

MEETING MINUTES

Cascade Charter Township
Downtown Development Authority Board of Directors
Tuesday, August 20, 2013
5:30 P.M.
Cascade Library - Wisner Center
2870 Jacksmith Ave SE

ARTICLE 1. Call the Meeting to Order

Chairman Huhn called the meeting to order at 5:35 p.m.
Members Present: Rob Beahan, David Huhn, Joann Noto, Kirt Ojala, Paula Rowland, Rick Siegle, Diana Kingsland
Members Absent: Tom McDonald, Jennifer Pupilava
Others Present: Assistant to the Manager Sandra Korhorn, Members of the Public

ARTICLE 2. Approve the Agenda

Motion was made by Member Beahan to approve the Agenda. Support by Member Ojala. Motion carried, 7-0.

ARTICLE 3. Approve the Minutes of the May 21, 2013 Meeting

Motion was made by Member Ojala to approve the Minutes. Support by Member Beahan. Motion carried, 7-0.

ARTICLE 4. Acknowledge visitors and those wishing to speak to non-agenda items.

No visitors wished to speak on non-agenda items.

ARTICLE 5. Presentation and discussion of projects from the Community Enhancement Committee meeting.

Assistant to the Manager, Sandra Korhorn presented the Community Enhancement Plan. At the May 21st meeting Pat Corneliesse was asked to move forward and get cost estimates for the projects. Cross walks - \$5,000; Gateway Entrance Feature - \$180,000; Bike path - \$150,000; Park Improvements - \$380,000. With the estimates, my recommendation is to move forward and approve the plans. The removal of the crab trees could be accomplished this fall. We are working on the complete streets plan and once that is completed and we see their recommendations, we can come forward with a plan for early next year.

Member Siegle asked what is the brick paving extension?

Pat Corneliesse stated that it is an extension from downtown, south and east.

Member Rowland asked if we are proposing to take these in sections or do all the projects at once.

Assistant to the Manager Korhorn stated the plans will likely be staged.

Member Rowland stated there are some concerns with losing the Christmas tree. Are the plans going to be worked out individually? The Historical Society should be involved with the process as this impacts the museum.

Assistant to the Manager Korhorn stated that the plans would be worked out individually.

Member Rowland stated that we need to move forward on the crosswalk immediately and should be our first project.

Member Siegle asked if minimum maintenance features were being considered.

Pat Cornelisse stated that minimum maintenance is being considered and is discussed with the departments that would be involved in the maintenance.

Member Beahan stated that he is concerned about the Christmas tree as well but realized the tree is at the end of its life cycle.

Member Siegle asked if maintenance and repainting of the cross walk would be a recurring expense.

Assistant to the Manager Korhorn stated the Road Commission will maintain the crosswalk if it meets their specifications, otherwise there will be yearly maintenance fees associated with the crosswalk.

Vince Kleyla, 2503 Riveredge Drive SE, stated that the problem at the intersection is the right turn on red. People look left and proceed without looking right.

Assistant to the Manager Korhorn stated that the Road Commission stated that it was not an option but feels we could revisit the issue with them in lieu of the number of accidents at the intersection. The Township can make requests to Kent County Road Commission, but the Commission has final say.

Joann King, 6820 Burton Street, stated that Cascade is a small town and the people interested in maintaining the small town feel want to stress that we need to keep that feeling.

Chairman Huhn asked if we should move up the crosswalk project and if we should look into the stamped concrete.

Cornelisse stated that the painted surface will be very large and the stamped will be much more expensive and will take a year to install.

Korhorn stated that we need to see what the Complete Streets Plan comes back with.

Member Rowland asked if the state would help fund the crosswalk.

Korhorn stated that they would not. The Complete Streets plan should be completed in October.

Chairman Huhn stated that we need to move forward on the cross walk as we have a window of opportunity before the weather changes. We need to show that we are being proactive in this intersection.

Korhorn stated she will talk to the Road Commission to begin to move forward on this part of the project. The subject of the turn on red will also be discussed as well as signs posted that warn traffic that a crosswalk is ahead.

Member Rowland made a motion to move forward with the Community Enhancement plans, specifically the crosswalk. Member Siegle Supported. Motion carried 7-0

ARTICLE 6. Presentation and discussion of Complete Streets Meeting.

Assistant to the Manager Korhorn presented the update to the Complete Streets Plan. A preliminary plan will be developed and two community workshops will be held for community ideas. Dates have not been determined for the community workshops.

ARTICLE 7. Presentation and discussion of DDA Trees

Assistant to the Manager Korhorn presented. We have received over the years comments and complaints about trees located in the district. Comments range from blocked views, blocking signs, too tall to the wires etc. An assignment for all of you is to take notes on trees in the area and come up with a plan on how to respond to comments from the community.

ARTICLE 8. Presentation and discussion of projects streetlights in Centennial Park.

Assistant to the Manager Korhorn presented. After much discussion it was determined that a manufacturing defect allowed water to enter the fixtures. They will be repaired by the manufacturer at no cost to the Township.

Member Kingsland asked about the Lumec Lights in the village needing new paint. Korhorn stated that she will check with B & G for pricing.

Member Beahan made a motion to adjourn the meeting. Supported by Member Kingsland. Motion carried 7-0.

The meeting adjourned at 6:10 PM.

Respectfully submitted,

Diana Kingsland, Secretary
Ann Seykora, Planning Administrative Assistant