

CASCADE CHARTER TOWNSHIP

Township Park Reservation Form

Please complete this reservation form and submit it with the appropriate fee.
No park reservation will be scheduled until this form and the fee are filed with the Cascade Charter Township Parks Receptionist.

1. **PARTY MAKING RESERVATION**

Name: _____

Representing: _____

Address: _____

City _____ State _____ Zip Code _____

Phone: (home) _____ (office) _____

Or (cell) _____ (email) _____

Non-Profit _____ (*Must submit Non-Profit Documentation*)

Cascade Twp. Resident _____ Non-Resident _____

Corporate Resident (Business located in Cascade Twp.) _____

Corporate Non-Resident _____

2. **TYPE OF ACTIVITY:**

_____ Family Reunion/Picnic _____ Company/Business Picnic

_____ Other (please specify) _____

3. **RESERVATION DATE:** _____

Preferred Time: (please circle choice)

10:00 am to 3:00 pm **or** 4:00 pm to 9:00 pm

Number of Persons Attending: _____

4. **TYPE OF FACILITIES TO BE RESERVED:**

_____ Irving & Mildred Kesler Pavilion (accommodates 150-200) + one softball field

_____ Gazebo (accommodates about 25)

_____ Tennis Courts: Court 1 _____ Court 2 _____

_____ Volleyball Court

_____ Basketball Court

Cascade Community Foundation Fields:

_____ Softball Fields: Field 1 _____ Field 2 _____

_____ Soccer Field 3

PROHIBITIONS:

No alcoholic beverages.

REQUESTS:

Please leave park and equipment as you found it. Township is not responsible for equipment or personal items left at the park.

CANCELLATION POLICY:

Refunds & Changes can be accommodated if notice (in writing) is received **30 days** prior to the event.

RESPONSIBILITY/ HOLD HARMLESS AGREEMENT

I accept full responsibility for all park rules and regulations as mandated in the Cascade Charter Township Ordinance of 2002. I also take full responsibility of all persons that will attend the above function. I am also aware that Cascade Charter Township does not condone the use of alcoholic beverages or the use of any illegal substances at the Township Park.

I also agree to defend, indemnify and hold harmless the Cascade Charter Township from any claim, demand, suit, loss, cost of experience, or any damage which may be asserted, claimed or recovered against or from Cascade Charter Township by reason of any damage to property, personal injury, including death, sustained by any person whomsoever and which damage, injury, or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense if caused in whole or on part by the negligence of my/ours, or by third parties, or by the agents, servants employees or factors of any of them.

Signed: _____ Date: _____

We accept cash or checks. *Sorry No* debit or credit cards

FOR CASCADE TOWNSHIP USE

Reservation Approved For (person/group) _____

Date _____ Time _____

Fee Amount \$_____ Fee Paid \$_____

Damage deposit paid, if required \$_____

Receipt Number _____ Approved By _____

Return this form to:

Receptionist
Cascade Charter Township
2865 Thornhills, SE
Grand Rapids, MI 49546
Phone: 949-1500 or 949-0224