000-001-103	CASH- CHEM /TAX WIRE	58.91	
703-000-214-112	CCT - OVER/SHORT	0.17	
703-000-222-175	KENT COUNTY - DOG LICENSE		1,150.60
703-000-230-002	DELQ TAX - DUE TO OTHER UNIT OF GOVT		36,258.05
703-000-230-003	WIRE ACCT-DUE TO OTHER UNIT GOVT		1.00
703-000-230-013	WIRE ACCT INT - DUE TO OTHER GOVT	14.95	
703-000-230-043	WIRE- ONLINE SERVICE FEES		73.35
703-000-230-044	TAX NSF FEES		87.89
703-000-274-000	UNDISTRIBUTED TAX COLLECTION		450.77
Total Fund 703 - CURRENT TAX COLLECTION FUND		38,021.66	38,021.66
Total - All Funds:		33,803,645.26	33,803,645.26

TOWNSHIP BOARD MEMORANDUM

To: Cascade Charter Township Board

From: Sandra Korhorn, DDA/Economic Development Director *SKK*

Subject: Consider Final Pay Draw (#9) for the Museum Gardens project

Meeting Date: June 22, 2016

Attached is the contractor's application for payment #9, the final pay draw for the Museum Gardens improvement project. The pay application, pay estimate report and account balance are attached.

The amount due is \$2,525.00. The work completed and recommended for payment in this pay request has been reviewed and approved by Pat Cornelisse of Cornelisse Design Associates.

This pay draw covers all items but mostly irrigation heads that needed to be lowered in the gardens. The project is considered completed.

Staff recommends approval of the final Pay Draw (#9) in the amount of \$2,525.00 for the Museum Gardens project.

Attachments: Pay Draw #9
Approval letter



Cornelisse
Design Associates, Inc.
LANDSCAPE ARCHITECTURE

June 13, 2016

TO: Sandra Korhorn, Cascade Township

**RE: Pay Application #9 FINAL Approval
Cascade Township Gateway Park Improvements**

Dear Sandra:

We have reviewed the Pay Application #9 from Apex Contractors. This pay application covers completion of **all** of the project. It looks good and it is nice to have it done. We have heard quite a few compliments on the work. We recommend payment of the application.

AND, we appreciate the opportunity to work on such an unusual project!

Sincerely yours,

Patricia Cornelisse, ASLA, LLA
Cornelisse Design Associates, Inc.

site planning ■
land planning
park planning & design

APPLICATION AND CERTIFICATE FOR PAYMENT

To: Cascade Charter Township
 2865 Thornhills SE
 Grand Rapids, MI 49546
 FROM: APEX Contractors, Inc.
 4101 27th Street, Dorr, MI 49323

PROJECT: Cascade Gateway Park Improvement APPLICATION NO: 9
 PERIOD TO: 6/13/16
 VIA: Cornelisse Design Associates, Inc.
 818 Sarasota SE
 Grand Rapids, MI 49546

ARCHITECT: Pat Cornelisse
 PROJECT NO: 201404
 PO NO: 44562
 CONTRACT DATE: March 5, 2015

OWNER
 ARCHITECT
 CONTRACTOR

CONTRACT FOR: General Construction

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by owner			
4-Jan	TOTAL	\$ 43,484.00	\$ (14,767.00)
APPROVED THIS MONTH			
Number	Date Approved		
5	1/19/2016	\$ -	\$ (1,024.00)
6	4/26/2016	\$ 2,188.79	\$ -
7		\$ 25.00	
TOTALS		\$ 45,697.79	\$ (15,791.00)
Net change by Change Orders		\$ 29,906.79	

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM..... \$ 289,293.11
- 2. Net change by change Orders..... \$ 29,906.79
- 3. CONTRACT SUM TO DATE (LINE 1+2)..... \$ 319,199.90
- 4. TOTAL COMPLETED & STORED TO DATE..... \$319,199.90
 (Column G on G703)
- 5. RETAINAGE:
 - a. 0% of Completed Work \$0.00
 - b. 10% of Stored Material \$ -
 - Total Retainage(line 5a+5b) \$ -
- 6. TOTAL EARNED LESS RETAINAGE \$319,199.90
 (LINE 4 LESS LINE 5 TOTAL)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 316,674.90
- 8. CURRENT PAYMENT DUE..... **\$2,525.00**
- 9. BALANCE TO FINISH, PLUS RETAINAGE..... \$ -
 (Line 3 less Line 6)

The undersigned Contractor certifies that to the best of the Contractor's Knowledge information and belief the Work covered by this application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: APEX Contractors, Inc.

By: 

State of: **Michigan** County of: **Allegan**
 Subscribed and sworn to before me this 13th day of June, 2016
 Notary Public:
 My Commission expires: April 5, 2019

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief, the Work has progressed as indicated, the Quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$2,525.00
 (Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:
 By:  Date: **June 13, 2016**

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached
 In tabulations below, amounts are stated to the nearest dollar,
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 9
APPLICATION DATE : 6/13/16
PERIOD TO: 6/13/16
ARCHITECT'S PROJECT NO: 201404

A	B	C	D	E	F	G	H	I
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED	THIS PERIOD	MATERIALS PRESENTLY STORED NOT IN D OR E	TOTAL COMPLETED AND STORED TO DATE (D+E+F+)	BALANCE TO FINISH (C-G)	RETAINAGE
1	Demolition work	\$ 10,203.28	\$ 10,203.28	\$ -		\$ 10,203.28	\$ -	\$ -
2	Earthwork	\$ 18,200.00	\$ 18,200.00	\$ -		\$ 18,200.00	\$ -	\$ -
3	Drainage	\$ 30,073.10	\$ 30,073.10	\$ -		\$ 30,073.10	\$ -	\$ -
4	Paving, precast straight curb	\$ 64,015.73	\$ 64,015.73	\$ -		\$ 64,015.73	\$ -	\$ -
5	Masonry Retaining Walls	\$ 46,600.00	\$ 46,600.00	\$ -		\$ 46,600.00	\$ -	\$ -
6	Site Furnishings	\$ 16,285.00	\$ 16,285.00	\$ -		\$ 16,285.00	\$ -	\$ -
7	Site Musical Instruments	\$ 28,025.00	\$ 28,025.00	\$ -		\$ 28,025.00	\$ -	\$ -
8	Site Electrical	\$ 38,500.00	\$ 38,500.00	\$ -		\$ 38,500.00	\$ -	\$ -
9	Landscape Work	\$ 8,819.50	\$ 8,819.50	\$ -		\$ 8,819.50	\$ -	\$ -
10	Irrigation System	\$ 9,700.00	\$ 9,700.00	\$ -		\$ 9,700.00	\$ -	\$ -
11	Miscellaneous Items	\$ 18,871.50	\$ 18,871.50	\$ -		\$ 18,871.50	\$ -	\$ -
12	Change Order 1	\$ 825.00	\$ 825.00	\$ -		\$ 825.00	\$ -	\$ -
13	Change Order 2	\$ 8,517.00	\$ 8,517.00	\$ -		\$ 8,517.00	\$ -	\$ -
14	Change Order 3	\$ 18,151.00	\$ 18,151.00	\$ -		\$ 18,151.00	\$ -	\$ -
15	Change Order 4	\$ 1,224.00	\$ 1,224.00	\$ -		\$ 1,224.00	\$ -	\$ -
16	Change Order 5	\$ (1,024.00)	(\$1,024.00)	\$ -		\$ (1,024.00)	\$ -	\$ -
17	Change Order 6	\$ 2,188.79	\$2,188.79	\$ -		\$ 2,188.79	\$ -	\$ -
18	Change Order 7	\$ 25.00		\$ 25.00		\$ 25.00	\$ -	\$ -
19						\$ -	\$ -	\$ -
20						\$ -	\$ -	\$ -
21						\$ -	\$ -	\$ -
22						\$ -	\$ -	\$ -
		\$ 319,199.90	\$ 319,174.90	\$ 25.00	\$0.00	\$ 319,199.90	\$ -	\$ -



TRANSMITTAL

Mr. Ben Swayze
Cascade Charter Township
2865 Thornhills Avenue, SE
Grand Rapids, MI 49546-7192

June 8, 2016

Re: Cascade Charter Township
Cascade Road and Burton Street PRV Reconstruction

Project No. G140285CD

- FOR REVIEW
- FOR YOUR USE
- AS REQUESTED

Sent By: Michael L. Berrevoets, PE/jc2

COPIES	DATE	DESCRIPTION
1	6/8/2016	Change Order No. 2
1	6/8/2016	Application and Recommendation for Payment No. 2

COMMENTS

Attached is a copy of Change Order No. 2. Please sign and return to our office. We forward an executed copy to the Contractor their files.

We have reviewed the Contractor's Application and Recommendation for Payment No. 2 for the period ending June 3, 2016, and find it in compliance with the work completed to date.

Attached is an Application and Recommendation for Payment No. 1. Please forward one copy with payment to the Contractor and keep the remaining copy for your files.

By email

CHANGE ORDER
 PAGE 1 OF 1

CONTRACT FOR:	Cascade Road and Burton Street PRV Reconstruction
OWNER:	Cascade Charter Township 2865 Thornhills Avenue, SE Grand Rapids, MI 49546-7192
CONTRACTOR:	Kamminga & Roodvoets, Inc. 3435 Broadmoor, SE Grand Rapids, MI 49512
ENGINEER:	Fishbeck, Thompson, Carr & Huber, Inc. 1515 Arboretum Drive, SE Grand Rapids, MI 49546
ATTACHMENTS:	See attached "Contract Modification"
Contractor shall indicate approval of Change Order through signing of this document and returning to Engineer. Engineer will forward to Owner, who shall indicate approval of Change Order through signing of this document and returning to Engineer. Upon receipt of fully executed (all signatures) Change Order, Engineer will distribute to all parties.	
YOU ARE DIRECTED TO MAKE THE FOLLOWING CHANGES IN THE CONTRACT DOCUMENTS:	
See attached "Contract Modification"	

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:	Substantial Completion: 05/20/2016
\$278,725.00	Ready for final payment: 06/03/2016
Contract Price prior to this Change Order:	Contract Time prior to this Change Order:
\$278,074.40	Substantial Completion: 05/20/2016
	Ready for final payment: 06/03/2016
Net increase (decrease) of this Change Order:	Net Decrease of this Change Order:
\$18,543.95	0 Days
Contract Price with all approved Change Orders:	Contract Time with all approved Change Orders:
\$259,530.45	Substantial Completion: 05/20/2016
	Ready for final payment: 06/03/2016

RECOMMENDED	APPROVED	APPROVED
By: <u>Michael L. Berrevoets</u>	By: <u>[Signature]</u>	By: _____
Engineer	Contractor	Owner
Michael L. Berrevoets, PE, Project Manager	<u>DANIEL RINGBOM</u>	_____
Name and Title of Signatory	Name and Title of Signatory	Name and Title of Signatory
Date: June 7, 2016	Date: <u>JUNE 7, 2016</u>	Date: _____



Contract Modification

Fishbeck, Thompson, Carr & Huber, Inc.

6/7/2016 10:16 AM

FieldManager 5.2a

Contract: _G140285CD, Cascade Rd and Burton St PRV

Cont. Mod. Number 2	Revision Number	Cont. Mod. Date 6/7/2016	Electronic File Created No	Net Change \$-18,543.95	Awarded Contract Amount \$278,725.00
Route		Managing Office Fishbeck, Thompson, Carr & Huber, Inc		District 0	Entered By Michael L Berrevoets
Contract Location Cascade Charter Township					

Short Description

Change Order #2 - Final Balancing Change Order

Description of Changes

Change order to balance all items on the project.

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Cash Allowance - Testing	_3611002	0002	0010	G140285CD	0001	Original	-1,727.500	DLR	1.00000	\$-1,727.50
Reason: Allowance item. Adjusted to actual cost incurred.										
Storm Water Operator's Inspection	_361100E	0005	0025	G140285CD	0001	Original	-6.000	EA	75.00000	\$-450.00
Reason: Short Duration Project, Additional inspections not needed.										
Remove Pavement	_3611007	0007	0035	G140285CD	0001	Original	-2.400	SYD	9.00000	\$-21.60
Reason: Final Field Measurement										
Remove Concrete Curb and Gutter	_361100E	0009	0045	G140285CD	0001	Original	-1.500	LF	7.50000	\$-11.25
Reason: Final Field Measurement										
Remove Tree 8 to 18-Inch Diameter	_361101C	0010	0050	G140285CD	0001	Original	-1.000	EA	350.00000	\$-350.00
Reason: Tree at Cascade Pointe was saved.										
8" Water Main (DI CL53)	_3611011	0011	0055	G140285CD	0001	Original	-35.000	LF	140.00000	\$-4,900.00
Reason: Final Field Measurement										



Contract Modification

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
16" Water Main (DI CL53)	_3611012	0012	0060	G140285CD	0001	Original	-46.000	LF	185.00000	\$-8,510.00
Reason: Final Field Measurement										
16" Sleeve	_361101E	0018	0090	G140285CD	0001	Original	-1.000	EA	1,500.00000	\$-1,500.00
Reason: Final Field Measurement										
Internal Plumbing, Water Service (PRV an	_361102E	0023	0115	G140285CD	0001	Original	1,680.000	DLR	1.00000	\$1,680.00
Reason: Exceeded allowance item due to additional buildings requiring internal pressure reducing valves.										
Subbase	_3611024	0024	0120	G140285CD	0001	Original	-14.000	CYD	17.50000	\$-245.00
Reason: Final Field Measurement										
Aggregate Base, 8 Inch	_361102E	0025	0125	G140285CD	0001	Original	-32.400	SYD	12.50000	\$-405.00
Reason: Final Field Measurement										
Concrete Curb, Special	_3611027	0027	0135	G140285CD	0001	Original	-11.500	LF	33.00000	\$-379.50
Reason: Final Field Measurement										
Remove, Salvage and Replace Stone Pavers	_361102E	0028	0140	G140285CD	0001	Original	-5.000	SFT	20.00000	\$-100.00
Reason: Final Field Measurement										
HMA Pavement, 4C	_361103C	0030	0150	G140285CD	0001	Original	-12.490	TON	90.00000	\$-1,124.10
Reason: Final Field Measurement										
Tree, 3 inch	_3611031	0031	0155	G140285CD	0001	Original	-1.000	EA	500.00000	\$-500.00
Reason: Final Field Measurement. One tree not needed at Cascade Pointe due to saving the existing tree.										

Total Dollar Value: \$-18,543.95



Contract Modification

Fishbeck, Thompson, Carr & Huber, Inc.

6/7/2016 10:16 AM

FieldManager 5.2a

Project / Category Summary

Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
G140285CD	Cascade Rd and Burton St PRV	0	CNST			
0001	Cascade Rd and Burton St PRV					\$-18,543.95
Total:						\$-18,543.95

Total Net Change Amount: \$-18,543.95

Prime Contractor: Kamminga & Roodvoets, Inc.		Cascade Charter Township	
_____ Signature	_____ Date	_____ Signature	_____ Date
Prepared by Project Engineer: Mr. Michael Berrevoets, PE			
_____ Signature	_____ Date	_____ Signature	_____ Date

APPLICATION AND RECOMMENDATION FOR PAYMENT
 PAGE 1 OF 3

TO: Cascade Charter Township
 In Care of: Fishbeck, Thompson, Carr & Huber, Inc. (FTCH)
 1515 Arboretum Drive, SE
 Grand Rapids, MI 49546

FROM (Contractor): Kamminga & Roodvoets, Inc.
 3435 Broadmoor, SE
 Grand Rapids, MI 49512

Application No: 2
 Period From: May 2, 2016
 To: June 3, 2016

Project: Cascade Road/Burton Street PRV Recon
 FTCH Project Number: G140285CD

APPLICATION FOR PAYMENT:

Application for Payment is made, as indicated below, in connection with the Contract.

1.	Original Contract Price	\$278,725.00
2.	Net change by Change Orders	\$-(19,194.55)
3.	Current Contract Price (1 plus 2)	\$259,530.45
4.	Gross Amount Due (From Unit Price Schedule)	\$259,530.45
5.	Retainage (Per Agreement) Substantial Completion	
	Retainage to \$5,000.00	\$5,000.00
6.	Amount Eligible to Date (4 minus 5)	\$254,530.45
7.	Less Previous Payments	\$239,391.70
8.	Amount Due This Application (6 minus 7)	<u>\$15,138.75</u>

CHANGE ORDER SUMMARY:

Change Orders Approved by Owner	ADDITIONS	DEDUCTIONS
Change Order No. 1		\$650.60
Change Order No. 2		\$18,543.95
Net Change by Change Orders		\$19,194.55

APPLICATION AND RECOMMENDATION FOR PAYMENT
PAGE 2 OF 3

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of its knowledge (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Dated JUNE 7, 2016

KAMANA & RODRIGUEZ, INC.
Contractor

[Signature]
By
(Signature)

DANIEL RINGWALD
Name and Title of Signatory

ENGINEER'S RECOMMENDATION:

To: Cascade Charter Township

In accordance with the Contract, the undersigned recommends payment to Contractor.

AMOUNT RECOMMENDED: \$15,138.75
(Attach explanation if amount recommended differs from the amount applied for.)

ENGINEER: Fishbeck, Thompson, Carr & Huber, Inc.

Dated _____ June 8, 2016

[Signature]
By
(Signature)

Mike Berrevoets, PE, Project Manager
Name and Title of Signatory

This Recommendation is not negotiable. The AMOUNT RECOMMENDED is payable only to Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of Owner or Contractor under this Contract.

This recommendation for payment is based on a review of the Work performed as compared to the amount of the application. This recommendation does not imply that Engineer is reviewing construction lien documents nor does it imply that Engineer is acting as a guarantor of the property. Any review of construction lien documents by Engineer is for information purposes only.

APPLICATION AND RECOMMENDATION FOR PAYMENT
PAGE 3 OF 3

TO: Cascade Charter Township
In Care of: Fishbeck, Thompson, Carr & Huber, Inc. (FTCH)
1515 Arboretum Drive, SE
Grand Rapids, MI 49546

FROM (Contractor): Kamminga & Roodvoets, Inc.
3435 Broadmoor, SE
Grand Rapids, MI 49512

Application No: 2
Period From: May 2, 2016
To: June 3, 2016

Project: Cascade Road/Burton Street PRV Recon
FTCH Project Number: G140285CD

See attached "Construction Pay Estimate Report" and "Construction Pay Estimate Balance Report."

Gross Amount Due	\$259,530.45
Less Retainage	\$5,000.00
Amount Due to Date	\$254,530.45
Less Previous Payments Recommended	\$239,391.70
Amount Due This Application	\$15,138.75



Fishbeck, Thompson, Carr & Huber, Inc.

Construction Pay Estimate Report

6/7/2016 10:26 AM

FieldManager 5.2a

Contract: _G140285CD, Cascade Rd and Burton St PRV

Estimate Date	Estimate No.	Entered By	Estimate Type	Electronic File Created	All Contract Work Completed	Construction Started Date
06/07/2016	2	Michael L Berrevoets	Semi-Monthly	No		
Prime Contractor Kammaing & Roodvoets, Inc.				Managing Office Fishbeck, Thompson, Carr & Huber, Inc.		

Comments

Pay Application #2. Project Complete and retainage reduced to \$5,000.00.

Item Usage Summary

Item Description	Item Code	Prop. Line	Project	Category	Project Line No.	Item Type	Mod. No.	Quantity	Dollar Amount
Cash Allowance - Testing	_3611002	0002	G140285CD	0001	0010	00	000	3,272.500	\$3,272.50
Internal Plumbing, Water Service (PRV and Expansion Tank)	_3611023	0023	G140285CD	0001	0115	00	000	1,680.000	\$1,680.00
Soil Erosion and Sedimentation Control	_3611004	0004	G140285CD	0001	0020	00	000	0.500	\$1,250.00
Total Estimated Item Payment:								\$6,202.50	

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	Overall Contract Site	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
G140285CD, Cascade Rd and Burton St PRV	0002	\$6,202.50	\$0.00	\$6,202.50
Voucher Total:				\$6,202.50

Summary

Current Voucher Total:	\$6,202.50	Earnings to date:	\$259,530.45
-Current Retainage:	(\$8,936.25)	- Retainage to date:	\$5,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$15,138.75	Net Earnings to date:	\$254,530.45
		- Payments to date:	\$239,391.70
		Net Earnings this period:	\$15,138.75



Fishbeck, Thompson, Carr & Huber, Inc.

Construction Pay Estimate Report

6/7/2016 10:26 AM

FieldManager 5.2a

Estimate Certification

Mr. Michael Berrevoets, PE (Project Engineer)

(Date)

(Construction Engineer)

(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 2

6/7/2016 10:26 AM
FieldManager 5.2a

Fishbeck, Thompson, Carr & Huber, Inc.

Contract: _G140285CD, Cascade Rd and Burton St PRV

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
Mobilization (Maximum of 5% of Total Bid)	_3611001	0001	G140285CD	0001	1,000		1,000	1,000	100%	13,925.00000	\$13,925.00
Cash Allowance - Testing	_3611002	0002	G140285CD	0001	3,272.500	3,272.500	3,272.500	3,272.500	100%	1,000.000	\$3,272.50
Maintaining Traffic	_3611003	0003	G140285CD	0001	1,000		1,000	1,000	100%	17,950.00000	\$17,950.00
Soil Erosion and Sedimentation Control	_3611004	0004	G140285CD	0001	1,000	0.500	1,000	1,000	100%	2,500.00000	\$2,500.00
Storm Water Operator's Inspection	_3611005	0005	G140285CD	0001	4,000		4,000	4,000	100%	75,000.000	\$300.00
Dust Control	_3611006	0006	G140285CD	0001	1,000		1,000	1,000	100%	500.00000	\$500.00
Remove Pavement	_3611007	0007	G140285CD	0001	212.600		212.600	212.600	100%	9,000.000	\$1,913.40
Remove Existing Valve Chamber, Valve and Interior Hardware	_3611008	0008	G140285CD	0001	1,000		1,000	1,000	100%	3,750.00000	\$3,750.00
Remove Concrete Curb and Gutter	_3611009	0009	G140285CD	0001	98.500		98.500	98.500	100%	7,500.000	\$758.75
Remove Tree 8 to 18-Inch Diameter	_3611010	0010	G140285CD	0001	3,000		3,000	3,000	100%	350.00000	\$1,050.00
8" Water Main (DI CL53)	_3611011	0011	G140285CD	0001	90,000		90,000	90,000	100%	140.00000	\$12,600.00
16" Water Main (DI CL53)	_3611012	0012	G140285CD	0001	44,000		44,000	44,000	100%	185.00000	\$8,140.00
8" Sleeve	_3611013	0013	G140285CD	0001	4,000		4,000	4,000	100%	1,200.00000	\$4,800.00
8" 45 Degree Bend	_3611014	0014	G140285CD	0001	6,000		6,000	6,000	100%	850.00000	\$5,100.00
Thrust Block	_3611015	0015	G140285CD	0001	4,000		4,000	4,000	100%	250.00000	\$1,000.00
8" Plug	_3611016	0016	G140285CD	0001	2,000		2,000	2,000	100%	500.00000	\$1,000.00
16" Plug	_3611017	0017	G140285CD	0001	4,000		4,000	4,000	100%	750.00000	\$3,000.00
16" Sleeve	_3611018	0018	G140285CD	0001	3,000		3,000	3,000	100%	1,500.00000	\$4,500.00
16" 22.5 Degree Bend	_3611019	0019	G140285CD	0001	0,000		0,000	0,000		1,500.00000	
Adjust Valve Box to Grade	_3611020	0020	G140285CD	0001	3,000		3,000	3,000	100%	375.00000	\$1,125.00
Pressure Regulating Valve and 6' Manhole Per Detail on Sheet 4	_3611021	0021	G140285CD	0001	1,000		1,000	1,000	100%	41,250.00000	\$41,250.00
Pressure Regulating Valve Chamber Per Detail on Sheet 4	_3611022	0022	G140285CD	0001	1,000		1,000	1,000	100%	97,000.00000	\$97,000.00

Contract: _G140285CD

Estimate: 2



Construction Pay Estimate Amount Balance Report

Estimate: 2

6/7/2016 10:26 AM
FieldManager 5.2a

Fishbeck, Thompson, Carr & Huber, Inc.

Item Code	Prop. Line	Item Description	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
Internal Plumbing, Water Service (PRV and Expansion Tank)	3611023 0023		G140285CD	0001	9,680,000	1,680,000	9,680,000	9,680,000	100%	1.00000	\$9,680.00
Subbase	3611024 0024		G140285CD	0001	71,000	71,000	71,000	71,000	100%	17.50000	\$1,242.50
Aggregate Base, 8 Inch	3611025 0025		G140285CD	0001	212,600	212,600	212,600	212,600	100%	12.50000	\$2,657.50
Concrete Curb and Gutter	3611026 0026		G140285CD	0001	65,000	65,000	65,000	65,000	100%	29.00000	\$1,885.00
Concrete Curb, Special	3611027 0027		G140285CD	0001	33,500	33,500	33,500	33,500	100%	33.00000	\$1,105.50
Remove, Salvage and Replace Stone Pavers	3611028 0028		G140285CD	0001	50,000	50,000	50,000	50,000	100%	20.00000	\$1,000.00
Aggregate Shoulder, CIP	3611028 0029		G140285CD	0001	180,000	180,000	180,000	180,000	100%	2.00000	\$360.00
HMA Pavement, 4C	3611030 0030		G140285CD	0001	77,510	77,510	77,510	77,510	100%	90.00000	\$6,975.90
Tree, 3 inch	3611031 0031		G140285CD	0001	2,000	2,000	2,000	2,000	100%	500.00000	\$1,000.00
Lawn Restoration	3611032 0032		G140285CD	0001	1,000	1,000	1,000	1,000	100%	3,000.00000	\$3,000.00
16" Butterfly Valve and box Install City Furnished	120149 0033		G140285CD	0001	1,000	1,000	1,000	1,000	100%	3,529.40000	\$3,529.40
PRV Vault Modifications	8237051 0034		G140285CD	0001	1,000	1,000	1,000	1,000	100%	980.00000	\$980.00
Conc Base Course under Pavers	8037050 0035		G140285CD	0001	1,000	1,000	1,000	1,000	100%	300.00000	\$300.00
Tree, Upsize	8157050 0036		G140285CD	0001	2,000	2,000	2,000	2,000	100%	200.00000	\$400.00
Percentage of Contract Completed(curr): 100% (total paid to date / total of all authorized work)											
Total Amount Paid This Estimate:										\$6,202.50	
Total Amount Paid To Date:										\$259,530.45	

Contract: _G140285CD

Estimate: 2



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: June 22nd, 2016
To: Supervisor Beahan and Township Board Members
From: Ben Swayze, Township Manager
Subject: Schmohz Brewing – Outdoor Gathering Application

FACTS:

Cascade Township has received a request from Schmohz Brewing for an Outdoor Gathering Permit for a parking lot party with a DJ and a band. This event is to take place on July 30th (noon to 7pm) in the Schmohz parking lot (2600 Patterson SE) and surrounding property. The stated number of attendees is approximately 500. Attached for your review is:

- Outdoor Gathering Permit Application from Schmohz Brewing
- Permit Application supplemental materials.

ANALYSIS & CONCLUSIONS:

Township Staff reviewed the application for the outdoor gathering permit from Schmohz and offered the following requirements:

- Formalized parking agreement between Schmohz and Patterson Ice Arena for the event (provided)
- Perimeter fencing to be snow fencing or other temporary fencing easily removable in the case of an emergency or fire.
- All cooking and heat generating equipment must be at least 10 feet away from any structure or combustible material.
- Fire extinguisher with a minimum 2 gallon capacity to be placed by grill area.
- Stage, chairs and tables must not block any emergency access to the South or East end of the building or any fire hydrant.
- No parking along Starr Avenue that would impeded the width of the road for any emergency response to any Starr Avenue address
- All tents utilized need to meet NFPA 701 for flame spread rating requirements.

The proposed requirements were reviewed with the applicant and applicant agreed to abide by all recommendations.

FINANCIAL CONSIDERATIONS:

There are no financial implications to the Township in approving this Outdoor Gathering permit.

RECOMMENDED ACTION:

To approve the application from Schmohz Brewing for an Outdoor Gathering Permit on July 30th from noon until 7pm.



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7192

OUTDOOR GATHERING APPLICATION

1. Name of Applicant: The Schmoitz Brewery Name of Property Owner: Laurie + Jim Schmoitz
3. Address of Event: 2600 PATTERSON SE, GRAND RAPIDS MI 49546
4. Type of Event to be Held: PARKING LOT PARTY WITH DJ + BAND
-
5. Date of Event: JULY 30 2016 6. Hours of Event: NOON - 7 p.m.
7. Number of Attendants: 500
-

Each application shall be accompanied by a detailed explanation, including drawings and diagrams where applicable, of the prospective licensee's plans to provide for the following:

- a. Police and Fire Protection
- b. Food and Water Supply and Facilities
- c. Health and Sanitation Facilities
- d. Medical Facilities and Services, including Emergency Vehicles and Equipment
- e. Vehicle Access and Parking - ICE ARENA
- f. Camping and Trailer Facilities
- g. Illumination Facilities
- h. Communications Facilities
- i. Noise Control and Abatement
- j. Facilities for Clean up and Waste Disposal
- k. Insurance and Bonding Arrangements

In addition, the application shall be accompanied by a map or maps of the overall site of the proposed outdoor assembly.

Signature of Applicant/Property Owner: [Signature] Date: 5-1-2016

Office Use Only

Township Board:

Approved: _____ Denied: _____ Date: _____



Ice Center Parking Lot

Exit Only

<-- 52' -->

<-- 222' -->

Back Bar

<-- 220' -->

<-- 70' -->

<-- 170' -->

Patterson Ave SE

Patterson Ave SE

Enter

Enter

Starr St SE

Starr St SE

Starr St SE

Wind Dr SE

No Parking

No Parking

No Parking

No Parking

No Parking

No Parking

Patterson Ice Center
2550 Patterson Ave SE
Grand Rapids, MI 49546

Tuesday, June 7, 2016

To whom it may concern;

Patterson Ice Center has entered into an agreement to allow the use of our parking lot on the weekend of July 30th, 2016 to Schmozh Brewing Company and their patrons . We are aware of the planned event in their parking lot on the corner of Starr and Patterson Ave and have discussed the plans.

It is to be understood that parking is provided as is and no guarantee of security, liability or services to be provided by Patterson Ice Center. The parking is to be considered free and open on the weekend of July 30th, 2016.

Respectfully,



Tom Mehney
General Manager
Patterson Ice Center
(616) 940-1423



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: June 22nd, 2016
To: Supervisor Beahan and Township Board Members
From: Ben Swayze, Township Manager
Subject: McLeodUSA Telecommunication Services LLC METRO Act Right of Way Permit Application

FACTS:

The METRO Act (Public Act 48 of 2002) was enacted as a means to provide state-wide oversight (through the Michigan Public Service Commission), and uniformity to the permitted use of local public right-of-ways for telecommunication infrastructure. We have received a METRO Act Permit Unilateral Form and Application from McLeodUSA Telecommunication Services LLC. The initial term of the request is 5 years.

Typically, the Township receives in the neighborhood of \$12,000 in METRO Act permit fees from the MPSC. These funds are used for right-of-way maintenance activities.

Attached for your review are:

- METRO Act Permit request form from McLeodUSA Telecommunication Services LLC
- METRO Act Permit Unilateral Form
- METRO Act Permit Application Form, including required attachments

ANALYSIS & CONCLUSIONS:

The passage of the METRO Act provided uniformity to right-of-way permit applications for telecommunication providers and, as such, there is very little opportunity for the Township to request modifications to the permit. State records indicate no issues with McLeodUSA Telecommunication Services LLC as a METRO permit entity. In our communication with the Kent County Road Commission, who will be responsible for permitting any work allowed by the METRO Act Permit being approved, and they indicate they have worked with McLeodUSA Telecommunication Services LLC in the past with no issues.

It should be noted that this permit application is for infrastructure that has already been placed. McLeodUSA Telecommunication Services LLC was recently purchased by Windstream Communications, who through due diligence discovered that there was no record of a METRO Act Permit being in place for this infrastructure. Windstream has indicated, and the MPSC has confirmed, that McLeodUSA had been making the required METRO Act payments for this infrastructure.

FINANCIAL CONSIDERATIONS:

There are no expenditures related to the approval of the request from McLeodUSA. Granting the request will ensure the Township continues to receive METRO Act monies from the State related to McLeodUSA telecommunication infrastructure.

RECOMMENDED ACTION:

Approve the METRO Act Right-of-Way Unilateral Permit request from McLeodUSA Telecommunication Services LLC and authorize the Township Manager to execute the agreement on behalf of the Township.



Cascade Charter Township, MI

Attn: Benjamin Swayze – Township Manager
2865 Thornhills Avenue SE
Grand Rapids, MI 49546-7192

Date: 5/24/16

Dear Mr. Swayze,

Enclosed please find our signed METRO Act Permit Application, and Unilateral ROW Telecommunications application forms to grant McLeodUSA Telecommunications Services, LLC access to the rights-of-way of the Cascade Charter Township, MI. Our Accounts Payable department errantly sent check #921735 dated 5/16/2016 in advance of this packet as payment of the \$500.00 application fee. The necessary authorizations, insurance coverage certificates, contact information, and maps are included with this packet. If you find everything in order, please email an approved and executed copy of the permit to autry.meeker@windstream.com. If you prefer to send hard copies, please use the address information below. If possible, we would appreciate a response within 30 days. If you have any questions or issues, please feel free to contact me. It has been a pleasure working with you.

Thank you,

A handwritten signature in blue ink that reads "Autry L. Meeker".

Autry L. Meeker

Sr. Analyst, OSP Engineering
Easements, Franchises, ROWs
Windstream Communications, Inc.
11101 Anderson Drive
Little Rock, AR 72212
P: 501-748-5234
autry.meeker@windstream.com

**METRO Act Permit Application Form
Revised February 2, 2015**

Cascade Charter Township, MI
Name of Local Unit of Government

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS
UNDER
METROPOLITAN EXTENSION TELECOMMUNICATIONS
RIGHTS-OF-WAY OVERSIGHT ACT
2002 PA 48
MCL SECTIONS 484.3101 TO 484.3120**

BY

**McLeodUSA Telecommunications Services, LLC
("APPLICANT")**

Unfamiliar with METRO Act?--Assistance: Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-284-8190 or via its web site at http://www.michigan.gov/mpsc:0,4639,7-159-16372_22707---,00.html.

45 Days to Act—Fines for Failure to Act: The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

Where to File: Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

-- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at [insert address].

2865 Thornhills Avenue SE, Grand Rapids, MI 49546-7192

Cascade Charter Township, MI
Name of local unit of government

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS**

By
[McLeodUSA Telecommunications Services, LLC]
("APPLICANT")

This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).

This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).

1 GENERAL INFORMATION:

1.1 Date: 4/20/16

1.2 Applicant's legal name: McLeodUSA Telecommunications Services, LLC.
Mailing Address: 11101 Anderson Drive
Little Rock, AR 72212
corp.franchise.agreements@windstream.com

Telephone Number: (501) 748-5234
Fax Number: (330) 486-4315
Corporate website: www.windstream.com

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Stacy M. Light - Manager OPS Engineering
Mailing Address: 11101 Anderson Drive
Little Rock, AR 72212

Telephone Number: (501) 748-7538
Fax Number: (330) 486-4315
E-mail Address: stacy.m.light@windstream.com

1.3 Type of Entity: (Check one of the following)

- Corporation
- General Partnership
- Limited Partnership
- Limited Liability Company
- Individual
- Other, please describe: _____

1.4 Assumed name for doing business, if any: McLeodUSA

1.5 Description of Entity: CLEC Licensed in the State of Michigan.

1.5.1 Jurisdiction of incorporation/formation; Iowa

1.5.2 Date of incorporation/formation; 7/26/1993

1.5.3 If a subsidiary, name of ultimate parent company; Windstream Communications, LLC

1.5.4 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities). Anthony W. Thomas - President/CEO

Kristi M. Moody - SVP & Corporate Secretary

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information. see www.windstream.com

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe: n/a

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: *Yes* *No*

If "yes," please describe the circumstances.

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.9.1 A felony; or

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes No

If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain. We are a basic Local Exchange Provider Licensed in Michigan.

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

If no financial statements are provided, please explain and provide particulars.

Applicant is a CLEC in the State of Michigan.

2 DESCRIPTION OF PROJECT:

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain. LARA Registration. List of Exchange Service Providers Licensed in Michigan.

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways. Aerial and underground fibers and facilities necessary for the provision of business and residential retail telecommunications.

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way). Map attached.

2.4 Please provide an anticipated or actual construction schedule. No current construction plans. Facilities are already in place.

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways. McLeodUSA Telecommunications Services, LLC.

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent

telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant. Route maps attached. Contact information attached.

3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:

Please provide the following or attach an appropriate exhibit.

3.1 Address of Applicant's nearest local office; Contact info attached.

3.2 Location of all records and engineering drawings, if not at local office; Contact info attached.

3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system; Contact info attached.

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following: Certificate of Liability Insurance attached.

3.4.1 Worker's compensation;

3.4.2 Commercial general liability, including at least:

3.4.2.1 Combined overall limits;

3.4.2.2 Combined single limit for each occurrence of bodily injury;

3.4.2.3 Personal injury;

3.4.2.4 Property damage;

3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;

3.4.2.6 Independent contractor liability;

3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);

3.4.2.8 Environmental contamination;

3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways. N/A. Facilities already in place.

4 CERTIFICATION:

All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.

NAME OF ENTITY ("APPLICANT")

McLeodUSA Telecommunications Services, LLC

5/2/16
Date

By: Stacy M. Light
Type or Print Name Stacy M. Light

Manager - OSP Engineering
Title

S:\metroapplicationform.doc

* * *

**METRO Act
Unilateral Form
Revised 12/06/02**

**RIGHT-OF-WAY
TELECOMMUNICATIONS PERMIT**

This permit issued this ___ day of _____, 20__ by the Cascade Charter Township, MI.

1 Definitions

- 1.1 Date of Issuance shall mean the date set forth above.
- 1.2 Manager shall mean Municipality's [Mayor/Manager/Supervisor/Village President] or his or her designee.
- 1.3 METRO Act shall mean the Metropolitan Extension Telecommunications Right-of Way oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.4 Municipality shall mean Cascade Charter Township, MI, a Michigan municipal corporation.
- 1.5 Permit shall mean this document.
- 1.6 Permittee shall mean McLeodUSA Telecommunications Services, LLC [a Telecommunications Company] organized under the laws of the State of Iowa whose address is 4001 Rodney Parham Road, Little Rock, AR 72212.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public Right-of-Way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunications Facilities or Facilities shall mean the Permittee's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, two-way communications device.

1.9 Term shall have the meaning set forth in Part 7.

2 Grant

2.1 Municipality hereby issues a permit under the METRO Act to Permittee for access to and ongoing use of the Public Right-of-Way identified on Exhibit A to construct, install and maintain Telecommunication Facilities on the terms set forth herein.

2.1.1 Exhibit A may be modified by Manager upon written request by Permittee.

2.1.2 Any decision of Manager on a request by Permittee for a modification may be appealed by Permittee to Municipality's legislative body.

2.2 Overlapping. Permittee shall not allow the wires or any other facilities of a third party to be overlapped to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.

2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

3.1 Permittee Contacts. The names, addresses and the like for engineering and construction related information for Permittee and its Telecommunication Facilities are as follows:

3.1.1 The address, e-mail address, phone number and contact person (title or name) at Permittee's local office (in or near Municipality) is Dirk Welte, McLeodUSA, a Windstream Company, 4074 S. Linden, Flint, MI 48507. Phone (810) 691-1035. Email dirk.welte@windstream.com.

3.1.2 If Permittee's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is Dirk Welte, McLeodUSA, a Windstream Company, 4074 S. Linden, Flint, MI 48507. Phone (810) 691-1035.

Email dirk.welte@windstream.com.

3.1.3 The name, title, address, e-mail address and telephone numbers of Permittee's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is Dirk Welte, McLeodUSA, a Windstream Company, 4074 S. Linden, Flint, MI 48507. Phone (810) 691-1035. Email dirk.welte@windstream.com.

3.1.4 The address, phone number and contact person (title or department) at Permittee's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is Michelle McLaughlin, McLeodUSA, a Windstream Company, One Martha's Way, Hiawatha, IA 52233-2402. Phone (319) 790-6910. Email michelle.mclaughlin@paetec.com.

3.1.5 Permittee shall at all times provide Manager with the phone number at which a live representative of Permittee (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.

3.1.6 Permittee shall immediately notify Municipality in writing as set forth in Part 12 of any inaccuracies or changes in the preceding information.

3.2 Route Maps. Within ninety (90) days after the substantial completion of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).

3.3 As-Built Records. Permittee, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Permittee shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

4.1 No Burden on Public Right-of-Way. Permittee, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Permittee's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Permittee, at its sole

expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Permittee shall do so within a reasonable time period. Municipality will attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Permittee over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Permittee, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Permittee's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Permittee's option, better) condition as that which existed prior to the disturbance. In the event that Permittee, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Permittee shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Permittee shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Permittee's lines on alternate poles which shall state Permittee's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Permittee's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Permittee's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Permittee, shall be marked at its entrance into and exit from each manhole and handhole with Permittee's name and a toll-free telephone number.

- 4.5 Tree Trimming. Permittee may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Permittee shall dispose of all trimmed materials. Permittee shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.
- 4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Permittee shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Permittee's use, or the facilities of all users of the poles are required to go underground then Permittee shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Permittee may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Permittee shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 4.7 Pavement Cut Coordination. Permittee shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").
- 4.7.1 The goals of such coordination shall be to encourage Permittee to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.
- 4.8 Compliance with Laws. Permittee shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Permittee shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Permittee shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National

Electric Code (latest edition). Permittee shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended.

- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Permittee's Facilities in the vacated Public Right-of-Way, Permittee shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Permittee shall relocate its Facilities to such alternate route as Municipality, applying reasonable engineering standards, shall specify.
- 4.10 Relocation. If Municipality requests Permittee to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Permittee shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality, applying reasonable engineering standards, shall specify. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Permittee if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality will attempt to provide notice to Permittee. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Permittee shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Permittee shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Permittee has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Permittee shall relocate its Facilities underground in the same location at Permittee's sole cost and expense.
- 4.14 Identification. All personnel of Permittee and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Permittee's name,

their name and photograph. Permittee shall account for all identification cards at all times. Every service vehicle of Permittee and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Permittee's name and telephone number.

5 Indemnification

- 5.1 Indemnity. Permittee shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Permittee, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Permittee's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Permittee, its officers, agents, employees, contractors, successors and assigns.
- 5.2 Notice, Cooperation. Municipality will notify Permittee promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality will cooperate with Permittee in every reasonable way to facilitate the defense of any such claim. Municipality will consult with Permittee respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.
- 5.3 Settlement. Municipality will not settle any claim subject to indemnification under this Part 5 without the advance written consent of Permittee, which consent shall not be unreasonably withheld. Permittee shall have the right to defend or settle, at its own expense, any claim against Municipality for which Permittee is responsible hereunder.

6 Insurance

- 6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Permittee shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Permittee may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.
- 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability

coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).

- 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
 - 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
 - 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
 - 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.
- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Permittee shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.
- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager

in advance in writing. Permittee shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.

- 6.5 Contractors. Permittee's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Permittee, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Permittee's policies).
- 6.6 Insurance Primary. Permittee's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Permittee's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 Term

- 7.1 Term. The term ("Term") of this Permit shall be until the earlier of:
- 7.1.1 5 [five years or less] from the Date of Issuance; or
 - 7.1.2 When the Telecommunication Facilities has not been used to provide telecommunications services for a period of one hundred and eighty (180) days by Permittee or a successor or an assignee of Permittee; or
 - 7.1.3 When Permittee, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
 - 7.1.4 Upon either Permittee or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or
 - 7.1.5 Unless Manager grants a written extension, one year from the Date of Issuance if prior thereto Permittee has not started the construction and

installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Date of Issuance if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

8.1 Municipal Requirement. Municipality may require Permittee to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

10.1 Removal; Underground. As soon as practicable after the Term, Permittee or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Permittee shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Permittee's sole cost and expense.

10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

10.2 Removal; Above Ground. As soon as practicable after the Term, Permittee, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.

10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by

written notice to Permittee as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.

11 Assignment. Permittee may assign or transfer its rights under this Permit, or the persons or entities controlling Permittee may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Permittee's business, or by other means, subject to the following:

11.1 No such transfer or assignment or change in the control of Permittee shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Date of Issuance until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.

11.2 After the completion of such construction, Permittee must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,

11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and

11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Permittee's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Permittee shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

11.3 Permittee may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to the Cascade Charter Township, 2865 Thornhills Ave SE, Grand Rapids, MI 49546-7192.

12.1.2 If to Permittee, to McLeodUSA, Attn: Franchises & Easements, 11101

Anderson Drive, Little Rock AR 72212.

12.2 Change of Address. Permittee and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

13.1 No Cable, OVS. This Permit does not authorize Permittee to provide commercial cable type services to the public, such as “cable service” or the services of an “open video system operator” (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

13.2 Effectiveness. This Permit shall become effective when Permittee has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acknowledgement of receipt, below.

13.3 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].

13.4 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Permittee and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.

13.5 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

Cascade Charter Township

By: _____

Its: _____

Date: _____

Acknowledgement of Receipt: Permittee acknowledges receipt of this Permit granted by Municipality.

McLeodUSA Telecommunications Services, LLC

By: Stacy M. Light
Stacy M. Light – OSP Manager
Its: METRO Act Administrator
Date: 5/2/16

Exhibit A

Public Right-of-Way to be Used by Telecommunication Facilities



CERTIFICATE OF LIABILITY INSURANCE

7/17/2016

DATE (MM/DD/YYYY)

4/19/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 444 W. 47th Street, Suite 900 Kansas City MO 64112-1906 (816) 960-9000	CONTACT NAME: _____	
	PHONE (A/C, No, Ext): _____	FAX (A/C, No): _____
E-MAIL ADDRESS: _____		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : ACE American Insurance Company		22667
INSURER B : Agri General Insurance Company		42757
INSURER C : ACE Property & Casualty Insurance Co		20699
INSURER D : ACE Fire Underwriters Insurance Company		20702
INSURER E : Indemnity Insurance Co of North America		43575
INSURER F : _____		

COVERAGES WINCO07 **CERTIFICATE NUMBER:** 14013254 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> 2MIL AGG PER LOC <input checked="" type="checkbox"/> 2MIL AGG PER PROJECT GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____	Y	N	HDOG27394255	7/17/2015	7/17/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	Y	N	ISAH08857635	7/17/2015	7/17/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 4,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	N	XOOG27836045	7/17/2015	7/17/2016	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
A B D E	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WLRC48152077(AZ,CA,MA) WLRC48152089(TN) SCFC48152107(WI) WLRC48152065(AOS)	7/17/2015 7/17/2015 7/17/2015 7/17/2015	7/17/2016 7/17/2016 7/17/2016 7/17/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 MCLEODUSA TELECOMMUNICATIONS SERVICES LLC AND WINDSTREAM NORLIGHT LLC ARE NAMED INSUREDS UNDER ALL WINDSTREAM POLICIES. GENERAL LIABILITY IS PRIMARY AND NONCONTRIBUTORY. CASCADE CHARTER TOWNSHIP IS AN ADDITIONAL INSURED FOR GENERAL LIABILITY, AUTO AND UMBRELLA IF REQUIRED BY WRITTEN CONTRACT, SUBJECT TO POLICY TERMS, CONDITIONS, EXCLUSIONS AND LIMITATIONS.

CERTIFICATE HOLDER 14013254 CASCADE CHARTER TOWNSHIP 2865 THORNHILLS AVE SE GRAND RAPIDS MI 49546-7192	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: 
--	--

MPSC Home (<http://www.michigan.gov/mpsc/>)

LARA Public Service Commission

Department of Licensing and Regulatory Affairs



[ITSP \(/ITSPHome\)](#)

[Glossary \(/ITSPGlossary\)](#)

[Help \(/ITSPHelp\)](#)

[Search \(/SearchRegisteredProviders\)](#) < Back to Registered Companies

[My Account \(/ProviderRegistration\)](#)

MI.gov
(<http://www.i>)

Company Contact Information

These companies have registered with the Michigan Public Service Commission (MPSC) per Commission Order U-11900 and Sec. 211a of the Michigan Telecommunications Act (MTA)

Company Contact:

McLeodUSA Telecommunications Services, L.L.C.

4001 N Rodney Parham Rd
Little Rock, Arkansas 72212, United States
Phone: (501) 748-7897

Fax: (501) 748-6583

Email: stephanie.d.marsh@windstream.com
(<mailto:stephanie.d.marsh@windstream.com>)

Website: <http://www.windstream.com> (<http://www.windstream.com>)

Customer Contact:

Christine Neff
929 Marthas Way
Hiawatha, Iowa 52233, United States
Phone: (319) 790-6702

Fax:

Email: christine.neff@windstream.com
(<mailto:christine.neff@windstream.com>)

DBA:

PAETEC Business Services
Cavalier Telephone

Registered as:

Competitive Local Exchange Carrier (CLEC)
Toll Reseller (TR)

BASIC LOCAL EXCHANGE SERVICE PROVIDERS LICENSED IN MICHIGAN
as of February 19, 2015

CLEC = Competitive Local Exchange Carrier
ILEC = Incumbent Local Exchange Carrier

Note: If your company's email address is not listed or corrections need to be made to this list please contact Julie Ginevan at: ginevanj@michigan.gov

Company Name and Address	Contact Information	CLEC	ILEC
Lynx Network Group, Inc. 22588 Vineyard Circle Mattawan, MI 49071	Gerald J. Philipp Co-Owner Phone: (877) 585-5969 Fax (269) 585-8822 Email: gphilipp@lynxnetworkgroup.com	✓	
Markur Communications, LLC 680 Holly Rd. Cadillac, MI 49601	Matthew J. VanAlst President Phone: (231) 775-2955 Fax Email: mattv@markur.com	✓	
Masscomm Inc., dba Mass Communications 40 Wall Street New York, NY 10005	Marc Gold Vice Chairman and COO Phone: (212) 201-8033 Fax (212) 214-0040 Email: mgold@masscommgroup.com	✓	
Matrix Telecom, Inc., dba Trinsic Communications 433 East Las Colinas Blvd Ste. 400 Irving, TX 75039	Leslie Ellis Phone: (972) 910-1411 Fax (866) 418-9750 Email: regulatory@matrixbt.com	✓	
MCImetro Access Transmission Services LLC, dba Verizon Access Tr 3939 Blue Spruce Dr. Dewitt, MI 48820	David Vehslage State Director - Gov't & External Affairs Phone: (517) 668-0626 Fax (517) 668-1018 Email: david.vehslage@verizon.com	✓	
McLeodUSA Telecommunications Services, L.L.C., dba Paetec Busin 655 W. Broadway Ste. 850 San Diego, CA 92101	Lyndall Nipps RVP - State Gov't Affairs Phone: (619) 684-4953 Fax (330) 487-2960 Email: lyndall.nipps@windstream.com	✓	
MediaGate Communications, Inc. 122 Lake Street Crystal, MI 48818	Mark Winslow General Manager Phone: (517) 235-6100 Fax Email: mark@nomadinter.net	✓	
MEI Telecom, Inc. 123 W. Orchard Street Box 127 Delton, MI 49046	David M. Stoll Vice President & CEO Phone: (269) 623-2311 Fax (269) 623-8033 Email: dstoll@mei.net	✓	
* MetaTel Communications, LLC 38765 Mound Rd. Suite 102 Sterling Heights, MI 49310	Brad Byrnes President Phone: (248) 218-5850 Fax (248) 218-5901 Email: brad@xper.com	✓	

BASIC LOCAL EXCHANGE SERVICE PROVIDERS LICENSED IN MICHIGAN
as of February 19, 2015

CLEC = Competitive Local Exchange Carrier

ILEC = Incumbent Local Exchange Carrier

Note: If your company's email address is not listed or corrections need to be made to this list, please contact Julie Ginevan at ginevanj@michigan.gov

Company Name and Address	Contact Information	CLEC	ILEC
Windstream Norlight Inc. 655 W. Broadway Ste 850 San Diego, CA 92101	Lyndall Nipps VP - State Government Affairs Phone (619) 684-4953 Fax (330) 487-2960 Email lyndall.nipps@windstream.com	✓	
Windstream NTI, Inc. 655 W. Broadway Ste 850 San Diego, CA 92101	Lyndall Nipps VP - State Government Affairs Phone (619) 684-4953 Fax (330) 487-2960 Email lyndall.nipps@windstream.com	✓	
Winn Telephone Company 2766 W. Blanchard Rd. P.O. Box 367 Winn, MI 48896	Kevin Fryover General Manager Phone: (248) 928-4191 Fax (989) 317-9876 Email kfryover@winncommunications.net	✓	✓
XO Communications Services, LLC 8851 Sandy Parkway Sandy, UT 84070	Rex Knowles Executive Director of Regulatory Affairs Phone (801) 983-1504 Fax (801) 951-2133 Email rex.knowles@xo.com	✓	
YMax Communications Corp. P.O. Box 6785 West Palm Beach, FL 33405-678	Peter Russo CFO Phone: (561) 586-3380 Fax (561) 586-2328 Email: russop@magicjack.com	✓	
Zayo Enterprise Networks, LLC 400 Centennial Pkwy Louisville, CO 80027	Peter E. Chevalier General Counsel Phone: (303) 414-4008 Fax (303) 226-5039 Email: peter.chevalier@zayo.com	✓	
Zayo Group LLC 400 Centennial Pkwy. Ste. 200 Louisville, CO 80027	Pete Chevalier Associate General Counsel Phone: (303) 414-4008 Fax (303) 226-1539 Email: pchevalier@zayo.com	✓	

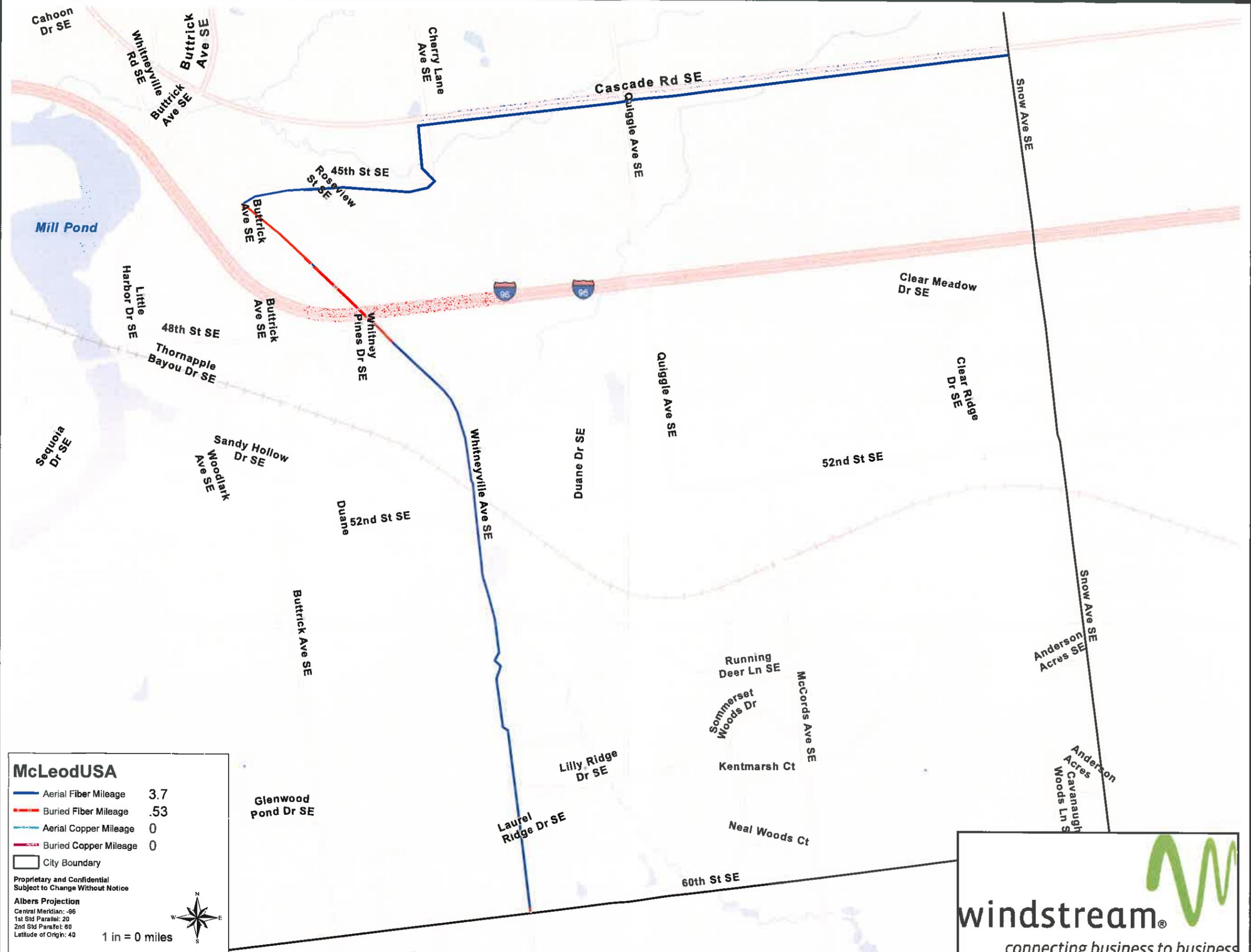
Date: 1/4/2016

McLeodUSA

Contact Information

The names, addresses, and the like for engineering and construction related information for McLeodUSA and its telecommunications facilities are as follows

1. The address, e-mail address, phone number and contact person (title or name at McLeodUSA) local office is Dirk Welte, McLeodUSA, a Windstream Company, 4074 S. Linden, Flint, MI 48507. Phone (810) 691-1035. E-mail Dirk.Welte@windstream.com.
2. If McLeodUSA's engineering drawings, as-built plans and related records for the telecommunications facilities will not be located at the preceding local office, the location, address, phone number and contact person (title or department) for them is Dirk Welte, McLeodUSA, a Windstream Company, 4074 S. Linden, Flint, MI 48507. Phone (810) 691-1035. E-mail Dirk.Welte@windstream.com.
3. The name, title, address, e-mail address and telephone numbers for McLeodUSA's contact person(s) with responsibility for design, plans and construction of the telecommunications facilities is Dirk Welte, McLeodUSA, a Windstream Company, 4074 S. Linden, Flint, MI 48507. Phone (810) 691-1035. E-mail Dirk.Welte@windstream.com.
4. The address, phone number and contact person (title or department) at McLeodUSA's home office/regional office with responsibility for engineering and construction related aspects of the telecommunications facilities is Michelle McLaughlin, McLeodUSA a Windstream Company. One Martha's Way, Hiawatha, IA 52233-2402 Phone (319) 790-6910. E-Mail michelle.mclaughlin@paetec.com
5. McLeodUSA shall at all times provide a Manager with the phone number at which a live representative of McLeodUSA can be reached 24 hours a day, seven days a week, in the event of a public emergency. Phone 1-800-332-2385.



McLeodUSA

	Aerial Fiber Mileage	3.7
	Buried Fiber Mileage	.53
	Aerial Copper Mileage	0
	Buried Copper Mileage	0
	City Boundary	

Proprietary and Confidential
Subject to Change Without Notice

Albers Projection
Central Meridian: -96
1st Std Parallel: 20
2nd Std Parallel: 80
Latitude of Origin: 40

1 in = 0 miles




windstream®
connecting business to business



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: June 22nd, 2016
To: Supervisor Beahan & Cascade Township Board
From: Benjamin Swayze, Township Manager
Subject: Legal Services RFP

FACTS:

Cascade Township is currently served by Varnum LLP to provide general counsel legal services to the Township, as well as some specialized services. Until January 1st of this year, the Township was served by Law Weathers, however Law Weathers merged with Varnum. We continue to be served by essentially the same legal team, just as Varnum attorneys rather than Law Weathers. We have also utilized other firms in the past in cases of specialized needs. Most recently we have utilized Dickenson Wright for DDA and Bond Counsel work and we have utilized Bloom Sluggett Morgan for a planning/land use case where Varnum has had to recuse itself due to a conflict in the case.

It is unsure exactly how long Law Weathers/Varnum has served as Township general legal counsel, but it has been a considerable amount of time. In 2010, when attorneys Cliff Bloom and Crystal Morgan, who had done a significant amount of work with the Township, left Law Weathers to form Bloom Sluggett Morgan the Personnel Committee considered recommending issuing an RFP at that time, but chose not to.

With Law Weathers being merged with Varnum on January 1st, 2016, the Personnel Committee though the timing may be appropriate to reconsider the matter and requested that a potential RFP for legal services be prepared for consideration.

Attached for your review is:

- Proposed RFP for Legal Services

ANALYSIS & CONCLUSIONS:

At the request of the Personnel Committee an RFP was prepared for consideration. The proposed schedule for issuing the RFP, should it be approved by the Township Board, and considering the received bids is outlined as follows:

- | | |
|--|--------------------------------|
| • Issue request for proposals | June 23 rd , 2016 |
| • Proposals due | July 29 th , 2016 |
| • Personnel Committee evaluates proposals | August 11 th , 2016 |
| • Follow-up Calls or Interviews | Week of Aug. 15, 2016 |
| • Township Board approves contract | August 24 th , 2016 |
| • Begin contract work (**overlap w/current firm) | October 1 st , 2016 |
| • Township Attorney Begins | January 1 st , 2017 |

****Should the contract be awarded to a firm that does not currently represent the Township, it is anticipated that there will be three months over overlapping work to bring the new firm up-to-speed on current issues in the Township**

The Personnel Committee met at their regular meeting in June to consider the proposed RFP. The general consensus of the committee was that, while Law Weathers/Varnum has served the Township well, as a matter of good policy the timing appears right to issue an RFP. By issuing an RFP the Township Board will be able to see what potential options for legal services exist and gain a better understanding of the legal services marketplace to ensure that the Township receives the most effective and efficient representation available. The committee reviewed the RFP in-depth and made the following recommendations:

- Minor grammatical changes
- **Section 4.2 – *Applicable Experience*** – Personnel Committee indicated they would like to see more information regarding bidder's current municipal clients. Language was added to require a copy of contracts and billing synopsis for a representative sample (but no more than 3) of clients similar to Cascade Township

The Personnel Committee has recommended that the Township Board approve the issuance of the RFP for Township Legal Services.

FINANCIAL CONSIDERATIONS:

The issuance of the RFP will have no direct cost to the Township, only staff time related to the issuance of the RFP. In the current fiscal year, the Township has budgeted approximately \$40,000 over all departments for legal services. Actual costs for legal services during a fiscal year can fluctuate greatly depending on the activities of that year.

RECOMMENDED ACTION:

To approve the issuance of the Cascade Charter Township Request For Proposals for Township Legal Services.

**CASCADE CHARTER TOWNSHIP
REQUESTS FOR PROPOSALS
Cascade Charter Township / Township Legal Services**

Cascade Charter Township hereby requests proposals from qualified firms interested in providing **Legal Services** for the Cascade Charter Township Board.

Proposals shall be due July 29th, 2016 at 10:00 a.m. Please mark the sealed envelope as "Cascade Township Legal Services." A complete Request for Proposal document may be obtained at:

Cascade Charter Township
ATTN: Benjamin Swayze
Township Manager
2865 Thornhills SE
Grand Rapids, MI 49546
Phone: 616-949-1500

Or on the Web at:
<http://www.cascadetwp.com/Reference-Desk/Bids.aspx>



Cascade Township Request for Proposals 2016 Legal Services

Cascade Charter Township hereby requests proposals from qualified firms interested in providing comprehensive legal services to the Township.

These specifications describe the conditions, requirements and responsibilities accepted by consultants when bidding on providing these services to Cascade Charter Township (Cascade *or* the Township).

I. INTRODUCTION

1.1 Background

Cascade is a full-service Charter Township that offers the following services:

- Township Administrative Services
- Clerk
- Treasurer
- Assessing
- Community Development (Planning, Zoning, Economic Development)
- Buildings and Grounds
- Parks, Pathways and Cemeteries
- Emergency Services (Fire, Medical, Accident)
- Building Inspections (Including contracted services with neighboring communities)
- Library (In partnership with Kent District Library)
- Police (In partnership with the Kent County Sheriff's Department)
- Water/Sewer (In partnership with The City of Grand Rapids)
- Downtown Development Authority

This **Request for Proposal** is intended to solicit and secure proposals from consultants with experience working with diverse interests within municipalities of a size similar to Cascade. The Township seeks services encompassing the traditional scope of work including legal counsel, opinions, consultation, and coordination with special counsel. Attendance at a variety of meetings will be required, including Township Board, Planning Commission, Zoning Board of Appeals and Downtown Development Authority meetings as requested. A detailed scope of services follows in **Section 4**.

1.2 Minimum Qualifications

Proposals will be accepted from firms who meet the following minimum qualifications. Individuals or consultants that do not meet these minimum qualifications shall be deemed non-responsive and will not receive further consideration.

- A. Each attorney in the proposed team must possess a Juris Doctorate degree and have graduated from a law school accredited by the American Bar Association.
- B. Each attorney in the proposed team must be a member in good standing of the Michigan State Bar Association.
- C. The proposed designated Township Attorney must have a minimum of ten years' experience in the field of municipal law with particular experience in land use.
- D. Standard Insurance Requirements:
 1. Commercial General Liability Coverage: Commercial General Liability Coverage including products/completed operations, contractual liability, and personal injury. This insurance shall be on a commercial insurance, occurrence form. The certificate must contain, as an endorsement, the following language: "Cascade Charter Township, Michigan, its elected officials, officers, employees, boards, commissions, authorities, voluntary associations, and any other units operating under the jurisdiction of the Township and within appointment of its operating budget, including Cascade Charter Township, are named as additional insured and said coverage shall be considered to be the primary coverage rather than any policies and insurance or self-insurance retention owned or maintained by Cascade Charter Township". The limit amount for this insurance shall be not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.
 2. Workers Compensation Coverage: At a minimum, Workers Compensation Insurance as required by State of Michigan law, Michigan statutory coverage, or evidence of an exemption for sole proprietors or a State issued exemption for corporations, partnerships or LLCs who have three or less employees. Employer Liability limits of \$500,000 each accident, \$500,000 disease policy limit and \$500,000 disease each employee.
 3. Automobile Liability Coverage: The Automobile Liability Coverage shall cover all owned, non-owned, and hired automobiles with a limit of not less than \$1,000,000 combined single limit each accident.

4. Professional Liability Insurance: A policy in an amount not less than \$1,000,000 per claim.
5. Cancellation: Cancellation clause of insurance not less than thirty (30) days.
6. Proof of Insurance: The Township reserves the right to require complete, certified copies of all required insurance policies at any time.

E. The successful bidder will be required to enter into a professional service contract with the Township.

1.3 Funding

Any contract awarded as a result of this Request for Proposal is contingent upon the availability of funding, as determined by the Township Board.

1.4 Period of Performance

The period of performance of any contract resulting from this RFP is tentatively scheduled to begin on or about October 1st, 2016 and conclude December 31st, 2021. The final negotiated contract shall contain a clause that allows for the termination of the contract, without cause, with 120 days' notice.

II. GENERAL INFORMATION FOR CONSULTANTS

2.1 Project Administrator

The Project Administrator is the sole point of contact for this procurement. All communication between prospective bidders and the Township upon receipt of this RFP shall be with the Project Administrator, as follows:

Benjamin Swayze
Township Manager
2865 Thornhills SE
Grand Rapids, MI 49546

Telephone: (616) 949-1500
E-mail: bswayze@cascadetwp.com

Prospective bidders are to rely on written statements issued by the Project Administrator. Any other communication will be considered unofficial and non-binding on the Township. Communication directed to parties other than the Project Administrator may result in disqualification of the prospective bidder.

2.2 Estimated Schedule of Procurement Activities

- Issue request for proposals June 23rd, 2016
- Proposals due July 29th, 2016
- Personnel Committee evaluates proposals August 11th, 2016
- Follow-up Calls or Interviews Week of Aug. 15, 2016
- Township Board approves contract August 24th, 2016
- Begin contract work (**overlap w/current firm) October 1st, 2016
- Township Attorney December 31st, 2016

**Should the contract be awarded to a firm that does not currently represent the Township, it is anticipated that there will be three months over overlapping work to bring the new firm up-to-speed on current issues in the Township

2.3 Submission of Proposals

Responding firms are required to submit four (4) copies of their proposal, which must have original signatures. The proposal, whether mailed or hand delivered, must arrive at the Cascade Township Hall no later than 10:00 a.m., local time, on Friday, July 29th, 2016.

Proposals must include all information as outlined in Section 4 of this document.

The proposal is to be sent to the Project Administrator at the address noted in Section 2.1, above. The envelope should be clearly marked “Cascade Township Legal Services” and addressed to the attention of the Project Administrator.

Bidders who mail proposals should allow normal mail delivery time to ensure timely receipt of their proposals by the Project Administrator. Respondents assume the risk for the method of delivery chosen. The Township assumes no responsibility for delays caused by any delivery service. Proposals may not be transmitted using electronic media such as facsimile or email transmission.

Late proposals will not be accepted and will be automatically disqualified from further consideration. All proposals and any accompanying documentation become the property of the Township and will not be returned.

2.4 Proprietary Information and Public Disclosure

Materials submitted in response to this competitive procurement shall become the property of the Township. All proposals received shall remain confidential until the deadline for submission of bids or proposals has expired, as defined by Michigan statute (MCL 15.243 (1)(i), the Freedom of Information Act).

2.5 Revisions to the RFP

In the event it becomes necessary to revise any part of this RFP, addenda will be reduced to writing and submitted to all prospective bidders known to the Township. For this purpose, the published questions and answers and any other pertinent information will be considered an addendum to the RFP and will be provided to prospective bidders.

The Township reserves the right to cancel or to reissue the RFP in whole or in part, prior to execution of a contract.

2.6 Acceptance Period

Proposals must provide 60 days for acceptance by Township from the due date for receipt of proposals.

2.7 Responsiveness

All proposals will be reviewed by the Project Administrator to determine compliance with administrative requirements and instructions specified in this RFP. Failure to comply with any part of the RFP may result in rejection of the proposal as non-responsive. The Township also reserves the right, at its sole discretion, to waive minor administrative irregularities.

2.8 Most Favorable Terms

The Township reserves the right to make an award without further discussion of the proposal submitted. Therefore, the proposal should be submitted initially on the most favorable terms that the respondent could propose. There will be no best and final offer procedure. The Township does reserve the right to contact a respondent for clarification of its proposal.

The Respondent should be prepared to accept this RFP for incorporation into a contract resulting from this RFP. Contract negotiations may incorporate some of or the Respondent's entire proposal. It is understood that the proposal will become a part of the official procurement file on this matter without obligation of the Township.

2.9 Costs of Proposal

The Township will not be liable for any costs incurred by the Respondent in preparation of a proposal submitted in response to this RFP, in conduct of a presentation, or any other activities related to responding to this RFP.

2.10 No Obligation Contract

This RFP does not obligate the Cascade Township Board to award a contract for services specified herein.

2.11 Rejection of Proposals

The Township reserves the right at its sole discretion to reject any and all proposals received without penalty and not to issue a contract as a result of this RFP.

2.12 Failure to Comply

The Respondent is specifically notified that failure to comply with any part of the RFP may result in rejection of the proposal as non-responsive.

2.13 Commitment of Funds

The Cascade Township Board or their delegates are the only individuals who may legally commit the Township to the expenditures of funds for a contract resulting from this RFP. No cost chargeable to the proposed contract may be incurred before receipt of a fully executed contract.

2.14 Signatures

The proposal must be signed and dated by a person authorized to legally bind the Respondent to a contractual relationship, e.g., the President or Executive Director if a corporation, the managing partner if a partnership, or the proprietor if a sole proprietorship.

III. SCOPE OF WORK

3.1 General Counsel

1. Provides legal advice, counsel, services, training, consultation, and opinions to the Township Board, Staff, Commissions, Boards and Authorities, and all levels of the Township government, on a wide variety of civil assignments, including but not limited to land use planning, laws against discrimination, construction of public works, condemnation, purchasing and procurement, leasing, purchase and sale of property, employment legal matters, public disclosure issues, and tort law. The Township Attorney's advice includes methods to avoid civil litigation.
2. Furnishes legal representation at all Township Board and other meetings when requested.
3. Appears before courts and administrative agencies to represent the Township's interests including prosecuting ordinance violations when requested/required.

4. Prepares and/or reviews ordinances and resolutions, contracts and other documents for legal correctness and acceptability.
5. Works cooperatively with special legal counsel retained by the Township for special projects.
6. Coordinates with other special counsel, as needed, to assure proper management of legal issues, and proper coordination and transition of legal issues among special counsel.
7. Assists Township officials and employees to maintain awareness of ethical standards and appearance of fairness standards, and to avoid potential conflicts of interest, prohibited transactions and the appearance of prohibited transactions.
8. Assists officials and employees to understand the legal roles and duties of their respective offices and interrelationships with others.
9. Provides the Township Supervisor and Board with guidance as to Robert's Rules of Orders and related procedural matters relating to Board meetings.
10. Prepares legal opinions at the request of the Township Board or Manager
11. Provides the Township Board and Staff a legal perspective and advice on various governmental issues.
12. Performs other legal services and tasks as assigned by the Township Board and Township Manager

3.2 Bond Counsel

1. On an as needed basis, prepares, reviews and opines on bond ordinances related to capital projects.
2. Assists in reviews and updates of official statements associated with debt issuances.
3. Attends bid openings and assists in analyzing bids to determine final award.
4. Assists in relationship management with rating agencies.
5. Provides advice on legal and financial matters to ensure Township's fiscal strengths.

6. Provides legal opinions on sale of bonds and notes.
7. Performs other legal services and tasks as assigned by the Township Board and Township Manager

3.3 Prosecution Services

1. Represent the Township as Prosecutor in the District Court for ordinance violations and municipal civil infractions.
2. Represent the Township as Prosecutor in all appeals of convictions.
3. Recommend and draft ordinances and amendments based on cases prosecuted.
4. Coordinate work with the Kent County Sheriff's Department, as necessary, at the direction of the Township Manager.
5. Provide monthly time records to the Township Manager for work performed and statistics on the cases opened and pending.

3.4 Additional Services

1. The appointed Township Attorney (or appropriate team member) must attend any and all Township Board meeting at the request of the Township Board or Township Manager. ***Regular attendance is not required unless requested.*** Such meetings are ordinarily held on Wednesday evenings in accordance with an annually adopted schedule.
2. The Township Attorney (or appropriate team member) must be available by phone, cell phone, fax and e-mail during business hours, evenings and weekends. Township Manger must be notified of whom to contact in the absence of the Township Attorney
3. Timeliness of response and accessibility to the Township Attorney is an important aspect of the service. Accessibility and responsiveness for the proposed designated Township Attorney is of greatest importance, although these elements will also be considered in relation to Team Member Attorneys as well.
4. Accessibility includes the ability to be generally available to attend meetings in person on short notice and the ability to be reached promptly by telephone. The Township does not provide space on Township property for the Township Attorney and team members. A successful applicant must demonstrate an ability to provide services promptly.

IV. PROPOSAL CONTENT

4.1 Business Organization

State the full name and address of your organization, and if applicable, any branch offices or other subordinate elements that will perform or assist in performing the work. Indicate whether you operate as an individual, partnership, limited liability company or corporation. If a corporation or limited liability company, indicate the State in which you are incorporated. Provide proof or certification of license to operate in the State of Michigan.

4.2 Applicable Experience

Provide a narrative description of the firm, its operating principles, its divisions or departments and any matters that the firm specializes in.

Provide a general history of the firm, specifically identifying any services provided to Cascade Charter Township in the past.

Provide the name and address and contact information for the primary point of contact for any municipal clients in the State of Michigan.

For representative sample of municipal clients identified similar to Cascade Township (but no more than 3), provide:

1. Information, including dates and jurisdiction, relating to the scope of work identified above, including without limitation, land use, zoning, growth management, election law, Tax Increment Financing, Environmental Law, Inter-Local Agreements, Municipal Authority Agreements, Public Works, Employment Law and other Municipal matters.
2. Copy of any contract for services between that client and the firm
3. A billing synopsis of all work completed for said client over the past three years. Billing synopsis should, at a minimum, include hours billed and total billed amounts.

4.3 Attorney Identification

Identify each attorney who is proposed to provide services to the Township during the term of the Contract and identify the attorney who will be the appointed Township Attorney.

Each attorney identified must possess the following minimum qualifications:

1. Each attorney in the proposed team must possess a Juris Doctorate degree and have graduated from a law school accredited by the American Bar Association.
2. Each attorney in the proposed team must be a member in good standing of the Michigan State Bar Association.

The appointed Township Attorney must have a minimum of ten years of experience in the field of municipal law with particular experience in land use and general municipal operations. Membership in the Public Corporation Law Section of the State Bar of Michigan and the Michigan Association of Municipal Attorneys is not required but will be considered.

In identifying each attorney, the applicant must provide the name, residence address, Bar number, date of graduation from an accredited Law School, name of the Law School, and date of admission to the Michigan Bar.

4.4 Assigned Attorneys

Provide a resume for the Township Attorney and each team member Attorney, detailing the experience and qualifications of each attorney. Including a summary of each attorney's body of work involving the scope of services identified in this RFP for the previous three years.

Identify all departments or divisions of your firm by specialty and whether the firm has attorney(s) who specialize in matters not within the scope of work identified above. Also identify any other additional resources available through your firm to meet special or unusual needs.

Accessibility and Responsiveness:

Identify the accessibility of the proposed designated Township Attorney, and the response time that the individual offers to the Township. Specifically identify the lead-time required for attending scheduled or ad-hoc meetings. Identify how quickly the Township Attorney can arrive in person to attend an unscheduled, urgent meeting.

4.5 Facilities

Describe the office space available to provide Municipal services, including support staff, equipment, resource materials, and library and conference rooms, if any.

4.6 Authorized Negotiations

Include the names and telephone numbers of those persons in your organization authorized to negotiate the proposed contract with the Township.

4.7 References

Provide permission for the Township to contact and interview personnel at any location

that the firm has provided Municipal services by contract or otherwise and include three professional references for the designated Township Attorney.

Provide permission for the Township to contact any companies or individuals, whether offered as references or otherwise, to obtain information that will assist the Township in evaluating the Proposal. The Township retains the right to use such information to make selection decisions. Submittal of a proposal is an agreement that the Township may contact and utilize such information.

4.8 Conflicts of Interest

The firm should state its policy on conflicts of interest and how it proposes to handle situations where a conflict might occur. The firm should identify all situations in the past three years where the firm has had to recuse itself from participating in an issue with a municipal client due to a conflict of interest.

4.9 Cost Proposal

The information requested in this section is required to support the reasonableness of your quotation. The proposal submitted must be separated by duty, including any separate fee, as follows:

1. General Counsel
2. Bond Counsel
3. Prosecution Services

Should the firm have a fee for service not inclusive of the above three categories, or a separate fee for a subservice of the above three categories, it should be noted accordingly.

A proposed compensation package must be inclusive of all service costs. The proposal should provide fixed hourly rates in each of the categories identified above. The Township will select its finalist(s) by considering proposed compensation as a "best and final offer."

Though, the Township reserves the right to negotiate terms as needed to improve elements of the proposal to best meet the needs of the Township. Do not include the cost of any special litigation services as they will be contracted for on an as needed basis.

In addition to hourly rates for services described above, the proposal must also provide that supplies and other materials will be billed monthly in an itemized manner at actual cost.

4.10 Additional Information

The firm may also include any additional information and/or comments believed to be pertinent but not specifically requested elsewhere in the document.

IV. EVALUATION CRITERIA

5.1 Evaluation Subcommittee

The Personnel Committee of the Cascade Township Board will be responsible for evaluating the submitted proposals and submitting a recommendation of contract award to the full Township Board for consideration. Though there is no formal evaluation criteria, the Personnel Committee will focus on the following items when evaluating the proposals:

1. Verification of the basic information provided by the firm including, but not limited to, entity name, principals, incorporation, licensing and references.
2. Completeness of the proposal
3. Responsiveness to all elements outlined in the request for proposal.
4. Experience and qualifications of the Township Attorney and all team member attorneys identified.
5. Experience and results in performing the services desired by the Township.
6. Cost proposal that is advantageous to the Township.

5.2 Subcommittee Recommendation

The Personnel Committee will be responsible for making recommendations on the choice of a proposal to the full Cascade Township Board. The Cascade Township Board remains the sole body responsible for awarding a contract. The Cascade Township Board reserves the right to request additional information from the firms including, but not limited to, formal interviews and/or firm presentations. Should firms be requested to present to the Personnel Subcommittee or the Cascade Township Board, they will receive a minimum of seven (7) days' notice.

Submission of a proposal indicates acceptance by the firm of the conditions contained in the Request for Proposal.

RESOLUTION NO.
CHARTER TOWNSHIP OF CASCADE
KENT COUNTY, MICHIGAN

WHEREAS, Public Act 108 of 1976 as amended by PA 97 of 1992 provides a
deferment from summer taxes without penalty for certain taxpayers, and

WHEREAS, said Public Act requires local approval, and

WHEREAS, qualifying taxpayers must file an application with the local treasurer
certifying that they meet the requirement of the act, and

WHEREAS, certain other taxpayers with properties involved in splits, M.T.T. decisions
and 2016 July and 2016 December Boards of Review pending decisions
should also be deferred without penalty for a 30 day period,

BE IT THEREFORE RESOLVED, that the Honorable Cascade Charter Township
Board hereby agrees to defer without penalty summer tax payment to the
above named qualifying taxpayers.

The foregoing Resolution was offered by Board Member _____ supported by Board
Member _____ and the vote being as follows:

YEAS:

NAYS:

ABSENT:

Resolution declared _____ June 22, 2016

Clem H. Bell, Clerk
Cascade Charter Township

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted at a Regular
Meeting of the Cascade Charter Township Board, held on June 22, 2016.

Clem H. Bell, Clerk
Cascade Charter Township