

**AGENDA
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, May 27, 2015
7:00 P.M.

Cascade Branch of the Kent District Library, Wisner Center
2870 Jacksmith, S.E.

Expected Meeting Procedures

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.

Article 1. Call to Order, Roll Call

Article 2. Pledge of Allegiance to the Flag

Article 3. Approval of Agenda

Article 4. Presentations/Public Comments (limit comments to 3 minutes)

Article 5. Approval of Consent Agenda

- a. Receive and File Various Meeting Minutes
 1. Regular Board Meeting Minutes for 5/13/15.
 2. Planning Commission Meeting Minutes for 4/20/15.
 3. Zoning Board of Appeals Meeting Minutes for 3/10/15.
- b. Receive and File Various Reports
 1. Fire Department Monthly Report for April, 2015.
- c. Receive and File Communications
 1. Letter from Comcast – re: Channel Additions.
 2. Public Hearing Notice for Consumers Energy Customers – Case No. U-17317-R

Article 6. Financial Actions

Article 7. Unfinished Business

Article 8. New Business

036-2015 Consider Approval of Agreement with Bowne Township to Perform Fire Inspections.

037-2015 Consider Approval of Fire Engine 6 Disposition.

038-2015 Consider Approval of Dispatch Proposal from Kent County.

Article 9. Public Comments on any other matters. (limit comments to 3 minutes)

Article 10. Manager Comments

Article 11. Board Member Comments

Article 12. Adjournment

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, May 13, 2015
7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order at 7:00 p.m.
Present: Supervisor Beahan, Clerk Goodyke, Treasurer Peirce, Trustee Goldberg, Koessel, McDonald and Lewis.
Absent: None
Also Present: Manager Swayze, Community Development Director Peterson, DDA/ED Director Korhorn and those listed on Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee Lewis and supported by Clerk Goodyke to approve the Agenda as presented. Motion carried unanimously.
- Article 4. Presentations/Public Comments (limit comments to 3 minutes)**
Jim Knack, 6601 Waybridge was present regarding the Pit Stop. He would like to give the business at least another 60-90 days to operate during peak months and see if it is a problem the rest of the year.
John Page, 6593 Waybridge also addressed the Board regarding the Pit Stop.
Matt Smith, owner of Pit Stop addressed issues of residents.
- Article 5. Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes
 - 1. Regular Board Meeting Minutes for 4/22/15.
 - 2. Planning Commission Meeting Minutes for 3/2/15.
 - 3. DDA Meeting Minutes for 2/17/15 and 4/21/15.
 - b. Receive and File Various Reports
 - 1. Kent County Sheriff Office/East Precinct – Quarter Report
 - 2. Fire Department Monthly Report for March, 2015.
 - 3. Building Department Monthly Report for April, 2015.
 - 4. Treasurer’s Department Monthly Report for January/February, 2015.
 - c. Receive and File Communications
 - 1. Letter from Comcast – re: Comcast/Time Warner Cable/Charter Transactions Terminated.
 - 2. Letter from Charter Communications – re: New Channel Lineup.
- Motion was made by Trustee Goldberg and supported by Clerk Goodyke to approve the Consent Agenda as presented. Motion carried unanimously.
- Article 6. Financial Actions**
- a. **Consider Approval of March, 2015 General/Special Funds.**
Motion was made by Trustee Koessel and supported by Trustee Lewis to approve the March, 2015 General/Special Funds. Motion carried unanimously.

b. **Consider Approval of March, 2015 Payables, Payroll and Transfers.**

Motion was made by Clerk Goodyke and supported by Trustee McDonald to approve the March, 2015 Payables, Payroll and Transfers. Motion carried unanimously.

Article 7. Unfinished Business

Article 8. New Business

030-2015 Consider Permanent Approval of Pit Stop BBW Catering Case 14-3179.

Community Development Director Peterson quickly reviewed the pertinent issues. Motion was made by Trustee Lewis and supported by Trustee Koessel to permanently approve the Pit Stop BBW Catering Case 14-3179. Motion carried unanimously.

031-2015 Consider Approval of Bid for the DDA Village Projects.

DDA/ED Director Korhorn was present to review the Bid Package with the Board. Discussion followed. Motion was made by Trustee Koessel and supported by Trustee Lewis to approve K&R for the DDA Village Project in the amount of \$ 1,702,192.72 during the time period of July 27 – November 6th. Motion carried.

Yea – 6 Nay – 1 (Goldberg)

032-2015 Consider Approval of DDA Sponsorship for the 28th St. Metro Cruise Warmup.

DDA/ED Director Korhorn was present to review the request by Metro Cruise Warmup. Discussion followed. Motion was made by Trustee Goldberg and supported by Clerk Goodyke to approve DDA Sponsorship of \$5,000 for the 28th St. Metro Cruise Warmup. Motion carried unanimously.

033-2015 Consider Approval of Township Facility Master Plan and Administrative Office Design Sutdy – Phase II – Master Planning.

Manager Swayze reviewed the Phase II Master Planning Project with the Board. The architects from Fishbeck were present to make a presentation to review the Master Plan alternatives and offer feedback on the pros and cons of the Master Plan alternatives. Discussion followed. Motion was made by Trustee Lewis and supported by Trustee Koessel to consider a free-standing building. (Option B)

Yeas – 4 Nays – 3 (McDonald,
Goodyke, Goldberg)

Motion was made by Trustee McDonald and supported by Trustee Goldberg to approve Phase III of the study at a cost of \$14,520. Motion carried unanimously.

034-2015 Consider Approval of 30th Street Cemetery Schematic Design Proposal.

Manager Swayze reviewed the proposal. Motion was made by Trustee Goldberg and supported by Trustee Koessel to approve the 30th St. Cemetery Schematic Design Proposal at a cost of \$4,000.00. Motion carried unanimously.

035-2015 Consider Approval of Personnel Policy – Section 303 Holiday Pay.

Manager Swayze reviewed the change requested for Section 303 Holiday Pay. Motion was made by Trustee Koessel and supported by Trustee Lewis to approve the requested changes in Section 303 Holiday Pay. Motion carried unanimously.

Article 9. Public Comments on any other matters. (limit comments to 3 minutes)

Article 10. Manager Comments

Manager Swayze offered the following comments:

- AV system is well on its way to be completed here at the Wisner Center. We will have that available at our next meeting.
- Last week we said goodbye to one of our B&G employees...Brian Poppema, he was a great employee for us for six years. His family is moving to Montana.
- I will have a "crack sealing" proposal for pathways at the next meeting.

Article 11. Board Member Comments

Trustee Lewis offered the following comment:

- "Annual Comment" regarding the flowering trees here in Cascade Township.

Article 12. Adjournment

Motion was made by Treasurer Peirce and supported by Trustee Lewis to adjourn. Motion carried unanimously.

Meeting adjourned at 8:43 p.m.

Respectfully submitted,

Denise M. Biegalle
Deputy Clerk

Approved by:

Ron Goodyke, Clerk

Robert S. Beahan, Supervisor

Draft

MINUTES

Cascade Charter Township Planning Commission
Monday, April 20, 2015
7:00 P.M.

ARTICLE 1. Chairman Pennington called the meeting to order at 7:00 PM.
Members Present: Lewis, Mead, Pennington, Rissi, Robinson, Sperla, Williams
Members Absent: Hammond, Waalkes (Excused)
Others Present: Community Development Director, Steve Peterson, and others listed on the sign in sheet.

ARTICLE 2. Pledge of Allegiance to the flag.

ARTICLE 3. Approve the current Agenda.

**Motion by Member Lewis to approve the Agenda. Support by Member Mead.
Motion carried 7-0.**

ARTICLE 4. Approve the Minutes of the March 02, 2015 meeting.

Motion by Member Sperla to approve the minutes of the March 02, 2015 meeting as written. Support by Member Rissi. Motion carried 7-0.

ARTICLE 5. Acknowledge visitors and those wishing to speak to non-agenda items (Comments are limited to five minutes per speaker.)

No one wished to speak to non-agenda items.

ARTICLE 6. Case #15-3239 Chad Weldy

Public Hearing

Property Address: 9575 52nd Street

Requested Action: The Applicant is requesting a Special Use Permit to construct an accessory building that is over 832 sq. ft.

Director Peterson presented the case. The property is a 2.3 acre parcel zoned Agricultural. It is on the north side of 52nd Street just west of Snow Avenue. They indicated they wanted the building simply for residential storage of lawn equipment, etc. The building itself will be steel construction, steel frame and steel roof. The building will have 12' walls and measures 15' to the mid-point. We allow for taller buildings but any structure over 14' must be 40' from the property line. The building they show on the site plan is 30' from the property line. They will either have to move the building away from the property line or reduce the building height to get to 14'. My assessment is that there is really no reason to grant a variance. They have indicated they would be applying for a

variance. They have not indicated any outdoor lighting. If they do add lights, they have to meet our requirements. I also noted that we do not allow accessory buildings for living space or business uses. The Special Use Standards do not limit use of steel buildings while it is not typical for this area. The parcel is 2.3 acres. The house is 2,400 sq. ft. and the size of the building in relation to the property and the house is not unusual. The accessory building does not match the home but is consistent with the Agricultural Zoning. There is not any new access to the structure as it will be accessed by the existing driveway. I recommend approval of the Special Use Permit with the provision that they either move the building meeting the 40' Setback Requirement or they reduce the height of the building and that the building may not be used for living space or to run a business.

Member Lewis stated he did not see any ravines that would prevent the Applicant from moving the building but wondered if a septic field would cause issues with moving the building. Director Peterson stated he is unaware of a septic issue or topography issue. He also stated the building is 48' x 36' and could be reduced in size and still meet the 40' set back. They proposed to be 80' from the rear of the property line. There does not appear to be anything in the way that would prevent moving the structure.

Member Sperla asked if there were any comments from the neighbors. Director Peterson stated there were no comments.

Chairman Pennington asked the Applicant to come forward with any comments.

Chad Weldy, 9575 52nd Street, came forward as the Applicant.

Member Sperla asked if plumbing or electrical was going to be brought into the structure. The Applicant stated he was going to run electrical but had not considered plumbing. Member Sperla asked if the floor would be cement or ground floor. The Applicant stated the floor would be cement. Member Sperla asked the intended purpose of the building. The Applicant stated the use is for lawn equipment, a tractor with implements and in the future with teens I will need additional storage for vehicles.

Member Mead asked if the Applicant intended to move his propane tank for the location of the structure or if the Septic Field was an issue. The Applicant stated he was not planning to move the propane tank and the septic field is gravity flow and is located in the front yard.

Member Rissi stated there is 82' feet from the lot line and the propane tank and asked why he was not willing to move the building. The Applicant stated he could move the building to the 40' setback and eventually move the propane tank.

Member Lewis stated that as a former Member of the Zoning Board of Appeals there is not a reason for the variance to be granted. If we allowed the variance it sets a precedence that weakens the Ordinance. We would much prefer you make the adjustment but you are well within your rights to request a variance.

Member Sperla stated that you must show extreme hardship in order to get a variance. There is no extreme hardship here and you would still have to come back before the board for the pitch of the structure. Making the adjustments now would save a lot of time and money. The Applicant stated he realizes that he does not have a hardship and that a variance would not be granted. The Applicant stated he would concede and go with the 40' set back.

Member Robinson made a motion to open the Public Hearing. Support by Member Mead to open the Public Hearing. Motion carried 7-0.

No one wished to speak at the Public Hearing.

Member Sperla made a motion to close the Public Hearing. Support by Member Williams to close the Public Hearing. Motion carried 7-0.

Member Mead made a motion that Case 15:3239 that we approve the 36 x 48 pole barn with the condition that the side yard setback be increased to 40' to meet the Zoning Requirements and that as per Staff the structure not be used for living space or business uses. Support by Member Robinson. Motion carried 7-0.

ARTICLE 7. Case #15:3240 Florence Cement Co.

Public Hearing

Property Address: 4949 South Complex Drive

Requested Action: The Applicant is requesting a Type II Special Use Permit for a temporary concrete plant located at 4949 South Complex Drive.

ARTICLE 8. Case #15:3241 John & Mary Borisch

Public Hearing

Property Address: 5200 Dayenu Drive

Requested Action: The Applicant is requesting a Special Use Permit

ARTICLE 9. Any other business

There was no new business.

ARTICLE 10. Adjournment

Motion made by Member Lewis. Support by Member Hammond. Motion carried 7-0.

Respectfully submitted,
Aaron Mead, Secretary

Ann Seykora/Debra Groendyk
Planning Administrative Assistant

ZONING MINUTES
Cascade Charter Township
Zoning Board of Appeals
Tuesday, March 10, 2015
7:00 P.M.
Cascade Library Wisner Center
2870 Jackson Avenue SE

ARTICLE 1. Chairman Casey called the meeting to order at 7:00 P.M.
Members Present: Berra, Casey, McDonald, Neal
Members Absent: Cousins, Hammond (Excused)
Others Present: Community Development Director Steve Peterson and those listed on the sign in sheet.

ARTICLE 2. Chairman Casey led the Pledge of Allegiance to the flag.

ARTICLE 3. Approve the Agenda.

Motion made to approve the Agenda as printed by Member McDonald. Support by Member Berra. Motion carried 4-0.

ARTICLE 4. Approve the Minutes of the December 09, 2014 Meeting.

Motion made by Member McDonald to approve the Minutes of the December 09, 2014 Meeting as written. Support by Member Berra. Motion carried 4-0.

ARTICLE 5. Acknowledge visitors and those wishing to speak to non-agenda items.

No visitors present wished to speak to non-agenda items.

ARTICLE 6. Case #15:3230 Harvest Health

Public Hearing

Property Address: 6807 Cascade Road SE

Requested Action: The Applicant is seeking a variance to modify the amount of wall signage permitted.

Community Development Director Peterson introduced the case. The Thornapple Center PUD is on the corner of Cascade Road and 28th Street. It is a total of seven buildings that were developed in the early 90's. This development is unique in that it has a uniform look and each building has a rectangle above the store that has been allowed for wall signage. They are simply allowed to fill the rectangle as best they can. The Applicant is requesting to eliminate the rectangles and to install normal wall signs. Harvest Health occupies three store fronts. When you add up all of those rectangles, there are three on the front, three on the back and one on the north elevation which allows them 840 sq. ft. of wall signage for the building. This square footage is devised of: (6) x 120 sq. ft. in the large rectangles and (1) x 72 sq. ft. on the north elevation. In order to do this there would be 170 sq. ft. each on the east and west (the parking lot side and the Cascade Road side) and on the north side they would have an additional 90 sq. ft. This total is 430 sq. ft. They are also asking for approval of an additional 90 sq. ft. sign on the south elevation if they acquire the last tenant space and occupy the entire

building. This would give them a total of 530 sq. ft. Single tenant buildings are allowed to have 50 square feet in the B1 Zone. It makes sense in theory, but I do have some concerns. The Township plan has always been to make cohesive changes within the Village and I foresee problems if we begin to allow individual sign changes. I think that the intention has always been that if this area was redeveloped that it would be a comprehensive package, not based on individual cases. It would be better suited as a PUD Amendment where the mall would come in and ask for comprehensive changes. My recommendation would be to deny the variance as it does not meet the Finding in Fact in granting a variance.

Member McDonald asked for clarification that if they used all the rectangles they would have 840 sq. ft. and they are requesting to go down to 520 sq. ft. This variance request is being driven by the PUD not by our Sign Ordinance. Director Peterson stated that this was correct. The size of the rectangles are probably very similar to the sign size that we currently allow. They are part of the development and if we begin allowing signs individually then we will be unable to keep the area cohesive. A PUD Amendment is really the more comprehensive and correct way to make any changes or adjustments to keep the development cohesive.

Chairman Casey asked the Applicant to come forward with any comments.

Howard Atsma, Harvest Health Foods, (home address 7080 Glencreek Drive, Caledonia) stated Harvest Health Foods has been in the Grand Rapids area for 63 years, the last 17 years in Cascade Township. Mr. Atsma feels Harvest Health is a big asset and a huge draw for the Township. Their goal is to draw more people to their store. However, they feel their visibility to Cascade Road is very poor. In 2014 Harvest Health hired a Secret Shopper Service thinking they'd get feedback on customer service, cleanliness, etc. The comments they received were that Harvest Health was not visible from the street nor was it easy to find once in the strip mall because it blended in with the entire strip mall. Mr. Atsma feels that an updated look would help the community. In the last six years they've expanded twice at this location. Their logo doesn't fit the rectangular areas. If the variance is granted they'll take the rectangles out, redo the sign face, reduce the sign footage, and utilize their logo better to identify who they are. Mr. Atsma feels the PUD variance the Commissioners have talked about would be a hardship for Harvest Health because of the vacancies in the PUD currently.

Member McDonald stated Harvest Health Foods is a destination location which attracts people. However, he feels Director Peterson made good points regarding the PUD Amendment route although it would be a more difficult process for Harvest Health Foods. When asked, Director Peterson stated a PUD Amendment would take at least 3 months. The DDA Director has indicated a willingness to help with this because it's a good idea overall for this PUD development. Member McDonald indicated Sandra Korhorn, DDA Director, works on economic development and issues that Mr. Atsma is facing. The Township is in favor of getting better signage and attracting more people. Member Berra asked if Mr. Atsma has had any conversations with other leasers in the strip mall and he indicated he had not. Mr. Atsma indicated hesitation regarding the PUD Amendment process and stated he'd need to see what was involved in that process before he committed to it.

Chairman Casey stated the Commissioners need to be careful in how this PUD Amendment would work so that it would work for others within the PUD development.

Member McDonald made a motion to open the Public Hearing. Second by Member Berra. Motion passes 4-0.

There was no one present who wished to speak at the public hearing. Director Peterson stated he hadn't received any phone calls or visits from the public regarding this public hearing.

Member McDonald made a motion to close the Public Hearing. Second by Member Berra. Motion passes 4-0.

Member McDonald made a motion to deny the variance to modify the amount of wall signage permitted, but strongly recommends that Harvest Health Foods work with the DDA Director, Sandra Korhorn, and the Township in pursuing the PUD Amendment with the development of a new sign package that they present. Second by Member Berra. Motion passes 4-0.

ARTICLE 7. Case #15:3231 Lake Michigan Credit Union

Public Hearing

Property Address: 5701 28th Street SE

Requested Action: The Applicant is requesting approval to use a building where a non-conforming situation exists where the use is changing.

Community Development Director Peterson introduced the case stating that not all of the non-conformities are being fixed. The site is the old Burger King on 28th Street. The original PUD was from the early 1980's and was not very comprehensive. We did find some variances that were awarded that approved the lot size and lot width. When we talk about non-conformities we are referring to things that do not meet today's requirements. Some of the non-conformities on this site are:

- The buffer yards that we require are typically 25 feet and this property has 8 or 9 feet on the east and west sides.
- Lot size requirement in our 28th Street Zoning District is typically a 3 acre minimum with a 200 foot width and this site is non-conforming.
- The lighting far exceeds our current Lighting Ordinance.
- The parking lot design with the number of spaces is more parking than what we allow. We require more landscaping and less parking. We would also require more islands in the parking lot today than what they currently have.

What we are talking about in allowing the change of use without fixing these non-conformities are really the buffer yard width and the parking lot design. They are making adjustments to the lighting and that is expected to come into compliance. The building itself does not need a variance as they are reusing the existing building with a slight remodel. The drive-thru is being expanded to a normal bank drive-thru. They are trying to get cross access to a neighboring property. I am recommending approval of the variance as they are bringing the site into more compliance and the use itself will be less intense than the prior use.

Member McDonald asked if the Planning Commission would have to approve the Site Plan. Director Peterson stated that as the changes are minor it would only require Administrative Site Plan approval.

Chairman Casey asked who owned the service drive. Director Peterson stated that it is owned by several individual property owners who are responsible for the upkeep of the road.

Chairman Casey asked the Applicant to come forward with any comments.

Steve Witte, Nederveld came forward on behalf of the Applicant. The improvements will include reducing the hard surface by about 6,000 sq. ft. Currently, there are 111 parking spaces and after this is done there will be 53. The lighting will be redone to bring the lighting up to standards and be conforming. The building will be dressed up and improved in appearance. We are asking for some of the non-conformities to be grandfathered in to make the project feasible.

Member McDonald made a motion to open the Public Hearing. Support from Member Berra. Motion passed 4-0.

No one wished to speak on the case. Director Peterson stated he hadn't received any phone calls or visits from the public regarding this public hearing.

Member McDonald made a motion to close the Public Hearing. Support from Member Berra. Motion passed 4-0.

Member McDonald made a motion to approve the variance for Case #15-3231 Lake Michigan Credit Union as proposed as per Staff's Finding of Fact. Support by Member Neal. Motion passed 4-0.

ARTICLE 8. Any other business.

- Election of Officers – tabled until all members are present.

ARTICLE 9. Adjournment

Motion by Member McDonald to adjourn the meeting. Support by Member Berra. Motion Passed 5-0. Meeting adjourned at 7:54 PM.

Respectfully submitted,
Bill Cousins, Secretary

Ann Seykora/Debra Groendyk
Planning Administrative Assistant



Cascade Charter Township Fire Department Month End Report
April 2015

Site Plan Review:

We had one site plan review this month:

- Lacks Enterprises Kraft Facility

Public Relations:

We participated in two (2) public relation programs this month:

- Thornapple Community Church Easter Egg hunt
- Health Care Provider CPR class

Meeting attendance:

- MABAS meeting
- KCEMS Quality Improvement meeting
- KCEMS Governing Board meeting
- Kent County Fire Chiefs meeting
- KCEMS Agency Committee meeting
- Tri-Com agreement meeting with Kentwood
- Kentwood Fire Lieutenant interviews
- Northern Exposure Exercise meeting
- Metro Cruise meeting
- July 4th committee meeting
- KCEMS Dispatch Steering Committee meeting
- Grand Rapids Heart walk Firefighter Challenge meeting
- Sysco table top exercise
- Paid on Call interviews

On Site Program:

We performed no on-sites this month.

Fires and Fire Investigations:

We had one reported fire this month:

- Room fire at hotel on 28th street. Contained to stove in room. Minor damage to stove with smoke throughout hotel.

New Hires:

We had no new hires this month.

Items Completed by Staff:

- Locking and unlocking township properties
- General repairs to apparatus and equipment
- Monthly trainings – Department and Shift

- Physical fitness
- Cleaned both stations
- Shift Trainings
- Maintenance of buildings
- Department training
- Equipment Maintenance
- Public Relations
- CPR class

Training:

This month's training covered the following topics.

- Department training:
 - Search and Rescue, Rapid Intervention Crew training, Thermal Imaging Camera training
 - Firefighter Safety
- Shift Trainings:
 - Gas and Electric fan operations
 - Medical training

Types of Alarms:

➤ Fire Alarms	14
➤ Automatic Aid	2
➤ Aircraft Alerts	0
➤ Bomb Threat	0
➤ CO Alarm	0
➤ Dumpster Fire	0
➤ Check Welfare	0
➤ Service Calls	1
➤ Fires	1
➤ Hazardous Incident	1
➤ Grass Fires	3
➤ Illegal Burn	6
➤ Lock Out	1
➤ Lift Assist	2
➤ Lightning Strike (no fire)	0
➤ Med 1	46
➤ Med 2	15
➤ Med 3	26
➤ Medical Alarm	1
➤ Mechanical Failure	0
➤ Mutual Aid	0
➤ Gas Leak	3
➤ Odor of Smoke	0
➤ Personal Injury Accidents	7
➤ Property Damage Accidents	2
➤ Stand By	1
➤ Search	0
➤ Technical Rescue	0
➤ Tree Down	0
➤ Vehicle Fire	0
➤ Wires Down	4

➤ Wash Downs	0
➤ Water Leak	1
TOTAL	137

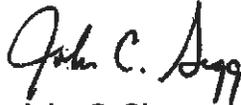
Mutual/Automatic Aid responses:

Ada Fire	Caledonia Fire	Kentwood Fire	Lowell Fire
AA given on Structure Fire	MA given for Car Accident	MA received for gas leak	MA for stand-by
AA received for Hotel fire	MA received for Brush fire		
	MA given for medical		

Mutual Aid=MA
Automatic Aid=AA

Summary:

We responded to 137 calls for assistance this month with an average turnout per incident of four (4) personnel. As of April 30, 2015, we responded to 517 calls for the year compared to 578 as of April 30, 2014. This is a decrease of 61 responses from last year. We had 12 calls that overlapped during the month.


John C. Sigg
Fire Chief

Life EMS Ambulance April 2015 Report

Cascade Twp

Total Responses: 95

Total Transports: 72

% Transports: 76%

Suburban Response Interval

Priority 1 12:00
Priority 2 20:00
Priority 3 20:00

Rural Response Interval

Priority 1 15:00
Priority 2 20:00
Priority 3 20:00

Fractile Response Interval

Cascade Twp Suburban Priority 1

0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	20-22 Min	22-24 Min	>24 Min	Requested Exceptions	TOTAL	Compliant	Average
2	4	7	2	11	6	1	0	1	0	0	0	0	0	33	94%	0:07:36

Cascade Twp Suburban Priority 2

0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	20-22 Min	22-24 Min	>24 Min	Requested Exceptions	TOTAL	Compliant	Average	
0	0	1	1	2	2	6	2	1	1	1	0	0	1	0	18	94%	0:12:51

Cascade Twp Suburban Priority 3

0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	20-22 Min	22-24 Min	>24 Min	Requested Exceptions	TOTAL	Compliant	Average	
0	1	1	1	3	5	2	2	0	3	3	0	1	1	2	26	82%	0:12:28

Cascade Twp Rural Priority 1

0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	20-22 Min	22-24 Min	>24 Min	Requested Exceptions	TOTAL	Compliant	Average	
0	0	1	2	1	2	2	1	0	2	0	0	0	0	0	11	82%	0:11:37

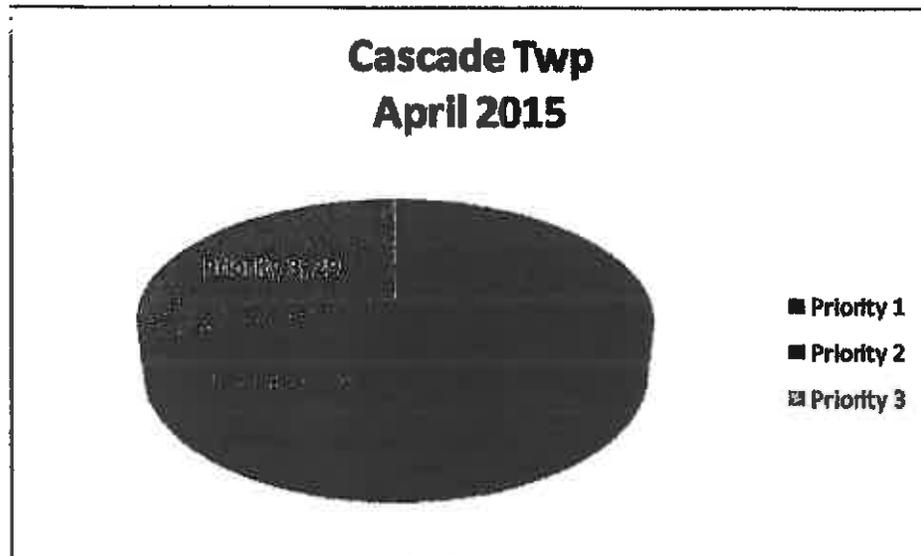
Cascade Twp Rural Priority 2

0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	20-22 Min	22-24 Min	>24 Min	Requested Exceptions	TOTAL	Compliant	Average	
0	0	0	0	0	0	0	0	0	2	0	2	0	0	0	4	50%	0:18:18

Cascade Twp Rural Priority 3

0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	20-22 Min	22-24 Min	>24 Min	Requested Exceptions	TOTAL	Compliant	Average	
0	0	0	0	0	0	2	0	0	0	2	0	0	0	0	4	100%	0:15:59

Response Priority	Total
Priority 1	44
Priority 2	22
Priority 3	29
Grand Total	95





May 5, 2015

Mr. Benjamin Swayze, Manager
Cascade Township
2865 Thornhills Ave. SE
Grand Rapids, MI 49546

Dear Mr. Swayze:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of some recent channel additions. Customers are being notified of these changes via bill message.

We are pleased to announce that WOTV Weather (channel 289), WOOD Bounce (channel 292) and WOOD Weather (channel 293) are now available on the Limited Basic service.

As always, feel free to contact me directly at 734-254-1557 with any questions you may have

Sincerely,

A handwritten signature in blue ink, appearing to read "Kyle V. Mazurek", is written over a blue horizontal line.

Kyle V. Mazurek
Manager of External Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-17317-R**

- Consumers Energy Company requests Michigan Public Service Commission approval to reconcile its power supply cost recovery costs and revenues for the calendar year 2014.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201-2276, (800) 477-5050 for a free copy of its application. Any person may review the application at the offices of Consumers Energy Company.
- The first public hearing in this matter will be held:

DATE/TIME: **Wednesday, May 27, 2015, at 9:00 a.m.**
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Mark D. Eyster

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) March 31, 2015 application to reconcile its power supply cost recovery costs and revenues for the 12-month period January 1, 2014 through December 31, 2014. Consumers Energy has calculated that it has a total over-recovery for the 2014 PSCR period of approximately \$6.25 million, which is subject to the roll-in treatment as previously authorized by the Commission in Case No. U-15001.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you

FIRE DEPARTMENT MEMORANDUM



TO: BENJAMIN SWAYZE – TOWNSHIP MANAGER
FROM: JOHN SIGG – FIRE CHIEF *John*
SUBJECT: FIRE INSPECTIONS IN BOWNE TOWNSHIP
DATE: MAY 20, 2015
CC: TOWNSHIP BOARD

Attached is a letter and agreement for the Fire Department to perform Fire Inspections in Bowne Township. This could consist of a hand full of inspections per year with some years no inspections. We would inspect certain businesses in Bowne dealing with capacity of buildings, certain venues they have and any other fire related items as requested by their Fire Chief. I will coordinate the inspections through Bowne so we do not have these effect any inspections in Cascade.

We will review this agreement as needed and make any changes to the hourly cost of the agreement on an annual basis. The hourly cost was determined by Inspector Poolman's current total cost of employment plus 15% for administrative costs.

FDAC approved this letter and agreement and requested it to go to full board for approval.

I ask that you approve this agreement and allow the Fire Department to assist Bowne Township with their Fire Inspections.

CASCADE TOWNSHIP



FIRE DEPARTMENT

Dedicated to Serving You

Chief Phil Dougherty
Alto Fire Department
6250 Bancroft
Alto, MI 49302

May 7, 2015

Dear Chief Dougherty;

This letter serves as the cost for inspections Cascade Township will do your you. As part of the agreement, we will send you an annual letter stating the costs to you for the inspections. For the year of 2015 we will charge \$49.50 per hour for any inspection. You will be invoiced after each inspection is complete.

As part of the agreement I want to coordinate any inspections between the two of us. If possible I would like a two (2) week notice of any upcoming inspections. If this is not possible as much notice as is possible will be in agreement. I will set up the inspections with you after reviewing our inspectors schedule.

If you have any questions please contact me at 616-949-1320 or by e-mail at jsigg@cascaudetwp.com.

Sincerely,

John Sigg

Fire Chief

2865 THORNHILLS DRIVE, SE • GRAND RAPIDS, MI 49546
(616) 949-1320 • FAX (616) 285-2330

FIRE-INSPECTION SERVICES AGREEMENT

Between

CASCADE CHARTER TOWNSHIP

And

BOWNE TOWNSHIP

THIS AGREEMENT is made as of the _____ day of _____, 2015, by and between the TOWNSHIP OF BOWNE ("Bowne Township"), 8240 Alden Nash, PO Box 35, Alto Michigan, 49302 and the CHARTER TOWNSHIP OF CASCADE ("Cascade Township"), 2865 Thornhills Avenue, S.E., Grand Rapids, Michigan.

RECITALS

WHEREAS, Cascade Charter Township currently employs a certified State Certified Fire Inspector, who performs firefighting and fire inspection services in Cascade Township.

WHEREAS, Bowne Township currently has no State Certified Fire Inspector, and desires to engage the services of Cascade Township, on a as needed basis for fire inspection services in Bowne Township, on a shared basis with Cascade Township.

IT IS, THEREFORE, MUTUALLY AGREED AS FOLLOWS:

1. Cascade Township will assign a State Certified Fire Inspector to Bowne Township on a as needed basis, and Cascade Township will engage the assigned State Certified Fire Inspector to perform fire inspection services in Bowne Township, upon the terms and subject to the conditions of this Agreement.

2. It is expected that the State Certified Fire Inspector will render fire inspection services for Bowne Township on a as needed basis, though the number of hours will vary, depending upon the number and nature of fire inspections needed at the time.

3. For each hour (or fraction thereof) of fire inspection services that the State Certified Fire Inspector renders for Bowne Township, Bowne Township will pay Cascade Township an hourly rate which will include wages, fringe benefits, and administrative costs. The hourly rate will be adjusted annually to reflect any adjustments that are made to the aforementioned hourly rate as defined.

4. Cascade Township will prepare and send an invoice to Bowne Township covering the amount owed by Bowne Township to Cascade Township for the assigned State Certified Fire Inspection services for Bowne Township during the previous three months.

5. This Agreement covers fire inspection services by the current Cascade Township State Certified Fire Inspector and also by any successor State Certified Fire Inspector. If at any time during the term of this Agreement, Cascade Township no longer employs a State Certified Fire Inspector, then this Agreement shall be of no further effect, except that Bowne Township will pay to Cascade Township any amounts remaining due for fire inspection services up to the time a State Certified Fire Inspector was no longer employed by Cascade Township and no longer rendered fire inspection services for Bowne Township.

6. Prior to the end of each calendar year, Cascade Township will notify Bowne Township in writing of any increases or other adjustments in the compensation and reimbursable expenses of the assigned State Certified Fire Inspector, as a result of any anticipated changes in the conditions of the assigned State Certified Fire Inspector's employment for the next calendar year.

7. This Agreement shall be effective from the date hereof and shall continue in full force and effect unless either party serves notice upon the other party giving at least 90 days written notice to the other party that it desires to terminate this agreement. Such notice shall be directed to the Supervisor at the respective Township address set forth above in this Agreement.

8. This Agreement has been executed in two counterparts, each of which shall be a valid original.

9. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof.

IN WITNESS WHEREOF, the parties have signed this Agreement as of the day and year first above written.

CHARTER TOWNSHIP OF CASCADE

BY _____
Robert Behan, Supervisor

BY _____
Ronald Goodyke, Clerk

TOWNSHIP OF BOWNE

By _____
Christian Wenger, Supervisor

By _____
Sandra Kowalczyk, Clerk



CASCADE CHARTER TOWNSHIP
2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: May 27, 2015
To: Supervisor Beahan & Township Board
From: Benjamin Swayze, Township Manager
John Sigg, Fire Chief
Doug Poolman, Fire Inspector
Subject: Fire Department – Engine 6 Disposition

FACTS:

The Cascade Township Fire Department recently replaced Engine 6, which will fully come into service this week. With the new apparatus coming into service, we must determine the disposition process for our retired Engine 6, which is a 1992 E-One on a Spartan Chassis. Our recently adopted Fixed Asset Policy dictates the process for the disposition of assets:

Sale of Fixed Assets – All assets with a residual value of \$5,000 or more must approved for disposition by the Township Board, unless the fixed asset is being traded in or exchanged at or above its residual value. The approval of disposition by the Township Board should include the approved means of disposition.

Placing a residual value on the apparatus to be disposed has been difficult. In polling local departments that have sold or disposed similar apparatus in the recent past, the return has been anywhere from \$3,500 for a 20 year old apparatus to \$75,000 for a 13 year old apparatus. In reviewing the on-line marketplace, it appears that apparatus similar to our make/model/year are being listed between \$15,000 and \$30,000. It is unknown if apparatus are selling at these prices. We have checked with local departments to see if there is any interest in purchasing the apparatus, and there does not appear to be any at this time. In 2010 we sold a 1990 Pumper to Spencer Township for \$33,000 and in 2012 we sold a 1992 Pumper to Grattan Township for \$45,000.

In 2013 Ada Township took a different approach to disposing of their apparatus, choosing to donate the engine to the Abbott Texas Volunteer Fire Department. The Abbot Texas Volunteer Fire Department lost most of their apparatus, as well as the lives of 9 firefighters, in a fertilizer plant explosion. The donation generated quite a bit of positive press for Ada Township, and they estimated at the time that their Engine was worth approximately \$25,000.

Inspector Doug Poolman recently approached Chief Sigg and I about donating our retired Engine 6 to the Florence Township Fire Department in north-west Ohio. The all-volunteer rural fire department recently experience a devastating loss due to a fire at their fire station where their fire station and all of the department equipment, vehicles and apparatus where lost. While the department does have insurance, the insurance will only cover what the department paid for their apparatus and equipment. Since many of their apparatus and equipment were donated or purchased used, they are anticipating a struggle to replace the items.

Attached for your review are:

- Request letter from Inspector Poolman and supplemental information on Florence Township Fire Department

ANALYSIS & CONCLUSIONS:

The Fire Department Advisory Committee met on 5/20/15 to discuss the request and debate the merit of selling the vehicle vs. donating. FDAC discussed three options.

Option #1 – Sell the apparatus on the open market.

This option would maximize the financial benefit to the Township. Based on the current national listings, we would expect to receive between \$15,000 and \$30,000 from the sale, though a down market and no local interest could mean we would receive significantly less. The trade-off for this option is that we do not help another community in need.

Option #2 – Donate the apparatus to the Florence Township Fire Department

This option would maximize the Township's ability to assist a community in need. We could also see good potential PR from this option, similar to what Ada Township experienced. The Trade-off would be the disposition of an asset with significant residual value and getting no financial return. We had budgeted \$25,000 from the sale of the apparatus in the FY 2014 budget, but nothing in the FY 2015 budget.

Option #3 – Provide the apparatus to the Florence Township Fire Department on a long-term loan with an option to purchase when insurance proceeds become available.

This option would allow us assist a community in need by providing them with a cost-free loan on the vehicle. We would enter into an agreement with them that they could purchase the vehicle with the insurance proceeds from one of their lost vehicles, or return the vehicle to us once they have replaced their apparatus by other means.

The Fire Department Advisory Committee chose to forward all three options to the Township Board for consideration, seeing merits in each of the three options.

FINANCIAL CONSIDERATIONS:

As mentioned above, we anticipate the vehicle has a residual value of \$15,000 to \$30,000, but won't know for certain until the apparatus is listed for sale. The FY 2014 budget specified \$25,000 in revenue from the apparatus, but that was more than offset by a \$54,000 savings on the apparatus from what was budgeted.

Inspector Poolman has indicated that if the donation or loan option is approved, all of the costs associated with transferring the apparatus to Florence Township would be covered by donations.

RECOMMENDED ACTION:

Approve an option for the disposition of the retired Engine 6.

Doug Poolman

From: Doug Poolman
Sent: Thursday, May 07, 2015 2:14 PM
To: Rob Beahan; Ben Swayze
Cc: John Sigg
Subject: Florence Township Fire department - Edon, Ohio
Attachments: Floremce 1.jpg; Floremce 4.jpg; Floremce 6.jpg; Floremce 7.jpg; Floremce 8.jpg; Floremce 9.jpg

Florence Township Fire Department is a small, all volunteer, rural fire department in the very north-west corner of Ohio near the Michigan and Indiana state lines. It is due east of Angola, Indiana. This small community fire department relies heavily on donations and fund raisers to purchase equipment. They provide protection for the village of Edon, Florence Township, the Village of Blakeslee and a section of the Ohio turnpike. The vehicle fleet includes three pumper trucks, one tanker, one heavy rescue vehicle, one utility / grass rig, one haz-mat containment trailer and one motorized rescue boat.

On Sunday May 3, 2015 their fire department was destroyed by fire. They lost everything, every bit of equipment as well as five trucks. Fortunately it is an unmanned station and no one was injured in the fire. I have spoken with two of the members there. The township does have insurance, but it is not replacement, only for what they paid for the trucks years ago. As you know the process of ordering and replacing a truck is almost a year.

I am not sure that there are any plans on the table for our Engine 6 that we are currently removing from service. I would like ask for the donation of this engine to Florence Township and any spare, unused loose equipment that we can spare. I have attached some information about Florence Township, the fire department, a news article as well as picture of the fire and the aftermath for your review.

Last year the Township of Ada donated a used fire engine to Abbott, Texas after they suffered a devastating loss at a federalizer plant explosion, as well as six firefighters. This was a huge PR boost for Ada, but more importantly, it assisted a town and a fire department that desperately needed help. I believe we are in a current position to do the same for Florence Twp. in Edon, Ohio; we were almost in the same situation ourselves a couple of months ago.

I know we would like to sell this truck and this is a lot to ask, but I believe we are indeed blessed as a township, a fire department and a community. As a firefighter community we are family, we are a brotherhood, and we one asks for help, we respond. I would like to see our township as a whole do the same for this small community.

Thank-you for your careful consideration of this request.

Respectfully yours,

Doug Poolman
Fire Inspector / Investigator
Cascade Township Fire Department
2865 Thornhills Ave. S.E.
Grand Rapids, Mich. 49546
Direct (616) 259-7033
Fax (616) 285-2330
Cell (616) 325-6283
dppoolman@cascaadetwp.com

DEPT: INFORMATION

Florence Township Fire Department

The Florence Township Fire Department provides services to the Village of Edon, as well as Blakeslee, the Ohio Turnpike and Florence Township. Fire chief Jay Klingler is supported by assistant chief David Mohre and thirty-two dedicated volunteers. The township fire department has a fleet of three engines, one tanker, one heavy rescue vehicle, one utility/glass rig, one haz-mat containment trailer and a motorized rescue boat. In the spring of 2007, the fire department is expecting the delivery of a new 2,000 gallon pumper/tanker. Below is a list of services provided and contact information for the department.

Fire:

- Fire Suppression
- Code Enforcement
- Fire Investigation
- Fire Safety Education
- Fire Inspections

Rescue:

- Air Bag Extrication
- Jaws Extrication
- Cold Water Rescue

- Haz-Mat Operations Level
- CPR & First-Aid
- AED

Contact Information:

Florence Township Fire Department
201 S. Michigan St.
P.O. Box 96
Edon, Ohio 43518

Non-Emergency Ph: (419) 272-2100 (TWP OFFICES)
Fax: (419) 272-9909

Chief Jay Klingler - cell (567) 239-8412
Email: ch40@locl.net

Assistant Chief David Mohre

INSURANCE will only cover COST OF VEHICLES when purchased
NOT Replacement cost.

40 fund me acct. \$1500.

NEWS
ARTICLE

Ohio fire station destroyed by fire

By WANE Staff Reports Published: May 4, 2015, 1:15 pm Updated: May 4, 2015, 4:27 pm

WILLIAMS COUNTY, Ohio (WANE) A fire Sunday night destroyed the Florence Township Fire Department.

Reports came in around 6:30 p.m. about a fire at 201 S. Michigan Street in Edon.

All of the department's fire equipment was destroyed and Edon Police Chief Tom Szymczak said the building had major damage. No firefighters or personnel were in the volunteer fire house when the fire started.

The cause of the fire has yet to be determined.

The department is meeting on Monday to figure out what they are going to do until the department is rebuilt. In the meantime, other departments in the area will take over responding to incidents in Florence Township.

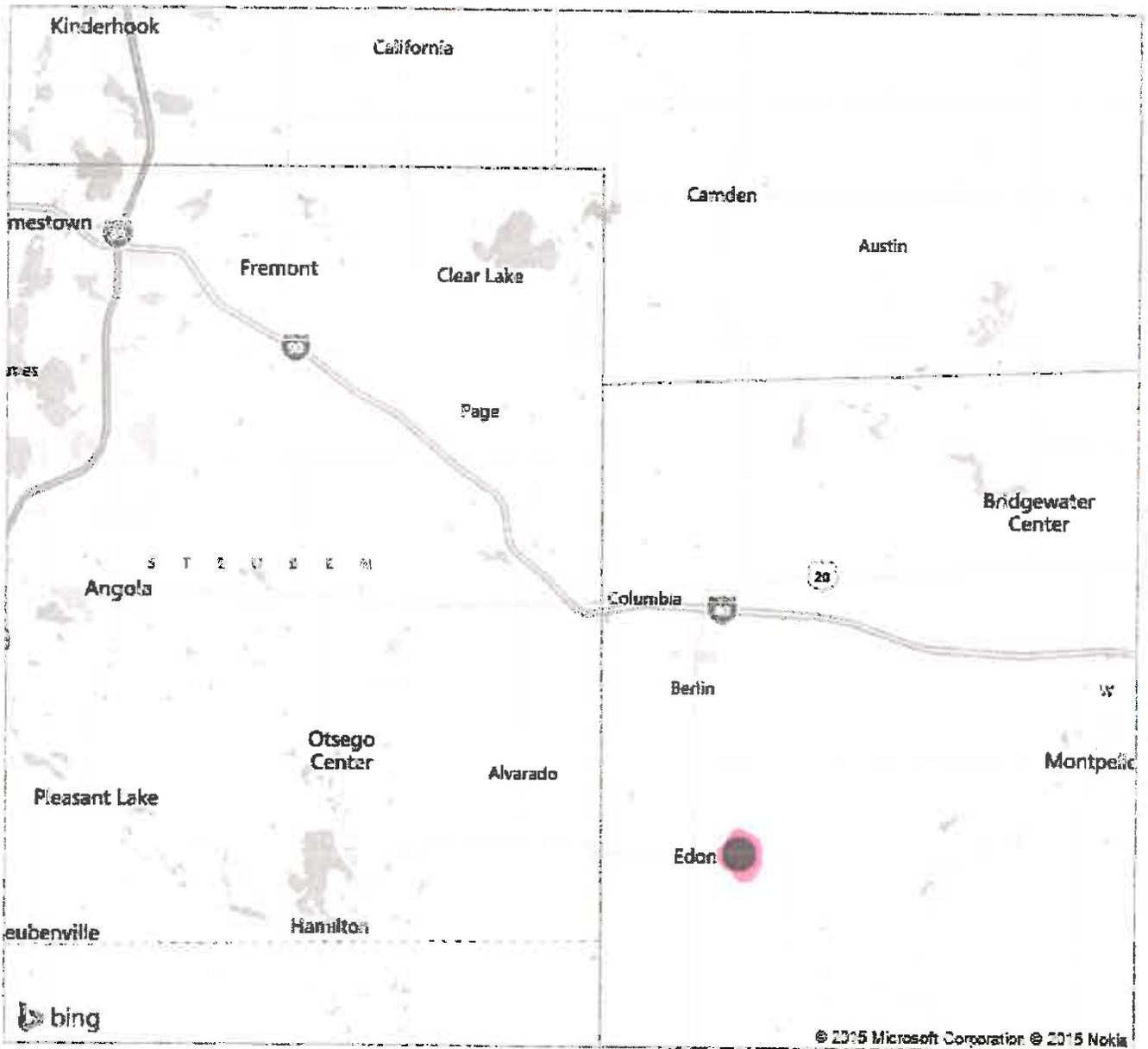
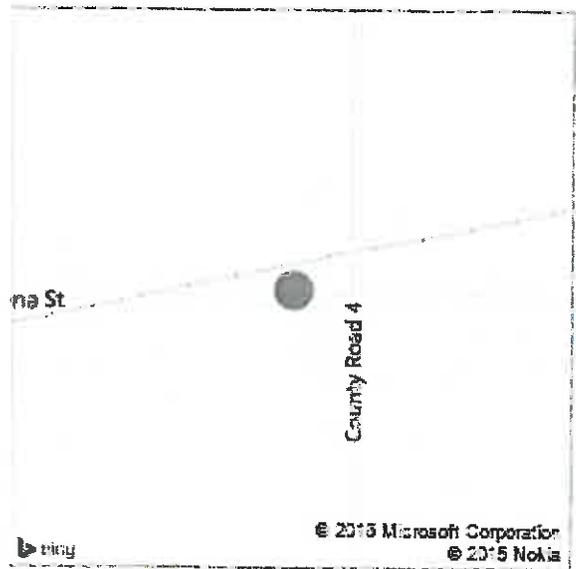
The fire department covers the Village of Edon, Blakeslee, Florence Township, and the Ohio Turnpike



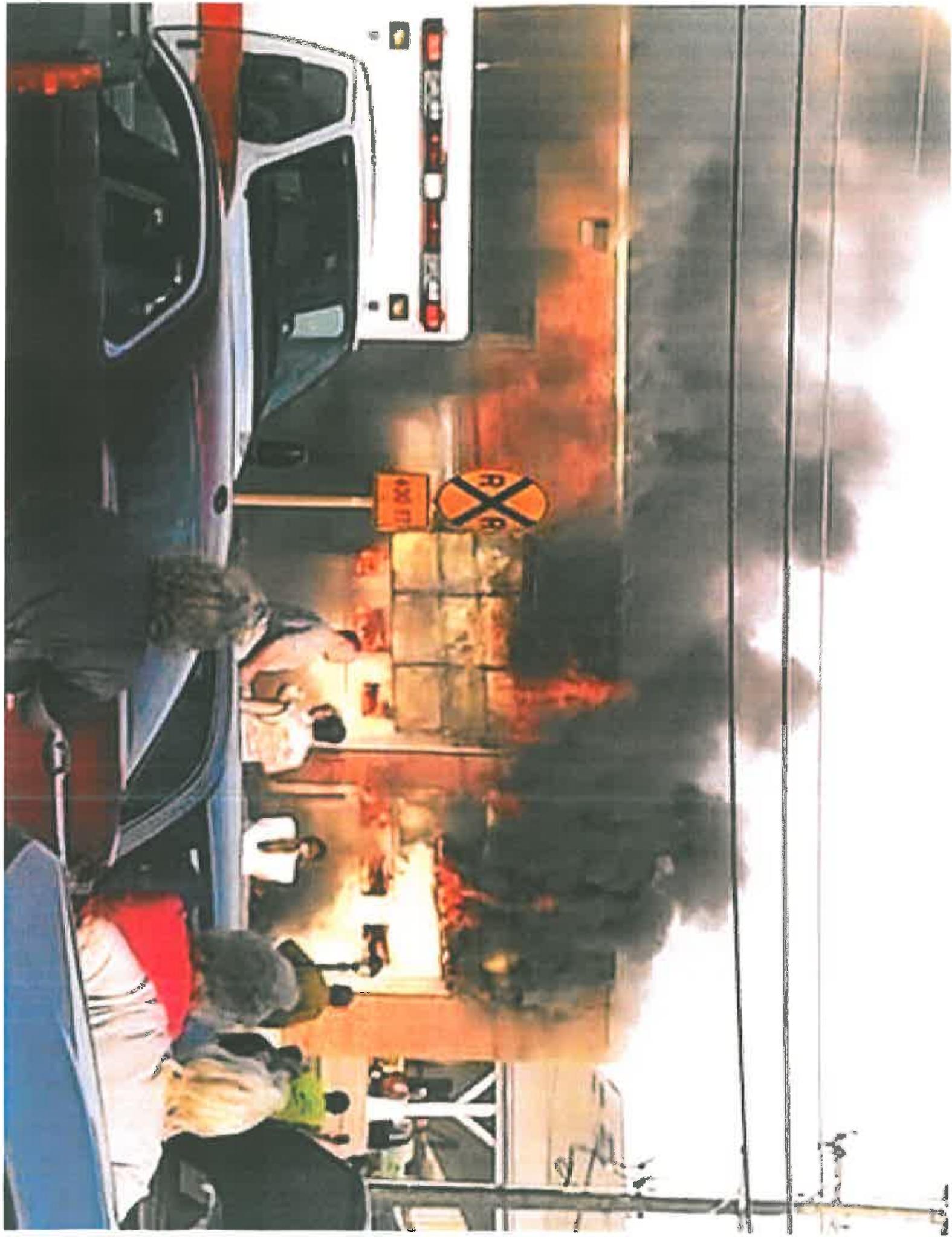
Florence Township, OH

My Notes

On the go? Use m.bing.com to find maps, directions, businesses, and more



















CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: May 27, 2015
To: Supervisor Beahan & Township Board
From: Benjamin Swayze, Township Manager
Subject: Fire Dispatch Proposal from Kent County

FACTS:

In summer 2014, representatives from Kent County called together a number of Township leaders from Kent County to discuss the current funding challenges and inequities that exist regarding emergency dispatch services in Kent County. Currently, many Kent County Townships, including Cascade, do not contribute towards the cost of fire dispatch. However, there are several Kent County Townships, including Caledonia, Gaines and Byron, as well as several Kent County cities that contractually pay for fire dispatch services. The inequities in funding come from a history where a dozen or so dispatch centers have slowly consolidated into the two current dispatch centers. As new jurisdictions have joined Kent County Dispatch they have been charged, while the jurisdictions that were initially with Kent County dispatch were not charged.

Initially, Kent County proposed a new funding system where the County would cover 25% of the cost of Fire Dispatch, and the remaining costs would be split among the Kent County jurisdictions providing fire services utilizing a formula that focused on 911 calls and fire calls in each jurisdiction. Under this scenario, Cascade Township would be charged approximately \$34,000 per year for dispatch services. Kent County offered to phase in the full allocation over a period of 3 years.

The Kent County Supervisors Association met to review the proposal, and determined that they, in general, did not support the transfer of fire dispatch costs to the local jurisdictions. Rather, there was support for supporting a Kent County central dispatch that was funded entirely by 911 phone surcharge fees. In order to accomplish this, there would need to be a vote of the Kent County residents to increase the 911 phone surcharge. This is similar to the method many other West Michigan counties use to fund dispatch services.

Realizing that a vote of the people would not occur until November of 2016, meaning funds would not be available until 2017, the Kent County Supervisors Association has agreed they would support a temporary funding arrangement whereas fees are more equitably applied to local jurisdiction, but only if the County support for dispatch is not lowed, and the Kent County Board of Commissioners agrees to pursue a surcharge funded central dispatch.

In late 2014, the Cascade Township Board passed a resolution supporting the letter from the Kent County Supervisors Association. Since then the County has been formulating both a short-term funding solution and a long-term funding plan, based on the recommendations from the KCSA letter and support from the Townships. In April, the Kent County Board of Commissioners passed a resolution that both supports the short-term funding solution that was

proposed by the KCSA and directs the County Administrator to explore options for a long-term, sustainable funding solution to be presented to the Kent County Board of Commissioners by May 2016 for a potential ballot initiative in August or November of 2016.

Attached for your review are:

- Proposed letter from the Kent County Supervisor Association to Kent County in regards to dispatch funding.
- Resolution supporting the letter from the Kent County Supervisors Association approved by the Township Board in late 2014.
- Letter from the Kent County Administrator outlining the contract proposal being presented by Kent County
- Proposed Dispatch Agreement with Kent County
- Resolution from the Kent County Board of Commissioners supporting the proposed Dispatch Agreement.

ANALYSIS & CONCLUSIONS:

During the initial stages of negotiations, the Kent County Supervisors Association realized that there were inequities in funding for fire dispatch, and those inequities could be a potential roadblock for a future single Kent County Central dispatch. There was much debate whether *any* local jurisdictions should contribute financially or whether it should be recommended that Kent County full fund dispatch. In the end, it was agreed that a central dispatch, fully funded by 911 phone surcharges, was the best regional and economic solution.

In the interim, the Kent County Supervisors association recommended a short-term funding proposal that would lessen the inequities in the current funding system. This system would charge local jurisdictions based on the previous year call volume. In addition, this system would be phased in over a period of 3 years. This system was designed to ensure that Kent County continues to contribute significantly to Fire Dispatch costs, at or above their current contribution.

The proposed dispatch agreement from Kent County reflects the proposal put forward by the Kent County Supervisors Association and supported by the Township Board. The proposal reflects that Kent County pays 25% of the costs from the beginning. The remaining costs are phased-in over a three year period, with the local jurisdictions covering 25% of the remaining 75% in 2015, 50% of the remaining 75% in 2016 and 75% of the remaining 75% in 2017. The agreement only covers 3 years, so if a proposed surcharge funded service does not materialize, we would have the opportunity to renegotiate in 2017.

At the heart of the proposal is the direction of a fully phone surcharge funded Kent County Central Dispatch, which would have to be approved through a ballot initiative. While the agreement does not reference this, the resolution from the Kent County Board of Commissioners directs the County Administrator to research the options and present the findings to the Board of Commissioners by May of 2016 for a potential August or November 2016 ballot initiative.

The Fire Department Advisory Committee met on 5/20/15 to review the agreement and has recommended that the Township Board approve the proposed Dispatch Agreement from Kent County.

FINANCIAL CONSIDERATIONS:

The Township does not currently contribute to Fire dispatch costs, and no expenses are budgeted for 2015. If this proposal is accepted, the Township would be responsible for the following costs over the next three years:

- FY 2015 - \$9,952
- FY 2016 - \$19,904 (estimate)
- FY 2017 - \$29,857 (estimate)

RECOMMENDED ACTION:

To approve the proposed Dispatch Agreement from Kent County and authorize the Township Manager to execute the agreement on behalf of the Township.

November 13, 2014

Daryl Delabbio
County Administrator
Kent County Administration Building
300 Monroe Avenue NW
Grand Rapids, MI 49503-2206

Mr. Delabbio,

This past June you called together a number of Township leaders to discuss the current funding challenges and inequities that exist regarding emergency dispatch services in Kent County. During that meeting you and your staff presented a funding formula that would more equitably fund dispatch services through a formula that took into consideration relevant factors such as the number of 911 calls received and incidents responded to by public safety units. While certainly more equitable, this approach was not well received by many of the local units, in particular those units that do not currently make specific financial contributions for dispatch service.

The Kent County Township Supervisors recently met to discuss this issue, and came to the following conclusions:

- **The current funding model is inequitable.** Currently, the County covers the cost of fire dispatch service for a portion of townships, while other townships, cities, and villages must pay additional cost for the same service. Fixing this imbalance is the priority of the units that currently pay, and is recognized by the others as a situation that should be addressed.
- **Consolidation of dispatch services throughout the County may potentially lead to improved service, reduced cost, or both.** Over the years dispatch service has consolidated into two systems, one operated by the County and the other by the City of Grand Rapids. While these two systems work collaboratively, we believe additional efficiencies can be gained by further consolidation into one system.
- **Passing the cost along to the local units is the wrong approach.** In conjunction with a consolidated service, we believe a consolidated, County-wide funding model is the most appropriate approach to meet this need.
- **911 Dispatch is a service that should be paid for by the users of that service.** Calls for emergency service originate from phones and other communications devices, not by real estate. Therefore, the most appropriate model to fund 911 services is through an adequate user surcharge placed on phone and data lines of service throughout the County.

Kent County Townships' Response to Dispatch Funding Request, November 13, 2014

- **It is the responsibility of the Kent County Board of Commissioners to place the 911 surcharge on a county-wide ballot in 2016.** As this is a county-wide issue, it is the responsibility of the county to place this issue on the ballot. The ballot proposal must provide sufficient funding to entirely fund all functions of 911 dispatch.
- **An interim funding solution must be found while working toward the implementation of the phone surcharge.** Recognizing that a voter-approved 911 surcharge is our ultimate goal, a plan must be developed to fund fire dispatch until a surcharge can be set in place. This interim plan would cover 2015-2017 to provide sufficient time for a county-wide vote on a surcharge as well as time for surcharge funds to sufficiently accumulate to fully fund 911 operations.
- **The interim solution should not result in a cost savings to the County.** The intent of the interim plan is to balance costs between the local units, not to relieve the County from their current share of the cost for fire dispatch.
- **The interim solution is a temporary arrangement.** If the voters of Kent County do not approve a 911 surcharge a new funding solution must be found. The local units of government are not agreeing to a cost sharing model past the three-year interim solution.

Based on these conclusions, we offer the following proposal to resolve this matter. We request the County to begin the planning process with the Cities of Grand Rapids and Wyoming to consolidate dispatch operations into one unit. This new combined dispatch service would be funded through an increased phone surcharge, which requires a vote of the people to enact. We resolve to work with the County to support the combined dispatch plan and encourage voters to approve the surcharge during a 2016 election.

Attached is a spreadsheet with a proposed three-year phase in of fire dispatch fees based on incidents per responding unit. It is our preference to work within this cost structure, beginning in January 2015 and ending December 2017.

Mr. Delabbio, we thank you for the courtesy you have shown us by approaching us and asking us to work with you to resolve this issue. We wish to return the same courtesy by supporting the County in an effort to unify and modernize our dispatch services as many of our neighboring counties have done in recent years. Please let us know how we can be of assistance in this effort.

Sincerely,

Kent County Township Supervisors

**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

RESOLUTION __ of 2014

**RESOLUTION IN SUPPORT OF CONSOLIDATED 911 EMERGENCY DISPATCH
SERVICE FUNDED BY PHONE SURCHARGES**

Minutes of a regular meeting of the Township Board of Cascade charter Township, County of Kent, State of Michigan, held at the Wisner Center in said Township on November 19th, 2014 at 7:00 o'clock p.m., Eastern Daylight Time

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Board Member _____ and supported by Board Member _____.

WHEREAS, Township government has a long rich history of efficient, effective, responsible, accountable governance in Michigan, and

WHEREAS, Governments in Kent County plan regionally and act locally to improve our quality of life, and

WHEREAS, consolidation of dispatch services throughout the county may potentially lead to improved service, reduced cost, or both, and

WHEREAS, the current funding model for 911 dispatch is inequitable and passing the costs on to the local units of government is the wrong approach, and

WHEREAS, 911 Dispatch is a service that should be paid for by the users of that service, which would likely involve an increase in the 911 phone surcharge.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Trustees of Cascade Charter Township is in support of the proposal put forth by Kent County Township

Supervisors that the County begins the planning process with the cities of Grand Rapids and Wyoming to consolidate dispatch operations into one unit, funded through an increased phone surcharge, which requires a vote of the people to enact, and will participate with the County in and educational effort to inform the Kent County residents of the benefits of a Kent County 911 central dispatch funded solely through phone surcharges.

YEAS: Board members: _____

NAYS: Board members: _____

ABSTAIN: Board members: _____

ABSENT: Board members: _____

RESOLUTION DECLARED ADOPTED

Ronald Goodyke, Township Clerk

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on November 19th, 2014, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: _____

Ronald Goodyke, Township Clerk

OFFICE OF THE ADMINISTRATOR

Daryl J. Delabbio, Ph.D., County Administrator/Controller



*Kent County Administration Building 300 Monroe Avenue, N.W. Grand Rapids, Michigan 49503-2206
Phone: (616) 632-7576 • e-mail: daryl.delabbio@kentcountymi.gov*

April 27, 2015

Ben Swayze, Manager
Cascade Township
2865 Thornhills SE
Grand Rapids, MI 49546

Dear  Mr. Swayze:

At its meeting held April 23, 2015, the Kent County Board of Commissioners unanimously adopted the attached resolution related to County dispatch services. Also included with this letter is the proposed agreement that we are asking all communities utilizing the Sheriff Department dispatch services to review and execute.

Background

The Sheriff Department dispatches police and fire services for all communities, except the cities of Wyoming and Grand Rapids. For years, there has been a dual system of payment, whereby most townships and some cities have not paid for fire dispatch and a few townships and most cities pay for the same service. Several years ago, the Sheriff and I attempted to work with local units to develop an equitable methodology for all units who rely on the Sheriff for fire dispatch. At the time, it was not embraced by either the cities or the townships.

Throughout 2014, with three township agreements and one city agreement (who pay for fire dispatch) expiring, we revisited this issue. In June, staff from the Sheriff's Department and Administration met with some city representatives to discuss a proposed methodology for fire dispatch. The city reps were receptive to the methodology. We also met with some township representatives in late June to discuss the same methodology. After several discussions there appears to be more acceptance of a methodology.

Throughout the discussions held with both cities and townships, there is an understanding of the issue and common agreement on the following:

- An inequity exists in the current arrangement for fire dispatch;
- The best long-term solution is to have the 45 cent per line per month surcharge increased to cover all dispatch costs;
- The soonest this could happen is if there is a ballot question placed before the voters in August of 2016 for implementation in 2017.

Proposed Agreement/Cost-Sharing Methodology

The proposed agreement is based on a methodology to share costs, implemented over three years, with the County providing a 25% credit "off the top" and the local units paying 25% of the 75% in 2015, 50% of

"Kent County . . . where diversity and inclusion matter"

**Dispatch Agreement
April 27, 2015
Page 2**

the 75% in 2016, and in 2017 they would pay 75% of the 75%). Those communities that currently have an agreement will continue through 2015, and the new methodology will begin January 1, 2016.

Please review the agreement, check the appropriate box on the last page of the document (Police/Public Safety Dispatch ONLY, Fire Dispatch ONLY, or Police AND Fire Dispatch), and return two signed copies to me by June 1, 2015. For townships, the appropriate box to check is the middle box (Fire Dispatch ONLY). I will have the signed documents executed from the County and return one copy to you.

It is anticipated that because of the collaborative process that was undertaken to craft the methodology, all participating local units of government will find the agreement acceptable.

What's Next

It appears that everyone shares the opinion that there needs to be a long-term solution for all dispatching – police, fire, and EMS. If this includes increasing the phone/mobile surcharge from the current 45 cents per line per month to a higher amount or to create a dispatch millage, a vote of the Board of Commissioners is required in order to place a question on the ballot, followed by a successful vote of the people. The earliest a question can be placed on the ballot is August 2016.

As part of the resolution adopted by the Board of Commissioners, I have been directed to develop a recommendation for the Board to consider by May 2016. During the next 12 months, the County will be working with local units and the Kent County Dispatch Authority to develop alternatives for consideration. I will keep you informed on the progress of this process.

I would like to thank you for all of your time and effort as we have worked through this process. Please feel free to contact me with questions or thoughts.

Sincerely,



**Daryl J. Delabbio
County Administrator/Controller**

**c: Board of Commissioners
Sheriff Larry Steima
Local Clerks**

DISPATCH AGREEMENT

THIS AGREEMENT is between the COUNTY OF KENT, a Michigan Municipal Corporation, 300 Monroe Avenue NW, Grand Rapids, Michigan 49503 (hereafter called "The County") and the Township of Cascade (hereafter called "The Contracting Community").

WHEREAS, the County owns and operates a full-time around-the-clock Dispatch Center which has the capacity to efficiently provide dispatch services for certain fire and/or police departments of contracting communities; and

WHEREAS, the Contracting Community desires the County to provide its fire and/or police department with dispatch services as selected in this Agreement. If a service level is not selected or an executed Agreement is not returned, the community will receive only basic fire dispatch services.

NOW, THEREFORE, in consideration of the respective covenants of the County and Contracting Community, the parties agree that:

1) Dispatch Services and Equipment

A. The County, through its Dispatch Center, shall accept and process emergency or non-emergency telephones calls regarding fires, possible public safety and any other calls requesting the dispatch of fire, police and/or EMS services within the Contracting Community and its respective service area. The County shall promptly dispatch the reported location of such incidents and other matters to the appropriate fire and/or police department of the Contracting Community, such dispatch to be made by telephone and/or radio on the appropriate frequency. A more complete description of the County's services is contained on Exhibit A attached hereto. Once the County's

Dispatch Center has received a telephone call as described herein, and has promptly broadcast the reported location of the matter upon the appropriate frequency, the County shall have performed its complete 911 call-taking obligation hereunder to the Contracting Community with respect to such call.

- B. The Contracting Community shall acknowledge promptly and affirmatively by radio or telephone the receipt of all radio or other dispatches from the County's Dispatch Center regarding the reported request for services as described herein, within the Contracting Community and its respective service area.
- C. The Contracting Community shall provide the County's Dispatch Center with its service area telephone numbers for the Contracting Community's designated fire, police, and/or EMS personnel, all radio frequencies used by the Contracting Community's fire and police departments, and any other information necessary for the performance of the services pursuant to this Agreement as required by the County or which the Contracting Community deems relevant to the performance of such services.
- D. The Contracting Community shall install and maintain continuously during the term of this Agreement, including any formal or informal extensions thereof, radio and telephone equipment required by the County's Dispatch Center to properly provide efficient dispatch services to the Contracting Community pursuant to this Agreement.

2) Compensation

The Contracting Community shall pay the County for providing dispatch services pursuant to the Agreement an annual fee as calculated and shown on the attached Exhibit B for each calendar year covered by this Agreement. Exhibit B shall be updated annually by the County based on the actual number of dispatches provided to the Contracting Community in the immediately preceding calendar year and the County's dispatch budget for the upcoming calendar year. The fee shall be billed and payable in two equal installments on March 31 and September 30 each year. However, the County shall pay the Contracting Community a pro rata refund of any unused fees if this Agreement is properly terminated during any fiscal year.

3) **Term and Effective Date**

This Agreement shall be effective as of January 1, 2015 and shall expire on December 31, 2017. Notwithstanding the foregoing, either party may terminate the Agreement by providing the other party 365 days written notice of its intention to terminate.

4) **Essential Governmental Function and Indemnification**

In providing dispatch services pursuant to this Agreement, the County is performing a valuable and essential governmental function for and on behalf of the Contracting Community. The County and the Contracting Community shall each be responsible for their own actions, omissions and/or negligence and only their own actions, omissions and/or negligence.

Nothing in this Agreement is intended to limit in any way, the rights of the County or the Contracting Community to defend any claim on the basis of governmental immunity.

- 5) Both the County and the Contracting Community are subject to the Michigan Freedom of Information Act, Act 442 of the Public Acts of 1977, as amended (MLC 15.231 et. seq.). The County and the Contracting Community mutually agree that, upon receipt of a request for information filed under the Michigan Freedom of Information Act, the party receiving the request will immediately provide a copy of the request to the other party and the parties shall cooperate on the gathering of potentially responsive material and the determination of whether any gathered material is exempt from disclosure under the terms of the Michigan Freedom of Information Act.
- 6) This Agreement shall supersede any and all existing agreements between the parties regarding dispatch services.
- 7) If requested to provide similar services to other municipalities within Kent County, the County shall attempt to negotiate agreements with the other municipalities which agreements are substantially similar to this Agreement. No third party shall be offered terms more favorable by the County than are set forth herein on behalf of the Contracting Community. The County anticipates and plans on using this Agreement as a template for future written dispatch service agreements.
- 8) This Agreement may be modified or extended by the parties by mutual written consent.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by its duly authorized officers on the dates shown below.

County of Kent

By: _____
Dan Koorndyk, Chairman
Board of County Commissioners

Date: _____

Attest:

Mary Hollinrake
County Clerk

Approved as to Form:

Thomas J. Dempsey
Corporate Counsel

Dispatch Service to be obtained from the County pursuant to this Agreement:

Contracting Community Signatory to initial Selection of Service

- () **Police/Public Safety Dispatch ONLY**
- () **Fire Dispatch ONLY**
- () **Police AND Fire Dispatch**

Township of Cascade

By: _____
Print Name _____
Print Title _____

Date: _____

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EXHIBIT A
(1 of 2)

Scope of Services

Kent County shall provide the following dispatch services under this Agreement:

POLICE (INCLUDES PUBLIC SAFETY*) DISPATCH SERVICES

1. Answer calls for service from the public.
2. Notify the department via radio.
3. Tracking on-duty field units and their status (availability, at scene of an incident, at secondary location, etc.).
4. Utilize, in normal course of KCSD, a computer-aided dispatch system (CSD) that documents information, incidents, pending calls, etc. and assigns a unique agency-specific tracking number to every incident.
5. Periodically provide the information described in number 4 above to the Contracting Agency in electronic format approved by Kent County and paid for by the Contracting Agency.
6. Monitor activity and administrative/tactical radio traffic of field units of Contracting Community and support those operations through transmittal of information, provision of resource information, response to inquiries, etc.
7. Provide Law Enforcement Information Network (LEIN) supported activities such as access for queries, assists with administrative messages and emergency broadcasts or other emergency messages.
8. Electronically record radio voice traffic and 9-1-1/non-emergency telephone calls; retain those records for a minimum of thirty (30) days and provide copies to Contracting Community of their traffic upon request. Such copies will be provided within a reasonable time. Kent County may, but is not obligated to, maintain traffic recordings for longer than thirty (30) days. Contracting Community explicitly acknowledge that traffic records may be destroyed by Kent County on the 31st day after recording.
9. Provide trained telephone operators and dispatchers who will solicit defined information from callers on requests for police/fire services and transmit critical or requested information to field units.
10. Maintain dispatch radio consoles to provide input voice for radio systems owned by Contracting Community.
11. Perform other necessary tasks to support an effective dispatch center operation upon mutual agreement between Kent County and the Contracting Community on the necessary tasks and the apportionment of the costs of the same. The Contracting Community are individually and solely responsible for the acquisition, operations and maintenance of radio infrastructure within the jurisdiction of the Contracting Agency and all costs associated therewith.

* Public Safety Departments Receive Enhanced Fire Dispatch Services

EXHIBIT A
(2 of 2)

Scope of Services

FIRE DISPATCH

1. Answer calls for service from the public.
2. Notify the department via radio.
3. Track times of units calling in service, on scene, and clear.
4. Make follow-up phone calls for the fire department, e.g., checking ETA on ambulances, request for canteen service, calls to power company, and gas company, etc.
5. Provide reporting information, e.g., annual calls for service, average response times in service, on scene, and clear, etc.
6. Coordinate automatic or mutual aid of responding agencies, if the sending agency is from another communications center.
7. Provide communications assistance such as radio service personnel to check output wattage and signal strength of County owned infrastructure.
8. Provide access to County's fire ground channel for their use.
9. Provide access to the County's computer environment e.g. CAD and email notifications
10. Provide periodic "time-on-scene" updates when on major fires to assist command officers with operational awareness.
11. Provide authorized agencies (current agreement on file) with access to the Law Enforcement Information Network for information they are legally privy to on certain incident types.

EXHIBIT B
(1 of 3)

Annual Cost for Dispatch Services

ALLOCATION OF DISPATCH COSTS BETWEEN POLICE AND FIRE

EXHIBIT B
(2 of 3)

Annual Cost for Dispatch Services

POLICE (INCLUDES PUBLIC SAFETY) DISPATCH COSTS

**Kent County Sheriff Department
Dispatch Cost Allocations
Current Units Only - Exclusion of Grand Rapids and Exclusion of Wyoming**

	(A)	(B)	(C)	(D)	(B+D)/2	Cost Allocation
	Population 2008 Est.	Percentage 2012-2014	Incidents 2012-2014	Percentage	Blended Percentage ⁽³⁾	
Police Dispatch:						
Sheriff ⁽¹⁾	228,896	67.06%	49,855	52.52%	59.79%	\$ 1,178,289
Kentwood	47,419	13.89%	18,426	19.41%	16.65%	328,159
Rockford (2) & (4)	5,411	1.59%	2,906	3.06%	2.32%	45,787
Sparta	4,054	1.19%	1,420	1.50%	1.34%	26,444
East Grand Rapids (3)	10,467	3.07%	3,734	3.93%	3.50%	68,978
Walker	23,722	6.95%	9,166	9.66%	8.30%	163,630
City of Lowell	4,153	1.22%	2,007	2.11%	1.67%	32,823
Grandville	16,718	4.90%	7,351	7.74%	6.32%	124,570
Sand Lake	515	0.15%	57	0.06%	0.11%	2,078
	<u>341,355</u>	<u>100.00%</u>	<u>94,921</u>	<u>100.00%</u>	<u>100.00%</u>	<u>\$ 1,970,759</u>

FY 2015 Dispatch Budget Allocation -Police \$ 1,970,759

Notes:

- (1) All of Kent County including unincorporated agencies, Grand Rapids, and Wyoming.
- (2) Department of Public Safety - Incidents include dispatch of personnel to police/fire responses.
- (3) All calculations carried out 14 places and shown rounded to 2.
- (4) The City of Rockford Police provides dispatch services from 8:00 a.m. to 5:00 p.m., Monday through Friday. While this service is provided, this County will reduce its billing amount noted above by 26.8% (45 hrs. + 108 hrs. - weekly), so this City of Rockford's amount will be reduced by \$12,364, for an amount of \$51,516 in 2015.

EXHIBIT B

(3 of 3)

Annual Cost for Dispatch Services

FIRE DISPATCH SERVICES

**Kent County Sheriff Department
Dispatch Cost Allocations
Current Units Only - Exclusion of Grand Rapids and Exclusion of Wyoming**

(A)	(B)	(C)	(D)	(E)	(F)	2015		2016		2017	
						Planned-In Amount of 25% of the Budget Amount of 75% of Total Costs	Planned-In Amount of 25% of the Budget Amount of 75% of Total Costs	Planned-In Amount of 25% of the Budget Amount of 75% of Total Costs	Planned-In Amount of 25% of the Budget Amount of 75% of Total Costs		
	Incidents	Perceptions	(P*U)	Cost Allocation	25% Credit To Each Local Unit	(C*U)	Total Cost Allocation				
	2015-2014										
Fire Dispatch											
Fieldfield	2,476	11.13%	\$ 89,776	\$ 20,194	\$ 60,582			\$ 14,248	\$ 30,201	\$ 45,436	
Conoverville (S Byron T., S Galina T.)	1,944	8.63%	63,094	15,773	47,320			11,830	23,660	35,490	
Carroll	1,627	7.31%	55,078	13,270	39,809			9,532	19,504	29,337	
Grand Rapids Township	493	1.81%	13,147	3,287	9,860			2,465	4,960	7,395	
Lowell Area	796	3.53%	26,034	6,508	19,525			4,881	9,763	14,644	
Alpina	987	4.43%	32,139	8,050	24,089			6,037	12,075	18,112	
Courtland	328	1.43%	10,701	2,675	8,025			2,006	4,013	6,019	
Dalhousie	269	1.18%	8,580	2,145	6,435			1,609	3,217	4,826	
Cannon	515	2.31%	16,801	4,200	12,601			3,150	6,300	9,450	
Dutton (S Galina T.)	505	2.27%	16,475	4,119	12,356			3,089	6,178	9,267	
Caledonia (Village/Township)	800	3.53%	26,099	6,525	19,574			4,894	9,787	14,681	
Ash	564	2.53%	18,400	4,600	13,800			3,450	6,900	10,350	
Byron Center (S Byron T.)	691	3.10%	22,543	5,636	16,907			4,287	8,574	12,860	
Sparks (Village/Township)	854	3.84%	27,880	6,965	20,915			3,204	6,408	9,612	
Algona	319	1.42%	17,314	4,328	13,000			3,287	6,574	9,861	
Bellevue	387	1.74%	12,823	3,206	9,617			2,417	4,834	7,251	
Sand Lake	314	1.41%	10,244	2,561	7,683			1,921	3,841	5,762	
Kent City (Byron Township)	350	1.57%	11,618	2,905	8,713			2,141	4,282	6,423	
Cedar Springs	988	4.44%	19,183	4,796	14,387			3,597	7,194	10,790	
Spencer	321	1.41%	10,472	2,618	7,854			1,944	3,887	5,831	
Garbax	208	0.93%	6,766	1,691	5,075			1,772	3,544	5,316	
Alto (Byron Township)	206	0.93%	6,720	1,680	5,040			1,716	3,432	5,148	
Walker	327	1.57%	17,198	4,299	12,899			3,224	6,447	9,671	
Kennwood	433	1.95%	14,178	3,544	10,634			4,117	8,234	12,351	
Grandville	1,719	7.72%	56,080	14,020	42,060			14,190	28,380	42,570	
	22,256	100.00%	\$ 726,069	\$ 181,517	\$ 544,552			\$ 297,060	\$ 273,876	\$ 408,414	
FF 2015 Dispatch Budget Allocation - FFs											
	\$ 726,069										
Per Incident Cost for 2015											
Average Revenue Generated Per Year (2015-17)	\$ 334,916		\$ 32.62		\$ 24.47			\$ 13.35	\$ 12.29	\$ 18.35	
Revenue Generated in 2014	318,970										

NOTE - The dollar figures included for 2015, 2016, and 2017 are for illustration only. Actual figures will differ based on the annual updated number of incidents and the dispatch budget allocation for fire dispatch.

RESOLUTION BY COMMISSIONER SAALFELD

WHEREAS, the Sheriff's Office provides fire dispatch services for all local units of government in Kent County, except the cities of Grand Rapids and Wyoming; and

WHEREAS, there is a desire on the part of the County and Sheriff's Office to have a consistent equitable formula for local units of government to partially reimburse the County for fire dispatch services until a long-term, sustainable solution for funding dispatch is identified and implemented; and

WHEREAS, the County Administrator/Controller and the Sheriff's Office have been working with the local units to develop a formal agreement that will also include a methodology for reimbursement to the County/Sheriff's Office for a portion of fire dispatch services; and

WHEREAS, the proposed methodology has been reviewed with, and has received support from local units of government as an interim solution that provides partial funding until a long-term, sustainable solution for funding dispatch is identified and implemented; and

WHEREAS, the proposed agreement establishes the terms and conditions for the Sheriff's Office to provide fire dispatch services and a uniform cost methodology for all local units of government; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the agreement for Fire Dispatch services for local units of government in Kent County and authorizes the Board Chair or his designee to execute the agreement; and

BE IT FURTHER RESOLVED that the Board of Commissioners directs the County Administrator/Controller to explore options for long-term, sustainable funding for dispatch operations and provide a recommendation to the Board by the first meeting in May of 2016.

Commissioner Saalfeld moved the resolution be adopted.

STATE OF MICHIGAN }
County of Kent

I, MARY HOLLINRAKE, Clerk of the Circuit Court of said County of Kent do hereby certify that the above and foregoing is a true and correct transcript of: a resolution adopted by the Kent County Board of Commissioners at their meeting held Thursday, April 23, 2015

compared by me with the original, now on record in the office of the Clerk of said County and Court, and of the whole of said original record.

In Testimony Whereof, I have hereunto set my hand and official seal at the City of Grand Rapids, in said county, this April 23, 2015.

MARY HOLLINRAKE, Clerk
By Mary Hollinrake