

# CASCADE CHARTER TOWNSHIP

## Township Park Reservation Form

Please complete this reservation form and submit it with the appropriate fee.  
No park reservation will be scheduled until this form and the fee are filed with the Cascade Charter Township Parks Receptionist.

### 1. **PARTY MAKING RESERVATION**

Name: \_\_\_\_\_

Representing: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone: (home) \_\_\_\_\_ (office) \_\_\_\_\_

Or (cell) \_\_\_\_\_ (email) \_\_\_\_\_

Non-Profit \_\_\_\_\_ (*Must submit Non-Profit Documentation*)

Cascade Twp. Resident \_\_\_\_\_ Non-Resident \_\_\_\_\_

Corporate Resident (Business located in Cascade Twp.) \_\_\_\_\_

Corporate Non-Resident \_\_\_\_\_

### 2. **TYPE OF ACTIVITY:**

\_\_\_\_\_ Family Reunion/Picnic \_\_\_\_\_ Company/Business Picnic

\_\_\_\_\_ Other (please specify) \_\_\_\_\_

### 3. **RESERVATION DATE:** \_\_\_\_\_

Preferred Time: (please circle choice)

10:00 am to 3:00 pm **or** 4:00 pm to 9:00 pm

Number of Persons Attending: \_\_\_\_\_

### 4. **TYPE OF FACILITIES TO BE RESERVED:**

\_\_\_\_\_ Irving & Mildred Kesler Pavilion (accommodates 150-200) + one softball field

\_\_\_\_\_ Gazebo (accommodates about 25)

\_\_\_\_\_ Tennis Courts: Court 1 \_\_\_\_\_ Court 2 \_\_\_\_\_

\_\_\_\_\_ Volleyball Court \_\_\_\_\_ Basketball Court

Pickleball Court 1 \_\_\_\_\_ Court 2 \_\_\_\_\_ Court 3 \_\_\_\_\_ Court 4 \_\_\_\_\_ Court 5 \_\_\_\_\_ Court 6 \_\_\_\_\_

#### **Cascade Community Foundation Fields:**

\_\_\_\_\_ Softball Fields: Field 1 \_\_\_\_\_ Field 2 \_\_\_\_\_

\_\_\_\_\_ Soccer Field 3

**PROHIBITIONS:**

No alcoholic beverages.

**REQUESTS:**

Please leave park and equipment as you found it. Township is not responsible for equipment or personal items left at the park.

**CANCELLATION POLICY:**

Refunds & Changes can be accommodated if notice (in writing) is received **30 days** prior to the event.

**RESPONSIBILITY/ HOLD HARMLESS AGREEMENT**

I accept full responsibility for all park rules and regulations as mandated in the Cascade Charter Township Ordinance of 2002. I also take full responsibility of all persons that will attend the above function. I am also aware that Cascade Charter Township does not condone the use of alcoholic beverages or the use of any illegal substances at the Township Park.

I also agree to defend, indemnify and hold harmless the Cascade Charter Township from any claim, demand, suit, loss, cost of experience, or any damage which may be asserted, claimed or recovered against or from Cascade Charter Township by reason of any damage to property, personal injury, including death, sustained by any person whomsoever and which damage, injury, or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense if caused in whole or on part by the negligence of my/ours, or by third parties, or by the agents, servants employees or factors of any of them.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

We accept cash or checks. *Sorry No* debit or credit cards

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FOR CASCADE TOWNSHIP USE

Reservation Approved For (person/group) \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

Fee Amount \$ \_\_\_\_\_ Fee Paid \$ \_\_\_\_\_

Damage deposit paid, if required \$ \_\_\_\_\_

Receipt Number \_\_\_\_\_ Approved By \_\_\_\_\_

Return this form to:

Receptionist  
Cascade Charter Township  
2865 Thornhills, SE  
Grand Rapids, MI 49546  
Phone: 949-1500 or 949-0224