

**MINUTES OF THE  
CASCADE CHARTER TOWNSHIP  
REGULAR BOARD MEETING**  
Wednesday, December 16, 2015  
7:00 P.M.

**Article 1.** Supervisor Beahan called the meeting to order at 7:00 p.m.  
Present: Supervisor Beahan, Treasurer Peirce, Clerk Goodyke, Trustee Lewis, Koessel, McDonald and Goldberg.  
Absent: None  
Also Present: Manager Swayze, Community Development Director Peterson and those listed in Supplement #1.

**Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.

**Article 3.** Motion was made by Trustee Lewis and supported by Trustee Goldberg to approve the Agenda as presented. Motion carried unanimously.

**Article 4. Presentations/Public Comments (limit comments to 3 minutes)**  
Gerald Miller, 7397 Buccaneer Dr., S.E. gave the Board a quick update of the Kent Conservation District.  
Thomas Albert, candidate for State Representative in the 86<sup>th</sup> District was present to introduce himself to the Board.

**Article 5. Approval of Consent Agenda**

- a. Receive and File Various Meeting Minutes
  - 1. Regular Township Board Minutes for 11/18/15.
  - 2. Budget Workshop Board Minutes for 12/7/15.
  - 3. Zoning Board of Appeals Minutes for 11/10/15.
  - 4. Planning Commission Minutes for 11/16/15.
- b. Receive and File Reports
  - 1. Treasurer's Department Monthly Report for September, 2015.
  - 2. Building Department Monthly Report for November, 2015.
  - 3. Fire Department Monthly Reports for Sept/Oct., 2015.
- c. Education Requests
  - 1. Douglas Poolman – Michigan Fire Inspectors Society 2016 Winter Seminar – E. Lansing, MI – 1/21/16 – 1/22/16.
  - 2. Robert Norris – Instructor Training Certification – Alabama – 2/7/16.

Motion was made by Clerk Goodyke and supported by Trustee Koessel to Approve the Consent Agenda as presented. Motion was carried unanimously.

**Article 6. Financial Actions**

**a. Consider Approval of October/November, 2015 General/Special Funds.**

Motion was made by Trustee Koessel and supported by Trustee Lewis to approve the October/November, 2015 General/Special Funds.  
Motion carried unanimously.

**b. Consider Approval of October/November, 2015 Payables, Payroll and Transfers.**

Motion was made by Treasurer Peirce and supported by Clerk Goodyke to approve the October/November, 2015 Payables, Payroll and Transfers. Motion carried unanimously.

- c. **Consider Pay Draw #5 for the Museum Gardens Project.**  
Motion was made by Trustee Koessel and supported by Trustee McDonald to approve the Pay Draw #5 for the Museum Gardens Project in the amount of \$40,063.50. Motion carried unanimously.
- d. **Consider Change Order #4 and Pay Draw #4 for the Village Improvements.**  
Motion was made by Trustee Lewis and supported by Trustee McDonald to approve Change Order #4 and Pay Draw #4 for the Village Improvements in the amount of \$503,856.47 along with the approval of Change Order #4. Motion carried unanimously.
- e. **Consider Approval of Resolutions for Amendments to the 2015 Budget – 4<sup>th</sup> Qtr.**  
Motion was made by Trustee Koessel and supported by Treasurer Peirce to approve the Resolutions for Amendments to the 2015 Budget – 4<sup>th</sup> Quarter. Motion carried unanimously by roll call vote.

**Article 7. Unfinished Business**

**Article 8. New Business**

- 080-2015 a. Public Hearing – Amend the Golfview P.U.D. to allow an addition to the Lacks Corporate HQ Building Located on the south side of Cascade Rd ¼ mile south of Hall St.**  
Motion was made by Clerk Goodyke and supported by Trustee Goldberg to move into a public hearing. Motion carried unanimously. Community Development Director Peterson reviewed the request. Motion was made by Trustee McDonald and supported by Trustee Lewis to reconvene into regular session. Motion carried unanimously.
- b. Consider Approval of Ordinance to Amend the Golfview P.U.D. to allow an addition to the Lacks Corporate HQ Building Located on the south side of Cascade Rd ¼ mile south of Hall St.**  
Motion was made by Trustee Goldberg and supported by Clerk Goodyke to approve the Ordinance to Amend the Golfview P.U.D. to allow an addition to the Lacks Corporate HQ Building located on the South side of Cascade Rd. ¼ Mile south of Hall St. Motion carried unanimously by roll call vote.
- 081-2015 Consider Tentative Preliminary Approval of the Thornapple Pointe Subdivision.**  
Community Development Director Peterson reviewed the general layout of the subdivision. Motion was made by Trustee Goldberg and supported by Trustee Koessel to approve the Tentative Preliminary Approval of the Thornapple Pointe Subdivision. Motion carried unanimously.
- 082-2015 Consider Approval of Township Strategic Plan – 2016 Work Plan.**  
Manager Swayze reviewed the document with the Board. Discussion followed. Motion was made by Trustee Koessel and supported by Trustee McDonald to approve the Township Strategic Plan – 2016 Work Plan. Motion carried unanimously.

- 083-2015 Consider Approval of Adoption of the 2016 – 2021 Capital Improvements Plan.**  
 Manager Swayze reviewed the plan with the Board. Motion was made by Trustee Koessel and supported by Trustee Lewis to approve the adoption of the 2016-2021 Capital Improvement Plan. Motion carried unanimously.
- 084-2015 Consider Approval of Resolution of the General Fund Support to the Fire Fund.**  
 Motion was made by Trustee Goldberg and supported by Trustee McDonald to approve the Resolution of the General Fund Support to the Fire Fund in the amount of \$400,000. Motion carried unanimously by roll call vote.
- 085-2015**
- a. Public Hearing - Proposed 2016 General/Special Budgets.**  
 Motion was made by Trustee Koessel and supported by Trustee Lewis to move into public hearing. Motion carried unanimously. Motion was made by Trustee Koessel and supported by Trustee Goldberg to reconvene into regular session. Motion carried unanimously.
  - b. Consider Approval of Resolution to Adopt the FY2016 Cascade Charter Township General/Special Funds Budget.**  
 Motion was made by Trustee Koessel and supported by Clerk Goodyke to approve the Resolution to Adopt the FY2016 Cascade Charter Township General/Special Funds Budget. Motion carried unanimously by roll call vote.
- 086-2015 Consider Approval of Resolution to Approve the Intent to Levy the 2016 Millage Rates.**  
 Motion was made by Clerk Goodyke and supported by Treasurer Peirce to approve the Resolution to Approve the Intent to Levy the 2016 Millage Rates. Motion carried unanimously by roll call vote.
- 087-2015 Consider Approval of Water System Improvements – Cascade & Burton Pressure Reduction Valve Project.**  
 Manager Swayze reviewed the project with the Board. Motion was made by Trustee Goldberg and supported by Trustee McDonald to approve the Water System Improvements – Cascade & Burton Pressure Reduction Valve Project to K&R in the amount of \$278,725. Motion carried unanimously.
- 088-2015 Consider Approval of the 2016 Meeting Schedule.**  
 Motion was made by Clerk Goodyke and supported by Trustee McDonald to approve the 2016 Meeting Schedule. Motion carried unanimously.
- 089-2015 Consider Approval of Appointments to Various Boards and Commissions.**  
 Supervisor Beahan reviewed the proposed appointments to the following: Planning Commission, Zoning Board of Appeals, Downtown Development Authority and Park Committee. Motion carried unanimously.

**Article 9. Public Comments on any other matters. (limit comments to 3 minutes)**

**Article 10. Manager Comments**

Manager Swayze offered the following comments:

- The Legislature approved the tax restructuring for the Switch Data Center to move into Gaines Township.
- The Finance Team met with the Auditors today...to kick off the 2016 audit process.
- We will put together the budget books for all the Board members.

**Article 11. Board Member Comments**

Trustee Koessel offered the following comments:

- With the merger of the law firms Law Weathers and Varnum Riddering should we put together an RFP for legal services? Consensus was that maybe we should look into putting together an RFP.
- Looking for status on our request on the “no right hand turn on red” at Thornapple River and Cascade Rd. Discussion followed. Rob mentioned they would talk to Tim at the County Road Commission.

Treasurer Peirce offered the following comments:

- This was the first CIP mentioned without the “roundabout” mentioned. I am very pleased.

Trustee Goldberg offered the following comments:

- I will be gone for awhile in January and may not make the (2) meetings in January.

Trustee Lewis offered the following comments:

- I will be gone in February.

**Article 12. Closed Session**

**a. Township Manager Performance Evaluation**

Motion was made by Trustee Koessel and supported by Clerk Goodyke to move into closed session for the purpose of the Township Manager Performance Evaluation. Motion carried unanimously.

Motion was made by Trustee Lewis and supported by Clerk Goodyke to reconvene into regular session. Motion carried unanimously.

Motion was made by Treasurer Peirce and supported by Clerk Goodyke to approve the recommendation of the Personnel Committee on Manager Swayze’s evaluation and the increase to his salary of 3.2%. Motion carried unanimously.

**Article 13. Adjournment**

Motion was made by Treasurer Peirce and supported by Clerk Goodyke to adjourn. Motion carried unanimously.

Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Denise M. Biegalle  
Deputy Clerk

Approved by:

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Ron Goodyke, Clerk

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Robert S. Beahan, Supervisor